



## **GENERAL MEETING**

**21 July 2021**

### **NOTICE OF MEETING**

Date: 21 July 2021

Cr AL Martin

Cr BP Johnstone

Cr PJ Pullos

Cr LP Russell

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Tambo 21 July 2021 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read "DA Howard", is written over a light blue circular stamp.

**DA Howard**  
**Chief Executive Officer**

## CALENDAR OF EVENTS

### July 2021

21 July 2021	Council Meeting – Tambo
31 July 2021	Tambo Races

### August 2021

3-5 August 2021	Bush Council Convention - Barcaldine
18 August 2021	Council Meeting – Blackall
19-22 August 2021	Better in Blackall Festival

### September 2021

11-12 September 2021	Tambo Central West Golf Championships
15 September 2021	Council Meeting – Tambo

### October 2021

4 October 2021	Queen's Birthday
16 October 2021	Blackall Races
20 October 2021	Council Meeting – Blackall
25-27 October 2021	LGAQ Conference - Mackay

### November 2021

2 November 2021	Melbourne Cup Holiday
12-14 November 2021	Community Leadership Program
17 November 2021	Council Meeting – Tambo

### December 2021

15 December 2021	Council Meeting - Blackall
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**Held at Tambo Council Chambers**  
**On Wednesday 21 July 2021**  
**Commencing at 8.30am**

**Order of Business**

**Blue items are hyperlinked**

Leave of absence/Signing of Attendance Book

Apologies

Condolences:

- Eleanor Lawson
- Ruby Ann Williams
- Patrick Hamilton Snr

Declarations of Conflicts of Interest

Deputations

**BUSINESS**

**1. CONFIRMATION OF THE MEETING MINUTES**

1.1 <a href="#">Confirmation of Budget Meeting Minutes</a> .....	5
1.2 <a href="#">Confirmation of General Meeting Minutes 16 June 2021</a> .....	12

**2. BUSINESS ARISING FROM THE MINUTES**

2.1 <a href="#">Business Arising from the Minutes from 16 June 2021</a> .....	22
---	----

**3. PETITIONS – Nil**

**4. REPORTS & CORRESPONDENCE**

**4.1 Director of Corporate and Community Services**

4.1.1 <a href="#">Financial Statements for the Month of June</a> .....	28
4.1.2 <a href="#">DFCCS Operations Report</a> .....	36
4.1.3 <a href="#">Environmental Health Officer’s Report</a> .....	44
4.1.4 <a href="#">Ranger Coordinator’s Report</a> .....	46
4.1.5 <a href="#">Arts &amp; Cultural Report – June</a> .....	48
4.1.6 <a href="#">RADF 2021-2022 Program</a> .....	50
4.1.7 <a href="#">Operating Plan Review</a> .....	51
4.1.8 <a href="#">Requests for Council Assistance</a> .....	61
4.1.9 <a href="#">Tambo Child Care – Diabetes Policy</a> .....	62

**4.2 Director of Works and Services**

4.2.1 <a href="#">DWS Operations Report for the month of June 2021</a> .....	70
4.2.2 <a href="#">Work Health and Safety Report</a> .....	73
4.2.3 <a href="#">Purchase of Front End Loader</a> .....	78

4.2.4	Purchase of Motor Grader.....	80
4.2.5	Purchase of Road Reclaimer.....	82
4.2.6	Purchase of Motor Vehicles.....	84

**5. CEO Reports**

5.1	Blackall Saleyards Monthly Report 2020/2021.....	85
5.2	Planning and Development Report.....	87
5.3	Special Holidays Request.....	92
5.4	Disaster Management Conference – Brisbane.....	93
5.5	Water Allocation for Lot 3 on RP610119 and Lot 1 on RP610120.....	96
5.6	Tambo Town Common Management Plan.....	98
5.7	RAPAD Board Communiqué.....	121

[Return to Agenda](#)[Next Item](#)

**MINUTES OF THE BUDGET MEETING OF  
BLACKALL-TAMBO REGIONAL COUNCIL  
HELD AT THE BLACKALL COUNCIL CHAMBERS  
ON WEDNESDAY 16 JUNE 2021  
COMMENCING AT 8.30 AM**

**PRESENT:**

Councillors; Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr BP Johnstone, Cr PJ Pullos, Cr JH Scobie, Cr DA Hardie, Cr GK Schluter.

**OFFICERS:**

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mrs Andrea Saunders, Executive Assistant.

**1.1. Budget**

The budget is provided to Council.

**MOTION:** Moved: Cr GK Schluter

Seconded: Cr PJ Pullos

“That Council adopts the budget for the 2021/2022 financial year as presented.”

**Minute No. 01/06A/21****Carried 7/0****1.2. Rates and Charges****MOTION:** Moved: Cr LP Russell

Seconded: Cr JH Scobie

That the general rate be set for the financial year 2021/2022 as follows: -

The rating categories are:

		Cents in the Dollar
Category 1	Residential	04.2823
Category 8	Blackall Town CBD	12.4493
Category 10	Blackall Town CBD > \$21,000 site value	17.5764
Category 11	Commercial Other	07.0501
Category 12	Community	04.9447
Category 14	Communication Sites	07.0506

Category 15	Industrial	02.3495
Category 21	Rural Properties	00.5725
Category 22	Town Rural under 100Ha	01.0197
Category 23	Town Rural 100 - <500Ha	00.7591

**Minute No. 02/06A/21**

**Carried 7/0**

**1.2.1 Rates and Charges**

**MOTION: Moved: Cr LP Russell**

**Seconded: Cr PJ Pullos**

“Minimum General Rates have been set as follows:

Category 1	\$685
Category 8	\$738
Category 10	\$738
Category 11	\$738
Category 12	\$738
Category 14	\$738
Category 15	\$738
Category 21	\$738
Category 22	\$738
Category 23	\$738

**Minute No. 03/06A/21**

**Carried 7/0**

**1.3 Sewerage Charges**

**MOTION: Moved: Cr DA Hardie**

**Seconded: Cr BP Johnstone**

That the following sewerage charges be set for the 2021/2022 financial year:

Blackall Sewerage connected charge	\$590.00
Tambo Community Effluent Processing-Connected Charge	\$590.00
Blackall and Tambo Sewerage Access Charge	\$443.50
Additional (non-residential) Pedestal Charge – Blackall	\$274.00
Additional (non-residential) Pedestal Charge – Tambo	\$127.00

**Minute No. 04/06A/21**

**Carried 7/0**

**1.4 Water Charges**

**MOTION: Moved: Cr JH Scobie**

**Seconded: Cr GK Schluter**



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**1.8 Interest on Arrears****MOTION:** Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

“That interest at the percentage rate of 8.03% per annum be charged by the Council for the 2021/2022 financial year for rates and charges not paid by the due date for discount.”

**Minute No. 09/06A/21****Carried 7/0**

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**1.9 Pensioner Remission****MOTION:** Moved: Cr JH Scobie

Seconded: Cr GK Schluter

“That aged pensioners having a Commonwealth Government Concession Card be granted a remission of the general rate and services charges up to a maximum of \$340.00 per annum for the 2021/2022 financial year under the same criteria as the State Government Pensioner Remission Scheme.”

**Minute No. 10/06A/21****Carried 7/0**

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**1.10 Sponsorship, Grant Funding, and In-Kind Support****MOTION:** Moved: Cr PJ Pullos

Seconded: Cr GK Schluter

“That the sponsorship, grant funding and donations for the year ending 30 June 2022 as presented be considered.”

**Minute No. 11/06A/21****Carried 7/0**

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**1.11 Revenue Policy****MOTION:** Moved: Cr PJ Pullos

Seconded: Cr BP Johnstone

“That the Revenue Policy as presented be adopted.”

**Minute No. 12/06A/21****Carried 7/0**

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**1.12 Revenue Statement****MOTION:** Moved: Cr LP Russell

Seconded: Cr GK Schluter

“That the Revenue Statement as presented be adopted.”





Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 21 July 2021.

Signed.....Mayor

[Return to Agenda](#)[Next Item](#)

**MINUTES OF THE GENERAL MEETING**  
**BLACKALL-TAMBO REGIONAL COUNCIL**  
**HELD AT THE BLACKALL COUNCIL CHAMBERS**  
**ON WEDNESDAY 16 JUNE 2021**  
**AT 8.46AM**

**PRESENT:**

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr GK Schluter, Cr JH Scobie, Cr BP Johnstone, Cr DA Hardie, Cr PJ Pullos.

**OFFICERS:**

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mrs Andrea Saunders, Executive Assistant.

**CONDOLENCES:**

A minute's silence was observed to mark the passing of:

- Adelle Ridgeway

**DECLARATIONS OF INTEREST:**

At this time no conflict of interests were declared.

**Confirmation of General Meeting Minutes****MOTION:** Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

That the minutes of the General Meeting held on 21 April 2021 be taken as read and confirmed, and that the Mayor be authorised to sign same with the following corrections.

**Item 4.1.5****Southern Cross Association Request Annual 5-Day Poker Run**

That Council **approve** the Southern Cross Association's request.

**Item 4.1.7****Peace Christian Church**

That Council **approve** the Peace Christian Church's request.

**Minute No. 01/06B/21**

**Carried 7/0**

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#### **4.1.1 Financial Report for the Month of May**

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for May 2021 details Council's current financial position and compares its performance against the adopted amended budget for 2020-2021.

**MOTION:** Moved: Cr GK Schluter

Seconded: Cr DA Hardie

That Council receive the Financial Report for May 2021.

**Minute No. 02/06B/21**

**Carried 7/0**

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#### **4.1.2 DFCCS Operations Report – May 2021**

The Director of Finance Corporate and Community Services operations report for May 2021 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

**MOTION:** Moved: Cr PJ Pullos

Seconded: Cr DA Hardie

That Council receive the DFCCS Operations Report for May 2021.

**Minute No. 03/06B/21**

**Carried 7/0**

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#### **4.1.3 Environmental Health Officer's Report**

The Environmental Health Officer's report is provided to Council.

**MOTION:** Moved: Cr JH Scobie

Seconded: Cr PJ Pullos

That Council receive the Environmental Health Officer's report.

**Minute No. 04/06B/21**

**Carried 7/0**

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#### **4.1.4 Ranger Coordinator's Report**

The Ranger Coordinator's report for May 2021 is provided to Council.



**That Council receive the QAO's interim report to the Mayor dated 11 June 2021.**

**Minute No. 09/06B/21**

**Carried 7/0**

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#### **4.1.9 Write Off of Debts**

Invoices were issued to two debtors for a building permit and overspend of uniform allowance. As the debtors have made no attempt to pay the invoices and given the costs associated with initiating legal action, it is recommended that the debts be written off.

**MOTION: Moved: Cr PJ Pullos**

**Seconded: Cr BP Johnstone**

**That Council write off the debt in sum of \$339.50 owing consisting of the following outstanding invoices.**

<b>Debtor</b>	<b>Invoice</b>	<b>Amount</b>
<b>1</b>	<b>6022</b>	<b>\$330.00</b>
<b>2</b>	<b>4508</b>	<b>\$9.50</b>

**Minute No. 10/06B/21**

**Carried 7/0**

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#### **4.2.1 Director of Works and Services Operations Report – May 2021**

The Director of Works and Services report for May 2021 is presented to Council.

**MOTION: Moved: Cr LP Russell**

**Seconded: Cr JH Scobie**

**That Council receive the Director of Works and Services' Operations Report for May 2021.**

**Minute No. 11/06B/21**

**Carried 7/0**

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#### **4.2.2 Work Health and Safety Report**

The Work Health and Safety Report has been provided to Council.

**MOTION: Moved: Cr PJ Pullos**

**Seconded: Cr JH Scobie**

**That Council receive the Work Health and Safety Report for May 2021.**

**Minute No. 12/06B/21**

**Carried 7/0**

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## 5.8 Platinum Jubilee

Her Majesty, Queen Elizabeth will be celebrating her Platinum Jubilee on 6 February 2022. The Queensland Branch of the Australian Monarchist League have contacted Council to enquire on how Council plans to celebrate.

**MOTION:**      **Moved: Cr BP Johnstone**                      **Seconded: Cr GK Schluter**

**That Council receive the letter from the Queensland Branch of the Australian Monarchist League and consider how to celebrate Her Majesty the Queen’s Platinum Jubilee.**

**Minute No. 20/06B/21**

**Carried 7/0**

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## 5.9 Human Rights Policy

Public entities have obligations under the *Human Rights Act 2019*, to act and make decisions in a way that is compatible with human rights, and to give human rights proper consideration when making decisions. The policy has been developed to provide information to Councillors and employees of Council on how to fulfil these obligations.

**MOTION:**      **Moved: Cr PJ Pullos**                                      **Seconded: Cr DA Hardie**

**That Council adopt the Human Rights Policy.**

**Minute No. 21/06B/21**

**Carried 7/0**

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## 5.10 Sale of Council’s Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs

Blackall-Tambo Regional Council invited tenders for the Sale of Council’s Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs. The tender was advertised on Council’s website and in Queensland Country Life. Tenders closed at 3pm, Tuesday 18 May 2021 with 3 submissions received.

**MOTION:**      **Moved: Cr PJ Pullos**                                      **Seconded: Cr LP Russell**

**That Council award the tender, subject to approval from the Department of Agriculture and Fisheries, for the Sale of Council’s Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs to HAB Timber Pty Ltd as they are the most qualified.**

**Minute No. 22/06B/21**

**Carried 7/0**

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That Council delegates all powers as per the table, to the Chief Executive Officer of Council pursuant to Section 257 of the *Local Government Act 2009*. Where a matter may be contentious, controversial or otherwise warrants consideration by Council, the CEO shall not act or exercise any delegated power or function to that matter.

<b>New Registers</b>	<b>Building Act 1975</b>	<b>Sections 68A(2), 124A(2), 134B(2), 190(1), 228(4)</b>
	<b>Industrial Relations Act 2016</b>	<b>Sections 354B, 354C(2), 354C(5)</b>
	<b>Land Act 1975</b>	<b>Sections 57(7), 64(1)</b>
	<b>Land Regulation 2020</b>	<b>Sections 4(3), 4(6), 19(2), 31(3), 32(3), 48(1), 60(2), 60(4), 65(3) and (4), 85(1), 85(2)</b>
	<b>Local Government Act 2009</b>	<b>Section 166B(6)</b>
	<b>Mineral and Energy Resources (Common Provisions) Act 2014</b>	<b>Sections 101D(1), 101E(2), 101F(3), 101F(4)(b)</b>
	<b>Mineral Resources Act 1989</b>	<b>Section 335G</b>
	<b>Mining and Quarrying Safety and Health Act 1999</b>	<b>Section 259(3)</b>
	<b>Mining and Quarrying Safety and Health Regulation 2017</b>	<b>Sections 11D(2)(a), 11DA(2), 11DB(3), 11DC(2), 11DC(5), 145D(4), 145H(3)</b>
	<b>Nature Conservation (Animals) Regulation 2020</b>	<b>Sections 42(2) and (3), 43(1), 61(2), 62(1), 235, 242(4), 243, 258, 265, 266(1), 267, 271(1), 275(1), 276, 277, 278, 279, 280, 371, 372, 379(1), 379(2), 381(2), 382, 383</b>
	<b>Nature Conservation (Plants) Regulation 2020</b>	<b>Sections 63(2), 64(1), 71, 79, 89, 97, 105, 107, 117, 121, 124, 125, 126, 127, 128, 129, 134, 152, 153, 154, 155, 163, 167, 173, 174, 175, 177, 190(1), 190(2), 192, 193, 194</b>
	<b>Planning Regulation 2017</b>	<b>Sections 68E(1), 68E(3)(b), 68G(2), 68G(6)</b>
<b>Transport Infrastructure Act 1994</b>	<b>Sections 36(4), 303AAA</b>	

	<b>Worker’s Compensation and Rehabilitation Act 2003</b>	<b>Sections 109(5), 226(4), 226(5)</b>
<b>Changes of Substance</b>	<b>Building Act 1975</b>	<b>Sections 228(2), 231AL</b>
	<b>Environmental Protection Regulation 2019</b>	<b>Section 21(4)</b>
	<b>Land Act 1975</b>	<b>Sections 109B(1), 431V(2), 431V(3)</b>
	<b>Local Government Regulation 2012</b>	<b>Section 232(6)</b>
	<b>Mineral and Energy Resources (Common Provisions) Act 2014</b>	<b>Section 91A(2)</b>
	<b>Transport Infrastructure Act 1994</b>	<b>Sections 36(1), 105J(9), 105J(10)</b>
	<b>Workers’ Compensation and Rehabilitation Act 2003</b>	<b>Sections 66(2), 133, 133A, 226(1)</b>

**Minute No. 25/06B/21**

**Carried 7/0**

**CLOSURE:**

There being no further business to consider, the Mayor declared the Meeting closed at 10.08am.

**CONFIRMATION OF MINUTES:**

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 21 July 2021.

Signed.....Mayor

[Return to Agenda](#)[Next Item](#)

<b>Minute No.</b>	<b>Report Number</b>	<b>Subject</b>	<b>Resolution</b>	<b>Action By</b>	<b>Result</b>
07/06B/21	4.1.6	Write Off of Debt – RR Logging	That Council write off the debt of \$103,607.01 from R R Logging Pty Ltd as an unrecoverable debt.	DFCCS	Complete
08/06B/21	4.1.7	In-Kind Support Policies (Under \$10,000 and Over \$10,000)	That Council adopt the in-kind policies: (i) Request for Council Assistance Over \$10,000; and (ii) Request for Council Assistance Under \$10,000.	DFCCS	Policies have been updated on Council's website and in the register.
10/06B/21	4.1.9	Write Off of Debts	That Council write off the debt in sum of \$339.50 owing consisting of the following outstanding invoices: 1 Invoice 6022 \$330.00 2 Invoice 4508 \$9.50	DFCCS	Complete
17/06B/21	5.5	Confidentiality Policy	That Council adopt the revised Confidentiality Policy.	CEO	The policy has been updated on Council's website and in the register.
18/06B/21	5.6	Gambling Community Benefit Fund	That Council accept the offer of funding of \$35,000 from the Gambling Community Benefit Fund	CEO	The funding agreement has been signed.
19/06B/21	5.7	2021-22 Get Ready Queensland Grant Program	That Council accept the offer of funding of \$7,760.00 (ex GST) from the Queensland Government for the 2021-22 Get Ready Queensland program.	CEO	The funding agreement and plan of activities has been submitted.
21/06B/21	5.9	Human Rights Policy	That Council adopt the Human Rights Policy.	CEO	The policy has been placed in the register, on Council's website and emailed to staff.

22/06B/21	5.10	Sale of Council’s Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs	That Council award the tender, subject to approval from the Department of Agriculture and Fisheries, for the Sale of Council’s Sales Permit Entitlements to Get a Specified Quantity of Cypress Sawlogs to HAB Timber Pty Ltd as they are the most qualified.	CEO	Sale Agreement has been signed.			
25/06B/21	5.13	Delegation Register Update – Council to CEO	That Council delegate all powers as per the table, to the Chief Executive Officer of Council pursuant to Section 257 of the <i>Local Government Act 2009</i> . Where a matter may be contentious, controversial or otherwise warrants consideration by Council, the CEO shall not act or exercise any delegated power or function to that matter.	CEO	The Delegation Register has been updated.			
						New Registers	Building Act 1975	Sections 68A(2), 124A(2), 134B(2), 190(1), 228(4)
							Industrial Relations Act 2016	Sections 354B, 354C(2), 354C(5)
							Land Act 1975	Sections 57(7), 64(1)
							Land Regulation 2020	Sections 4(3), 4(6), 19(2), 31(3), 32(3), 48(1), 60(2), 60(4), 65(3)

					and (4), 85(1), 85(2)		
				Local Government Act 2009	Section 166B(6)		
				Mineral and Energy Resources (Common Provisions) Act 2014	Sections 101D(1), 101E(2), 101F(3), 101F(4)(b)		
				Mineral Resources Act 1989	Section 335G		
				Mining and Quarrying Safety and Health Act 1999	Section 259(3)		
				Mining and Quarrying Safety and Health Regulation 2017	Sections 11D(2)(a), 11DA(2), 11DB(3), 11DC(2), 11DC(5), 145D(4), 145H(3)		
				Nature Conservation (Animals) Regulation 2020	Sections 42(2) and (3), 43(1), 61(2), 62(1), 235, 242(4), 243, 258, 265,		

					266(1), 267, 271(1), 275(1), 276, 277, 278, 279, 280, 371, 372, 379(1), 379(2), 381(2), 382, 383		
				Nature Conservation (Plants) Regulation 2020	Sections 63(2), 64(1), 71, 79, 89, 97, 105, 107, 117, 121, 124, 125, 126, 127, 128, 129, 134, 152, 153, 154, 155, 163, 167, 173, 174, 175, 177, 190(1), 190(2), 192, 193, 194		
				Planning Regulation 2017	Sections 68E(1), 68E(3)(b),		

					68G(2), 68G(6)		
				Transport Infrastructure Act 1994	Sections 36(4), 303AAA		
				Worker's Compensation and Rehabilitation Act 2003	Sections 109(5), 226(4), 226(5)		
			Changes of Substance	Building Act 1975	Sections 228(2), 231AL		
				Environmental Protection Regulation 2019	Section 21(4)		
				Land Act 1975	Sections 109B(1), 431V(2), 431V(3)		
				Local Government Regulation 2012	Section 232(6)		
				Mineral and Energy Resources (Common Provisions) Act 2014	Section 91A(2)		
				Transport Infrastructure Act 1994	Sections 36(1), 105J(9), 105J(10)		

				Workers' Compensation and Rehabilitation Act 2003	Sections 66(2), 133, 133A, 226(1)		
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**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

**Item No:** 4.1.1**SUBJECT HEADING:** **Financial Report for the Month of June 2021**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for June 2021 details Council's current financial position and compares its performance against the adopted amended budget for 2020-2021.*

**Officer's Recommendation: That Council receive the Financial Report for June 2021.**

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**Background**

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

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**Link to Corporate Plan**

Governance

Outcome 4 – Financial

**Consultation (internal/external)**

CEO

Director of Finance

Manager of Finance

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

# **FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 21 JULY 2021**

## **Contents**

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

# FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 21 July 2021

## 1. Cash Position as at 30 June 2021

### **Cash at Bank**

Operating Accounts \$ 6,181,128

### **Short Term Investments**

Bank of Queensland - Term Deposits \$ 5,000,000

Queensland Treasury Corporation - Cash Fund \$ 12,000,000

**\$ 23,181,128**

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,508,916

Unspent Grants (Restricted Cash) \$ 4,050,847

**\$ 6,559,763**

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable <b>debtors</b> - estimated <b>creditors</b> :	393,327	70,289	\$ 323,038

Plus cash surplus	23,181,128	6,559,763	\$ 16,621,365
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**Working Capital** **\$ 16,944,403**

## 2. Monthly Cashflow Estimate: July 2021

### Receipts

Rates & Fees & Charges \$ 20,000

Debtors \$ 200,000

Grants/Subsidies/Loans QTC \$ -

Total \$ 220,000

### Expenditure

Payroll \$ 800,000

Creditor Payments \$ 1,000,000

Loan Payments \$ -

Total \$ 1,800,000

Therefore cash is expected to decrease by **-\$ 1,580,000** in the period.

## 3. Comparative Data:

	June 2021	June 2020
Cash position	23,181,128	17,166,835
Working capital	16,944,403	16,510,168
Rate arrears	101,256	126,509
Outstanding debtors	393,327	2,043,447
Current creditors	70,289	626,316
Total Loans	1,678,315	1,726,295

# FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

**HELD ON 21 July 2021**

## 4. Capital Works Summary: 1 July 2020 to 30 June 2021

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	3,289,800	2,252,651	68%
Plant & Equipment	1,120,000	1,166,211	104%
Road Infrastructure	4,749,200	1,681,103	35%
Water Infrastructure	125,000	101,233	81%
Sewerage Infrastructure	450,000	378,334	84%
QTC Loan Redemption	95,800	96,284	101%
<b>Total</b>	<b>9,829,800</b>	<b>5,675,816</b>	<b>58%</b>

## 5. Road Works Expenditure : 1 July 2020 to 30 June 2021

	Budget	Expended YTD Actual	% of Budget Expended
<b>Total Roads Expenditure</b>	<b>11,082,803</b>	<b>10,307,477</b>	<b>93%</b>
1. Rural Roads	8,291,552	7,461,450	90%
2. Town Streets	300,000	367,542	123%
3. RMPC Works	2,491,251	2,478,485	99%

## 6. Rate Arrears Summary

**Total Rates Outstanding Balance                   \$           176,413**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 75,157	<b>52</b>
1 Year	\$ 43,069	<b>20</b>
2 Years	\$ 25,009	<b>9</b>
3 Years and over	\$ 33,178	<b>3</b>

<b>BTRC 2020-21 CAPITAL EXPENDITURE PROJECTS</b>		<b>1/07/20 to 30/06/21</b>		<b>SOURCES OF FUNDING</b>			
<b>Particulars</b>	<b>Budget</b>	<b>Expenditure YTD</b>	<b>% Expended</b>	<b>Capital Grants</b>	<b>Contributions</b>	<b>Loans</b>	<b>Council Contribution</b>
<b>BUILDINGS &amp; OTHER STRUCTURES</b>	<b>3,289,800</b>	<b>2,252,651</b>	<b>68%</b>	<b>2,602,500</b>	<b>41,900</b>	<b>-</b>	<b>645,400</b>
Blackall Indoor Cricket Facility (W4Q)	85,900	85,915	100%	85,900	-	-	-
Tambo Swimming Pool Replaster and Paint (W4Q)	30,800	30,798	100%	30,800	-	-	-
Tambo Dam Sprinkler System	15,000	13,575	91%		-	-	15,000
BTRC LGGSP Emergency Rural Signs	197,700	251,532	127%	101,700	-	-	96,000
Blackall Airport Fencing	218,800	42,597	19%	109,400	-	-	109,400
Tambo 'Truck Museum BOR - 2020/2021	504,900	14,081	3%	454,900	-	-	50,000
Fast Internet Project BOR - 2020/2021	400,000	121,400	30%	200,000	-	-	200,000
Blackall Saleyards Ramp	100,000	133,896	134%		-	-	100,000
Saleyards Pens Stage 1 & 2 COVID19	400,000	395,814	99%	400,000	-	-	-
Blackall Magpies Clubhouse COVID19	191,900	191,990	100%	150,000	41,900	-	-
Tambo Pool Shade & Disability Chair COVID19	70,000	9,904	14%	70,000	-	-	-
Blackall Pool Shade Structure & Maint. COVID19	50,000	47,760	96%	50,000	-	-	-
Waste Oil Collection Stations COVID19	41,100	41,121	100%	41,100	-	-	-
Blackall Office Depot Toilets COVID19	30,000	35,082	117%	30,000	-	-	-
Pathway to Health Extension COVID19	80,000	108,690	136%	80,000	-	-	-
Pathway to Health 2019-20 carry over	12,500	12,463	100%	12,500	-	-	-
Elephant Palace COVID19	100,000	91,356	91%	100,000	-	-	-
Tambo Weighbridge Upgrade COVID19	51,200	51,153	100%	51,200	-	-	-
Backup Fuel Supply (DCP)	24,300	24,284	100%	24,300	-	-	-
Banks Park Beautification (DCP)	80,000	57,638	72%	80,000	-	-	-
Blackall Sign Western end (DCP)	135,000	30,898	23%	60,000	-	-	75,000
Saleyards Canteen Upgrade (DCP)	120,000	122,384	102%	120,000	-	-	-
Tambo Dam Lights (DCP & TTTT)	105,000	91,284	87%	105,000	-	-	-
Western Sports Complex Upgrade (DCP)	100,000	85,007	85%	100,000	-	-	-
Rain and River Level Gauges	145,700	162,029	111%	145,700	-	-	-

BTRC 2020-21 CAPITAL EXPENDITURE PROJECTS	Budget	1/07/20 to 30/06/21		SOURCES OF FUNDING			
		Particulars	Expenditure YTD	% Expended	Capital Grants	Contributions	Loans
<b>PLANT &amp; EQUIPMENT</b>	<b>1,120,000</b>	<b>1,166,211</b>	<b>104%</b>	-	-	-	<b>1,120,000</b>
Plant Replacement - Net of purchases less disposals (includes committed orders less estimate disposal values)	1,120,000	1,166,211	104%	-	-	-	1,120,000
<b>ROAD INFRASTRUCTURE</b>	<b>4,749,200</b>	<b>1,681,103</b>	<b>35%</b>	<b>3,749,200</b>	-	-	<b>1,000,000</b>
New Hospital Rd Ch .26 - .50 R2R	100,000	109,569	110%	100,000	-	-	-
Emmet Rd Reseal Ch 25.90-30.70, 31.90-37.10 R2R	310,100	310,101	100%	310,100	-	-	-
Langlo Rd Reseal Ch 22.71 - 25.75 R2R	41,900	41,902	100%	41,900	-	-	-
Mt Playfair Rd Reseal Ch .52 - 5.53km R2R	150,000	125,861	84%	150,000	-	-	-
East West Rd Reseal Ch 16.43 - 17.43 R2R	30,000	29,391	98%	30,000	-	-	-
Ward Rd Reseal Ch 30.97 - 56.19 R2R	170,000	204,258	120%	170,000	-	-	-
Old Augathella Rd Reseal Ch .74 - 12.69 R2R	200,000	180,809	90%	200,000	-	-	-
Avington Rd Reseal Ch 0 - 27.46 R2R	200,900	261,107	130%	200,900	-	-	-
Reseals	800,000	-	0%	-	-	-	800,000
Heavy Bypass Stage 1 (Violet St) LRCI	808,300	418,105	52%	808,300	-	-	-
Heavy Bypass Stage 2 (Salvia St) HVSP	950,000	-	0%	950,000	-	-	-
Langlo Road Pave and seal TIDS	400,000	476,238	119%	200,000	-	-	200,000
Tambo Industrial Estate Rds Pave & Seal (LRCI)	588,000	410,238	70%	588,000	-	-	-
<b>WATER INFRASTRUCTURE</b>	<b>125,000</b>	<b>101,233</b>	<b>81%</b>	<b>125,000</b>	-	-	-
Water Mains Replacements DCP & COVID19	125,000	101,233	81%	125,000	-	-	-
<b>SEWERAGE INFRASTRUCTURE</b>	<b>450,000</b>	<b>378,334</b>	<b>84%</b>	<b>375,000</b>	-	-	<b>75,000</b>
Sewerage Renewals DCP & COVID19	450,000	378,334	84%	375,000	-	-	75,400
<b>LOAN REDEMPTION Qld Treasury Corporation</b>	<b>95,800</b>	<b>96,284</b>	<b>101%</b>	-	-	-	<b>95,800</b>
Saleyards Upgrade - Current Balance \$ 1,265,627 Maturity June 2037 [ Drawdown 16/05/2017 \$ 1,500,000 ]	58,400	58,450	100%	-	-	-	58,400
Tambo Bore - Current Balance \$ 362,165 Maturity June 2030 [ Drawdown 15/06/2020 \$400,000 ]	37,400	37,834	101%	-	-	-	37,400
<b>TOTAL CAPITAL PROGRAM 20-21</b>	<b>9,829,800</b>	<b>5,675,816</b>	<b>58%</b>	<b>6,851,700</b>	<b>41,900</b>	-	<b>2,936,200</b>

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 100% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2021

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		REVENUE			EXPENDITURE				
		30 Jun 2021	AMENDED	ORIGINAL	30 Jun 2021	AMENDED	ORIGINAL		
		ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET		
1000-0001	ADMINISTRATION								
1000-0002	Administration	251,626.81	130%	193,800	197,600	3,590,375.71	99%	3,617,200	3,264,600
1100-0002	Finance	6,213,979.52	99%	6,292,300	6,807,500	1,362,511.87	725%	188,000	67,300
1200-0002	Oncosts	0.00	0%	0	0	(592,497.57)	44%	(1,340,300)	(1,385,400)
1300-0002	Stores/Purchasing	0.00	0%	0	0	60,754.76	88%	69,400	68,300
2000-0002	Corporate Governance	540.46	108%	500	0	705,750.96	98%	720,300	728,700
2100-0002	Business Activities	42,215.03	111%	38,000	37,000	40,946.34	89%	45,800	116,700
2150-0002	Saleyard Operations	1,515,737.57	108%	1,400,100	1,150,000	952,894.60	105%	911,600	632,000
2200-0002	Tambo Sawmill	109,685.70	97%	113,400	8,000	250,999.31	103%	244,400	71,000
2350-0002	Airports/Aerodromes	53,079.38	118%	45,000	149,000	273,007.10	105%	259,400	321,300
2450-0002	Tourism	75,052.52	131%	57,200	32,100	411,349.27	95%	431,000	331,500
2500-0002	Planning & Development	24,847.78	83%	30,000	30,000	87,118.45	141%	62,000	62,000
2580-0002	Economic & Community Develop	3,064,326.16	54%	5,689,800	3,645,300	280,823.30	58%	482,300	117,400
2600-0002	Environmental	71,485.30	89%	80,000	39,100	73,726.39	205%	36,000	14,500
2700-0002	Stock Routes	9,450.00	---	0	0	0.00	0%	0	0
3000-0002	Work Scheme and Community	16,903.46	110%	15,300	15,300	111,483.90	111%	100,000	128,100
3100-0002	Council Housing	121,015.00	101%	120,000	120,000	379,704.86	111%	343,600	377,200
3300-0002	Child Care Services	164,669.99	112%	146,600	170,000	361,566.54	110%	328,800	326,500
3350-0002	Sport and Recreation	111,806.15	99%	113,000	140,000	92,507.30	83%	111,000	119,600
3400-0002	Youth Services	44.46	---	0	18,000	123,790.99	107%	115,700	115,000
3410-0002	Sixties and Better	61,311.55	100%	61,400	57,700	41,238.70	61%	67,800	59,000
3415-0002	Tambo Multi-Purpose Centre	494,885.08	93%	531,700	490,500	575,932.36	107%	537,000	491,400
3445-0002	Disability	122,307.26	110%	111,500	64,000	53,679.47	89%	60,000	32,000
3460-0002	Neighbourhood Centre	384,248.02	126%	304,400	143,000	219,347.10	73%	300,900	162,500
3470-0002	Miscellaneous Care Services	0.00	0%	0	0	0.00	0%	2,000	2,000
3500-0002	Libraries, Education and Arts	7,521.18	68%	11,100	11,100	250,838.12	104%	242,000	213,400
3570-0002	Regional Arts Development Fund	97,309.36	102%	95,000	75,000	213,860.10	101%	212,000	240,000
3600-0002	Halls and Cultural Centres	3,410.00	85%	4,000	3,000	209,291.77	105%	199,900	248,000
3700-0002	Showgrounds & Sports Facilities	2,569.06	86%	3,000	3,000	660,699.55	107%	615,000	529,000
3740-0002	Funerals	86,821.77	116%	75,000	66,000	61,959.49	103%	60,000	55,000
3800-0002	Corporate Buildings	0.00	0%	0	0	102,920.92	121%	85,000	130,000
1000-0001	ADMINISTRATION	13,106,848.57	84%	15,532,100	13,472,200	10,956,581.66	120%	9,107,800	7,638,600
4000-0001	WORKS AND SERVICES								
4001-0002	Works Office and Depot	0.00	0%	0	0	3,079,403.12	106%	2,904,100	3,149,400
4100-0002	Town Street Maintenance	0.00	0%	0	0	367,542.14	103%	358,000	300,000
4200-0002	Rural Roads Maintenance	1,156,633.00	99%	1,167,700	1,219,900	306,168.58	64%	478,000	1,000,000
4500-0002	Recoverable Works	23,593,199.12	99%	23,806,500	11,550,000	15,274,088.38	75%	20,353,600	15,374,000
4550-0002	Plant Operations	3,436,732.47	103%	3,340,000	3,480,500	2,654,953.21	104%	2,561,400	2,912,200
4600-0002	SES - Disaster Mgmt	21,497.88	93%	23,000	17,000	197,459.95	101%	196,300	58,300
4700-0002	Cemeteries	409.06	8%	5,000	1,000	51,540.38	112%	46,000	106,000
4800-0002	Parks, Gardens and Reserves	0.00	0%	0	0	1,020,767.84	112%	915,000	1,051,500
4860-0002	Aquatic Centres	0.00	0%	0	0	507,055.40	112%	450,800	437,500
4900-0002	Animal Control	16,365.50	72%	22,800	16,100	81,957.54	100%	82,000	109,600

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 100% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2021

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		REVENUE			EXPENDITURE				
		30 Jun 2021	AMENDED	ORIGINAL	30 Jun 2021	AMENDED	ORIGINAL		
		ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET		
4950-0002	Stock Routes & Pest Mgmt	69,227.01	74%	94,000	126,000	321,597.35	103%	312,000	580,200
5000-0002	Cleansing	319,531.19	100%	319,300	319,500	222,774.87	93%	240,700	257,000
5100-0002	Water Supply	841,410.59	99%	846,500	845,200	449,018.82	119%	378,300	514,400
5200-0002	Sewerage Services	726,780.19	100%	728,400	725,800	336,526.25	109%	310,000	373,700
4000-0001	WORKS AND SERVICES	30,181,786.01	99%	30,353,200	18,301,000	24,870,853.83	84%	29,586,200	26,223,800
TOTAL REVENUE AND EXPENDITURE		43,288,634.58	94%	45,885,300	31,773,200	35,827,435.49	93%	38,694,000	33,862,400

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.1.2****SUBJECT HEADING: DFCCS Operations Report – June 2021**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The Director of Finance Corporate and Community Services operations report for June 2021 is presented to Council. The report includes housing and administration, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.*

**Officer's Recommendation: That Council receive the DFCCS Operations Report for June 2021.**

**Background****Tambo Housing and Administration*****Building Maintenance***

- Several minor maintenance issues have been carried out by the Council employed handyman.
- Hazard inspections have been carried out with the WHS Office and a number of issues have been resolved.

***Aged Housing***

- Flooring has been completed at the Coolibah Village and many compliments have been received regarding the finish.

**Blackall Housing and Administration*****Housing Maintenance***

- Minor maintenance carried out on pensioner units and Council houses.
- A pensioner hut in Bauhinia Land and the 2-bedroom unit in Bedford Street are now tenanted.
- A 2-room unit in Bauhinia Lane has been advertised and applications close 30 July.

**Community Development Report**

- 3 x Client Referrals this month
- Assisting Better in Blackall Festival Committee
- Circus Feasibility study, engaged a projection artist to create a story about the circus history in Blackall and Tambo to be installed in Banks Park during the Better in Blackall Festival
- Received \$35,000 towards playground upgrade project, Banks Park.
- Received grant of \$1680 towards costs of bringing Bluey & Bingo to Blackall
- Rooftop Express Show Success – 570 persons attended, School Seniors raised over \$2000 towards school Leadership Camp, Outback Barrel Horse Circuit raised over \$1800 from the bar which will go into the Community Benefit Fund.

- Engaged Local Police Officer Stuart Hardy to coordinate ‘scout-like fitness for kids’ as a KidFit initiative. This will commence Term 3 School, Blackall Showgrounds, Monday afternoons – BLACKSTUMP BATTALION KIDFIT

**Blackall Library Report**

Month	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2020/21
July	233	233	478	389		14		3
August	243	263	415	371		26		14
September	233	266	436	401		29		11
October	335	216	459	389		21		4
November	277	374	434	378		35		10
December	273	315	213	450		38		4
January	589	377	389	376	34	16		1
February	256	340	376	318	25	39	4	5
March	246	226	213	413	72	23	3	7
April	100	212	63	407	100	40	0	6
May	211	159	126	387	51	47	1	4
June	177	249	318	349	13	32	4	11
<b>Year to Date</b>	<b>3173</b>	<b>3230</b>	<b>3920</b>	<b>4628</b>	<b>295</b>	<b>360</b>	<b>12</b>	<b>80</b>

**Tambo Library and Tourist Report**

	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2020/21
July	571	710	203	138	107	65	7	3
August	444	419	132	125	76	52	2	6
September	405	465	156	144	39	52	2	3
October	419	414	121	137	88	114	5	3
November	412	427	119	123	61	63	4	1
December	411	336	172	110	37	36	3	0
January	444	404	127	104	82	69	0	1
February	449	454	108	136	56	80	8	0
March	402	460	91	126	75	49	1	1
April	150	365	40	126	47	51	1	1
May	294	407	81	144	96	65	6	2
June	515	488	124	127	56	61	5	5
<b>Totals</b>	<b>4916</b>	<b>5349</b>	<b>1474</b>	<b>1540</b>	<b>820</b>	<b>757</b>	<b>44</b>	<b>26</b>

	Visits 2019/20	Visits 2020/21
July	750	464
August	536	506
September	323	612
October	178	323
November	79	93
December	75	123
January	81	84
February	69	55
March	82	140
April	33	319
May	0	577
June	133	793
<b>Totals</b>	<b>2339</b>	<b>4089</b>

**Blackall Visitor Information Centre**

Ten information packs were requested by phone or email. During the month of June, phone calls were still being received requesting information on what venues were open in Blackall for the current tourist season.

Considering Covid-19 restrictions, the number of visitors and campers are up significantly compared to June last year. These are the highest recorded numbers in June since 2007.

**Monthly Statistics:**

**Visitor Numbers to Blackall Tourist Information Centre**

<b>2019/2020</b>	<b>Visitor Numbers</b>	<b>2020/2021</b>	<b>Visitor Numbers</b>
July	2,483	July	1,638
August	2,104	August	1,985
September	933	September	1,522
October	416	October	941
November	101	November	174
December	34	December	99
January	93	January	99
February	18	February	95
March	107	March	375
April	0	April	1217
May	5	May	2553
June	388	June	3952
<b>Year to Date</b>	<b>6,682</b>	<b>Year to Date</b>	<b>14,650</b>

**Issue of Camping Permits**

Month	Information Centre	Self - Registration	Total for Month 2020/21
July	198	139	337
August	230	131	361
September	140	262	402
October	81	166	247
November	4	31	35
December	3	15	18
January	5	11	16
February	10	10	20
March	44	62	106
April	122	280	402
May	261	414	675
June	742	522	1264
<b>Year to Date</b>	<b>1,515</b>	<b>2,043</b>	<b>3,883</b>
<b>2019/2020</b>	<b>1075</b>	<b>1954</b>	<b>3029</b>

Camping Ground Fees		
Month	\$ Amount	2020/2021 YTD \$
July	\$3,370.00	\$3,370.00
August	\$3,618.00	\$6,988.00
September	\$4,318.00	\$11,306.00
October	\$2,472.00	\$13,483.00
November	\$350.00	\$13,833.00
December	\$185.00	\$14,018.00
January	\$160.00	\$14,178.00
February	\$200.00	\$14,378.00
March	\$1,066.00	\$15,444.00
April	\$4,025.00	\$19,439.00
May	\$6,750.00	\$26,219.00
June	\$12,640.00	\$38,859.00

Blackall Visitor Information Centre issued 30 permits for the Blackall Showgrounds under overflow camping due to a wet weather event.

**Year ending 2019/2020      \$24,232.00**

**Qantas Report**

Month	Pax OFF	Pax ON	Total	YTD
July	0	0	0	0
August	12	15	27	27
September	74	58	132	159
October	85	106	191	350
November	72	59	131	481
December	79	61	140	621
January	63	53	116	737
February	41	42	83	720
March	60	48	108	928
April	72	63	135	1063
May	44	36	80	1143
June	83	57	140	1283
6 Monthly Average	60.5	49.83	110.33	110.33
YTD	602	541	1143	1143
Total for 2019/2020	1121	823	1944	1944

July roster has been distributed for airport employees.

**Council Facility Bookings**

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	10	11	1	4	9	4	1	0	1	0
August	9	11	4	11	3	4	1	0	1	12
September	2	11	5	12	1	9	1	0	2	8
October	1	2	1	11	1	11	1	2	2	3
November	2	0	9	16	2	0	2	2	5	7
December	3	3	4	8	3	3	0	0	0	1
January	0	0	2	1	2	2	0	1	1	0
February	11	3	8	10	0	1	0	1	4	4
March	7	7	4	3	1	6	0	0	3	3
April	0	5	0	7	0	4	0	1	0	3
May	0	3	0	4	0	5	0	1	0	9
June	8	4	2	10	0	4	0	0	0	6
TOTAL	37	60	48	98	32	53	10	8	25	56

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	1	8	1	0	1	0	3	0
August	6	13	2	0	0	0	5	1
September	1	6	3	1	1	1	5	1
October	10	7	0	1	0	1	6	2

November	8	16	1	0	1	0	2	2
December	5	5	0	1	0	0	0	0
January	1	8	1	0	0	3	0	1
February	5	15	2	0	0	0	3	6
March	4	16	1	0	0	0	0	2
April	4	16	3	3	1	2	3	6
May	5	11	2	1	1	6	5	10
June	2	9	2	1	1	1	3	1
<b>TOTAL</b>	<b>52</b>	<b>130</b>	<b>18</b>	<b>8</b>	<b>6</b>	<b>14</b>	<b>35</b>	<b>32</b>

**Tambo Child Care Centre**

<b>Attendance</b>	<b>Month</b>	<b>YTD</b>	<b>Month</b>	<b>YTD</b>
	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>
<b>July</b>	194	194	207	207
<b>August</b>	205	399	214	421
<b>September</b>	139	538	110	531
<b>October</b>	172	710	303	834
<b>November</b>	171	881	261	1095
<b>December</b>	35	916	50	1145
<b>January</b>	41	957	22	1167
<b>February</b>	145	1102	180	1347
<b>March</b>	157	1259	193	1540
<b>April</b>	100	1359	154	1694
<b>May</b>	73	1432	230	1924
<b>June</b>	130	1562	269	2193

<b>Finance</b>	<b>Month</b>	<b>YTD</b>	<b>Month</b>	<b>YTD</b>
	<b>Receipts</b>	<b>Receipts</b>	<b>Expenditure</b>	<b>Expenditure</b>
	<b>2020-2021</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2020-2021</b>
<b>July</b>	\$5,423.12	\$ 5,423.12	\$24,806.00	\$24,806.00
<b>August</b>	\$15,175.09	\$20,598.21	\$27,094.00	\$51,900.00
<b>September</b>	\$24,903.35	\$45,501.56	\$28,001.90	\$83,508.90
<b>October</b>	\$14,462.60	\$59,964.16	\$25,197.85	\$108,706.75
<b>November</b>	\$15,575.38	\$75,539.54	\$33,106.42	\$141,813.17
<b>December</b>	\$4,411.80	\$79,951.34	\$11,501.87	\$153,315.04
<b>January</b>	\$472.69	\$80,424.03	\$7,889.81	\$161,204.85
<b>February</b>	\$10,132.17	\$90,556.20	\$34,475.73	\$195,680.58
<b>March</b>	\$26,461.95	\$117,018.15	\$46,947.57	\$242,628.15
<b>April</b>	\$7,673.20	\$127,240.50	\$23,765.55	\$266,457.28
<b>May</b>	\$16,980.24	\$144,220.74	\$37,146.42	\$303,603.70
<b>June</b>	\$19,219.91	\$163,440.65	\$39,009.57	\$342,613.27

**Youth Program:**

- **Operational** – Youth Officer resigned on the 18 June.
- **Youth Centre** – Youth centre currently closed.
- **Looking ahead** – providing activities for the youth after school and sport and recreation classes for the community through contracting various people with the relevant skills on a part time basis.

**Tambo Multi-Purpose Centre**

- The number of allied health clients seen for the month of June:  
Podiatry - 10 clients  
Remedial Massage – 57 clients  
Physiotherapy – 49 clients
- The TMPC funding for allied health is reduced to \$105,000 for 2021/2022 down from \$203,500 in 2020/2021.
- Funding for Sport and Recreation remains at \$50,000 as does Healthy Aging at \$55,000.
- The TMPC kids fit programme has fully funded a rock-climbing wall for the under 8s day, however school principal is allowing the whole school to participate in climbing the rock wall as part of the recreational sports day.

**Link to Corporate Plan**

Economic Development  
Outcome 2 – Tourism

Vibrant Communities

Outcome 1 – Arts and culture  
Outcome 2 – Health and wellbeing  
Outcome 3 – Community Services  
Outcome 4 – Youth

Governance

Outcome 5 – Customer service

Infrastructure

Outcome 2 – Airports  
Outcome 5 – Council buildings

**Consultation (internal/external)**

Neighbourhood Centre Coordinator  
Tambo Library and Tourism Officer  
Community Development Officer  
Customer Service Officers  
Multi-Purpose Coordinator  
Child Care Coordinator  
Library Officer  
Tourism Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.1.3****SUBJECT HEADING: Environmental Health Officer's Report**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Environmental Health Officer's report is provided to Council.***Officer's Recommendation: That Council receive the Environmental Health Officer's Report.**

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**Background****Food premises**

EHO consulted with the licensee of a food business and the operator of a butcher shop in Tambo regarding the proposed implementation of a mobile food truck. Advice from planning consultant has been sought, no DA required for proposed activities.

EHO received enquiry from a Tourist attraction in Tambo regarding the licensing requirements under the Food Act 2006, no planning/ building approval required as per planner's advice, proponent intends to proceed with food business license application. EHO carried out onsite assessment to ascertain suitability of the premises.

EHO provided detailed information regarding off-site catering activities and the requirement to obtain a food safety program for a licensed food business.

A food safety assessment has been carried out at a medium risk food business in Blackall. No issues were noted at the time of the assessment.

A food safety audit report was received about a medium risk food business in Blackall. Operation was compliant.

An application for a food business license was received. The proponent decided to revoke the application in the meantime.

**Environmental Management/ Public Health**

A permit for the commercial use of Council controlled area, the footpath, has been issued for a fund-raising activity for the Blackall Magpies Football Club.

A permit was issued for the commercial use of Council controlled areas to sell firewood from a place Corner Thistle/ Hawthorn Street.

EHO received complaint regarding perceived substandard status at two accommodation places in Blackall. Consulted with complainant, concerns were not of public health concern.

**Consultation (internal/external)**

EHO consulted with Queensland Department of Health on a regular basis to obtain updated COVID-19 information relevant for the community.

**Budget and Resource Implications**

Nothing to report.

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**Link to Corporate Plan**

Environment and Heritage

Outcome 4 – Waste Management

**Consultation (internal/external)**

Environmental Health Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

**Item No:** 4.1.4**SUBJECT HEADING:** **Ranger's Report**

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Ranger Coordinator's report for June 2021 is provided to Council.***Officer's Recommendation: That Council receive the Ranger's report for June 2021.**

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**Background****Animal Control**

Remove and destroy 1 dog

**Complaints**

1 - barking dogs

2 – stray dogs

**Call Outs**

2

**Weed Control**

Mother of Millions – Tambo Common

Rope Pear – 5 plants (Longhorn Transport boundary).

Coral Cactus – Tambo Common

Parkinsonia – 6 plants Tambo Swan Hill Reserve

Parthenium – checked old patches Alpha &amp; Springsure roads found none.

**Operational**

Blackall Swan Hill Reserve – repairs to gate valve (tank to trough)

Drensmaine – repairs to tank float

**Wild Dog Control**

Scalps June 2021 Blackall – 32, Tambo – 37

Scalps June 2020 Blackall – 38, Tambo – 27

1080 - Nil

**Agistment**Orchard Reserve – 129 cows, 46 calves & 2 bulls (Coopers Run).

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**Link to Corporate Plan**

Environment and Heritage

Outcome 3 – Pest Management

**Consultation (internal/external)**

Ranger Coordinator

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

**Item No:** 4.1.5**SUBJECT HEADING:** Arts & Cultural Report – June 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The arts and cultural report is provided to Council.***Officer's Recommendation: That Council receive the Arts and Cultural Report for June 2021.****Background****Grassland Art Gallery:**

Statistics: 1176 visitors for June 2021 (210 in June 2020, 696 in June 2019).

Facebook: 2024 followers

'Anticipation' opened on Saturday June 5, with strong sales, 22 of 42 works. Further works have sold since the opening.

**Tourism:**

Blackall-Tambo tourism website – suggested itineraries are being written and a tab has been created on website.

Video – Draft 2. Feedback is being sought from Tourism representatives.

**Matilda Way:**

Matilda Way Facebook page has 7,229 followers.

June statistics:

Reach: 3,595

Post engagements: 699

Engagement is increasing with new staff across the group, but it is still slow progress.

**Barcoo Way:**

Currently there are 7086 followers.

June statistics:

Reach: 4,635

Post engagements: 920

Participation from Longreach and Barcoo Shires on the Barcoo Way page is limited.

**Visit Blackall-Tambo:**

Visit Blackall-Tambo Facebook page has 4,124 followers.

June Statistics:

Reach: 13,680

Post Engagements: 2,180

**Tambo Dam Lights Project:**

Fabrication of the sculpture has commenced.

Gambling Communities Benefit Fund (GCBF) submission has been successful for \$34,500.00 for the outdoor projector and creation of the projection.

**Tambo Trucking Museum:**

- Awaiting the construction side of the project to be finalised before any of the creative components can be carried out.

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**Link to Corporate Plan**

Social

Arts and Cultural

Tourism

Economic Development

**Consultation (internal/external)**

Arts and Cultural Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

## BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

### OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

Item No: 4.1.6

**SUBJECT HEADING: 2021-2022 Regional Arts Development Program**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: Blackall-Tambo Regional Council's Regional Arts Development Fund budget allocation is required for the preparation of the preparation of the annual funding submission.*

**Officer's Recommendation: That Council provides co-contribution of \$25,000 for the 2021-2022 RADF program to enable leveraging of up to \$50,000 from Arts Queensland.**

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### Background

The RADF program focuses on the development of quality arts and arts space for, and with regional communities. RADF is a partnership between the Queensland Government through Arts Queensland and Councils to support local arts and culture.

Council is required to provide a co-contribution to enable the leveraging of funds from Arts Queensland via an annual application process.

Applications are due on April 4<sup>th</sup>, 2021.

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### Link to Corporate Plan

Arts & Culture

Economic Development

Tourism

### Consultation (internal/external)

Arts and Cultural Officer

RADF Committee

Red Ridge

### Policy Implications

Nil

### Budget and Resource Implications

Council's 2020-2021 budget allocation for the RADF program was \$25,000

## BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

### OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

Item No: 4.1.7

**SUBJECT HEADING: Operating Plan Review 30 June 2021**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: Section 174(3) of the Local Government Regulation 2012 requires Councils to review their Operational Plans every three months.*

**Officer's Recommendation: That Council receive the June 2021 report.**

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### Background

Council adopted its 2020-2021 Annual Operational Plan on 17 June 2020. The Operational Plan provides a plan on how and what Council will do during the financial year to respond to Council and community long term priorities.

Section 174(3) of the *Local Government Regulation* states that the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

The attached report provides an assessment of the organisation's progress toward the implementation of the actions, projects, initiatives and key performance indicators as identified in the 2020-2021 Operational Plan.

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### Link to Corporate Plan

Governance

### Consultation (internal/external)

CEO

Director of Works and Services

Manager of Finance

### Policy Implications

Nil

### Budget and Resource Implications

Nil

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Arts &amp; Culture</b>							
Blackall Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Moved VIC to Library Bldg. Introduction of "First 5 Forever"
Tambo Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Ongoing. "First 5 Forever" progressing.
<b>Disaster Management</b>							
Blackall-Tambo Disaster Management Plan	CEO	Working group formed to review the plan and approve amendments periodically.	Ongoing	Group meetings continually reviewing and adjusting COVID 19 plans.	Ongoing	Council and QFES	Completed 2021
Installation River / Flood Warning Network	CEO	Funded through the QRA Resilience funding to monitor the flow of water during times of flood and rising rivers.	2020/2021	Assist DM take appropriate action during times of flood and rising rivers	\$145,700	Council	Complete. Still need to be connected to BOM
Arrange emergency services training needs where necessary.	CEO	Funds available for continued training of SES Officers and maintenance of equipment.	Ongoing	Local Controllers to maintain SES membership and provide training in line with LG and EMQ requirements	Ongoing	Council and QFES	Ongoing
<b>Economic Development</b>							
<b>Business</b>							
Tambo Sawmill	DWS	Sawmill is not operating at this time. The tender for the switch board has been placed on hold	2020/2021	Council to consider its options as more information becomes available	\$70,000 DCP	Apply to transfer \$47,000 To Tambo Pool and \$23,000 to Blackall Indoor Cricket	Asset returned to Council. Locks changed.
Blackall Saleyards	DWS	Construct new pens to increase throughput at sales.	2020/2021	Meets all WHS and regulatory requirements	\$400,000	\$400,000 W4Q COVID19	Complete
Blackall Saleyards Canteen	DWS	Upgrade the existing canteen to cater for greater numbers of buyers attending sales	2020/2021	Meets all WHS and regulatory requirements	\$120,000	\$120,000 DCP	Complete when rangehood installed.
Tambo Childcare Centre	DFCCS	Ensure staff attend training sessions and have an excellent knowledge of the current legislation and regulations.	Ongoing	Develop good working relationships with parents and children. Continue to search for efficiencies in operations to reduce current level of subsidy.	Ongoing	Council	C and K are working with staff, next visit 26 July

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Tourism</b>							
Collective approach to tourism	DFCCS	Work co-operatively with regional tourism groups and government agencies.	Ongoing	Monitor relationships with external organisations and register the grants being received.	Ongoing	Council	Ongoing
"Better in Blackall" Festival	Committee	Committee to develop a programme aimed at encouraging residents and visitors to celebrate this milestone in the history of Blackall.	2021/2022	To provide an exciting and vibrant experience for residents and visitors to Blackall alike to enjoy a get together along with the entertainment.	\$80,000	Council	Aug-21
Tambo Truck Museum BOR	DWS	To support the preservation of the history of trucking in Tambo and to provide an additional item of attraction.	2020/2021	To provide an additional item of interest for visitors as another means of encouraging longer stays. Enable residents to reflect on this aspect of history.	\$504,900	\$454,900 State \$50,000 Council	Carried over for completion in 2021/2022
Tambo Dam Lights	DWS	A design of lights to bring the Tambo Dam to life at night.	2020/2021	Positive feedback from the public and meets all regulatory requirements	\$105,000	\$60,000 DCP \$45,000 Foundation Regional Renewal	Carried over for completion in 2021/2022
Tambo Dam - Sprinkler System	DWS	To improve the dam area and make it more attractive to visitors	2020/2021	Positive feedback from visitors to the Centre.	\$15,000	Council	Complete
Tambo Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service provided to all visitors. Appropriate training made available through workshops and training sessions.	Ongoing	Positive feedback from visitors to the Centre.	Ongoing	Council	Mostly good reports from the public
Blackall Welcoming Signs	DWS	Signs on the western entrance to Blackall welcoming people who are arriving	2020/2021	Positive feedback from the public and meets all regulatory requirements	\$135,000	DCP \$60,000 Council \$75,000	Carried over for completion July 2021
Blackall Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service to all visitors. Keeping RAM Park well maintained to attract additional visitors who wish to see how people in earlier times lived. Appropriate training is made available through workshops and training sessions.	Ongoing	Positive feedback from tourists and those that take a tour through RAM Park.	Ongoing	Council	Mostly good reports from the public

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Environmental Management</b>							
<b>Waste Management</b>							
Maintain high quality of service to the public	DWS / EHO	Council to ensure collection and disposal of refuse in the region is efficient and cost effective.	Ongoing	Meet all regulatory requirements. Positive feedback from community with respect to operation .		Council	Service running well. No complaints
<b>Stock Routes / Pest Management</b>							
Central West Regional Biosecurity Plan	DFCCS / Ranger Coord	The Central West Biosecurity Plan outlines the strategies to be followed and implemented by the seven councils in this area.	Ongoing	The report lists the performance indicators which are reported to Council by the Ranger Coordinator on a monthly basis.		Council	Last meeting held March 2021
Stock Routes Annual Works Program	DFCCS / Ranger Coord	Apply for funding to maintain stock routes facilities in good working order.	2020/2021	Annual works program funded by the State Government.	\$60,000	DNR	Water facilities at Blackall, 4 Mile, Forest Park, Northhampton and Swan Hill. Complete
<b>Public Health</b>							
High standards of public health and safety are maintained in the Region	EHO	EHO to conduct annual inspections for health related compliance as necessary	Ongoing	EHO to have undertaken all required inspections as per established program with reports provided to Council where appropriate. Minimum number of complaints from the public.		Council	Providing an efficient service. No complaints.
	EHO	EHO to be available to provide expertise on environmental health matters through the year or on an as required basis.	Ongoing	Reports to CEO to address environmental health matters with the type and level of information provided and / or action taken.		Council	Providing sound advice. No complaints.
Water supply quality monitored and maintained to Australian standards	EHO	Undertake water sampling to ensure water supplies are maintained for safe domestic use.	Ongoing	Samples undertaken as required and action taken immediately if sample indicates non conformance to Qld Health requirements.		Council	Water has been tested. No issues

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Water Reticulation</b>							
New Infrastructure - DCP and COVID19	DWS	Provide for additional infrastructure as required	2020/2021	To meet all current regulatory standards and address all WHS issues.	\$150,000	DCP and W4Q COVID19	This stage complete
<b>Sewerage</b>							
New Infrastructure - DCP and COVID19	DWS	Determine where additional infrastructure is required	2020/2021	To meet all current regulatory standards and address all WHS issues.	\$350,000	DCP and W4Q COVID19	This stage complete
<b>Infrastructure and Plant</b>							
<b>Aerodromes</b>							
Blackall Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements while considering new processes that reduce losses to Council.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Qantas planes arriving only Wednesday and Friday
Blackall Airport Fencing	DWS	Fencing to be erected around the perimeter of the Blackall Airport - replacing existing fencing.	2020/2021	To meet all current regulatory standards and address all WHS issues.	\$218,800	Feds \$109,400 Council \$109,400	Carried over complete July 2021
Tambo Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Ongoing

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Plant and Equipment</b>							
Plant replacement program	DWS	Annual review of Council's plant and machinery.	2020/2021	Purchases to be budgeted for and consistent with Council's adopted purchasing policy.	\$1,100,000	Council	Complete
Back-up Fuel Supply	DWS	Install back-up fuel Tanks in Blackall and Tambo with mgmt system to control receipts and issues	2020/2021	To meet all current WHS and regulatory standards.	\$196,800	DCP \$146,800 Council \$50,000	Complete
<b>Roads, Footpaths &amp; Pavements</b>							
Town streets (maintenance)	DWS	Council road / town maintenance program for 2020/2021	2020/2021	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$300,000	Council	Complete
Rural Roads (maintenance)	DWS	Council rural road maintenance program for 2020/2021	2020/2021	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$ 1,000,000	Council	Complete
Reseals	DWS	To be determined	2020/2021	To meet all current regulatory standards.	\$ 800,000	Council	Complete
Rural Emergency Services - property ID signage	DWS	Provide ID signage to all rural properties that can be readily identified in the event of emergencies.	2020/2021	Is functional and meets with the approval of all people living on rural properties.	\$ 240,000	\$144,000 LGGSP \$96,000 Council	Complete when mapping finished
RMPC Maintenance Contracts	DWS	Improve road network.	2020/2021	To meet all current regulatory standards.	\$ 2,517,991	State Gov	Complete
QRA Flood Damage 2019	DWS	Flood damage to be completed by 30/6/2021	2020/2021	To meet all current regulatory standards.	\$ 10,000,000	State Gov	Will continue in 2021/2022
Langlo Road TIDS	DWS	Pave and Seal	2020/2021	To meet all current regulatory standards.	\$ 400,000	State Gov \$200,000 Council \$200,000	Complete
Heavy By-pass Violet Street	DWS	Construct a by-pass route to the Blackall Saleyards	2020/2021	To meet all current regulatory standards.	\$ 808,300	LRCI \$808,300	Carried over complete by November 2021
Heavy By-pass Salvia Street	DWS	Construct a by-pass route to the Blackall Saleyards	2020/2021	To meet all current regulatory standards.	\$ 950,000	HVSP \$950,000	Carried over complete by August 2021

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	<b>Resp. Officer</b>	<b>Operational Plan Action for current year (outputs)</b>	<b>Duration</b>	<b>Performance Measures</b>	<b>Capital Costs</b>	<b>Funding Source</b>	<b>Degree of Completion</b>
Tambo Industrial Estate Roads	DWS	Seal the dust roads around the estate	2020/2021	To meet all current regulatory standards.	\$ 588,001	LRCI \$588.001	Carried over complete by November 2021
Roads to Recovery - (capital)	DWS	Emmet Road reseals, new hospital road, Langlo road reseal	2020/2021	To meet all current regulatory standards and the terms and conditions of the R2R agreement.	\$ 1,200,000	Federal	Complete

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Recreational Activities and Grounds</b>							
Management and Operation of aquatic centres in both communities	DWS	Keep the swimming pools in Blackall and Tambo well maintained and safe for all users.	2020/2021	Pool operated in accordance with contracts. Patronage maintained with a view to increasing the number of visitors.	Ongoing	Council	Complete
Western Sports Complex Upgrade DCP	DWS	Upgrade the Sports Complex to a functional standard	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$100,000	100% DCP	Complete when deep fryer moved
Tambo Pool Shade and disability chair COVID W4Q	DWS	Purchase of wheelchair lift to enable disabled and aged people to access the Tambo pool.	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$70,000	100% COVID W4Q	Carried over complete July 2021
Tambo Swimming Pool W4Q replaster and paint	DWS	Replace shading and install stairs for elderly swimmers existing structure	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$167,000	100% W4Q	Complete
Blackall Pool Shade Structure / Minor Maintenance	DWS	Supply of shaded seating	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$50,000	100% W4Q COVID19	Complete
Blackall Park Beautification	DWS	Repair existing structure	2020/2021	Positive feed back from members of the public	\$80,000	100% DCP	Complete
Blackall Indoor Cricket W4Q	DWS	Enhance the visual attraction of Parks in the region	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$215,800	State Gov W4Q \$200,000 Council \$15,800	Complete
Blackall Magpies Clubhouse	DWS	To be made available for community events	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$191,900	W4Q COVID19 \$150,000 Magpies \$41,900	Complete
<b>Television and Internet</b>							
Fast Internet Project	Mayor / CEO	Annual maintenance and repair of system to ensure continued service.	2020/2021	Provide internet access to urban and rural properties that meet all regulatory standards.	\$400,000	BOR \$200,000 Council \$200,000	Carried over to 2021/2022
<b>Town Halls, Cemeteries, Public Convenienc</b>							
<b>Town Halls</b>							
Maintain and upgrade to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	Ongoing	Repairs and maintenance undertaken in a timely fashion with safety standards being met as required. Positive feedback from the public.	\$51,000	Council	Ongoing

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Cemeteries &amp; Memorials</b>							
Cemeteries Blackall and Tambo	DWS	Construct wall to memorialise those buried in unmarked graves.	Ongoing	Positive feedback by community on aesthetic appearance and condition of cemetery's. Positive feedback from the public.	\$35,650	Council	Ongoing
<b>Public Conveniences</b>							
Public Conveniences maintained to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	Ongoing	Condition of public conveniences meeting health and safety standards at all times with only minimal complaints/requests received.	\$96,600	Council	No complaints
<b>Council Buildings</b>							
Aged Housing	DFCCS	Maintain the workshop yard and provide the best possible standard of accommodation to employees. Address all WHS issues.	2020/2021	Maintenance undertaken in a timely fashion with safety aspects addressed. Tenant satisfaction received periodically with regards to condition of housing. Plan established for future repairs and cyclical maintenance.	\$69,000	Council	Complete
Blackall Depot Toilets	DWS	The Depot administration area requires new toilets	2020/2021	Meets all regulatory standards.	\$30,000	Council	Complete
Council housing	DFCCS	Council housing stock well maintained.	Ongoing	Satisfied tenants.	\$58,000	Council	Complete

**Blackall-Tambo Regional Council**

**Review of Operational Plan 30 June 2021**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
<b>Aged and Disability Services</b>							
Tambo Multipurpose Centre	DFCCS	Commonwealth Home Support Program	Ongoing	The TMPC staff assist 23 elderly people to stay in their homes.	\$157,500	100% Federal	Funds fully spent this year
Western Queensland Primary Health Network (WQPHN)	DFCCS	This program is funded by the Federal Government and covers allied health and healthy ageing.	Ongoing	Covers the cost of Podiatry, Remedial Massage, Physiotherapy and Optometry. The remaining funds go the Healthy Ageing	\$262,000	100% Federal	Funds fully spent this year
60's and Better	DFCCS	This externally funded program meets the cost of the Coordinators wages	Ongoing	Assists with maintaining the wellbeing of the over 60s through organised activities and involvement with the community.	\$60,750	100% State	Draft MOU emailed to Churches of Christ
Community Development Program	DFCCS		2020/2021	Monitored through the successful interventions offered to the community.	\$143,000	100% State	Complete
<b>Work Health and Safety</b>							
Develop a system of WHS that is appropriate for BTRC	DWS	Council officers to work in a co-operative manner with the WHS Officer together with officials from TMR to ensure that the WHS systems at Council are compliant at all times and pass the audit standards required by TMRs insurers Jardine Lloyd Thompson.	Ongoing	Council is successful in being awarded road contracts from TMR. Workplace Health and Safety incidents are reduced and kept to an absolute minimum. The provision of a safe working environment for all employees of Council.		Council	A WHSO has been appointed to implement a robust system of WHS.

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.1.8****SUBJECT HEADING: Requests for Council Assistance**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: At the end of each financial year Council advertised for community groups to apply for Council assistance.*

**Officer's Recommendation: That Council approve the applications for in-kind support for the 2021-2022 financial year and the applications for cash assistance be informed that as Council no longer receives drought funding, cash assistance is not able to be provided other than in exceptional circumstances.**

**Background**

Each year Council invites community groups to apply for Council assistance in preparation of the annual budget.

The applications have been reviewed and it is recommended that the requests for in-kind support be approved and the applicants for cash assistance be informed that as Council no longer receives drought funding, cash assistance is not able to be provided.

**Link to Corporate Plan**

Governance

Outcome 4 - Financial

**Consultation (internal/external)**

CEO

DFCCS

Director of Works and Services

Manager of Finance

**Policy Implications**

Request for Council Assistance Over \$10,000

Request for Council Assistance Under \$10,000

**Budget and Resource Implications**

Budgeted

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

**Item No:** 4.1.9**SUBJECT HEADING:** Tambo Child Care – Diabetes Policy

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Tambo Child Care is required to have a policy on the management of diabetes for any child with the condition who is in attendance at the centre.*

**Officer's Recommendation: That Council adopt the Tambo Child Care Diabetes Policy.**

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**Background**

The Tambo Child Care Centre is required by State Government legislation to have a comprehensive policy on the management of diabetes adopted by Council.

The attached policy has been drafted relying on the State Government's NQS2 Children's Health and Safety Guidelines as well as documentation provided by C and K.

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**Link to Corporate Plan**

Vibrant Communities

**Consultation (internal/external)**

CEO

Manager of Finance

Customer Service Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil



# **Blackall-Tambo** Regional Council

## **Tambo Child Care Centre Diabetes Policy**

Policy Number:	Effective Date:
Version Number: One	Review Date:
Policy Compiled by: Director of Finance Corporate & Community Services	
Policy Approved by: Chief Executive Officer	

### **OBJECTIVES**

To work with all children to develop positive social and emotional skills:

- to inspire and encourage positive self-esteem through mastery of new skills
- to inspire and encourage respect for others
- to learn to play cooperatively
- sharing and using acceptable manners

### **AIMS**

The Tambo Child Care Centre (TCCC) is committed to providing a safe and healthy environment that is inclusive for all children, staff, visitors, and family members that are diagnosed with diabetes.

The aim of this policy is to minimise the risk of a diabetic medical emergency occurring for any child whilst at the Service.

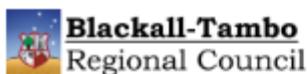
For more information see <http://www.diabeteskidsandteens.com.au/whatisdiabetes.html> for an online presentation for children explaining how diabetes affects the body.

### **DOCUMENTS TO BE SUPPLIED BY THE CHILD'S PARENT/GUARDIAN**

The child's parent/guardian provides the centre with all required documentation, prepared, dated, and signed by an appropriately qualified health professional e.g., Credentialed Diabetes Educator, State School Registered Nurse, General Practitioner, Medical Specialist, Paediatrician or Endocrinologist:

- 1/. Medical Management Plan (must be less than 6 months old)
- 2/. Diabetes Action Plan or Emergency Action Plan
- 3/. Dosage Card
- 4/. Consent to Display Medical Management Plan and Child's Photo Form

Document #:	Date Effective:	Version: One	Page 1 of 7
-------------	-----------------	--------------	-------------



**Tambo Child Care Centre Policies and Procedures  
Diabetes Policy**

5/. Permission to Access Services to Support Inclusion Form (if applicable).

The TCCC Coordinator completes a Medical Conditions Checklist for the child.

It is important that communication is open between families and educators so that management of diabetes is effective.

Children diagnosed with diabetes will not attend the TCCC until the child’s medical documents are completed and signed by their Medical Practitioner and the relevant staff members have been trained on how to manage the individual child’s diabetes.

**TCCC RESPONSIBILITY - TRAINING TO MANAGE DIABETES**

All staff members of the TCCC are to complete:

- 1/. Level 1 Introductory Training – Diabetes in Schools (online)
- 2/. Level 2 Intermediate Training – Diabetes in Schools (online)
- 3/. When a child with type 1 diabetes enrolls at the TCCC two employees with Childcare responsibilities will undertake type 1 diabetes management training through a recognised diabetic instructor within three months of enrolment.
- 4/. When a child with type 1 diabetes enrolls at the TCCC two employees will undertake a type 1 diabetes management refresher course through a recognised diabetic education once every twelve months.
- 5/. When a child with type1 diabetes attends the TCCC a trained employee in diabetes management will be rostered on to look after the child.

Training must cover the following content:

- 1/. What is Diabetes and management strategies, BGL and Ketone monitoring.
- 2/. What is Hypoglycaemia, Hyperglycaemia and Ketoacidosis and how to respond.
- 3/. Medical Management Plans, Diabetes Action Plans, Medication, and dosage cards.
- 4/. Storage and administration of medication i.e., pen device and insulin pump, and (if volunteering) how to administer injections.
- 5/. A review of the child’s Medical Management Plan and Diabetes Action Plan level 3 face-to-face training.

All staff members are provided with a copy of the Diabetes Management policy along with the Medical Conditions checklist that is reviewed annually.

A copy of the Medical Conditions checklist is provided to the parent and is reviewed during each new staff member’s induction process.

**DOCUMENTATION RETENTION**

TCCC only – Coordinator scans and uploads all related documentation to the child’s record in Kidsoft:

- Medical Management Plan

Document #:	Date Effective:	Version: One	Page 2 of 7
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**Tambo Child Care Centre Policies and Procedures  
Diabetes Policy**

- Diabetes Action Plan or Emergency Action Plan
- Dosage Card
- Risk Minimisation Plan
- Medical Conditions Checklist
- Consent to Display Medical Management Plan and Child’s Photo Form

TCCC only – Diabetes training certificates received to be emailed to [HR@btrc.qld.gov.au](mailto:HR@btrc.qld.gov.au).

**MANAGING DIABETES**

Source: Type 1 Diabetes NDSS

- (i) Managing diabetes requires regular monitoring of a child’s Blood Glucose Level (BGL) to check it is within a target range.
- (ii) BGLs rise and fall during the day for many reasons, such as when, what, and how much food a person eats, their level of exercise or physical activity, medication, stress, excitement, illness, or pain.
- (iii) Balancing the factors that raise or lower a child’s BGL is vital.
- (iv) Insulin may need to be administered, in accordance with a child’s medical management plan/diabetes action plan, to help lower their BGL.

Managing diabetes may include:

- Eating at a particular time
- Drinking more water
- Going to the toilet more often
- Monitoring and recording BGL
- Administering Insulin
- Monitoring and recording Ketones
- Administering Glucagon (in the event of an emergency)
- Supporting the child and providing privacy when any specialised health procedure is undertaken.

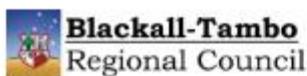
**PARENT/GUARDIAN RESPONSIBILITIES**

Read, understand and complete all assigned tasks and responsibilities documented in the TCCC Medical Condition checklist.

Ensure the following information (when applicable) is clearly documented in your child’s Medical Management Plan and Diabetes Action Plan/Emergency Action Plan:

- 1/. BGL monitoring, including the frequency and/or circumstances following appropriate actions when glucose levels are identified.
- 2/. Insulin administration including method, times, and dose as per dosage card/instructions.
- 3/. Ketone monitoring, including the frequency and circumstances following appropriate actions when Ketone levels are identified.
- 4/. Medication storage requirements.

Document #:	Date Effective:	Version: One	Page 3 of 7
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**Tambo Child Care Centre Policies and Procedures  
Diabetes Policy**

- 5/. Symptoms and treatment for low and high BGL
- 6/. Meal schedule including food type, frequency and/or circumstance for food intake.
- 7/. Physical activity recommendations.
- 8/. Name and telephone number of your child's medical practitioner/qualified health professional or Diabetes educator /team.

Provide all equipment and medication listed in your child's Medical Management Plan and Diabetes Action Plan/Emergency Action Plan daily within a zipped bag, clearly labelled with your child's name.

This may include:

- 1/. Blood Glucose Meter and strips
- 2/. Ketone strips (if separate device required)
- 3/. Hypo Kit (including emergency foods)
- 4/. Diabetes Dosage Card
- 5/. Medication

If applicable, provide a sharps container and dispose/replace when requested by staff.

Provide consent (via Permission to Access Services to Support Inclusion Form) for TCCC personnel to seek expert advice from appropriately qualified professional regarding your child's health/medical needs.

Provide consent for TCCC to display your child's image and Medical Management Plan / Action Plan (via Consent to Display Medical Management Plan and Child's Photo Form).

Keep all emergency contact details up to date as TCCC will use this information to contact someone if we cannot get in contact with you. Emergency contacts must be able to collect the child from centre when requested and provide specific health directions about the child's health/medical needs.

When applicable, complete and review Diabetes Blood Glucose / Ketone and Medication Authorisation Record.

Share, read and record relevant information in communication book (e.g., child's behaviour / activity levels, food intake) which may influence BGL. Keep the communication at the centre.

**INSULIN ADMINISTRATION AND STORAGE**

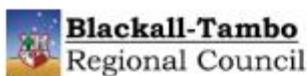
Insulin is the medication used to treat Type 1 Diabetes and can be administered via a pen device, syringe (needle) or continuously through an insulin pump.

Children with diabetes may or may not require Insulin whilst attending the centre.

The Council does not expect teachers/educators to volunteer to administer Insulin via a needle/syringe. Whenever possible, Council prefers insulin to be administered at the centre via a pen device or pump.

To administer insulin, teachers/educators must complete training (delivered by an appropriately qualified health professional).

Document #:	Date Effective:	Version: One	Page 4 of 7
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**Tambo Child Care Centre Policies and Procedures  
Diabetes Policy**

A 'Diabetes Dosage Card' details how much Insulin must be administered based on a child's BGL reading, and must contain the following details:

- (i) Child is first and last name
- (ii) Medication name
- (iii) Dosage amount per BGL reading
- (iv) Authorised (signed and dated) by doctor / qualified health professional (e.g., Credentialed Diabetes Educator, State School Registered Nurse, General Practitioner, Medical Specialist, Paediatrician or Endocrinologist).

Insulin must be administered as per the Administration of Medication Procedure and documented via the Diabetes Blood Glucose / Ketone and Medication Authorisation Record.

Store unopened Insulin in the fridge, ideally between 2°C and 8°C. Store in an area of the fridge least likely to freeze i.e., fridge door or away from the freezer.

Store opened insulin at room temperature below 25°C and away from direct sunlight. Once opened it can stay at this temperature for up to 28 days.

**HYPOGLYCAEMIA (LOW BLOOD GLUCOSE)**

If child arrives at the centre with a BGL below 4 mmol/L the parent/guardian must remain at the centre until child's BGL is within the targeted level (as per child's Medical Management Plan/Diabetes Action Plan) or child cannot stay/attend the centre.

Hypoglycaemia (or 'hypo') occurs when BGL falls below 4 mmol/L.

- BGL levels below 4 mmol/L require immediate treatment.
- If left untreated, Hypoglycaemia can be life threatening. Immediate treatment is crucial and must not be delayed.
- Individual signs/symptoms can progress quickly from mild to severe and may include paleness, hunger, sweating, weakness, lack of concentration, confusion, and irritability.
- Hypoglycaemia can occur at any time but is more likely to occur if a meal is delayed or missed, not eating enough carbohydrate, during/after physical activity or the child has had too much insulin.
- A child's Medical Management Plan/Diabetes Action Plan requires a Hypo Kit, which may include:
  - Blood Glucose Meter and strips
  - Emergency foods / fast acting carbohydrates e.g., glucose jellybeans, fruit juice, sugar sachets or glucose tablets / gel equivalent and biscuits.
- Typical treatment of Hypoglycaemia:

Document #:	Date Effective:	Version: One	Page 5 of 7
-------------	-----------------	--------------	-------------



- Follow child's Medical Management Plan/Diabetes Action Plan.
- Immediately notify parent/guardian by telephone.
- Child can stay at the centre if BGL return to 'targeted levels' and the child appears to be well.
- If child's BGL does not return to 'targeted levels' and / or the child does not appear to be well, continue to follow the child's Medical Management Plan/Diabetes Action Plan and ask the child's parent / guardian to collect their child.

When practical (within 24hrs), document all incident details and actions via Child Incident Record.

**HYPERGLYCAEMIA (HIGH BLOOD GLUCOSE) AND KETOACIDOSIS**

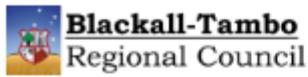
Source: Ketoacidosis NDSS

- Hyperglycaemia occurs when BGLs are too high, typically when they are above 15mmol/L. A child's medical management plan/action plan will indicate a child's Hyperglycaemia level and what action to take. When newly diagnosed, it is common for children to experience high blood glucose levels.
- Symptoms may include excessive thirst, frequent urination, lethargy, mood change, lack of concentration, blurry vision, and headaches.
- Typical treatment of hypoglycaemia:
  - Follow child's Medical Management Plan/Diabetes Action Plan.
  - Child can stay at the TCCC if BGL return to 'targeted levels' and the child appears to be well.
  - If child's BGL do not return to 'targeted levels' and / or the child does not appear to be well, continue to follow.
    - the child's Medical Management Plan / Diabetes Action Plan and ask the child's parent / guardian to collect their child.
- When practical (within 24hrs), document all incident details and actions via Child Incident Record.

**Ketoacidosis**

- Hyperglycaemia may result in a build-up of chemicals called Ketones which can lead to a life-threatening condition called Ketoacidosis.
- Ketoacidosis is a diabetes medical emergency.
- Ketone monitoring identifies high levels of Ketones in the bloodstream. Checking levels include using a Ketone test strip with meter.
- Signs/symptoms may include rapid, laboured breathing, sweet-smelling breath, abdominal pain, vomiting and diarrhoea.
- Council employees are not expected to assess or interpret Ketone monitoring results, due to the level of clinical assessments required.
- Council staff may perform a ketone check under the following conditions:
  - If Council staff have volunteered (documented via Volunteering to Perform Specialised Health Procedure Form) and
  - Completed training (delivered by an appropriately qualified health professional).

Document #:	Date Effective:	Version: One	Page 6 of 7
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**Tambo Child Care Centre Policies and Procedures  
Diabetes Policy**

**THE NOMINATED SUPERVISOR WILL ENSURE THAT:**

- Parents/guardians of an enrolled child who is diagnosed with diabetes are provided with a copy of the Diabetes Management Policy and the Medical Conditions.
- All staff members including volunteers are provided with a copy of the Diabetes Management policy along with the Medical Conditions Policy that is reviewed annually.
- A copy of this policy is provided and reviewed during each new staff member's induction process.

Document #:	Date Effective:	Version: One	Page 7 of 7
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**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.2.1****SUBJECT HEADING: Director of Works and Services' Operations Report – June 2021**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: The Director of Works and Services report for June 2021 is presented to Council.***Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for June 2021.****Background****Construction**

- Blackall Jericho Road – Yalleroi Realignment – Profiling Subgrade
- Blackall Jericho Road – Boundary Project – Install Concrete Matting
- TIDS Project – Langlo Road
- Springsure Road – RMPC – Gravel Resheeting

**Flood Damage Crews/Maintenance Grader Locations**

- Flood Damage Graders
  - Warringah Road (working South to North)
  - Tumbar Road (working North to South)
  - Scrubby Creek Road (working West to East)
  - Colart Road (working inland from Highway)
  - Mt Playfair Road
  - Langlo Road
- Flood Damage Gravel Haulage
  - Scrubby Creek Road
  - Mt Playfair Road
  - Langlo Road
- Maintenance Graders
  - Avington Road

**Maintenance Crews**

- RMPC:
  - Slashing Blackall-Tambo, Blackall-Isisford and Blackall-Barcaldine Roads
  - Guideposts replacement various
  - Pavement repairs Blackall-Tambo Road
- Local Roads – Slashing Avington, pothole patching Emmet Road, Guideposts

**Monthly Statistics**

Formation Grading – total km	150 km
Gravel re-sheeting – total km	15km
Bitumen resealing works – total km	0

**Upcoming Works**

- Grading – Alpha Tambo Road (July)
- Flood Damage – Coolatai Road, Romulus Road, Flemington Road (July-August)
- Heavy Vehicle Bypass – Survey and Formation (July-August)

**Water Services**

Number of interruptions to services	34
Water consumption total ML	43067
Number of customer requests received	7
Number of customer requests actioned	7
Average response time to customer requests – hrs	Same day/next day

**Sewerage Services**

Number of interruptions to services	20
Number of customer requests received	5
Number of customer requests actioned	5
Average response time to customer requests – hrs	0-2 hrs

**Parks and Gardens**

- Maintenance of council facilities, town streets, parks and gardens
- Garden Works – Blackall Aquatic Centre and Short Street

**Workshop/Fleet**

- Preventative/Routine Maintenance
- Minor Breakdowns
- Part supply delays result in higher downtime

**Monthly Statistics**

Number of plant items services	14
Number of plant breakdowns	4
Number of call outs	0
Hours downtime due to servicing	42
Hours downtime due to breakdown	153
Hours downtime due to parts availability	78
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

**Maintenance and Repairs**

Plant Number	Plant Description	DOM	Hrs Down	Breakdown Description
5025	Isuzu tipper	2020	38	Taken to Emerald for warranty replacement of synchro gears in gear box.
2008	Ahmann Multi roller	2012	115	Leaking rear hub. Found shaft to be worn, tidied up other defects while machine was down in workshop.
		<b>Total</b>	<b>135</b>	

**Link to Corporate Plan**

Infrastructure

Outcome 1 – Roads

Outcome 3 – Water and sewerage systems

**Consultation (internal/external)**

CEO

DWS

Works Supervisors

Parks & Garden Supervisors

Water Supervisors

Sewerage Supervisor

Fleet Manager

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

## BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

### OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

Item No: 4.2.2

**SUBJECT HEADING: Work Health and Safety Report**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

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*Summary: The Work Health and Safety Report has been provided to Council.*

**Officer's Recommendation: That Council receive the Work Health and Safety Report for June 2021.**

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### Background

#### INCIDENTS:

- There have been 10 incidents reported for June.
  - ❖ Mobile plant & Equipment: A zero turn mower with flat front tyre was being removed from the trailer it was loaded in, when the decking caught the ramp causing the ramp to be dislodged and resulting in the mower and operator falling from the trailer ramps.  
The operator did not suffer any injuries but was a little shaken. The investigation found the ramps were not able to be secured into position, and the trailer has now been substituted for a trailer with pull out ramps and a system to hold them in position whilst loading unloading of the equipment. The decking suffered minor damage which has since been repaired. This incident was reported to the safety department on the 01/06/2021 but occurred on the 27/05/2021.
  - ❖ Mobile plant & Equipment: Windscreen on a Kubota slasher was broken after being struck by a rock from the second slasher working on the opposite side of the highway. Contributing factor was the steep angle the units were working on. Initial investigation discovered that one slasher should have come to a complete stop and lift the slashing unit as high as possible to allow the opposing unit to pass safely. Radio communications to be positive between operators.
  - ❖ Mobile plant & Equipment: Contract Grader and Roller came together whilst on the Yalleroi roadworks site. The machines were working together and whilst the grader was turning around, the machine backed into the roller. The roller suffered minimal damage (bent number plate and outer skin). Upon completion of the incident, it was suggested that the machines travel in a circuit where they have a visual contact with each other and maintain positive radio communications. No operators were injured in this incident.

- ❖ Mobile Plant & Equipment: Trailer being towed by Hilux came adrift from towing vehicle. This occurred on uneven ground, and at low speed. The trailer was lifted back onto the tow ball and the coupling was adjusted to ensure the coupling locks onto the ball. The difference in height of both the towing vehicle and the trailer was minimal. The suggested corrective action is for the operator to ensure the coupling is secure on the towing vehicle.
- ❖ Pre-Existing Injury: An operator reported an inflamed knee from working on sloping ground with variances in degrees of slope. The operator has been to the doctor for anti-inflammatories to help with knee. Operator was advised to walk across grades, rotate through tasks and to take rests when required.
- ❖ Mobile Plant & Equipment: Had a tyre blow out on a 996H Cat Loader on the rear offside. The operator was uninjured as the blow out occurred whilst moving forward to fill bucket. The tyre was removed by the mechanics and replaced. The tyre that failed was believed to be on the machine from purchase in 2011.
- ❖ Injury: A worker suffered a skin penetrating injury whilst removing palm fronds. The spike from the palm frond went through the workers gloves and pierced the skin on right middle finger. The worker applied first aid by removing the spike from finger. We have currently ordered in cut resistant gloves for the workers to use whilst handling palm fronds, rose bushes etc.
- ❖ Fall From: A worker received a broken Humerous after falling from a ladder whilst installing signage on the national highway, 70 Kms South of Blackall. The crews administered first aid and reassurance to the casualty whilst the QAS was enroute. The casualty was transported to Blackall Hospital for further treatment. The casualty has now been flown to Rockhampton for further treatment on the broken bone.
- ❖ Mobile Plant & Equipment: A ladder fell from a vehicle whilst traversing the highway between Blackall and Tambo. After speaking to the operator of said vehicle it was discovered that the ladder was not secured into the tray of the vehicle. The operator was made aware that all loads need to be restrained in the vehicle with approved straps and or on approved cargo net to prevent the loads becoming dislodged and leaving the vehicle.
- ❖ Mobile Plant & Equipment: A private vehicle sustained damage to the windscreen and paint chip on the front left hand A Pillar. This incident happened when the private vehicle passed one of the slashers. We have advised the operators to be more vigilant for oncoming traffic,

they are utilising a spotter who advises of approaching traffic early, as to give the operator/s time to come to a halt and cease slashing.

#### **FIRST AID INCIDENTS:**

- 2 x first aids from the incidents above.
  - 1 x self-administered first aid.
  - 1 x ice pack applied, hospitalisation and transferred to Rockhampton.

#### **INVESTIGATIONS:**

- One investigation still ongoing.

#### **TOOLBOX TALKS:**

- ❖ 2 x talk box talk:
  1. Worker in rural area struck by machine whilst working in the machine's vicinity. Very relevant to construction, maintenance crews and garden gang who work around mobile equipment.
  2. Heights Safety/Ladder Safety/3 points of contact after incident involving a ladder. This is of importance to all that are ascending/descending machinery, climbing ladders, Working at Heights, or working at any heights.

#### **HAZARD INSPECTIONS:**

- Hazard inspections are continuously progressing and being passed onto relevant supervisors, with Non-Compliance areas being made compliant as soon as practicable by staff members.

#### **SAFETY OBSERVATIONS CHECKLISTS:**

- 14 x Safety Observations were completed during the month of June. These observations are of a various range of activities including:
  - Changing of tyre on float
  - Grading of roads at Yalleroi
  - Marking of signage location on National Highway
  - Slashing of roadside along National Highway
  - Subgrade of the Jericho Blackall Road at Yalleroi
  - Filling of water truck on Springsure Road
  - Grading of road on Springsure Road
  - Removal of water from behind premises in Blackall
  - Rolling operations on both Langlo and Springsure Roads
  - Stabilisation of roadway on Langlo Road
  - Wood chipping at the netball courts in Blackall
  - Working at Heights/Scaffold erecting at Blackall Aquatic Centre.
  - Installation of Earth Lok Matting on Jericho Blackall Road at Doghole.
  - Coupling of lifting slings on Jericho Blackall Road at Doghole.

#### **Plant Pre – Starts:**

Spreadsheet has only been implemented from 12/05/2021.

#### **BLACKALL**

- Gardeners – 12
- Maintenance Crew – 67

- Construction Crew – 93
- Plumbers – 16
- Mechanics – 18
- Light Vehicles – 165

**TAMBO**

- Gardeners
- Works
- Town Maintenance

**Daily Job Pre – Starts:****BLACKALL**

- Gardeners - 23
- Works Department combined Plumbers/Handy man - 35.
- Maintenance Crew - 12
- Construction Crew - 42
- Workshop - 15

**TAMBO**

- Combined Town/Works - 18

**IMPROVEMENTS:**

- The BTRC-Workplace Health and Safety Management Plan has been completed through consultation with WHS Consultant, Local Government Work Care. This is now ready for implementation when the consultant visits the shire in July.
- Chemwatch is continuing to send through updated SDS's.
- Housekeeping at the depot is still on the improve.  
The office downstairs area at the Blackall depot has been rearranged for better usage of crews for training, inductions, safety meetings etc.
- There are now 'Out of Service', "Information", and "Do Not Operate" tags in the office at the Blackall Depot for everyone's use.
- New defibrillator in an alarmed cabinet has arrived for the Aquatic Centre and awaiting new lessee to point out the location prior to installation.
- Concrete slab for Eye Wash/Showers done at cement shed at depot.

**NOTICES:**

- Prohibition; none

**Inductions: Up to and including 30.06.2021**

- Employees: 0
- Saleyards: 3
- Contractors: 4 (4 x Construction)
- WORK camp: 4

**General:**

- JSA's and Risk assessments are starting to be utilised by crew members (need to continue to have them complete these to highlight hazards, and risk).

- Construction gangs utilizing the Fluro Person to point out overhead hazards (powerlines).
- Chemwatch continuing to be implemented with more updates this month.
- Sent out memo for flu symptoms – stay home if having symptoms.
- Expression of Interest for Workplace Health and Safety Representatives has been sent out.
- Laptop now being utilised at the depot in Blackall for inductions, training through the big tv screen.

**Immunisations:**

- Chasing up immunisations still with who requires a booster shot.
- The Q Fever injection is not available at the General Practice, waiting to General Practice staff to look into it further, and try and get it back. Still waiting to hear back on this.

**Training:**

- ❖ 5 x Take 5's on Asbestos management.
- ❖ Take 5 on Ladder Safety.

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**Link to Corporate Plan**

Governance

Outcome 1 - Workforce

**Consultation (internal/external)**

Work Health and Safety Advisor

**Policy Implications**

Work Health &amp; Safety Policy

**Budget and Resource Implications**

Nil

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.2.3****SUBJECT HEADING: Purchase of Front End Loader**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: Tenders were requested from 8 machinery dealers for the purchase of a Front End loader to replace plant 3101, 966H Loader.*

**Officer's Recommendation: That Council accept the tender from Hastings Deering to supply a new Caterpillar 938K Front End Loader for \$369,400.00 (ex GST) and trade on plant 3101 for \$142,000.00 (ex GST) . This machine is preferred as the current 938K possessed by Council has strong performance results with a proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.**

**Background**

Quotations were received from 5 suppliers. Of the 5 suppliers that quoted, the CAT machine offered by Hastings Deering stands out above the rest. The 938K offered is fitted with hydrostatic transmission, which gives smooth operation with minimal wear and tear. It is also fitted standard with full diff lock which will increase productivity in harsh conditions. All machines were offered with similar warranties and options, with Hastings having a broader coverage of the machine. Hastings has a branch in Emerald.

Council currently operate one 938K with good performance results and proven back up service and warranty work from Hastings out of Emerald. CAT machines have proven resale value, whereas other machines are still unknown. Hastings also offer HD Advantage which fully monitors the machine over the warranty period.

Council also operate CAT ET, which allows fitters to connect to the machine for quick easy diagnoses and calibrations.

<b>Tenderer</b>	<b>Make</b>	<b>Model</b>	<b>Purchase Price Ex</b>	<b>Trade</b>	<b>Delivery</b>
Hastings Deering	CAT	938K	\$369,400.00	\$142,000.00	27-29 weeks
Clark Equipment	Doosan	DL420	\$385,300.00	\$107,200.00	8-10 weeks
Wideland	JCB	455 ZX	\$362,727.27	\$180,909.09	After order
Hitachi	Hitachi	ZW180-5	\$297,490.00	\$160,000.00	Not specified
Hitachi	Hitachi	ZW220-5	\$353,490.00	\$160,000.00	Not specified
RDO	John Deere	644K	\$437,546.18	\$104,545.45	Not specified

**Link to Corporate Plan**

Infrastructure

Outcome 1 – Roads

**Consultation (internal/external)**

CEO

Director of Works and Services

Fleet Supervisor

**Policy Implications**

Nil

**Budget and Resource Implications**

\$227,400 (ex GST) – included in the Plant Replacement Budget

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.2.4****SUBJECT HEADING: Purchase of Motor Grader**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: Tenders were requested from 3 machinery dealers for the purchase of a motor grader to replace plant 1354 140M grader.*

**Officer's Recommendation: That Council accept the tender from Hastings Deering to supply a new Caterpillar 140-14A motor grader for \$422,600.00 (ex GST) and trade on plant 1354 for \$175,000.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.**

**Background**

Tenders were received from 2 suppliers. Hastings Deering and RDO Equipment were the only ones who submitted tenders with a similar product of motor graders. All machines were offered with similar warranties and options, with Hastings having a broader coverage of the machine. Both Hastings and RDO have branches in Emerald. Council currently operates three 12M and one 140-14A graders with good performance results and proven back up service and warranty work from Hastings out of Emerald.

Hastings also offer HD Advantage which fully monitors the machine over the warranty period. Council also operate CAT ET, which allows fitters to connect to the machine for quick easy diagnoses and calibrations.

A decision is to be made if plant 1354 will be traded or auctioned.

<b>Tender</b>	<b>Make</b>	<b>Model</b>	<b>Purchase Price Ex GST</b>	<b>Trade</b>	<b>Delivery</b>
Hastings Deering	CAT	140- 14A	\$422,600.00	\$175,000.00	8-10 weeks from order
RDO Equipment	John Deere	670G P	\$371,818.18	-	Not specified

**Link to Corporate Plan**

Infrastructure  
Outcome 1 – Roads

**Consultation (internal/external)**

CEO  
Director of Works and Services  
Fleet Supervisor

**Policy Implications**

Nil

**Budget and Resource Implications**

\$247,600.00 ex GST – included in the Plant Replacement Budget

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: **4.2.5****SUBJECT HEADING: Purchase of Road Reclaimer**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: Tenders were requested from 5 machinery dealers for the purchase of a Road Reclaimer to replace plant 1201 Cat RM500 Road Reclaimer.*

**Officer's Recommendation: That Council accept the tender from Hastings Deering to supply a new Caterpillar RM500 B Road Reclaimer for \$920,700 (ex GST). This machine is preferred as it will provide uniformity of plant, value for money/resale, high performance, operator familiarity, proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.**

**Background**

Quotations were received from 3 suppliers. Hastings Deering, Bomag and Wirtgen submitted tenders as per the table below.

Council currently operate a CAT RM500 with good performance results compared to competitor machines that Council have previously hired in the past. As this is a large investment for Council, warranties offered are considered highly in this evaluation.

Hastings offers a very good warranty as described in the table below which would cover at least half the machines use for life. With the price difference of the Bomag to the CAT being minimal, the RM500B proves to be the best value for money and highest performance.

Hastings also offer HD Advantage which fully monitors the machine over the warranty period. Council also operate CAT ET, which allows fitters to connect to the machine for quick easy diagnoses and calibrations.

<b>Tender</b>	<b>Model</b>	<b>Purchase Price Ex GST</b>	<b>Trade</b>	<b>Delivery</b>
Hastings Deering	RM 500B	\$920,700.00	\$120,000.00	31-33 weeks
Bomag	RS600	\$850,000.00	\$220,000.00	23-25 weeks
Wirtgen	WR240	\$959,800.00	\$185,000.00	Not specified

**Link to Corporate Plan**

Infrastructure

Outcome 1 – Roads

**Consultation (internal/external)**

CEO

Director of Works and Services

Fleet Supervisor

**Policy Implications**

Nil

**Budget and Resource Implications**

\$920,700.00 ex GST – included in the Plant Replacement Budget

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: 4.2.6

**SUBJECT HEADING: Purchase of Motor Vehicles**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: Quotations were requested from 19 automotive dealers for the purchase of vehicles to replace aging vehicles in Council's fleet.*

**Officer's Recommendation: That Council accept the quotation from Black Truck Sales to supply 3 new Isuzu Dmax utes for \$159,260.00 (ex GST) and the trade of plant 6072, 6522 and 6523 for \$65,454.53 (ex GST). These vehicles are preferred as it provides uniformity of plant, uniformity of parts and proven backup service and warranty.**

**Background**

Quotations were received from 2 suppliers. Black Truck Sales and Longreach Toyota were the only ones who submitted quotes. Council are currently operating a majority Isuzu fleet with good operating results and minimal breakdowns. There have been a couple of warranty claims that have been dealt with promptly and efficiently by the dealers. Isuzu offer a 6 year 150,000km warranty and roadside assist on these vehicles.

Vehicle Quotes							
Tender	Make	Model		Less GST	Plant	Trade	Changeover price
Longreach Toyota	Toyota	Hilux SR	Auto	\$ 57,982.00	6072	\$ 24,545.45	\$ 33,436.55
Black Truck Sales	Isuzu	Dmax SX	Auto	\$ 52,520.00	6072	\$ 22,727.27	\$ 29,792.73
Tender	Make	Model		Less GST	Plant	Trade	
Longreach Toyota	Toyota	Hilux SR	Auto	\$ 59,265.08	6522	\$ 21,818.18	\$ 37,446.90
Black Truck Sales	Isuzu	Dmax SX	Auto	\$ 53,370.00	6522	\$ 19,090.90	\$ 34,279.10
Tender	Make	Model		Less GST	Plant	Trade	
Longreach Toyota	Toyota	Hilux SR	Auto	\$ 59,265.08	6523	\$ 25,000.00	\$ 34,265.08
Black Truck Sales	Isuzu	Dmax SX	Auto	\$ 53,370.00	6523	\$ 23,636.36	\$ 29,733.64

**Link to Corporate Plan**

Infrastructure

Outcome 1 – Roads

**Consultation (internal/external)**

CEO

Director of Works and Services

Fleet Supervisor

**Policy Implications**

Nil

**Budget and Resource Implications**

\$93,805.47 ex GST – included in the Plant Replacement Budget

# BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)  
[Next Item](#)

## OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

Item No: 5.1

**SUBJECT HEADING: Blackall Saleyards Monthly Report**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Blackall Saleyards monthly report for June is presented to Council.*

**Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for June 2021.**

## Background

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	2019/20 Totals
Spelling Cattle	5749	5452	1759	5492	5433	4525	265	4889	10554	3821	8523	10581	<b>67043</b>	<b>70240</b>
Spelling Sheep	-	-	-	-	-	-	-	-	-	-	-	-	-	-----
Prime & Store Sales	13683	8308	4856	7821	6270	-	-	1083	2868	8169	9282	3537	<b>65877</b>	<b>59581</b>
Weaner & Store Sales	4336	4446	2076	5361	4656	-	-	3729	1536	5436	3608	3026	<b>38210</b>	<b>39554</b>
Private Weigh (Same Day)	3932	1621	1413	858	1329	2529	319	590	1682	601	3272	1579	<b>19725</b>	<b>22722</b>
Private Weigh (Over-night)	3348	640	685	1698	808	1339	78	343	2844	1258	2856	1395	<b>17292</b>	<b>28693</b>
Private Scan	-	-	-	-	-	-	-	-	-	-	618	-	<b>618</b>	<b>432</b>
Bull Sales	-	-	59	160	-	-	-	-	87	-	-	-	<b>306</b>	<b>291</b>
<b>TOTALS 2020/21</b>	<b>31048</b>	<b>20467</b>	<b>10848</b>	<b>21390</b>	<b>18496</b>	<b>8393</b>	<b>662</b>	<b>10634</b>	<b>19571</b>	<b>19285</b>	<b>28159</b>	<b>20118</b>	<b>209071</b>	
<b>TOTALS 2019/20</b>	<b>13118</b>	<b>24421</b>	<b>18297</b>	<b>13241</b>	<b>12576</b>	<b>5822</b>	<b>2213</b>	<b>8918</b>	<b>25288</b>	<b>28619</b>	<b>34823</b>	<b>34177</b>	<b>221513</b>	

- The Saleyards has been experiencing internet issues and a temporary solution has been utilised until the issue is fixed.

**Link to Corporate Plan**  
 Economic Development

Outcome 1 – Business investment  
Outcome 2 – Tourism  
Outcome 3 - Employment

**Consultation (internal/external)**

CEO  
Saleyards Manager

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

**BLACKALL-TAMBO REGIONAL COUNCIL**

[Return to Agenda](#)  
[Next Item](#)

**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: 5.2

**SUBJECT HEADING: Planning and Development Report**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Planning and Development monthly report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.*

**Officer's Recommendation: That Council receive the Planning and Development Report for June 2021.**

**Background**

DATE	NUMBER	APPLICANT	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
15/06/2021	DA - 32-2020-2021	HALLAM PLUMBING & DRANAGE (DAVID DENDLE)	PLUMBING	INSTALL FLOOR PIT/OIL SEPARATOR/CONNECT SEWERAGE	BLACKALL

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

**1. DEVELOPMENT ASSESSMENT**

No new development applications were lodged during June. There is one application currently under assessment. This application is summarised below.

1.1	Council reference:	DA 25-2020-2021
	Application:	Development Application – Development Permit for a Material Change of Use for Retirement Facility and Residential Care Facility
	Street address:	Coronation Drive, Blackall
	Property description:	Lot 1 on SP318666
	Day application was made:	22 April 2021
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	Churches of Christ in Queensland
	Status:	Public Notification stage

The development application seeks a development approval for the extension of the existing facility involving the following:

- Incorporate works approved under subsequent extension and subdivision approvals;
- New 10 bed extension located on the western side of existing building;

- New generator located to adjoining the existing carpark;
- Addition of new pedestrian path;
- Enclosure of existing verandah to expand lounge/dining room area;
- Replacement of existing rainwater tank with three new tanks located on northern boundary; and
- Reconfiguration of existing internal areas behind existing kitchen area.

Council issued an Information Request, requesting the Applicant provide further information for the following matters:

1. Accommodation density – the proposed development exceeds the unit density contemplated by the Planning Scheme for the zone.
2. Car parking supply – no new car parking is proposed, despite an increase in the scale and intensity of the existing use.
3. Flooding – Limited detail has been provided by the Applicant about how the proposed development responds to the flooding hazard affecting the site.
4. Standby generator – Limited detail has been provided by the Applicant about a proposed new standby generator (in terms of appearance, noise etc.).

The Applicant provided a response to all items on Council’s Information Request on 28 June 2021. Council is undertaken public notification on behalf of the Applicant, which includes the following key actions:

- Placing a notice on the land for 15 business days
- Placing a notice in a newspaper circulating in the locality (Barcoo Independent)
- Notifying adjoining landowners via registered post

The notification period will run from 12 July to 2 August 2021. It is likely the development application will be tabled for a decision in the August General Meeting following completion of the notification period.

## 2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

### 2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
14/06/2021	Local business owner	<p><u>Proposal</u> Provide cold food items/sandwiches for visitors and serve those on their outside deck at the back of the property.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• The site is in the Township Zone (Commercial Precinct)</li> <li>• The site is not affected by any notable overlays.</li> <li>• The proposal would be characterised as ‘Food and Drink Outlet’, which is within the ‘Commercial Activity’ group</li> <li>• MCU for a Commercial Activity where involving the reuse of an existing building</li> </ul>	Closed

<b>PLANNING ENQUIRIES</b>			
<b>Date received</b>	<b>Customer Details</b>	<b>Details of Enquiry</b>	<b>Status</b>
		<p>and no external building work is Accepted development.</p> <p><u>Advice given</u></p> <ul style="list-style-type: none"> <li>• If the activity remains small scale and low intensity with regards to number of visitors, duration of stay and frequency of picnics, and there are no noticeable offsite impacts, then the outdoor part of the proposal can be considered ancillary to the primary use being undertaken in the building (i.e., the preparation of food). On this basis, the development is deemed to be Accepted development, which means a development application seeking a Development Permit for Material Change of Use is not required.</li> </ul>	
17/06/21	Local landowner	<p><u>Proposal</u></p> <p>The new owners of land previously used as a cricket club are proposing to use the land for grazing and enquired about any planning approval requirements.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• Planning advice was given in April 2021 prior to the property's auction regarding the proposed use of the land for grazing purposes.</li> <li>• At the time, advice confirmed that the Rural Zoning of the land allowed for 'Animal Husbandry' (i.e. cattle grazing) - where any buildings, structures and works are not within 200m of a high pressure gas pipeline - as Accepted Development, which means no Development Permit for Material Change of Use is required.</li> </ul> <p><u>Advice given</u></p> <p>It was confirmed that the above advice is still current and no planning approval (i.e. Development Permit for Material Change of Use) is required for grazing the land.</p>	Closed

<b>PLANNING ENQUIRIES</b>			
<b>Date received</b>	<b>Customer Details</b>	<b>Details of Enquiry</b>	<b>Status</b>
22/06/2021	Local landowner and development partners	<p><u>Proposal</u> Staged development within an existing building in Blackall for short-term accommodation cabins for tourists and visitors, restaurant, and motel-style accommodation.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• The proposal would incorporate a combination of the defined uses ‘Short-term accommodation’, ‘Tourist Park’ and ‘Food and Drink Outlet’.</li> <li>• The site is in the Township Zone (Commercial Precinct)</li> <li>• The site is notably affected by the Flood Hazard Overlay</li> </ul> <p><u>Advice given</u></p> <ul style="list-style-type: none"> <li>• A development application seeking a Development Permit for Material Change of Use would be required if a full redevelopment of the site is proposed. Food and Drink Outlet would be subject to Code Assessment and the remaining uses subject to Impact Assessment.</li> <li>• If reusing existing buildings on-site and no external building work is proposed, the Food and Drink Outlet would be Accepted (i.e. no “planning approval” required) and under certain circumstances Short-term Accommodation would be subject to Code Assessment.</li> <li>• The customer was provided details on the required application and a pre-lodgement meeting with Council and Reel Planning to further discuss the proposal was offered.</li> </ul>	Closed
<b>PLANNING AND DEVELOPMENT CERTIFICATES</b>			
<b>Date received</b>	<b>Customer details</b>	<b>Type</b>	<b>Status</b>
18/06/2021	-	Limited Planning and Development Certificate for a large rural land holding in Blackall	Closed
<b>SURVEY PLAN APPROVALS</b>			
Nil			

**Link to Corporate Plan**  
 Economic Development  
 Outcome 4 – Land development

**Consultation (internal/external)**

CEO

Rates Officer

Town Planners

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

## BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

### OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

**Item No:** 5.3

**SUBJECT HEADING:** 2022 Special Holiday Requests

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: The Holiday's Act 1983 provides for the granting and observance of special holidays. Each year local governments are invited to request special and show holidays for the following year.*

**Officer's Recommendation: That Council request a special holiday for the Blackall-Tambo Regional Council area as Melbourne Cup Day, 1 November 2022.**

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### Background

The Executive Director of Industrial Relations, A J (Tony) James, has invited local governments to request special holidays to be observed during the following year for districts in their area.

If Council wishes to request a special holiday the request form must be submitted by no later than Friday, 30 July 2021.

In previous years, the Blackall-Tambo Regional Council has requested and been granted a special holiday for Melbourne Cup Day. The Melbourne Cup for 2022 is being held on Tuesday, 1 November.

A special holiday is only a public holiday if it is in respect of an agriculture, horticultural or industrial show. A special holiday for any other reason is not a public holiday but is a bank holiday.

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### Link to Corporate Plan

Nil

### Consultation (internal/external)

CEO

Mayor

DFCCS

### Policy Implications

Nil

### Budget and Resource Implications

Nil

## BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

### OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

Item No: 5.4

**SUBJECT HEADING: Disaster Management Conference - Brisbane**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: LGAQ hosted a Disaster Management Conference in Brisbane from 9 to 11 June. There were several key stakeholders for disaster management who made presentations at the conference. The Disaster Management Coordinator has drafted an information paper on topics covered at the conference.*

**Officer's Recommendation: That Council receive the Council information paper regarding the 2021 Disaster Management Conference.**

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### Background

The Disaster Management Coordinator assists the five councils in the Local Disaster Management region with disaster management. The five councils consist of Barcaldine, Barcoo, Blackall-Tambo, Longreach and Winton Councils.

LGAQ partnered with Queensland Police, Queensland Fire and Emergency Services, the Office of the Inspector General for Emergency Management and the Queensland Reconstruction Authority to host the Disaster Management Conference in Brisbane in June which the Disaster Management Coordinator and CEO attended.

The Disaster Management Coordinator compiled an information paper outlining topics covered at the conference.

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### Link to Corporate Plan

Environment & Heritage

Outcome 1 – Disaster Management

### Consultation (internal/external)

Disaster Management Coordinator

### Policy Implications

Nil

### Budget and Resource Implications

Nil

**INFORMATION PAPERS**  
**Disaster Management Coordinator**

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**Disaster Management Coordinator –**

**Update on 2021 Disaster Management Conference**

The 2021 Disaster Management Conference was held in Brisbane from the 9<sup>th</sup> – 11<sup>th</sup> of June 2021. The first day was a workshop involving members from the Inspector General of Emergency Management, LGAQ, Disaster Management Officers, Mayors, CEO's and Councillors. There was discussion on a number of topics outlined below.

**The availability of professional development for Disaster Management Officers**

As the Australian Emergency Management Institute located at Mt Macedon in Victoria is no longer operating as a teaching centre for disaster management across Australia, professional development courses for disaster management practitioners has been greatly reduced. There are various subjects offered at tertiary institutions across the country, but many of these are not specific to disaster management in Queensland. A working group has been formed to examine professional development that would be beneficial for Disaster Management Officers in Queensland.

**Evacuation procedures for aged care facilities**

It was ascertained that the evacuation plans for many aged care facilities have not been provided to Local Disaster Management Groups and many aged care facilities have a mistaken belief that local government will arrange evacuation of residents to evacuation centres and hospitals. There were examples provided where this has occurred in parts of the State. Queensland Health is tasked with the responsibility of being the lead in this regard and a working group will be established with representatives of the Disaster Management Network and Queensland Health. The evacuation of aged care facilities should be included in Local Disaster Management Plans.

**Availability of disaster management sub-plans on Council websites**

Mike Lollback, Group Manager, Member and Advisory Services, LGAQ has reviewed all the Local Disaster Management Plans across Queensland and he advised that some plans refer to the sub-plans being available for public viewing, but the reality is they are not publicly available. Mike also advised that some Plans do not appear to have been reviewed for several years as dates are quite old and references and terminology within the Plans is now obsolete. Mike will provide advice to individual Councils about the Plans if they request him to do so.

On the second and third day, we were joined by members from the Queensland Police Service, Queensland Fire and Emergency Services and the Queensland Reconstruction Authority. Guest speakers presented on both days.

The second day commenced with an address about changes in climate which includes an increase in temperatures and an increase in sea levels which needs to be factored into disaster management planning. These changes in temperatures have resulted in an increase in heavy rain events which has caused more flooding events. Participants were informed about the *Get Ready Queensland Flood Communication Toolkit (2020)* which provides a comprehensive suite of flood messaging that councils and relevant state agencies can use in their social media and other flood communication messaging to improve community awareness and resilience to floods for all Queenslanders.

Steve Gollschewski, Deputy Commissioner of the Queensland Police Service and State Disaster Coordinator, Greg Leach, Commissioner of Queensland Fire and Emergency Services, Brendan Moon, Chief Executive Officer of the Queensland Reconstruction Authority and Alistair Dawson, the Inspector General of Emergency Management spoke about teamwork and by working together, everyone achieves more. Alistair also advised that Queensland will continue to encounter floods,

**INFORMATION PAPERS**  
**Disaster Management Coordinator**

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bushfires and severe weather events, but we also need to consider future disaster events occurring in the State including more pandemics and diseases in animals such as African Swine Flu and Foot and Mouth Disease. There was discussion about LDMG's considering strategies to use other forms of communication when traditional communication methods collapse due to an increase in cyber attacks.

Steve Gollschewski and Greg Leach spoke about disaster planning and responding to disasters in a changing world.

Dr Jeannette Young, the Chief Health Officer (CHO) addressed the conference and advised there will be another wave of Covid-19 in Australia when our international borders reopen. There will also be more pandemics in Australia in the future. The CHO anticipates that international borders will reopen when everyone has had the opportunity to be vaccinated. The CHO encouraged everyone to receive the Covid-19 vaccine as this will provide our communities with the best protection.

On the final day, several speakers outlined best practices in relation to Covid-19 planning and exercises that were undertaken at the Gold Coast and how agencies responded to and coordinated the lock down of Woorabinda (an aboriginal community) early last year when indigenous communities were closed for a period of time.

Cr Lyn McLaughlin, the Mayor of Burdekin Shire spoke about the resilience of some small communities in the shire during regular flood events from the Burdekin River. She also spoke about the Big Map workshop her community and neighbouring Councils have participated in as part of the Burdekin and Haughton Flood Resilience Strategy. Cr McLaughlin commended Laura Gannon from QRA for her work with the Big Map workshop and in the development of the strategy. Laura arranged for the map of the Burdekin and Haughton rivers to be displayed on the floor of the Convention Centre and invited people to walk across it to examine the map in detail.

There was also an address from Australian Red Cross detailing how to set up an evacuation centre while practicing Covid-19 safe distancing. There were addresses on how the communities within the Fraser Coast Regional Council and the Redland City Council are engaged to assist with disaster management issues they encounter. This includes setting up evacuation centres, seeking community champions to further the work done by disaster management practitioners and receiving disaster management training to upskill them and to broaden their knowledge.

The various speakers during the conference were leaders of their organisations and they are very knowledgeable in their particular field. My attendance at the conference increased my knowledge and also provided a good opportunity to network and meet other disaster management personnel.

**Craig Neuendorf**  
**Disaster Management Coordinator**  
**28 June 2021**

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: 5.5

**SUBJECT HEADING: Water Allocation for Lot 3 on RP610119 and Lot 1 on RP610120**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: Council has received a request from a person wishing to purchase a water allocation for Lot 3 on RP610119 and another request from a person wishing to purchase a water allocation for Lot 1 on RP610120. Both properties are located along the Isisford Road, Blackall. As per the Revenue Statement the properties are outside the Defined Water Area therefore subject to Council approval.*

**Officer's Recommendation: That Council approve the requests for a water allocation of 6 units, subject to a water agreement being executed, for:**

- a. Lot 3 on RP610119; and
  - b. Lot 1 on RP610120.
- 

**Background**

Council has recently received two individual requests from the prospective purchasers of Lot 3 on RP610119 and Lot 1 RP610120 to have a water allocation to the property they are each wanting to purchase.

Investigations have shown that an application for access to the town water supply was received from the current owner in April 2012. The request was for 10 lots. Council accepted the proposal however, there has not been a formal agreement entered in to with the current owner. Further investigations have found that 6 water meters were installed and 3 of these lots have since sold. The two lots seeking a water allocation currently have water meters connected to the property.

The purchaser of Lot 3 on RP610119 has indicated that the water will be used for watering of stock and neither property currently has a residence.

The properties are outside the Defined Water Area as per the Revenue Statement therefore subject to Council's approval.

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**Link to Corporate Plan**

Nil

**Consultation (internal/external)**

CEO

DWS

Project Manager

Rates Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

**BLACKALL-TAMBO REGIONAL COUNCIL**[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 July 2021

Item No: 5.6

**SUBJECT HEADING: Tambo Town Common Management Plan**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Tambo Town Common Management Plan has been revised after consultation with key stakeholders.*

**Officer's Recommendation: That Council:**

- a. **Adopt the revised Tambo Town Common Management Plan with updated maps; and**
- b. **Request the Tambo Town Common Advisory Committee to advise Council of an appropriate bull levy.**

**Background**

The purpose of the Tambo Town Common Management Plan is to provide direction, operational information and framework for the development, management and maintenance of the Tambo Town Common, identifying the community needs and matching them to Council resources in an effort to provide services in a cost efficient and effective way.

The Tambo Town Common Management Plan has been revised after consultation with the Chairperson of the Tambo Town Common Advisory Committee, senior Council management, councillor representatives and the ranger.

Key amendments are as follows:

- Clarification on the water infrastructure and facilities;
- A reduction to 400 head as the number of stock permitted on the Common;
- The introduction of a bull levy; and
- Eligibility of votes for the Tambo Town Common Advisory Committee.

Council officers are to insert updated maps of the Tambo Town Common.

**Link to Corporate Plan**

Governance

Outcome 4 - Financial

**Consultation (internal/external)**

CEO

Councillors

DFCCS

Chairperson of the Tambo Town Common Advisory Group

Ranger

**Policy Implications**

Tambo Town Common Management Plan

**Budget and Resource Implications**

Nil

# Tambo Town Common



**Blackall-Tambo**  
Regional Council

Management Plan

**BLACKALL-TAMBO REGIONAL COUNCIL MISSION STATEMENT**

The Blackall-Tambo Regional Council aims to provide excellent service and leadership for our residents.

**BLACKALL-TAMBO REGIONAL COUNCIL VALUES**

The Blackall-Tambo Regional Council will provide strong community leadership underpinned by the core values, quality service, community engagement, equity, integrity and commitment. These core values are fundamental to how Council carries out its activities and to the ultimate achievement of its long-term goals.

**BLACKALL-TAMBO REGIONAL COUNCIL CORPORATE PLAN 2020-2025**

Rural lands – Council controlled lands are well managed.

**CONSULTATION**

In 2009 the Council resolved to proceed with the development of a Town Common Plan for Tambo. Council in partnership with Desert Channels Queensland planned and commenced community consultation. In 2010 inspections were conducted, workshops held, the draft plan distributed, and final plan adopted in June 2010.

The Town Common Plan has been developed with the intention of documenting all of the agreed strategies between Council, stakeholders and the Town Common Advisory Group focusing on best practice management of both stock and the environment. Its intention is to ensure the continued viability of the Town Common.

**PURPOSE**

The purpose of this plan is to provide direction, operational information and framework for the development, management and maintenance of the Tambo Town Common identifying the community

needs and matching them to Council resources in an effort to provide services in a cost efficient and effective way.

**INTRODUCTION**

The intent of this Management Plan is to provide a guiding living document that has been developed through consultation with the community and the Town Common Advisory Committee which has identified issues, provided forward planning, incorporated an action plan and budget that can be used in the daily management of this natural resource.

**REFERRAL DOCUMENTATION**

Blackall-Tambo Regional Council – Corporate Plan 2020-2025

Local Government Act 2009

Pest Management Act 2001

Stock Route Management Act 2002

Blackall-Tambo Regional Council Local Laws & Subordinate Local Laws

Blackall-Tambo Regional Council Pest Management Plan 2012-2016

**ABBREVIATIONS**

- TCC Tambo Town Common
- PMP Pest Management Plan
- TTCAG Tambo Town Common Advisory Group
- BTRC Blackall-Tambo Regional Council
- TTCM Tambo Town Common Management

**LAND PROFILE**

The Tambo Town Common has an area of approximately 5,200 ha and is located to the north of the Tambo township.

Of the 5,200 ha's, approximately 442 ha of the Town Common is leased.

These leases include:

- The Tambo Industrial Estate – 45.87 ha;
- Tambo Cemetery 8.1102 ha;
- Tambo Golf Course 37.6108 ha;
- Current Tambo Refuse Tip 16.0442 ha;
- Decommissioned Tambo Refuse Tip 16.0424 ha;
- Tambo Butcher Paddock 124 ha;
- Tambo Racecourse 93.346 ha;
- Horse Paddock 101 ha;
- Pound Paddock and miscellaneous tourist and recreational sites.

Mitchell, Flinders and Natural Grass cover 810 ha of downs country whilst the remaining 4,759 ha is covered by timber.

Generations of townspeople living in the community of Tambo have enjoyed the opportunity of agisting stock on the Town Common. Culture dictates the commitment these town folk have for the welfare of the Common who in partnership with Council participate and assist in best practice management of the environment, fodder, infrastructure, resources and day-to-day management to ensure positive outcomes and a legacy left for future generations.

**TENURE OF THE TAMBO TOWN COMMON**

The property description of the Tambo Town Common is listed below:

Lot	Plan	Description
3	SP157686	Pony/Campdraft
77	TB255	North of town to river
3	T1502	Lane to Pound Paddock
17	TB190	Pound Paddock
1	SP197820	Main Common
2	SP157686	Campdraft Paddock
50	TB228	Rangers Horse Paddock
49	TB223	Old Dump







## INFRASTRUCTURE

### WATER INFRASTRUCTURE/FACILITIES

Water infrastructure and facilities consists of three dams, five troughs, four fenced watering squares, six poly tanks, four river water holes and one bore.

Water is supplied via this infrastructure to the following users:

- Common livestock;
- Native fauna;
- Travelling livestock;
- Tambo community for leisure activities;
- Blackall-Tambo Regional Council.

Name	Grazed Area	Infrastructure
5 Mile	1090Ha	Water Hole Earth Tank Tank & Trough
6 Mile	810Ha	Water Hole
3 Mile	550Ha	Water Hole
Stubby Bend	750Ha	Water Hole
Rocky/Garden Water Hole	950Ha	Water Hole
Jabinda Hole	1160Ha	Earth Tank Tank & Trough
Rubbish Dump Loam Pit	1669Ha	Earth Tank
Joe's Bog	1300Ha	Tank & Trough
Golf Course	900Ha	Tank & Trough
Weaner Paddock	129Ha	Tank & Trough
Pound Paddock	40Ha	Tank & Trough
Cemetery	325Ha	Trough

### Barcoo River

The Barcoo River, after sufficient rain to run, has four water holes.

General speaking, the Barcoo River runs annually after the wet season between December and March. This annual flow has the ability to supply enough water to approximately 400 head of stock per annum. This quota takes into consideration the needs of native animals whilst allowing for environmental flows in the river.

### Cemetery Trough

Water for the cemetery trough is pumped via poly pipe from the Garden Street tanks. These tanks are filled from the town mains and are sufficient to water stock.

### Poly Tanks

The installation of poly tanks with capacities of 22,500 litres were installed in 2004, 2008 and 2014. The Garden Street facility pumps water to the Industrial Estate and cemetery trough on demand.

The poly tanks and cement troughs installed at strategic points throughout the Town Common are proving the best method of drought proofing the Common during the dry times.

### Earth Tanks

Three earth tanks were originally constructed by Council to provide water for road works. These pits are utilized by Town Common livestock, native fauna and Council. These tanks fill easily with small amounts of rain.

### Town Common Bore

The Town Common Bore was installed in 2008 and is located adjacent to the Tambo Golf Club on the Town Common. An automatic timer and a delay switch on the pressure tank ensures that water is conserved and only pumped on a need basis.

### Fencing

BTRC is responsible for maintaining a 12 km stock proof fence on the Tambo Town Common. As per the Stock Route Management Act 2002 all neighbouring properties are to maintain stock proof boundary fences.

### Pound Yards

The Pound Yards, originally wooded and erected in the late 1950's, have been upgraded to portable steel panels and include steel loading and dumping ramps, vet crush and branding cradle.

Roofing has been erected over the vet crush and branding cradle with a cooling tank that waters three

yards and fills the troughs. In 2020 a 2<sup>nd</sup> cooling tank was installed and this fills 1 trough at the cooler yards.

**Roads**

BTRC is responsible for maintaining the following:

- 75kms of fire breaks
- 39km of common roads
- 17.5km of Council roads
- Stock Routes 6.5km
- Mother of Millions Road 6.5km

**Vegetation**

Timber covers 2500 ha of the Town Common with 60% of timber being Dead Finish. Brigalow and Box trees cover approximate 500 ha with Gidgee covering approximately 150 ha. The remaining area is covered by scatterings of native Iron Bark, Wilga, False Sandelwood, Leopard Wood, Pine, Black Wattle and Bottle trees.

Mitchell and Flinders grass is predominately on the grass plains with Buffel Grass in the timber and Spear Grass on the Sand Hills. Native grasses such as Button, River Couch and herbage in season are scattered on the Town Common.

All areas are well grassed with the exception of the claypan between the Barcoo River and Cemetery Gully and beneath the canopy of the scattered Leopard Tree which has little to no grasses.

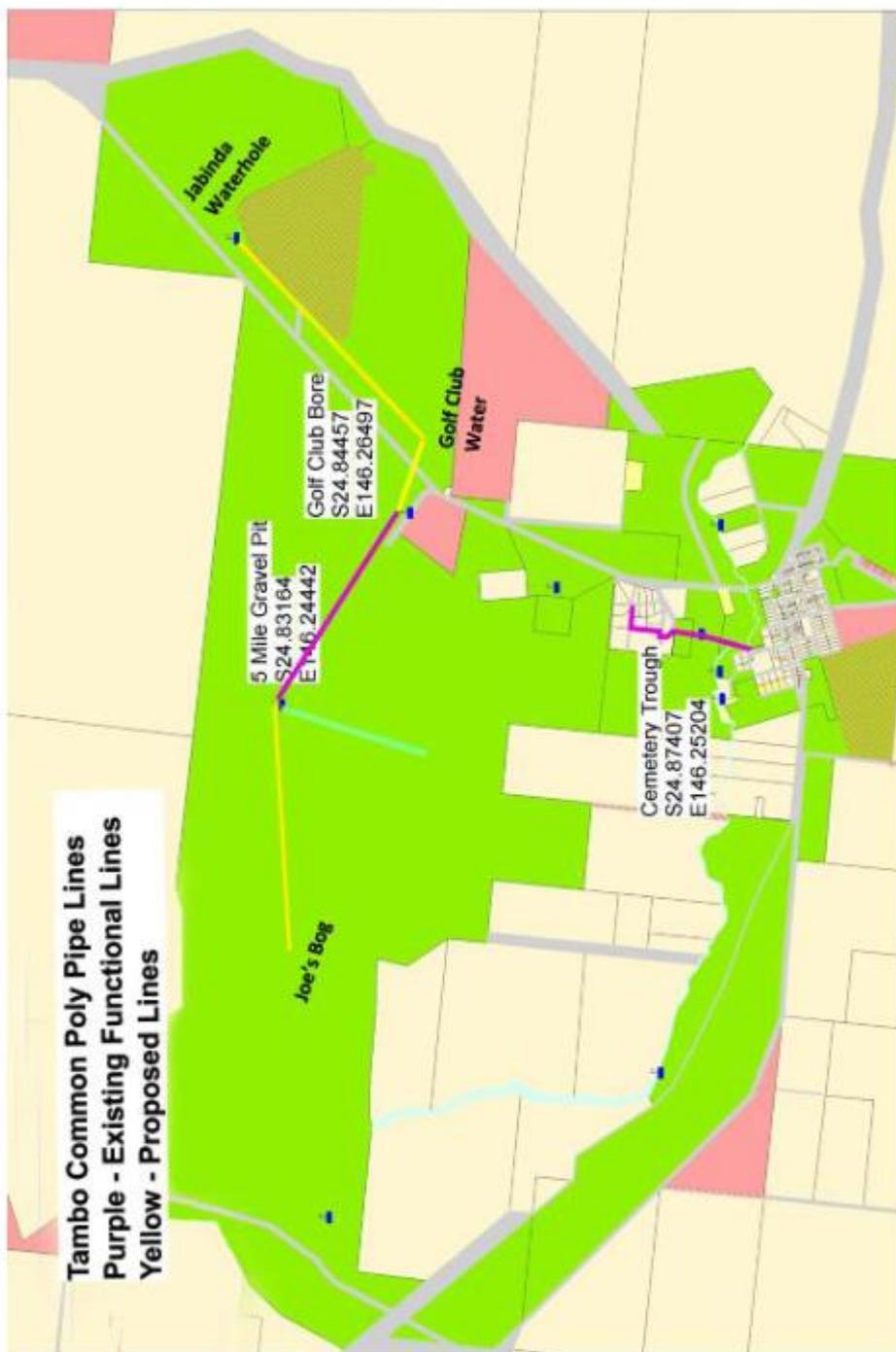
**Environmental Management**

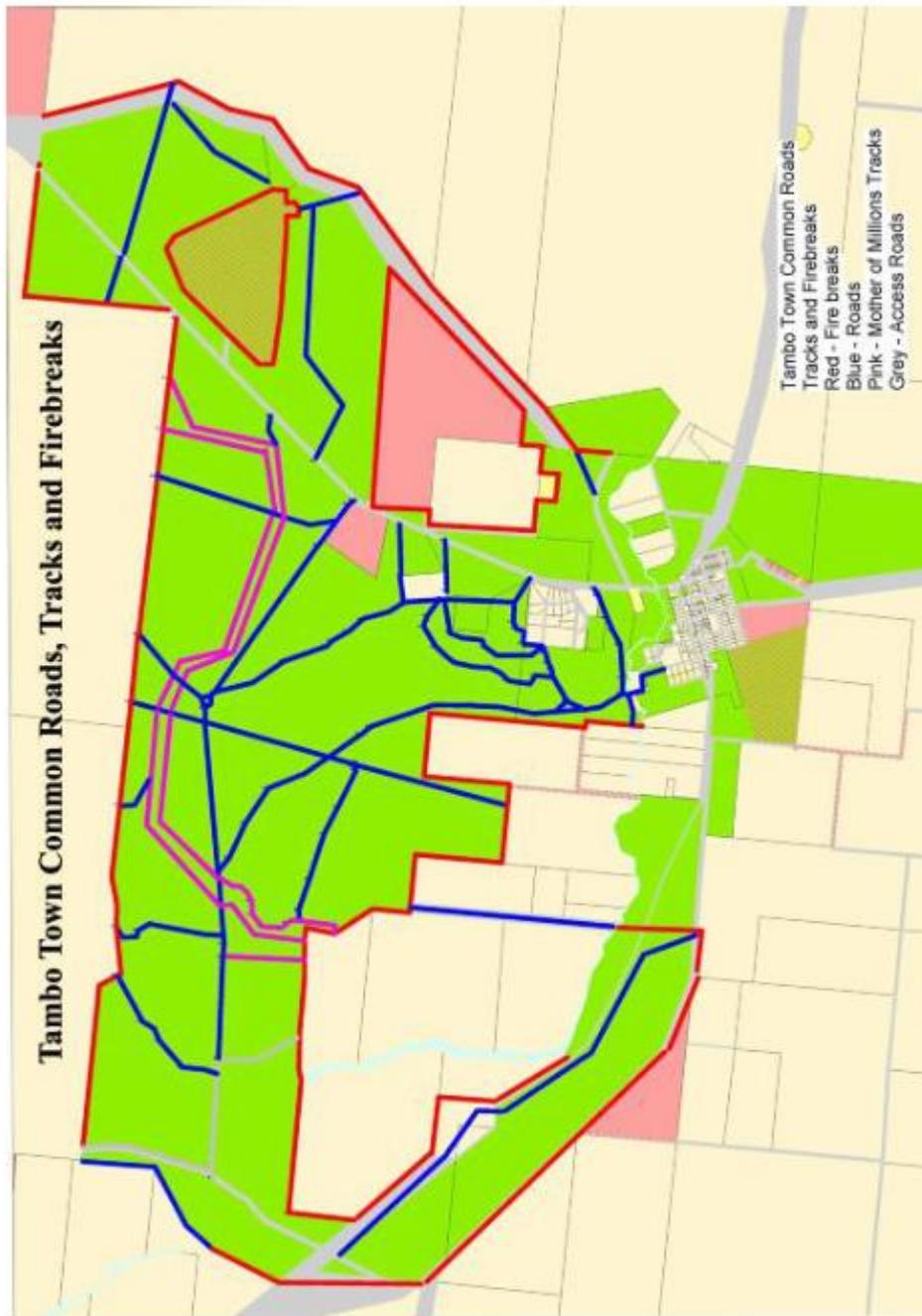
The Blackall-Tambo Regional Council Pest Management Plan (PMP) was developed for the benefit of the whole community and is prepared in accordance with the requirements of the Pest Management Act 2001 and Stock Route Management Act 2002 Queensland.

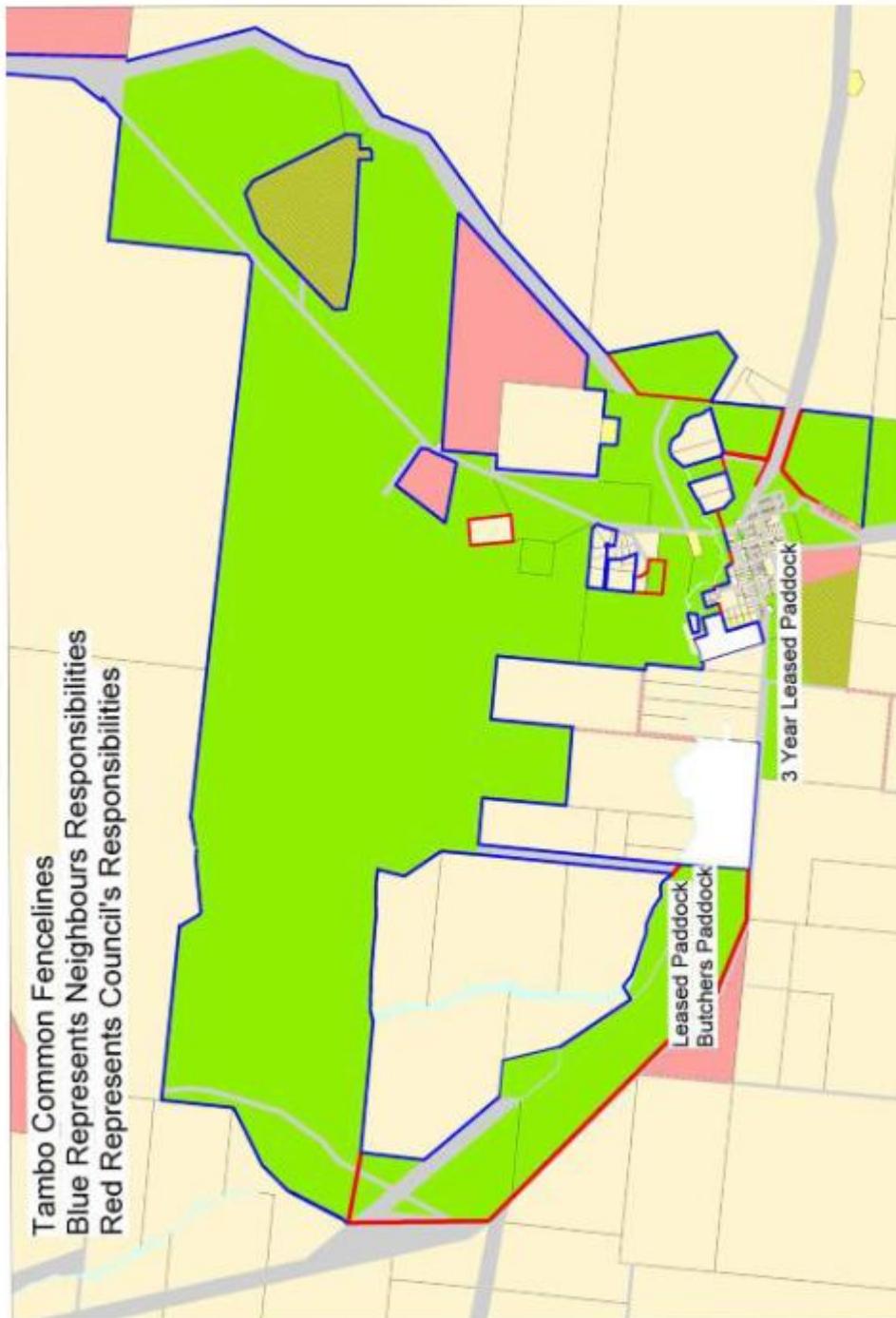
Resourcing pest management continues to be an inhibiting factor to achieving desired goals however, it is anticipated that this plan will become an aid not only for pest management planning but in achieving external funding to achieve set objectives.











## IDENTIFIED WEEDS ON TOWN COMMON

### MOTHER OF MILLIONS (*Bryophyllum delagoense*)

Mother of Millions is a perennial herb to 1m high. Mother of Millions are escaped ornamental plants originating from Madagascar.

Five species are commonly naturalized in Queensland with one species and a hybrid increasing over substantial areas. Mother of Millions is highly toxic to stock and because of its succulent features is well adapted to dry areas.

As the name suggests one plant can reproduce a new general from masses of embryoids (plantlets) that are formed on the leaf edges.

This makes these plants hard to eradicate. Mother of Millions are erect, smooth, fleshy succulent plants growing to one metre or more in height. All species form tall flower spikes in winter with clusters of bell-shaped flowers. Each species has a distinctive leaf-shape, but all produce small plantlets along the edges of the leaves. These plantlets drop readily, develop roots, and establish quickly to form a new colony.

Firebreaks are in place to burn and spray Mother of Millions.

Mother of Millions is a declared weed in Queensland.

### AFRICAN BOXTHORN (*Lycium ferocissimum*)

African Boxthorn is a spiny shrub from South Africa. Introduced to Australia in the mid 1800's as a hedge plant, it has since spread into pastures, neglected areas, roadside, railways and waterways. It produces a dense thicket armed with spines that can form an impenetrable barrier to domestic stock.

African Boxthorn is a perennial shrub up to 5m in height with a deep and extensive branched root system.

The main branches are drooped, widely spreading and carry numerous branchlets, each of which ends in a spine.

The main stem has spines to 15cm while the branchlets carry smaller spines. Branchlets carry small shoots

which have clusters of leaves, surrounded at the base by many small, light brown scales. Initially stems are smooth and light brown but become grey and rough as they mature.

Leaves are bright green and rather succulent, 3cm long and 2 cm wide, rounded at the top and tapering to the base. White to pale mauve flowers about 12mm in diameter hang from short stalks. They occur singly or in pairs in the forks of the leaves. Smooth green berries ripen to a bright orange to red colour and contain numerous light-brown, oval, flattened seeds.

African Boxthorn is spray as required.

African Boxthorn is a Weed of National Significance (WONS) and a category 3 restricted invasive plant under the Biosecurity Act 2014.

### NOOGOORA BURR (*Xanthium pungens*)

Noogoora Burr is found along river and creek flats, on roadsides and in pastureland following seasonal rain or floods. The burrs readily contaminate wool, significantly reducing the value of the wool due to increased processing costs. Thick patches of Noogoora Burr may deny sheep access to watering points. This plant is also a serious competitor in pastures and summer crops.

Seedlings are poisonous to domestic stock, causing death if eaten in sufficient quantities.

Noogoora Burr is not a declared weed in Queensland.

### BATHURST BURR (*Xanthium spinosum*)

Bathurst Burr was first introduced into Australia in the early 1800s from South America, as a result of contaminated grain or livestock imports. It is common weed in many parts of the world and reduces agriculture productivity.

Bathurst Burr is a declared weed in Queensland.

### CORAL CACTUS (*Cylindropuntia fulgida*)

Distinguished by presence of distorted segments; corrugated surface of segments; presence of small bristles (glochids) in clusters in depressions (areoles) on segments, these glochids readily attached to skin and are difficult to remove, areoles also have 0-10 white to brownish spines to 1.7cm long.

Dispersal: Spreads vegetatively by movement of segments which root where they contact the ground. Much of the movement is by water down watercourses.

Coral Cactus is a category 3 restricted invasive plant under the Biosecurity Act 2014.

**MEXICAN POPPY (*Argemone ochroleuca*)**

A glaucous (blue-green) erect single to several stemmed annual with yellow sap, reproducing only by seed and with a central taproot.

It grows from 60 to 120cm in height. It has leafy stems that grow up to 60cm, with prickly lobed leaves. The flowers are showy and have a dark red 3 to 6 lobed stigma (glandular region at the tip of the style).

Commonly found as a weed of roadsides, mining dumps, rabbit warrens, recently cultivated paddocks, waste places and over grazed pastures. It often occurs as dense stands in sandy stream beds and alluvial flats associated with intermittent inland streams.

Mexican Poppy is a declared weed in Queensland.

**ROPE PEAR (*Cylindropuntia imbricata*)**

This cactus is commonly called "rope pear" because of its rope-like appearance. The plant grows to a height of 2 to 3 metres. It is made up of strong woody segments – the outer segments (and fruit pods) break off easily to form new plants. Rope pear produces very attractive purple flowers – no doubt one of the reasons for its appeal as a garden plant. The main growing period for the plant is in October each year.

Rope Pear is a very thorny cactus which can cause injury to humans and to animals. Segments are mainly spread by floodwaters and in some cases by being rolled along bare ground by strong winds.

Fire is an option for small infestations but need to be followed up with regular monitoring and herbicide use.

Rope Pear is a category 3 restricted invasive plant under the Biosecurity Act 2014.



Rope Pear      Mother of Millions      African Boxthorn



Noogoora Burr      Parkinsonia      Mexican Poppy

## ENVIRONMENTAL CONTROL

### Illegal Dumping

Dumping of liquid or soil waste in a location other than approved waste disposal facility is illegal under the Waste Reduction and Recycling Act 2011. This illegal practice will be policed, and offender reported to the relevant authorities.

### Litter

Litter is an offence under the Waste Reduction and Recycling Act 2011. Any reports of this illegal practice will be reported to the legal authorities.

### Fire Breaks & Trails

The implementation of bush fire mitigation measures is essential to minimize the potential for fires to start upon or cross into surrounding properties that has the potential to damage infrastructure and buildings.

Firebreaks work as a physical barrier, preventing or slowing the passage of a fire front. Accordingly, for firebreaks to be effective they must be free of all combustible or vegetative debris. These fire breaks must also be easily passable.

Annual maintenance grading ensures the removal of vegetive debris from the fire breaks. This grading is done in a way that reduces environmental damage during the construction phase and minimal environmental impact during maintenance operations.

There are 75kms of firebreaks graded annually.



### Wild Dogs

The term wild dogs refers collectively to purebred dingoes, dingo hybrids and domestic dogs that have escaped or been deliberately released.

Early management strategies focused on eradication of wild dogs. The effectiveness of control campaigns was usually based on circumstantial evidence.

The development of radio-tracking technology provided the opportunity to study wild dog movement and allowed better assessment of the effectiveness of control operations.

Wild dog control methods include trapping, shooting, fencing, poisoning and the use of guard dogs to protect valuable stock. A planned strategy using a combination of these methods that also considers wild dog behavior will enable effective management of population.

Trapping is time consuming and labour intensive. The success of trapping (using leg hold traps and snares) depends on the skill of the operator. Trapping is predominately used in areas with low populations and to control 'problem' wild dogs.

Wild dogs are a restricted invasive animal under the Biosecurity Act 2014.



## TAMBO TOWN COMMON ADVISORY GROUP

The Tambo Town Common Advisory Group was formed prior to 1990 after a resolution made by the Tambo Shire Council in accordance with Section 452 of the Local Government Act 1993 to make recommendations to Council on issues related to the management of the Town Common.

Since this appointment, the Tambo Town Common Advisory Group (TTCAG) in partnership with Council has continued to give advice and make recommendations on best practice methods including grazing management techniques, animal husbandry practices and stock carrying capacity of the Town Common.

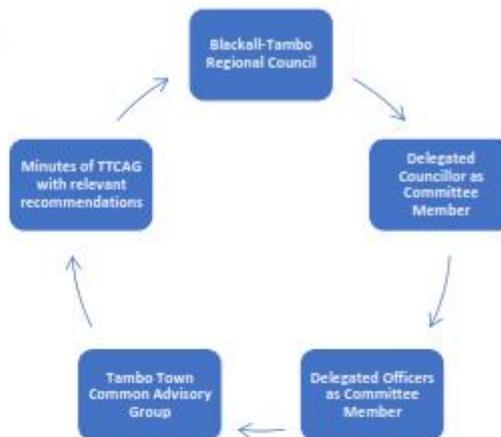
After the amalgamation of the Tambo Shire Council and the Blackall Shire Council on 15 March 2008 and the introduction of the Local Government Act 2009 a resolution was adopted on 8 December 2010 in accordance with Chapter 6, Administration, Part 2 Local government meetings and committees, Local Government (Operations) Regulations 2010 formally appointing the Tambo Town Common Advisory Group as an "advisory committee" to the Blackall-Tambo Regional Council. Membership of this group is automatic once a resident agists stock after meeting the criteria.

The Tambo Town Common Advisory Group is administered as per the Local Government Regulation 2012, Chapter 8 Administration, Part 2 – Local government meetings and committees with the Rural Lands Officers and delegated Council staff attending meeting and communicating back to the executive and Council. Minutes of these meetings are also a form of communication between the group and Council. These minutes are included in the agenda of general meetings of Council where they are received by Council for consideration.

Appendix – Terms of Reference

## COMMUNICATION STRATEGY

Council will communicate through the Ranger to the Committee to ensure concerns and aspirations are consistently understood and considered.



## STOCK MANAGEMENT

### STOCK NUMBERS

In consultation with the Ranger the committee will make recommendations to Council concerning the number of stock to be agisted on the Town Common.

These recommendations will be made after consideration of the following:

- Assessment of fodder on the Common;
- Seasonal conditions;
- Community demand.

A maximum of 400 head of stock can be agisted on the Town Common.

A maximum of 20 horses only can be agisted on the Town Common.

### BULLS ON COMMON

In an effort to promote best practice in animal husbandry and cast for age, two bulls per year may be purchased upon recommendation from the Committee two with a further two bulls removed for sale from the Town Common.

In consultation with the Ranger the committee will make a recommendation to Council identifying the breed of bull, reached by consensus at the committee meeting, to be purchased.

A minimum of two delegated committee members and the Ranger will be responsible for the annual purchase of bulls.

The purchase of the two bulls and the sale of the two bulls each year must be conducted in accordance with Council's Procurement and Disposal Policy.

An annual bull fee will be levied by Council and will be applied per joined females. The fee will be charged as per the annual fees and charges adopted by Council. The fees will be held for the purpose of procuring additional bulls for the common.

The purchase of bulls will be the discretion of the Committee and the sale of common bulls will be credited to the bull levy account.

Page | 15

### CLASS OF ANIMAL PERMITTED ON THE TOWN COMMON

Class of animals permitted on the Town Common and definition of same are:

- Horses;
- Foals – under 6 months – no payment;
- Cows;
- Heifers;
- Steers – Common bred only up to 12mths;
- Un-weaned calves; and
- Committee approved bulls only.

### CLASS OF ANIMAL NOT PERMITTED ON THE TOWN COMMON

Class of animal not permitted on the Town Common:

- **NO** – entires (horses)
- Donkeys
- Goats
- Camels
- Sheep

### CRITERIA FOR AGISTING STOCK ON TOWN COMMON

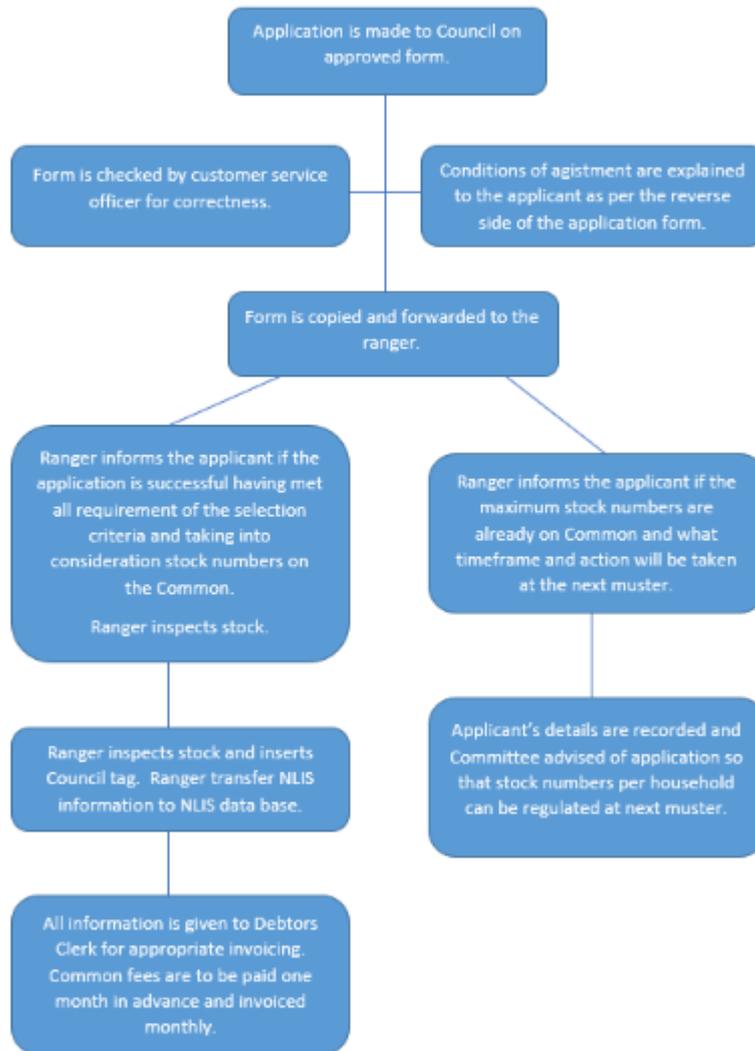
The criteria for agisting stock on the Town Common are as follows:

- Stock agisted is per household in the township of Tambo;
- Maximum number of stock per household is determined by recommendation to Council taking into consideration seasonal conditions and grass count;
- Stock number per household may vary due to demand for agistment; i.e. Council approves a maximum number of stock per household however a person meeting the set criteria requests agistment after a common muster, must wait until the next muster. Other users under supervision of the Ranger decreases their numbers to accommodate the new request;
- Must be a resident (own or rent premises) in the township of Tambo for a minimum of 6 months;
- 16 years of age and working;
- Must have own brand registered in agistee's name;
- Must not own more than 100ha of land;
- Must be the bona fide owner of the stock;
- All stock weaned are deemed as adult stock.

BTRC - Tambo Town Common Management Plan V2.0

**PROCESS FOR AGISTING STOCK**

- Application to Council on approved form;
- Total number of stock allowed on Town Common at time of application will influence the number of head agisted;
- All stock inspected by Ranger prior to depasture.



**CONDITION OF USE**

Owners must notify the Ranger before depasturing stock or removing stock under special circumstances from the Town Common.

Any stock removed without notifying the Ranger will be invoiced until notification of the removal is made to the Ranger.

Animals are depastured at the owner’s own risk.

Compulsory weaning of all calves 6 months and over going back onto the Common – owners’ responsibility.

Administration to be advised of any stock removed or depastured so that appropriate invoices/credit notes can be distributed.

Any removal of stock off Town Common – Council tags to be returned to Blackall-Tambo Regional Council Ranger.

All weaned cattle introduced to the Town Common must pay agistment and carry a Town Common tag.

All cattle to be dehorned or tipped.

Rogue cattle will be removed on recommendation of Advisory Committee and Ranger.

Common fees are paid one month in advance when agisting stock.

Debtor invoices are dispatched monthly.

The branding of calves on the Common may only occur during the bi-annual musters.

Owners are responsible for the payment of NLIS tags.

Owners agree to pay all agistment and applicable bull levy fees and charges as set down by Council in the annual schedule of Fees and Charges.

**TAMBO TOWN COMMON MUSTERS**

The Common is mustered bi-annually, the first muster being March and the second muster being September. These months are preferred however, due to seasonal conditions they may vary from time to time to accommodate the weather.

The coordination of the muster is the responsibility of the Ranger:

- Stock removed only at time of musters;
- Employment of contract musterers is the responsibility of the committee.
- Common is mustered by horseback and vehicle;
- All yard work is done by volunteer labour at their own risk;
- Work Health and Safety procedures are observed and practiced at all times;
- Ranger records all stock movement on and off the Common.

**CHEMICAL REGISTER**

A chemical register will be maintained by the Ranger specifying:

- What chemical rate;
- Spray rate;
- Dosage per animal;
- Withholding period;
- Expiry date of chemical; and
- Date of application.



**RISK MANAGEMENT**

<b>Consequences Likelihood</b>	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (4)
Probable (A)	L	M	S	H	H
Possible (B)	L	M	M	S	H
Improbable (C)	L	L	M	S	S

Risk Level	(H) (S) (M) (L)	High – must be dealt with immediately Significant – must be dealt with urgently Moderate – apply routine procedures Low – may be accepted and managed
Likelihood	A B C	Probable – can be expected to occur during the activity Possible – not expected to occur during the activity Improbable – conceivable but highly unlikely to occur during the activity
Consequences	5 4 3 2 1	Catastrophic – death or huge financial loss Major – extensive injuries or major financial loss Moderate – medical treatment required or high financial loss Minor – first aid treatment or medium financial loss Insignificant – no injuries or low financial loss



ID	Identified Risk	Existing Controls	Likelihood	Consequences	Risk Level	Priority
1	WH&S Stock handling	Volunteers with previous stock experienced to work cattle under the direction of the ranger	B	3	M	1
2	WH&S Maintenance	Rangers inspect and repair yards regularly	B	3	M	1
3	Unfenced roads	Appropriate signage is installed	B	2	M	
4	Pest animals	Trapping, shooting and monitoring	A	1	L	
5	Noxious weeds	Spraying and monitoring	A	3	M	
6	Overstocking	Grass check and monitoring	C	1	L	
7	Fires	Grading of fire breaks and burn offs	B (seasonal)	4	H	
8	Erosion	Grading, land fill and drainage	C	1	L	
9	Disease outbreak	Monitor movement of cattle and regular inspections of stock	C	5	L	
10	High fees and charges	Consultation with Advisory Committee and Council	B	2	L	
11	Water infrastructure break down	Desilting of water holes, piping water from bores and town water	B	2	L	
12	Budget	Submit an equal budget request to Council	B	4	L	
13	Animal health and welfare	Spraying of stock and treatment of dehorning	C	1	L	

**LOCAL LAWS**

Subordinate Local Law No. 2 (Animal Management) 2010 – Schedule 1 – Prohibition on keeping animals – Section 5(4)(5).

**Schedule 1 Prohibition on keeping animals**

5	Stallions & Bulls	Stallions and Bulls in a designated town area, except where the bull is kept within a "town common" designated by the local government for grazing cattle under "common rights".
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Appendix

**TAMBO TOWN COMMON ADVISORY COMMITTEE**

**1. TITLE**

The name of the Committee shall be the Tambo Town Common Advisory Committee.

**2. PURPOSE**

To provide a consultative forum that can effectively address the Tambo Town Common Stock Management issues arising from operational processes and procedures with a view to developing and implementing best practice animal husbandry practices.

**3. MEMBERSHIP**

- Blackall-Tambo Regional Council will appoint management representatives.
- This committee must not be appointed as a standing committee.
- Membership will be made up of financial stock owners who have stock agisted on the Tambo Town Common.
- A member of the advisory committee (whether or not they are a Councillor) may vote on business before the committee.
- There is only one (1) vote per household.

**4. CHAIRPERSON OF COMMITTEE**

- The committee may appoint one of its members as Chairperson.
- Duties of the Chairperson in liaison with the management representative of council will include the following:
  - Scheduling meetings and notifying committee members;
  - Inviting specialists to attend meetings when required by the committee;
  - Guiding the meeting according to the agenda and time available;
  - Ensuring all discussion items end with a decision, action or definite outcome;
  - Review and approve the draft minutes before distribution;
  - Ensure minutes are forwarded to Council for inclusion in the Council agenda with all recommendations documented.

**5. MINUTE TAKER**

The role of the minute taker is to:

- Prepare agendas and issuing notices for meetings and ensuring all necessary documents requiring discussion or comment are attached to the agenda;
- Distributing the agenda one week prior to the meeting;
- Taking notes of proceedings and preparing minutes of meeting;
- Distributing the minutes to all committee members one week after the meeting; and
- The minutes shall be checked by the Chairperson and accepted by committee members as a true and accurate record at the commencement of the next meeting.

**6. FREQUENCY OF MEETINGS:**

Meetings of the Committee will be held twice per year as a minimum at the time and place decided by the committee.

**7. QUORUM**

A quorum will be six (6).

**8. VOTING RIGHTS**

- All members have equal voting rights.
- Invited guests and management representatives appointed by Council will have no voting rights.

**9. PROCEDURE AT MEETINGS**

- Business may be conducted at a meeting of a committee only if a quorum is present.
- At a meeting of a committee:
  - (a) Voting must be open; and
  - (b) A question is decided by a majority of the votes of the members present; and
  - (c) Each member present has a vote on each question to be decided and, if the votes are equal, the member presiding also has a cast vote; and
  - (d) If a member present fails to vote, the member is taken to have voted in the negative.

Appendix

**10. INVITED GUESTS**

Internal or external persons may be invited to attend the meetings at the request of the Chairperson, on behalf of the committee, to provide advice and assistance where necessary.  
They have no voting rights and may be requested to leave the meeting at any time by the Chairperson.

**11. COMMITTEE MEMBERS WILL CEASE TO BE A MEMBER OF THE COMMITTEE IF THEY:**

Have no stock agisted on the Tambo Town Common.

**12. FUNCTIONS**

The functions of the Tambo Town Common Advisory Committee are:

- To provide advice to Council on best practice management of the Tambo Town Common;
- In consultation with the ranger, the committee will make recommendations to Council concerning the number of stock to be agisted on the Town Common;
- In consultation with the ranger, the committee will make a recommendation to Council identifying the breed of bull reach by consensus at the committee meeting to be purchases;
- The committee will assist with the implementation of the Tambo Town Common Management Plan as adopted by Council;
- Consultation on infrastructure, development and maintenance

**DEFINITIONS**

- Resident:** a person who owns or leases a residence in Tambo and resides in the town permanently or on a continuous long-term basis.
- Council:** Blackall-Tambo Regional Council, a delegated officer or representative of Council.
- Ranger:** Council appointed officer including a Local Laws officer.
- Household:** a house located on an allotment located within the designated town area.

## BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)

### OFFICER REPORTS

COUNCIL MEETING DATE: 21 July 2021

Item No: 5.7

**SUBJECT HEADING: RAPAD Board Communiqué – 18 June 2021**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: The RAPAD Board, of which the 7 Mayors of the Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina and Winton Councils and RAPAD CEO are directors, hold meetings each month. The Communiqué provides an outline of topics discussed at the meetings.*

**Officer's Recommendation: That Council receive the RAPAD Board Communiqué for 18 June 2021.**

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### Background

RAPAD's vision is a united regional organisation, proactively shaping and creating a prosperous future for the RAPD region of Outback Australia through collaboration and innovation, support and empower the RAPAD region, its communities and people to realise their potential.

The regional priority areas are technology and the digital economy, infrastructure and services, economic development, health and well-being, regional narrative. RAPAD identifies and assist the 7 councils to achieve outcomes in the priority areas.

RAPAD complies a communiqué which identifies and provides an outline on topics covered at the monthly meetings. A copy of the 18 June Communiqué is attached to this report.

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### Link to Corporate Plan

Governance

Outcome 3 – Leadership

Infrastructure

Outcome 1 – Roads

Outcome 3 – Water and Sewerage Systems

### Consultation (internal/external)

CEO

RAPAD

### Policy Implications

Nil

### Budget and Resource Implications

Nil



### RAPAD Board Meeting 18 June 2021 Communiqué



**CR SEAN DILLON**  
Mayor Barcaldine  
Regional Council



**CR SALLY O'NEIL**  
Mayor Barcoo Shire  
Council



**CR ANDREW MARTIN**  
Mayor Blackall-Tambo  
Regional Council



**CR RICK BRITTON**  
Mayor Boulia Shire  
Council



**CR ROBBIE DARE**  
Mayor Diamantina Shire  
Council



**CR TONY RAYNER**  
Mayor Longreach  
Regional Council



**CR GAVIN BASKETT**  
Mayor Winton Shire  
Council



**DAVID ARNOLD**  
CEO RAPAD

#### Objects of RAPAD

*The objects for which the Company is established are:*

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,*
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),*
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and*
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.*

Source: RAPAD constitution

As a part of normal business, the Board of RAPAD held its fifth scheduled Board meeting for 2021 on 18 June. The meeting was conducted via zoom video conference.

#### Meeting Matters:

- **Desert Channels Qld (DCQ)**

Following the February, April, and May meetings where various versions of a proposed DCQ RAPAD MoU was discussed, the Board was presented with a revised draft version for review. As a result of the amendments, the Board endorsed the draft MoU.

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- **Chief Digital Officer (CDO) / Digital**

The CEO provided briefing notes relating to a proposed Digital Health Check and the NexGen Working Group.

*NexGen*

The CEO tabled a brief, which had previously been presented to the CEOs, in which he sought to obtain the Board's approval for the CDO to establish a NexGen ICT working group. The working group is intended to be a forum committed to accelerating the implementation of the NexGen platform across RAPAD councils, with the ultimate aim of RAPAD successfully deploying the first regional instance of the NexGen platform in Australia.

The summary of the proposal was that the CDO establish a working group of RAPAD Council implementation leads to create an operational forum for Council's to:

- coordinate product deployments and requirements,
- encourage consistency across deployments; to ensure the regional instance will ingest data in a consistent and reliable format,
- troubleshoot and discuss vendor-related concerns and risks for possible escalation to council CEOs and the RAPAD Board,
- create a forum that can coordinate and lobby for change and product requests with the vendor,
- share lessons learned; build capacity,
- provide practical support and advice.

*Digital Health Check (DHC)*

The purpose of the DHC is to support and provide a reliable assessment of the digital health of organisations across the region, whether government, private or not-for-profit.

The outputs of the DHC will be:

- Individualised survey results & findings for all participants (so they can privately benchmark themselves against their industry peers & best practice).
- A summary report of key findings and recommendations for the region.

The survey is an online survey and is intended to be open for 2 weeks.

The DHC FAQs is attached overpage.

# The RAPAD Region-wide Digital Health Check

## What is a Digital Health Check?

A Digital Health Check (DHC) is a tool used to assess an organisation's current level of digital maturity (or health) across a range of key areas such as skills and training, insights and analytics, and cyber security.

## Details

**Where to find it:**  
<https://www.surveymonkey.com/r/rapaddhc>

**How long will it take?:** 15 minutes

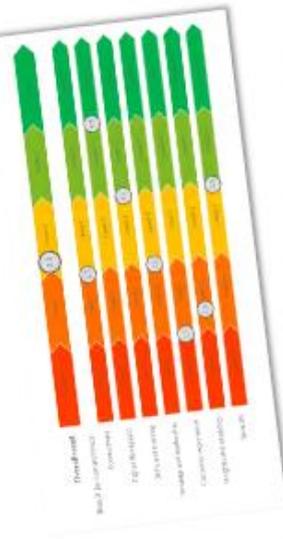
**How many questions are there?:** 23 multi-choice questions

**When to complete it by?:** Monday, 28 June

**Who should do it?:** Any nominated business, council, or other organisation in the region.

## Why participate in a Digital Health Check?

- Understand how and where your organisation could take advantage of digital, including a personalised assessment of your organisation and comparison against others in the region.



- Understand what kind of digital investment would provide the best value for your organisation.
- Provide RAPAD with insights on the digital priorities of the region and where digital investment is needed.

## Contact us

GWJ Pty Ltd is conducting the DHC on behalf of RAPAD.  
 To learn more about the DHC, email [CDO@rapad.com.au](mailto:CDO@rapad.com.au)

## Privacy

Any personal information collected is for the primary purpose of providing targeted assistance to your organisation and gaining industry specific insights. Individual results will not be shared with other participants without your express permission.



[rapad.com.au](http://rapad.com.au)

- **Qld Feral Pest Initiative (Cluster Fencing) funding**  
The CEO tabled advice on the QFPI EOI and application process and recommendations for funding. The Board endorsed the recommendations. Once offers are made, publication of the successful applicants will be made available.
- **Finance, Legal, Risk**  
The CEO tabled the proposed RAPAD 21-22 FY budget and supporting project budgets. Leading into strategic and organisation reviews planned for later in the year, the CEO also tabled a discussion paper in this regard for the Boards early review. The Board endorsed their receipt of the CEOs 21-22FY budget.  
*RFCSNQ – [www.rfcsnq.com.au](http://www.rfcsnq.com.au)*  
The Board received and endorsed the contracts relating to:
  - the Department of Agriculture, Water and Environments grant agreement with RAPAD, to deliver the rural financial counselling service for the 21-24 period, and,
  - the variation to contract for the two federal small business financial counselling positions,
 The CEO advised that he was still waiting on the State contract but had email confirmation of its imminent arrival. The CEO advised that the federal core RFCS allocation was less than the 2016 offer although an additional one-year allocation was offered due to announcements made from the recent federal budget.  
*Proposed Barcardine Renewable Energy Precinct and proposed Sunshot RAPAD Joint Venture*  
As a part of good governance and due diligence, the Board requested that the CEO seek professional advice regarding risks relating to the current proposed JV and this advice was presented at this meeting. Resulting from that review, the Board asked the CEO to seek clarification on several matters, and the Board committed to further discussion at a face-to-face meeting.
- **Craft Beer**  
The board received an update on the status of the craft beer initiative, including branding and design, where this branding has a rich historical context. Branded product would be available at a variety of premises by mid-July.
- **Outback Hubs Training and Innovation Precinct**  
The CEO gave an update on the Outback Hubs Training and Innovation Precinct (formally LPC) advising of the:
  - Minutes of the recent AgForce initiated agriculture related skills needs and training meeting,
  - SQNNSW Drought Resilience Adoption and Innovation Hub. The CEO updated on recent meetings and RAPAD involvement and upcoming Hub Node Manager interviews,
  - Qld Government budget announcement which referenced funding relating to the former QATC assets. The Chair and CEO are to meet with QDAF soon on this.
- **RAPAD Skilling**  
The CEO provided updates on RAPAD Skilling training activities including financial, for the period ending May.
- **West Qld Alliance of Councils (WQAC)**  
The CEO updated on the WQAC projects being undertaken with RAPADs fellow WQAC partners; the NWQROC and SWQROC.  
*Digital Connectivity Study*  
The CEO advised that the National Recovery and Resilience Agency (NRRRA) had recently requested a provider to submit a proposal for funding that the WQAC had developed with them, identifying a two-stage approach to developing a Western

Queensland Digital Connectivity Strategy. The agency's request is in relation to Stage 1. A summary of that request is:  
 The Agency is seeking to understand the short-, medium- and long-term telecommunication requirements of the Southwest Queensland Regional Organisation of Councils (SWQROC), Central Western Queensland Remote Area Planning and Development Board (RAPAD), Northwest Queensland Regional Organisation of Councils (NWQROC). This work will provide the Agency with key information in relation to the need, benefit and possible high-level approach to the rollout of telecommunication capabilities in the identified regions. It will also provide a potential evidence base for regions with similar challenges in Northern and Central Australia.

The deliverables of the proposed work are as follows:

- o Develop a definition of successful digital connectivity in regional Queensland in partnership with local councils,
- o An assessment of the current and future state economic and social benefit situation of regional digital connectivity for SWQROC, RAPAD, NWQROC based on metrics used to assess Federal Govt RCP and QLD Govt Building Our Regions (BoR) grant programs, and
- o A high-level assessment of key cost considerations in relation to the proposed future state and suggested approach.

*Housing*

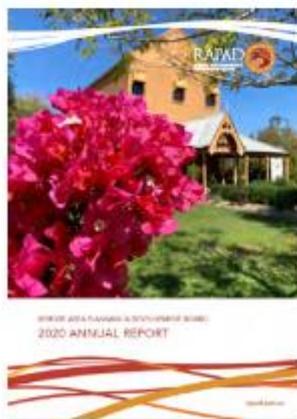
The CEO updated the Board on the current Regional Australia Institute (RAI) housing research study most specifically the online survey sent to all councils which the CEO requested CEOs complete as a priority.

*Grants Methodology Review*

The CEO advised of the engagement of AEC to undertake review on behalf of WQAC. Along with the RAPAD CEO, Local Government CEOs A.Scott and P.Hockings will be participating on the working group. The CEO advised the timeframes were very tight. AEC will consult with the Board at the 9 July meeting. Cr Baskett advised WSC would also be submitting to the review.

• **LGAQ Policy Executive (PE)**

Shortly following the Boards June 18 meeting, the Board met to review the LGAQ policy executive (PE) June meeting agenda and to give feedback to Cr Dare. Cr Dare is the regions representative to the LGAQ PE.



RAPADs 19-20 annual report is available online at <https://www.rapad.com.au/publications/annual-report/> .

RAPADs 20-21 annual report will be available later in 2021.