



Blackall-Tambo Regional Council
 6 Coronation Drive
 PO Box 21
 BLACKALL QLD 4472
 Phone: (07) 4621 6600
 Fax: (07) 4657 8855
 Email: admin@btrc.qld.gov.au
 website: www.btrc.qld.gov.au

HIRE OF

Blackall Racecourse

Applicant: _____

Address: _____

Phone Number: _____ **Email:** _____

Type of function: _____

Date/s Required **From:** _____ **To:** _____

Time/s
(if applicable) **From:** _____ **To:** _____

- | | | |
|---|-----|----|
| 1. Will alcohol be sold/consumed on the premises: | YES | NO |
| • If yes, has a permit been obtained – <i>(this is mandatory)</i> : | YES | NO |
| 2. Has Public Liability Cover for the Event been obtained: | YES | NO |

RACECOURSE FACILITIES REQUIRED

Race Track (must notify Race Club)		Hirers Comments:
Stables		
Toilets		
Showers		
Bar		
Kitchen		
Bins (please specify number required)		
Other:		

FEES (to be paid in full prior to use of Council Facilities)

<u>HIRE FEE</u>	<u>BOND</u>	<u>TOTAL</u>
\$ _____	\$ _____	\$ _____
Does the hirer have approved in-kind support from Council:		Amount: \$
Yes	No	

Bonds

The requirement to pay a bond by persons/organisations who wish to hire Council facilities is at the discretion of the CEO. As a general principle where alcohol is being sold or consumed bond will be required.



BLACKALL RACECOURSE COMPLEX

Terms and Conditions of use

- The hirer is aware that the building and grounds are inspected by Council prior to the collection of the keys
- If the hirer has any issues regarding the venue, please contact Council immediately.
- If any loss or damage of property occurs, it is at the hirer's expense to return the facility back to its original state.
- If tradesperson is called to fix an issue with a Council venue without Council authorisation, the cost will be borne by the Hirer.
- Bonds are to be paid by all committees. This bond will be refunded once the facility has been checked off by Council as clean and damage free.
- The Hirer must ensure that the Facility is used only for the purpose set out on page 1.
- All venues to be vacated and cleaned by 12.00pm the next day unless prior arrangements have been made. A fee will incur if keys are in the Hirers possession for longer than one week post function.
- Council warrants that the equipment is of merchantable quality and fit for the purpose for which it was designed.
- The building, grounds and equipment remains the property of Council at all times.

I agree that the hired premises are in a clean condition when hired.

I will make sure that the facilities (inc. toilets) will be left in a clean and orderly fashion as described on the attached checklist.

Name: _____

Sign: _____ **Date:** _____

****Please read & initial bottom corner of each page ****

Privacy

Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with Council's privacy policy.



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<u>OFFICE USE ONLY</u>									
Approved:					Date:				
Emailed to Barcoo Amateur Race Club					Date:				
Emailed to Gardener Foreman					Date:				
Emailed to Cleaner					Date:				
Racecourse Fees Paid:			Yes		Date:			N/A	
Racecourse Bond Paid:			Yes		Date:			N/A	
In-kind Available?			Yes		No		Amount available:		
Key/s signed out					Date:			Key No:	
Key/s signed in					Date:				
INSPECTION/HIRE COMMENTS									
Hirer's Comments:									
Inspector's Comments:									
BOND RETURN									
RETURN TO HIRER				RETURN TO COUNCIL				TOTAL BOND	
\$ _____				\$ _____				\$ _____	
APPROVED:							DATE:		
PROVIDE A COPY OF THIS FORM TO CREDITORS FOR PROCESSING OF BOND CHEQUE RETURN PAYMENTS									