



Return completed application to
admin@btrc.qld.gov.au or at the

Tambo Equipment Hire

Applicant information

Name of Hirer :

Address:

Phone:

Email:

Name of organisation:

Is the hirer using
approved In-kind
Support from Council:

Yes

No

Please note: All fees and charges for applications are subject to change, and it is recommended to check with the Blackall-Tambo Regional Council to confirm the current fees.

Function information

Type of function:

Date of hire:

The hirer will only have access to the equipment for the requested hire period. Additional charges will be applied if used outside the hire date/s.

Time of collection: am / pm

Time of return: am / pm

Date of hire finished:

Please allow time to clean & pack away the equipment up after your event.

It is a requirement that the hirer collects and returns all hire items from Council Works Depot- 12 - 14 Albert Street, TAMBO QLD 4478

Tick	Hire of:	Specifications	Hire fee	Bond fee
<input type="checkbox"/>	Tables & chairs trailer	Approx. 23 tables (1800x750mm) and approx. 130 chairs	\$200.00 Per Day	\$200.00
<input type="checkbox"/>	BBQ trailer	The BBQ trailer & mobile coldroom are not permitted to be taken outside a 5km radius of Tambo , however written consent from Chief Operations Officer can be obtained for further travel.	\$125.00 Per Day	\$400.00
<input type="checkbox"/>	Mobile coldroom		\$180.00 Per Day	\$200.00
<input type="checkbox"/>	Portable fencing panels	50 panels No. required: <input type="text"/>	\$20 per panel per day	\$500.00

Privacy

Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with Council's privacy policy.



Return completed application to
admin@btrc.qld.gov.au or at the
Council Office.

Tambo Equipment Hire Terms and Conditions of Use

Please tick the box once each hire terms and conditions have been read.

- FEES-** All fees are to paid upon booking of the unit or prior to the specified date of pick-up.
- PICK UP & RETURN-** All hire items are to be picked up and returned by the hirer/s or nominated person from the Council Works Depot, **12 - 14 Albert Street, TAMBO QLD 4478**
- PAYMENT OF BONDS-** The requirement to pay a bond by persons/organisations who wish to hire Council items is at the discretion of the CEO. As a general principle where alcohol is being sold or consumed a bond will be required.
- BOND REFUND-** Upon return of the unit it/they will be inspected by Council Staff and any damages will be noted. If there is no damage to the unit or the equipment the hirer's bond money will be returned. However, if any damage has been made to the unit/s – whether it is accidental, unknown or not – a fee will be charged from the hirer's bond. The fee to be charged will be on a case-by-case basis which will be determined by the kind and the severity of the damage/s to the unit/s. All bonds will be refunded by cheque.
- Council warrants that the equipment is of merchantable quality and fit for the purpose for which it was designed.
- The equipment remains the property of Council at all times.

Declaration

- I have read and acknowledged all of the above information and answered all the questions. I have been given all of the relevant information for the hire of the unit/s – including safety information, set-up and pack-up instructions, details and specifications of the unit/s etc. I understand that hire plant is to stay on the nominated function address and is the responsibility of the hirer/s during the hire period. I have also been made aware of the fees I am due to pay before the pick-up of the unit/s.

Your Name:

Signature:

Date:

Privacy

Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you .Council is authorised to collect this information with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with Council's privacy policy.

OFFICE USE ONLY

Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Hire Fees Paid:	Date:
Emailed to Stores:	Date:		Receipt No:
Emailed to:	Date:	Bond Paid:	Date:
In-Kind Costs:	\$		Receipt No: