

## CEM17

## **BLACKALL-TAMBO REGIONAL COUNCIL**

All Correspondence to be addressed to the Chief Executive Officer PO Box 21, Blackall Q 4472

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Email: admin@btrc.qld.gov.au

PLAQUES FOR TAMBO MEMORIAL WALL (Actual Cost + 10% + GST)			
1	Choose a design. Information will be emailed.		
2	Choose your wording		
3	The size will be 225mm x 130mm (to fit the space, cannot be changed)		
4	Extra letters/sculptures will incur an extra charge.		
5	Will be sent to Worssell for a quote and proof will be sent out.		
6	Proof to be approved		
7	Send back to Worssells for making (6-8 weeks)		
8	When arrives back contact person (next of kin) and make arrangements for the ashes to be put in		
	(day, date, time)		
9	Advise Tambo Works with a Work Request.		
10	Send Plaque to Tambo Works for installation.		

DECEASED NAME	Town	
DESIGN NUMBER	Wall Num	ber
Phone of Next of Kin		
Email of Next of Kin		

IN LOVING MEMORY OF				