



GENERAL MEETING

19 July 2023

NOTICE OF MEETING

Date: 19 July 2023

Cr AL Martin
Cr BP Johnstone
Cr PJ Pullos
Cr LP Russell
Cr JH Scobie
Cr DA Hardie
Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Tambo, 19 July 2023 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read "DA Howard".

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS

July 2023

19 July 2023	Council Meeting – Tambo
24-27 July 2023	Bush Councils Convention - Goondiwindi
29 July 2023	Tambo Races – Ladies Day

August 2023

16 August 2023	Council Meeting – Blackall
17-20 August 2023	Better in Blackall Festival - Blackall
22-23 August 2023	RAPAD Board – F2F Boulia

September 2023

20 September 2023	Council Meeting – Tambo
26-28 September 2023	WQAC - Winton

October 2023

2 October 2023	Queen's Birthday
11 October 2023	Council Meeting – Blackall
16-18 October 2023	LGAQ Annual Conference - Gladstone

November 2023

2 November 2023	Melbourne Cup Day – Bank Holiday for BTRC
11 November 2023	Remembrance Day
15 November 2023	Council Meeting – Tambo
28-30 November 2023	RAPAD Board and Friends of RAPAD – F2F Brisbane

December 2023

20 December 2023	Council Meeting - Blackall
------------------	----------------------------

Held at Tambo Council Chambers
On Wednesday 19 July 2023
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies:

Condolences:

- Ronald Hafey
- Peter John Beavis
- Lindsay MacDonald

Declarations of Conflicts of Interest

Deputations: Nil

BUSINESS

1. CONFIRMATION OF THE MEETING MINUTES

1.0 Confirmation of General Meeting Minutes	5
1.1 Confirmation of Budget Meeting Minutes	17

1. That the minutes of the Budget Meeting held on 21 June 2023 be taken and read as confirmed, and that the Mayor be authorised to sign same; and
2. Council notes the correction in the Revenue Statement 2023-2024, page 4 Rating Schedule as follows:

The rate charged and the minimum general rate for each differential rating category is:

Category	Description	Cent in Dollar	Minimal Rate
1	Residential	03.9070	\$751.60
8	Blackall Town CBD > 0.3000 ha	12.2612	\$809.70
10	Blackall Town CBD equal to or < 0.3000 ha	16.0612	\$809.70
11	Commercial Other	06.2332	\$809.70
14	Communication Sites	05.9334	\$809.70
15	Industrial	01.9828	\$809.70
21	Rural Properties	00.2730	\$809.70
22	Town Rural under 100 Ha	00.6158	\$809.70
23	Town Rural 100 - <500 Ha	00.2955	\$809.70

2. BUSINESS ARISING FROM THE MINUTES

2.0 Business Arising from the Minutes	22
---	----

3. PETITIONS**4. REPORTS & CORRESPONDENCE**

4.1 Director of Corporate and Community Services	
4.1.1 Financial Reports for the month of June 2023	33
4.1.2 DFCCS Operations Report	40
4.1.3 Outback Futures Proposed contract – Managing the Risk of Psychosocial Hazards in the Workplace	46
4.1.4 Applications – Request for In-Kind Assistance	49
4.1.5 QAO – Interim Report to Mayor 16 th June 2023	51
4.1.6 Scrubby Creek – Request for Assistance	62
4.2 Director of Works and Services	
4.2.1 DWS Operations Report for the month of June 2023	64
4.2.2 Work Health and Safety Report for the month of June 2023	73

5. CEO Reports

5.1 Blackall Saleyards Monthly Report	75
5.2 Planning and Development Report	77
5.3 Australian Local Government Associations National General Assembly	82
5.4 Australia Post BillPay	87
5.5 Small Business Friendly Program	89
5.6 Queensland's Place Naming Framework Reform Program	92
5.7 Change in Boundaries – Barcaldine Regional Council and Blackall-Tambo Regional Council	94
5.8 Australian Rural Leadership Foundation	99
5.9 RAPAD Board Communique	101
5.10 Council Housing Policy Review	113
5.11 LGAQ – Works for Queensland	127
5.12 LGAQ Call for Motions for the 2023 Annual Conference – Renewal of Quarry Sales Permits- Urgent State Government Action to resolve the unrealistic demands of the <i>Native Title Act 1993</i>	131

[Return to Agenda](#)
[Next Item](#)



**MINUTES OF THE GENERAL MEETING OF
 BLACKALL-TAMBO REGIONAL COUNCIL
 HELD AT THE BLACKALL COUNCIL CHAMBERS
 ON WEDNESDAY 21st JUNE 2023
 AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr JH Scobie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter, Cr DA Hardie

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance, Corporate and Community Services, Mr Ajay Agwan, Director of Works and Services, Mrs Andrea Saunders, Governance Coordinator.

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Rhonda Dern
- John Austin Henderson
- Colin Gordon Tanzer
- Robert Stanton Elliot

DECLARATIONS OF INTEREST:

Cr Martin for item 4.1.4 - I, Councillor Martin, inform the meeting that I have a declarable conflict of interest in item 4.1.4 – RADF Application – Tambo Tourism and Business Association. The nature of interest is as follows:

- My wife, Louise Martin, is a member of the Tambo Tourism and Business Association.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Martin for item 5.16 – I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 5.16 – Outback Queensland Tourism Association – 2023-2024 Council Partnership. The nature of my interest is as follows:

- I am the chair of Outback Queensland Tourism Association.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Pullos for item 4.1.4 – I, Councillor Pullos, inform the meeting that I have a declarable conflict of interest in item 4.1.4 – RADF Application – Tambo Tourism and Business Association. The nature of my interest is as follows:

- I am a member of the Tambo Tourism and Business Association.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Pullos for item 5.6 – I, Councillor Pullos, inform the meeting that I have a prescribed conflict of interest in item 5.6 – Blackall Livestock Auction Association – Request for Sponsorship. The nature of my interest is as follows:

- I stand to make a possible monetary gain at the Santa and Santa Infused Sale which Council is being asked to sponsor.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

1.1 Confirmation of General Meeting Minutes**MOTION:** **Moved: Cr GK Schluter****Seconded: Cr PJ Pullos**

That the minutes of the General Meeting held on 17 May 2023 be taken as read and confirmed, and that the Mayor be authorised to sign same.

Minute No. 01/06B/23**Carried 7/0**

4.1.1. Financial Report for the Month of May 2023

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for May 2023 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

MOTION: **Moved: Cr LP Russell****Seconded: Cr BP Johnstone**

That Council receive the Financial Report for May 2023.

Minute No. 02/06B/23**Carried 7/0**

4.1.2. DFCCS Operations Report – May 2023

The Director of Finance Corporate and Community Services operations report for May 2023 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, and Tambo Multipurpose.

MOTION: **Moved: Cr GK Schluter****Seconded: Cr JH Scobie**

That Council receive the DFCCS Operations Report for May 2023.

Minute No. 03/06B/23**Carried 7/0**

At this point, 8.49am, the Director of Works and Services left the meeting and returned at 8.51am.
At this point, 8.54am, Cr Hardie left the meeting and returned at 8.56am.

4.1.3. RADF Meeting Minutes

The fourth round of the 2022-2023 RADF program closed for applications on April 28th and the RADF Committee held a meeting on the May 17th.

MOTION: **Moved: Cr DA Hardie****Seconded: Cr BP Johnstone**

That Council receive the meeting minutes of the RADF committee dated 17 May 2023.

Minute No. 04/06B/23**Carried 7/0**

At this point, 8.58am, Cr Pullos and Cr Martin left the meeting.
Cr Russell assumed the chair.

4.1.4. RADF Application – Tambo Tourism and Business Association

On 28th April 2023, the fourth round of the RADF program for 2022-2023 closed for applications, and the Committee recommended that the Tambo Tourism and Business Association application be approved.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr GK Schluter**

That Council endorse the recommendation of the RADF Committee to approve the application from Tambo Tourism and Business Association, for \$3,500.00.

Minute No. 05/06B/23

Carried 5/0

At this point, 9.00am, Cr Pullos and Cr Martin returned to the meeting.
Cr Martin resumed the chair.

4.2.1. Director of Works and Services' Operations Report - May 2023

The Director of Works and Services report for May 2023 is presented to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That Council receive the Director of Works and Services' Operation Report for May 2023.

Minute No. 06/06B/23

Carried 7/0

4.2.2. Work Health and Safety Report

The Work Health and Safety Report is provided to Council.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr GK Schluter**

That Council receive the Work Health and Safety Report for May 2023.

Minute No. 07/06B/23

Carried 7/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for May is provided to Council.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council receive the Blackall Saleyards monthly report for May 2023.

Minute No. 08/06B/23

Carried 7/0

5.2 Planning and Development Report

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr JH Scobie**

That Council receive the Planning and Development Report for May 2023.

Minute No. 09/06B/23

Carried 7/0

5.3 Environmental Health/Local Laws Officer's Report- May 2023

The Environmental Health/Local Laws Officer's report is provided to Council.

MOTION: **Moved: Cr DA Hardie** **Seconded: Cr PJ Pullos**

That Council receive the Environmental Health/Local Laws Officer's report.

Minute No. 10/06B/23

Carried 7/0

5.4 Road Hierarchy and Investment Priorities

The Outback Regional Roads and Transport Group have asked the councils in the RAPAD region to consider the Road Hierarchy and Investment Priority Maps.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council endorse the Road Hierarchy and Investment Priority maps as follows:

- 1. Draft North West Hierarchy & Investment Priority Map**
- 2. Draft South West Hierarchy & Investment Priority Map**
- 3. Central West Hierarchy & Priority Map**
- 4. Draft Western Queensland Hierarchy & Priority Map**
- 5. Investment Priority Maps.**

Minute No. 11/06B/23

Carried 7/0

5.5 RAPAD Board Communiqué

The RAPAD Board Meeting Communiqué provides information on the matters dealt with at the monthly meetings. The Communiqué is issued quarterly.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr BP Johnstone**

That Council receive the RAPAD Board Meeting Communiqué for the period 1 January 2023 to 31 March 2023.

Minute No. 12/06B/23

Carried 7/0

At this point, 9.51am, Cr Pullos left the meeting.

5.6 Blackall Livestock Auction Association – Request for Sponsorship

The Blackall Livestock Auction Association Ltd have invited Council to sponsor a Santa and Santa infused Sale being held at the Blackall Saleyards on 29 June 2023.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council as owner of the Blackall Saleyard facility sponsor the Santa & Santa Infused Sale being held at the Blackall Saleyards for \$1000.

Minute No. 13/06B/23

Carried 6/0

At this point, 9.54am, Cr Pullos returned to the meeting.

5.7 Annual Valuation Program Effective 30 June 2024

The Valuer-General of the Department of Resources has written to Council seeking Council's view in relation to the revaluation of the Blackall-Tambo local government area.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr JH Scobie**

That Council supports the Department of Resources conducting a revaluation of the Blackall-Tambo local government area in 2024.

Minute No. 14/06B/23

Carried 7/0

5.8 Revised Corporate Structure

The corporate structure of Blackall-Tambo Regional Council is set by Council and is responsible to the Chief Executive Officer.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr DA Hardie**

That Council adopts the revised Corporate Structure.

Minute No. 15/06B/23

Carried 7/0

Adjournment

At 10.00am the meeting was adjourned for morning tea.

Resumption

At 10.29am the meeting was resumed.

5.9 Wild Dog Barrier Fence Calculation Methodology

LGAQ have been consulting with local governments regarding the Wild Dog Barrier Fence's annual payment calculation methodology.

MOTION: **Moved: Cr AL Martin** **Seconded: Cr BP Johnstone**

That Council advise LGAQ of the preferred option.

Minute No. 16/06B/23

Carried 7/0

5.10 Living Arts Centre Renewal of Lease

The lease for the Living Arts Centre between Blackall-Tambo Regional Council and the Blackall Cultural Association will expire on 30 June 2023.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr BP Johnstone**

That Council approve the lease of the Living Arts Centre on Lot 1 on RP602676 to the Blackall Cultural Association for a period of 30 years.

Minute No. 17/06B/23

Carried 7/0

5.11 Caldervale UHF Tower

Council has UHF tower at Caldervale. The tower has been damaged and needs replacing.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council ratifies the Chief Executive Officer's decision to proceed with the installation of a communication tower by N-Com at the Caldervale site.

Minute No. 18/06B/23

Carried 7/0

5.12 Development Application – DA 26-2022-2023 – Short-Term Accommodation- 18 & 18A Edward Street, Tambo

The Applicants, Michele Frost & Kirri Charters, seek a Development Permit for Building Work and Material Change of Use for Short-term Accommodation (up to 13 guests) over land at 18 & 18A Edward Street, Tambo, formally described as Lot 61 TB217 and Lot 2 on RP610529. The Applicant is proposing to use the existing dwelling house for Short-term accommodation.

The existing dwelling house known as Oakwood House is a 5-bedroom house with sufficient room to accommodate 13 people at any one time.

Access to the site is via a driveway to 18A Edward Street which contains the Tambo Powerhouse which is a local heritage place. No work or alterations are proposed to the heritage place. The proposal provides onsite parking.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Township Zone. The defined use that has been applied for, being a 'Short-term accommodation', is subject to Impact Assessment in the Township Zone.

A development application that is subject to Impact Assessment is assessed against the entire Planning Scheme and is required to be publicly notified for a minimum of 15 business days. During the public notification period, one (1) submission was received. The issues raised in the submission have been addressed in the decision report.

The proposal has been assessed against the entire Planning Scheme and is consistent with the intent of the zone code and all other relevant assessment benchmarks.

Based on an assessment of the proposal in accordance with the Impact Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr DA Hardie

That Council approves the application for a Development Permit for Material Change of Use for Short-term Accommodation (up to 13 guests) over land at 18 & 18A Edward Street, Tambo, formally described as Lot 61 TB217 and Lot 2 on RP610529, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, unless otherwise stated in a development condition.**

- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Site Plan	DA26-2022-2023	-	30/03/2023 (Received date)

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 LIMITATIONS OF OPERATION

- 3.1 Guests of the Short-term accommodation are limited to a maximum stay of three (3) consecutive months at any one time.
- 3.2 The total number of guests at any one time must not exceed thirteen (13).
- 3.3 No pets are permitted to stay at the Short-term accommodation.
- 3.4 A minimum one (1) onsite car space is to be available at all times to guests.

4.0 SITE MANAGEMENT PLAN

- 4.1 Maintain and implement a site management plan for the Short-term accommodation. The site management plan is to include measures to manage operational aspects of the development including, but not limited to, hours of operation, noise management, site care and maintenance, complaints management and refuse management.

5.0 PRIVACY FENCE

- 5.1 Construct a 2m high privacy fence to the full length of the western boundary within 3 months of the date of this approval.

6.0 ENVIRONMENTAL HEALTH

- 6.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.

- 6.2 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.**

7.0 ASSET MANAGEMENT

- 7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.**

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.**
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.**
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.**
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).**

Minute No. 19/06B/23

Carried 7/0

5.13 Development Application – DA 27-2022-2023 – 1 Banksia Street & 3 Mulberry Street, Blackall

The Applicant, Bruce F Crook-King, seeks a Development Permit for a Material Change of Use for a Transport Depot over land 1 Banksia Street and 3 Mulberry Street, Blackall formally described as Lot 21 & 25 on SP210376.

The proposal is for a Transport depot. The proposal will allow for the housing and operation of up to three (3) trucks and 15 trailers. The proposal will have up to four (4) staff members. The proposal will essentially act as an extension to the existing Storage Facility (truck and trailers for freight transport).

The site is located in the established industrial precinct of Blackall.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Industrial Precinct of the Township Zone. The defined use that has been applied for, being a Transport Depot, is subject to Code Assessment in the Industrial Precinct of the Township Zone.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

That Council approves the application for a Development Permit for Material Change of Use for a Transport Depot over land 1 Banksia Street and 3 Mulberry Street, Blackall formally described as Lot 21 & 25 on SP210376, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.**
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.**

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:**

Plan/Document Name	Plan/Document Number	Revision Number	Date
Site Plan	SK1	-	21/04/2023

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.**

3.0 HOURS OF OPERATION

- 3.1 Hours of operation are 24 hours a day, 7 days a week for the primary use activity involving heavy vehicle site access, egress and trailer hitching / unhitching.**
- 3.2 Hours of operation are 7:00am to 6:00pm, 7 days a week for ancillary maintenance and servicing activities associated with the primary use.**

4.0 LIMITATIONS OF USE

- 4.1 The use is limited to three (3) trucks, up to 15 trailers and up to four (4) operators on site.**
- 4.2 No loading, unloading or storage of goods is permitted to occur on site.**
- 4.3 All ancillary servicing and maintenance activities, including cleaning of trucks and trailers, undertaken in conjunction with the approved use must be limited to the existing shed. The area within the shed where service and maintenance activities will occur must be maintained to a concrete floor or similar surface treatment to prevent ground and water contamination, and to provide containment of spills and hazardous materials and liquids.**
- 4.4 All waste oils are to be collected within a sump and disposed of lawfully at a Blackall-Tambo Regional Council waste oil facility or by an authorised waste oil collection service provider.**
- 4.5 Any spray painting associated with the ancillary maintenance of vehicles is limited a maximum of five (5) litres per week. All spray painting must be undertaken within the existing shed and in a manner to ensure there is no spray drift outside the existing shed.**

5.0 ACCESS AND MANOEUVRING AREAS

- 5.1 Design, construct and maintain the Mulberry Street crossover in accordance with the approved plans (see Condition 2.1) and generally in accordance with the standard drawing, Figure 1 or 2, from the General Development Code of the Blackall-Tambo Region Planning Scheme.**
- 5.2 All new vehicle manoeuvring areas must be constructed to an all weather standard.**

6.0 STORMWATER WORKS

- 6.1 Undertake the development such that all stormwater, except for rainwater captured on-site in rainwater tanks, is to be drained from the site to a lawful point of discharge and carried without causing annoyance or nuisance to any person or property. All works must be designed, constructed and maintained in accordance with the *Queensland Urban Drainage Manual*.**

7.0 SEWERAGE AND WATER

- 7.1 Maintain the existing connections to Council's reticulated water and sewerage network.**

8.0 TELECOMMUNICATION AND ELECTRICITY SUPPLY

- 8.1 Maintain the electricity and telecommunication services in accordance with the standards and requirements of the relevant service provider.**

9.0 WASTE MANAGEMENT

- 9.1 Store all waste within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera). The waste storage area must be:**
 - 9.1.1 Designed to not cause nuisance to neighbouring properties;**

- 9.1.2 Screened from any road frontage or adjoining property;
- 9.1.3 Of a sufficient size to accommodate a waste bin/s suitable to service the development.
- 9.2 Appropriate materials and equipment are to be available onsite at all times to contain and clean up spills of potentially polluting materials. The materials and equipment must be maintained.
- 10.0 AMENITY AND ENVIRONMENTAL HEALTH
- 10.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, vibration, odour, fumes, smoke, vapour, steam soot, ash, wastewater, waste products, oil or otherwise
- 10.2 Install and operate all outdoor lighting to comply with *AS4282 – 1997 “Control of the Obtrusive Effects of Outdoor Lighting”*.
- 11.0 ASSET MANAGEMENT
- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 12.0 CONSTRUCTION ACTIVITIES
- 12.1 All construction materials, waste, waste skips, machinery and contractors’ vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.
- 12.2 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

Minute No. 20/06B/23**Carried 7/0****5.14 Special Holiday for 2024**

The Office of Industrial Relations annually invite local governments to make a request to the Minister for special and show holidays for the following year.

MOTION: **Moved: Cr GK Schluter****Seconded: Cr DA Hardie**

That Council request a special holiday for the Blackall-Tambo Regional Council area as Melbourne Cup Day, 5 November 2024.

Minute No. 21/06B/23**Carried 7/0****5.15 Infrastructure Investment Program**

The LGAQ are seeking feedback from Council for the Federally funded Infrastructure Investment Program.

MOTION: **Moved: Cr PJ Pullos****Seconded: Cr LP Russell**

That Council provides feedback to LGAQ for the review into the Infrastructure Investment Program.

Minute No. 22/06B/23**Carried 7/0**

At this point, 11.03am, Cr Martin left the meeting and Cr Russell assumed the chair.

5.16 Outback Queensland Tourism Association – 2023-2024 Council Partnership

The Outback Queensland Tourism Association have thanked Council for its ongoing commitment to Outback Queensland tourism during 2022/23 and advises of the increase in fees for the 2023/24 period.

MOTION: **Moved: Cr BP Johnstone****Seconded: Cr JH Scobie**

That Council receive the letter from Outback Queensland Tourism Association and approve the membership for 2023-2024 and note the fee will increase by CPI of 6.89%.

Minute No. 23/06B/23**Carried 6/0**

At this point, 11.06am, Cr Martin returned to the meeting and resumed the chair.

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 11.06am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 19 July 2023.

Signed.....Mayor

[Return to Agenda](#)
[Next Item](#)



**MINUTES OF THE BUDGET MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE BLACKALL COUNCIL CHAMBERS
ON WEDNESDAY 21st JUNE 2023
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr JH Scobie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter, Cr DA Hardie

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance, Corporate and Community Services, Mr Ajay Agwan, Director of Works and Services, Mrs Andrea Saunders, Governance Coordinator.

1.1. Budget

The budget is provided to Council.

MOTION: Moved: Cr BP Johnstone Seconded: Cr LP Russell

“That Council adopts the budget for the 2023/2024 financial year as presented.”

Minute No. 01/06A/23

Carried 7/0

1.2. Rates and Charges

MOTION: Moved: Cr JH Scobie Seconded: Cr DA Hardie

That the general rate be set for the budget year 2023/2024 as follows: -
The rating categories are:

Cents in the Dollar

Category 1	Residential	03.9070
Category 8	Blackall Town CBD < 0.3000ha	12.2612
Category 10	Blackall Town CBD ≥ 0.3000 ha	16.0612
Category 11	Commercial Other	06.2332
Category 14	Communication Sites	05.9334
Category 15	Industrial	01.9828
Category 21	Rural Properties	00.2730
Category 22	Town Rural under 100 ha	00.6158
Category 23	Town Rural 100 – 500 ha	00.2955

Minute No. 02/06A/23

Carried 7/0

1.3. Minimum General Rates

MOTION: Moved: Cr PJ Pullos Seconded: Cr GK Schluter

Minimum General Rates have been set as follows:

Category 1	\$751.60
Category 8	\$809.70
Category 10	\$809.70
Category 11	\$809.70
Category 14	\$809.70
Category 15	\$809.70
Category 21	\$809.70
Category 22	\$809.70
Category 23	\$809.70

Minute No. 03/06A/23Carried 7/0**1.4. Sewerage Charges****MOTION:** Moved: Cr GK Schluter

Seconded: Cr DA Hardie

That the following sewerage charges be set for the 2023/2024 budget year:

Blackall Sewerage connected charge	\$647.30	
Tambo Community Effluent Processing – Connected Charge	\$647.30	
Sewerage access charge		\$486.60
Additional (non-residential) Pedestal Charge – Blackall	\$300.60	
Additional (non-residential) Pedestal Charge – Tambo	\$139.40	

Minute No.04/06A/23Carried 7/0**1.5 Water Charges****MOTION:** Moved: Cr PJ Pullos

Seconded: Cr LP Russell

That the following water charges be set for the 2023/2024 budget year:

Water connected charge	\$647.30	
Frames Lane Water Connected Charge	\$756.70	
Water access charge	\$443.20	Water other
connected charge	\$108.10	
Excess water	\$1.04 per Kilolitre	

Minute No. 05/06A/23Carried 7/0**1.6 Cleansing Charges****MOTION:** Moved: Cr JH Scobie

Seconded: Cr BP Johnstone

That waste collection and disposal charge be set for the 2023/2024 budget year:

Residential waste collection and disposal charge	\$260.60
Non-residential waste collection and disposal charge	\$260.60

Minute No. 06/06A/23Carried 7/0**1.7 Waste Management Charge****MOTION:** Moved: Cr LP Russell

Seconded: Cr BP Johnstone

That a waste management charge be set for the 2023/2024 budget year:

Town rural waste management charge \$65.80

Minute No. 07/06A/23

Carried 7/0

1.8 Discount on Rates

MOTION: Moved: Cr DA Hardie

Seconded: Cr JH Scobie

That Council:

1. Allow fifteen percent (15%) during the first discount period of 30 days after the issue of the relevant rate notice on general rates levied by the Council for the 2023/2024 budget year; and
2. Allow seven and ½ percent (7.5%) during the second discount period of 45 days after the date of issue of the relevant rate notice on general rates levied by the Council for the 2023/2024 budget year.

Minute No. 08/06A/23

Carried 7/0

1.9 Interest on Arrears

MOTION: Moved: Cr DA Hardie

Seconded: Cr PJ Pullos

That interest at the percentage rate of 11.64% per annum be charged by the Council for the 2023/2024 financial year for rates and charges not paid by the due date for discount.

Minute No. 09/06A/23

Carried 7/0

1.10 Pensioner Remission

MOTION: Moved: Cr GK Schluter

Seconded: Cr PJ Pullos

That aged pensioners having a Commonwealth Government Concession Card be granted a remission of the general rate and services charges up to a maximum of \$340.00 per annum for the 2023/2024 financial year under the same criteria as the State Government Pensioner Remission Scheme.

Minute No. 10/06A/23

Carried 7/0

1.11 Sponsorship, Grant Funding, and In-Kind Support

MOTION: Moved: Cr DA Hardie

Seconded: Cr LP Russell

That the sponsorship, grant funding, donations, and the exemption of general rates to local organisations for the year ending 30 June 2024 be adopted.

Minute No. 11/06A/23

Carried 7/0

At this point 8.21am the DWS left the meeting and returned at 8.22am.

1.12 Revenue Policy

MOTION: Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

That the Revenue Policy as presented be adopted.

Minute No. 12/06A/23

Carried 7/0

1.13 Revenue Statement

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr BP Johnstone

That the Revenue Statement as presented be adopted.

Minute No. 13/06A/23

Carried 7/0

1.14 Debt Policy

MOTION: **Moved: Cr LP Russell**

Seconded: Cr PJ Pullos

That the Debt Policy as presented be adopted.

Minute No. 14/06A/23

Carried 7/0

1.15 Procurement and Disposals Policy

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr GK Schluter

That the Procurement and Disposals Policy as presented be adopted.

Minute No. 15/06A/23

Carried 7/0

1.16 Operational Plan

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr DA Hardie

That the 2023/2024 Operational Plan as presented be adopted.

Minute No. 16/06A/23

Carried 7/0

1.17 Fees and Charges

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr PJ Pullos

That the Fees and Charges for 2023/2024 as presented be adopted.

Minute No. 17/06A/23

Carried 7/0

1.18 Financial Forecast (10 year)

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr LP Russell

That the ten-year Financial Forecast as presented be adopted.

Minute No. 18/06A/23

Carried 7/0

1.19 Income Statement

MOTION: Moved: Cr PJ Pullos Seconded: Cr DA Hardie

That the budgeted income statement for the year ending 30 June 2024 as presented be adopted.

Minute No. 19/06A/23

Carried 7/0

1.20 Balance Sheet

MOTION: Moved: Cr GK Schluter Seconded: Cr PJ Pullos

That the budgeted balance sheet for the year ending 30 June 2024 as presented be adopted.

Minute No. 20/06A/23

Carried 7/0

1.21 Statement of Changes in Equity

MOTION: Moved: Cr PJ Pullos Seconded: Cr DA Hardie

That the budgeted statement for changes in equity for the year ending 30 June 2024 as presented be adopted.

Minute No. 21/06A/23

Carried 7/0

1.22 Statement of Cash Flows

MOTION: Moved: Cr GK Schluter Seconded: Cr BP Johnstone

That the budgeted statement of cash flows for the year ending 30 June 2024 as presented be adopted.

Minute No. 22/06A/23

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor Cr Andrew Martin declared the Meeting closed at 8.31am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 19 July 2023.

Signed.....Mayor.

[Return to Agenda](#)
[Next Item](#)

Minute No.	Report Number	Subject	Resolution	Action By	Result
17/12A/22	5.11	Relocation of the Tambo Library and Visitor Information Centre to the Grassland Building	That Council: 1. Approves of the relocation of the Tambo Library and Visitor Information Centre to the Grassland building; and 2. Authorised the Chief Executive Officer to commence the process of the relocation of the Tambo Library and Visitor Information Centre.	CEO	Work underway.
16/05A/23	5.4	Tender of Council's Sales Permit to Get Cypress Sawlogs and Tambo Sawmill	That Council, subject to approval from the Department of Agriculture and Fisheries, accept the tender for the Sales Permit 201304400 and Tambo Sawmill, Lot 6 on SP276172 for the tendered amount of \$220,000.00 (plus GST and stamp duty) from Webster's Select Timbers Trust.	CEO	The tenderer has been provided the Contract of Sale.
19/05A/23	5.7	Council Owned Buildings at 63 and 67 Shamrock Street, Blackall	That Council: 1. Make the necessary applications to demolish the buildings located on 63 and 67 Shamrock Street, Blackall; and 2. Engage a suitable contractor to undertake the demolition work.	CEO	Tender document is being drafted.
22/05A/23	5.10	Outback Queensland Masters	a. That Council will provide the requested in-kind support with a cap of \$5,000.00; and b. The fee associated with hosting a 2x Junior clinics for children in the community not exceeding \$3,000 plus GST.	CEO	Council is awaiting response from Golf Australia.
24/05A/23	5.12	Development Application – DA 27-2022-2023 – 1 Banksia Street	That Council approves the application for a Development Permit for Material Change of Use for a Transport Depot over land 1 Banksia Street and 3 Mulberry Street, Blackall formally described as Lot 21 & 25 on SP210376, subject to the following conditions:	CEO	The applicant has been advised of Council's decision.

		& 3 Mulberry Street, Blackall	<p>1.0 PARAMETERS OF APPROVAL</p> <p>1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.</p> <p>1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.</p> <p>1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.</p> <p>1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.</p> <p>1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.</p> <p>1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.</p> <p>2.0 APPROVED PLANS AND DOCUMENTS</p> <p>2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</p>		
--	--	-------------------------------	--	--	--

			<table><tr><th>Plan/Document Name</th><th>Plan/Document Number</th><th>Revision Number</th><th>Date</th></tr><tr><td>Site Plan</td><td>SK1</td><td>-</td><td>21/04/2023</td></tr></table>	Plan/Document Name	Plan/Document Number	Revision Number	Date	Site Plan	SK1	-	21/04/2023		
Plan/Document Name	Plan/Document Number	Revision Number	Date										
Site Plan	SK1	-	21/04/2023										
			<p>2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</p> <p>3.0 HOURS OF OPERATION</p> <p>3.1 Hours of operation are 24 hours a day, 7 days a week for the primary use activity involving heavy vehicle site access, egress and trailer hitching / unhitching.</p> <p>3.2 Hours of operation are 7:00am to 6:00pm, 7 days a week for ancillary maintenance and servicing activities associated with the primary use.</p> <p>4.0 LIMITATIONS OF USE</p> <p>4.1 The use is limited to three (3) trucks, up to 15 trailers and up to four (4) operators on site.</p> <p>4.2 No loading, unloading or storage of goods is permitted to occur on site.</p> <p>4.3 All ancillary servicing and maintenance activities undertaken in conjunction with the approved use must be limited to the existing shed. The area within the shed where service and maintenance activities will occur must be maintained to a concrete floor or similar surface treatment to prevent ground and water contamination, and to provide containment of spills and hazardous materials and liquids.</p> <p>5.0 ACCESS AND MANOEUVRING AREAS</p>										

			<p>5.1 Design, construct and maintain the Mulberry Street crossover in accordance with the approved plans (see Condition 2.1) and generally in accordance with the standard drawing, Figure 1 or 2, from the General Development Code of the Blackall-Tambo Region Planning Scheme.</p> <p>5.2 All new vehicle manoeuvring areas must be constructed to an all weather standard.</p> <p>6.0 STORMWATER WORKS</p> <p>6.1 Undertake the development such that all stormwater, except for rainwater captured on-site in rainwater tanks, is to be drained from the site to a lawful point of discharge and carried without causing annoyance or nuisance to any person or property. All works must be designed, constructed and maintained in accordance with the Queensland Urban Drainage Manual.</p> <p>7.0 SEWERAGE AND WATER</p> <p>7.1 Maintain the existing connections to Council's reticulated water and sewerage network.</p> <p>8.0 TELECOMMUNICATION AND ELECTRICITY SUPPLY</p> <p>8.1 Maintain the electricity and telecommunication services in accordance with the standards and requirements of the relevant service provider.</p> <p>9.0 WASTE MANAGEMENT</p> <p>9.1 Store all waste within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera). The waste storage area must be:</p> <p>9.1.1 Designed to not cause nuisance to neighbouring properties;</p>		
--	--	--	---	--	--

			<p>9.1.2 Screened from any road frontage or adjoining property;</p> <p>9.1.3 Of a sufficient size to accommodate a waste bin/s suitable to service the Short-term accommodation.</p>		
			<p>9.2 Appropriate materials and equipment are to be available onsite at all times to contain and clean up spills of potentially polluting materials. The materials and equipment must be maintained.</p>		
			<p>10.0 AMENITY AND ENVIRONMENTAL HEALTH</p>		
			<p>10.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, vibration, odour, fumes, smoke, vapour, steam soot, ash, wastewater, waste products, oil or otherwise</p>		
			<p>10.2 Install and operate all outdoor lighting to comply with AS4282 – 1997 “Control of the Obtrusive Effects of Outdoor Lighting”.</p>		
			<p>11.0 ASSET MANAGEMENT</p>		
			<p>11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.</p>		
			<p>12.0 CONSTRUCTION ACTIVITIES</p>		
			<p>12.1 All construction materials, waste, waste skips, machinery and contractors’ vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.</p>		
			<p>12.2 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.</p>		

			<p>ADVISORY NOTES</p> <p>A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.</p> <p>B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.</p> <p>C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.</p> <p>D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).</p> <p><u>MOTION:</u> Moved: Cr BP Johnstone Seconded: Cr PJ Pullos</p>		
--	--	--	---	--	--

11/06A/23	5.4	Road Hierarchy and Investment Priorities	<p>That Council endorse the Road Hierarchy and Investment Priority maps as follows:</p> <ol style="list-style-type: none"> 1. Draft North West Hierarchy & Investment Priority Map 2. Draft South West Hierarchy & Investment Priority Map 3. Central West Hierarchy & Priority Map 4. Draft Western Queensland Hierarchy & Priority Maps 5. Investment Priority Maps 	CEO	The Outback Regional Road and Transport Group have been advised that Council endorses the Road Hierarchy and Investment Priority maps.
13/06B/23	5.6	Blackall Livestock Auction Association – Request for Sponsorship	That Council as owner of the Blackall Saleyards facility sponsor the Santa & Santa Infused Sale being held at the Blackall Saleyards for \$1000.	CEO	Blackall Livestock Auction Association have been provided \$1000 sponsorship for the Santa & Santa Infused Sale.
14/06B/23	5.7	Annual Valuation Program Effective 30 June 2024	That Council supports the Department of Resources conducting a revaluation of the Blackall-Tambo local government area in 2024.	CEO	The Valuer-General has been advised that Council supports a revaluation in 2024.

16/06B/23	5.9	Wild Dog Barrier Fence Calculation Methodology	That Council advise a LQAG of the preferred option.	CEO	LGAQ have been advised of Council's preferred calculation methodology.
17/06B/23	5.10	Living Arts Renewal of Lease	That Council approve the lease of the Living Arts Centre on Lot 1 on RP602676 to the Blackall Cultural Association for a period of 30 years.	CEO	A draft lease has been provided to the Blackall Cultural Association.
19/06B/23	5.12	Development Application – DA 26-2022-2023 – Short-Term Accommodation- 18 &18A Edward Street, Tambo.	<p>That Council approves the application for a Development Permit for Material Change of Use for Short-term Accommodation (up to 13 guests) over land at 18 & 18A Edward Street, Tambo, formally described as Lot 61 TB217 and Lot 2 on RP610529, subject to the following conditions:</p> <p>1.0 PARAMETERS OF APPROVAL</p> <p>1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.</p> <p>1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.</p> <p>1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.</p> <p>1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.</p>	CEO	The applicant has been advised of Council's decision.

		<p>1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.</p> <p>1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.</p> <p>2.0 APPROVED PLANS AND DOCUMENTS</p> <p>2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</p> <table><tr><th>Plan/Document Name</th><th>Plan/Document Number</th><th>Revision Number</th><th>Date</th></tr><tr><td>Site Plan</td><td>DA26-2022-2023</td><td>-</td><td>30/03/2023 (Received date)</td></tr></table> <p>2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</p> <p>3.0 LIMITATIONS OF OPERATION</p> <p>3.1 Guests of the Short-term accommodation are limited to a maximum stay of three (3) consecutive months at any one time.</p> <p>3.2 The total number of guests at any one time must not exceed thirteen (13).</p> <p>3.3 No pets are permitted to stay at the Short-term accommodation.</p> <p>3.4 A minimum one (1) onsite car space is to be available at all times to guests.</p> <p>4.0 SITE MANAGEMENT PLAN</p>	Plan/Document Name	Plan/Document Number	Revision Number	Date	Site Plan	DA26-2022-2023	-	30/03/2023 (Received date)	
Plan/Document Name	Plan/Document Number	Revision Number	Date								
Site Plan	DA26-2022-2023	-	30/03/2023 (Received date)								

			<p>4.1 Maintain and implement a site management plan for the Short-term accommodation. The site management plan is to include measures to manage operational aspects of the development including, but not limited to, hours of operation, noise management, site care and maintenance, complaints management and refuse management.</p> <p>5.0 PRIVACY FENCE</p> <p>5.1 Construct a 2m high privacy fence to the full length of the western boundary within 3 months of the date of this approval.</p> <p>6.0 ENVIRONMENTAL HEALTH</p> <p>6.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.</p> <p>6.2 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.</p> <p>7.0 ASSET MANAGEMENT</p> <p>7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.</p> <p>ADVISORY NOTES</p> <p>A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.</p>		
--	--	--	--	--	--

			<p>B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.</p> <p>C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.</p> <p>D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).</p>		
21/16B/23	5.14	Special Holiday for 2024	That Council request a special holiday for the Blackall-Tambo Regional Council area as Melbourne Cup Day, 5 November 2024.	CEO	The request for 5 November 2024 to be a special holiday has been submitted.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.1.1

SUBJECT HEADING: Financial Report for the Month of June 2023

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for June 2023 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

Officer's Recommendation: That Council receive the Financial Report for June 2023.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4- Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 19 JULY 2023

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 19 JULY 2023

1. Cash Position as at 30 June 2023

Cash at Bank

Operating Accounts \$ 12,969,050

Short Term Investments

Queensland Treasury Corporation - Cash Fund \$ 19,000,000

Bank - Term Deposits \$ 5,000,000

\$ 36,969,050

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,669,002

Unspent Grants (Restricted Cash) \$ 2,055,563

\$ 4,724,565

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	150,791	921,470	-\$ 770,679

Plus cash surplus	36,969,050	4,724,565	\$ 32,244,485
-------------------	------------	-----------	---------------

Working Capital **\$ 31,473,806**

2. Monthly Cashflow Estimate: July 2023

Receipts

Rates & Fees & Charges \$ 50,000

Debtors \$ 50,000

Grants/Subsidies \$ -

Total \$ 100,000

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 1,500,000

Loan Payments \$ -

Total \$ 2,300,000

Therefore cash is expected to decrease by **-\$ 2,200,000** in the period.

3. Comparative Data:

	June 2023	June 2022
Cash position	36,969,050	26,572,980
Working capital	31,473,806	22,502,339
Rate arrears	10,763	27,250
Outstanding debtors	150,791	577,935
Current creditors	921,470	225,905

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL**HELD ON 19 JULY 2023****4. Capital Works Summary: 1 July 2022 to 30 June 2023**

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	2,159,600	474,724	22%
Plant & Equipment	995,000	890,483	89%
Road Infrastructure	4,928,065	2,279,742	46%
Water Infrastructure	50,000	7,907	16%
Sewerage Infrastructure	1,055,000	357,737	34%
Total	9,187,665	4,010,593	44%

5. Road Works Expenditure : 1 July 2022 to 30 June 2023

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	9,847,300	9,000,911	91%
2. Town Streets	400,000	472,976	118%
3. RMPC Works	3,199,745	2,478,386	77%
Total Roads Expenditure	13,447,045	11,952,273	89%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ **51,248**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 40,485	45
1 Year	\$ 8,385	6
2 Years	\$ 2,378	2
3 Years and over	\$ -	0

BTRC 2022-23 CAPITAL EXPENDITURE PROJECTS		1/07/22 to 30/06/23		SOURCES OF FUNDING		Degree of completion and relevant comments
Particulars	Budget 2022-23	Expenditure YTD	% Expended	Capital Grants	Council Contribution	
BUILDINGS & OTHER STRUCTURES	2,159,600	474,724	22%	878,600	1,281,000	
Tambo Dam Tree Lights	100,000	-	0%	-	100,000	Project under review
Tambo Dam Beautification	100,000	70,440	70%	-	100,000	In progress
Tambo Truck Museum	200,000	203,943	102%	200,000	-	Historical display to complete
Tambo Racecourse Rock Removal	60,000	-	0%	-	60,000	Complete
Tambo Historic House Shed	40,000	23,490	59%	-	40,000	Complete
Blackall Admin Office South Wall	100,000	1,972	2%	-	100,000	In progress
Blackall Cultural Centre Lighting & Accoustic matting	100,000	-	0%	-	100,000	Planning stage
Banks Park snail structure, floor, tank and table	20,000	7,142	36%	-	20,000	In progress
Shade Structures - Blackall Carpark & TMPC	100,000	-	0%	-	100,000	Planning stage
LGA Entry Signs - Blackall & Tambo	40,000	3,300	8%	-	40,000	In progress
Four Mile Waterhole - Shed	30,000	29,146	97%	-	30,000	Complete
Tambo TV Transmitters	35,000	-	0%	-	35,000	Provision only - subject to need
UHF Towers	50,000	26,250	53%	-	50,000	In progress
Blackall Campdraft Arena BBRF -subject to funding	392,600	84,471	22%	207,600	185,000	Funding unsuccessful/amended scope
Blackall Airport PAPI Lights - subject to funding	142,000	-	0%	71,000	71,000	Funding unsuccessful
Tambo Childcare Building - subject to funding	100,000	-	0%	100,000	-	Cancelled
Blackall Saleyards Upgrade - subject to funding	550,000	24,570	4%	300,000	250,000	Allflex NX system installed
PLANT & EQUIPMENT	995,000	890,483	89%	-	995,000	
Plant Replacement including committed orders	763,000	639,483	84%	-	763,000	As per plant replacement program
Plant New - Tractor	182,000	182,000	100%	-	182,000	New plant
Plant New - Elevated Work Platform	50,000	69,000	138%	-	50,000	New plant
ROAD INFRASTRUCTURE	4,928,065	2,279,742	46%	4,078,065	850,000	
R2R Emmet Road Works	808,300	341,338	42%	808,300	-	Completed - Committed orders to be accrued.
LRCI Stage 3 Local Rd Reseals	1,200,000	84,341	7%	800,000	400,000	In progress
LRCI Stage 3 Main Street Rehab	800,000	725,980	91%	800,000	-	Complete
Remote Rds RRUP - Langlo Rd Resheet	600,000	-	0%	480,000	120,000	Postponed to next financial year
TIDS Scrubby Creek Rd	400,000	175,992	44%	200,000	200,000	In progress
Blackall Median Strip upgrade	100,000	164	0%	-	100,000	In progress
Banks Park Footpath	30,000	20,970	70%	-	30,000	Complete
Heavy Vehicle Bypass Stage 2 (LRCI & HVSP)	914,765	930,957	102%	914,765	-	Complete
Tambo Streets upgrade - Queen Elizabeth St & Charles St	75,000	-	0%	75,000	-	Planning stage
WATER INFRASTRUCTURE	50,000	7,907	16%	-	50,000	
Water infrastructure renewals and upgrades	50,000	7,907	16%	-	50,000	In progress
SEWERAGE INFRASTRUCTURE	1,055,000	357,737	34%	1,005,000	50,000	
Blackall Treatment Works Rehab	705,000	-	0%	705,000	-	Planning stage
Blackall Town Sewer Relining	250,000	357,737	143%	200,000	50,000	Completed
Tambo Sewer Upgrades - New Lots	100,000	-	0%	100,000	-	Planning stage
TOTAL CAPITAL PROGRAM 22-23	9,187,665	4,010,593	44%	5,961,665	3,226,000	

(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 100% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2023

Printed(SDAYAL): 12-07-2023 9:35:00 AM

		REVENUE			EXPENDITURE				
		30 Jun 2023		AMENDED	ORIGINAL	30 Jun 2023		AMENDED	ORIGINAL
		ACTUAL		BUDGET	BUDGET	ACTUAL		BUDGET	BUDGET
1000-0001	ADMINISTRATION								
1000-0002	Administration	344,643	155%	222,500	222,500	3,836,306	104%	3,701,800	3,701,800
1100-0002	Finance	11,614,326	165%	7,046,000	7,046,000	641,822	867%	74,000	74,000
1200-0002	Oncosts	0	0%	0	0	(187,138)	42%	(447,900)	(447,900)
1300-0002	Stores/Purchasing	0	0%	0	0	(34,818)	-66%	52,800	52,800
2000-0002	Corporate Governance	50,590	---	0	0	695,338	93%	751,200	751,200
2100-0002	Business Activities	28,427	63%	45,000	45,000	93,859	189%	49,700	49,700
2150-0002	Saleyard Operations	1,058,229	68%	1,561,000	1,561,000	853,992	82%	1,036,200	1,036,200
2200-0002	Tambo Sawmill & Weighbridge	4,145	23%	18,000	18,000	60,191	401%	15,000	15,000
2350-0002	Airports/Aerodromes	153,645	151%	102,000	102,000	312,043	102%	306,500	306,500
2450-0002	Tourism	42,888	101%	42,500	42,500	400,952	111%	360,300	360,300
2500-0002	Planning & Development	62,859	140%	45,000	45,000	79,592	122%	65,000	65,000
2580-0002	Economic & Community Develop	2,175,189	54%	4,038,600	4,038,600	530	1%	82,500	82,500
2600-0002	Environmental	82,071	99%	83,100	83,100	201,320	92%	219,000	219,000
2650-0002	Animal Control	15,473	68%	22,800	22,800	9,381	43%	22,000	22,000
2700-0002	Stock Routes	104,353	96%	108,500	108,500	312,796	99%	317,000	317,000
3000-0002	Work Scheme and Community	20,440	120%	17,000	17,000	146,161	117%	125,000	125,000
3100-0002	Council Housing	151,919	69%	220,000	220,000	318,009	106%	299,500	299,500
3300-0002	Child Care Services	256,865	94%	273,200	273,200	330,687	70%	469,500	469,500
3350-0002	Sport and Recreation	66,888	104%	64,400	64,400	58,088	52%	112,000	112,000
3400-0002	Youth Services	0	0%	0	0	0	0%	80,000	80,000
3415-0002	Tambo Multi-Purpose Centre	168,640	100%	168,600	168,600	301,661	111%	271,100	271,100
3445-0002	Disability	179,099	250%	71,500	71,500	114,541	229%	50,000	50,000
3460-0002	Community Services	293,672	168%	175,300	175,300	224,891	69%	325,800	325,800
3470-0002	Miscellaneous Care Services	0	0%	0	0	0	0%	2,000	2,000
3500-0002	Libraries, Education and Arts	17,141	179%	9,600	9,600	242,083	104%	232,300	232,300
3570-0002	RADF & Community Assistance	50,410	99%	51,000	51,000	163,979	52%	314,000	314,000
3600-0002	Halls and Cultural Centres	1,839	61%	3,000	3,000	225,140	98%	230,200	230,200
3700-0002	Showgrounds & Sports Facilities	14,112	157%	9,000	9,000	689,042	100%	692,000	692,000
3740-0002	Funerals	52,233	95%	55,000	55,000	52,935	96%	55,000	55,000
3800-0002	Corporate Buildings	0	0%	0	0	147,893	76%	195,500	195,500
1000-0001	ADMINISTRATION	17,010,099	118%	14,452,600	14,452,600	10,291,275	102%	10,059,000	10,059,000
4000-0001	WORKS AND SERVICES								
4001-0002	Works Office and Depot	0	0%	0	0	3,080,854	100%	3,074,000	3,074,000
4100-0002	Town Street Maintenance	0	0%	0	0	472,976	118%	400,000	400,000
4200-0002	Rural Roads Maintenance	2,558,132	214%	1,193,500	1,193,500	895,580	112%	800,000	800,000
4500-0002	Recoverable Works	18,894,462	113%	16,769,600	16,769,600	13,231,432	84%	15,684,300	15,684,300
4550-0002	Plant Operations	3,688,933	103%	3,590,000	3,590,000	3,362,689	118%	2,838,500	2,838,500
4600-0002	SES - Disaster Mgmt	89,482	183%	49,000	49,000	61,788	39%	157,500	157,500
4700-0002	Cemeteries	14,922	>999%	1,000	1,000	86,276	138%	62,400	62,400
4800-0002	Parks, Gardens and Reserves	0	0%	0	0	1,296,362	128%	1,012,900	1,012,900
4860-0002	Aquatic Centres	0	0%	0	0	568,571	112%	506,700	506,700
5000-0002	Cleansing	344,223	98%	351,400	351,400	278,505	97%	286,500	286,500
5100-0002	Water Supply	897,535	100%	893,600	893,600	521,763	104%	500,400	500,400
5200-0002	Sewerage Services	770,085	100%	767,100	767,100	415,400	122%	340,400	340,400
4000-0001	WORKS AND SERVICES	27,257,775	115%	23,615,200	23,615,200	24,272,195	95%	25,663,600	25,663,600
TOTAL REVENUE AND EXPENDITURE		44,267,874	116%	38,067,800	38,067,800	34,563,470	97%	35,722,600	35,722,600

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1000-0002	Administration	<i>Includes revenue from sale of railway building \$18,318, Insurance claims \$ 7,800, Employment Subsidies \$ 114,162</i>	
1100-0002	Finance	<i>Financial Assistance Grant - Annual advance received in June 2023 \$5.7M</i>	<i>Includes capital loss of \$699,668 on non-current asset writeoffs associated with corresponding asset renewals & upgrades.</i>
1200-0002	Oncosts		
1300-0002	Stores/Purchasing		<i>Increase in stores overhead recoveries</i>
2000-0002	Corporate Governance	<i>Includes circus grant \$46,000</i>	<i>Includes circus carnivale contribution exp \$80,829</i>
2100-0002	Business Activities	<i>Reduction in commercial building rent</i>	<i>Includes condition report and maintenance expenditure on commerical buildings</i>
2150-0002	Saleyard Operations	<i>Reduction in sale and cattle numbers</i>	
2200-0002	Tambo Sawmill & Weighbridge	<i>Weighbridge fees lower compared to previous year</i>	<i>Includes rates and annual environmental permit fees and depreciation</i>
2350-0002	Airports/Aerodromes	<i>Post covid increase in landing fees and contract revenue</i>	
2450-0002	Tourism		
2500-0002	Planning & Development	<i>Increase in development applications.</i>	
2580-0002	Economic & Community	<i>Includes State and Federal capital grants</i>	<i>Expenditure on UHF Towers included in capital projects report \$26,250</i>
2600-0002	Environmental		
2650-0002	Animal Control		
2700-0002	Stock Routes		
3000-0002	Work Scheme and Community		
3100-0002	Council Housing	<i>Revenue budget includes sale of Albert Street ,Tambo declared under capital revenue</i>	
3300-0002	Child Care Services	<i>Includes sustainability grant received \$150,000</i>	<i>Excludes transfer of unspent sustainability grant to Lady Gowrie \$175K due in July 2023</i>
3350-0002	Sport and Recreation		
3400-0002	Youth Services		
3415-0002	Tambo MPC		
3445-0002	Disability	<i>Increase in brokerage services</i>	
3460-0002	Community Services	<i>Increase in program/supplement funding</i>	<i>Excludes program expenditure currently committed yet to be accrued</i>
3470-0002	Miscellaneous Care		
3500-0002	Libraries, Education	<i>Increase in State subsidy</i>	
3570-0002	RADF & Community Assistance		
3600-0002	Halls and Cultural Centres		
3700-0002	Showgrounds & Sports	<i>Additional revenue from camping permits</i>	
3740-0002	Funerals	<i>Funeral Service discontinued</i>	
3800-0002	Corporate Buildings		
4001-0002	Works Office and Depot		
4100-0002	Town Street Maintenance		
4200-0002	Rural Roads Maintenance	<i>Financial Assistance Grants (Roads component), Annual advance received in June 2023 \$1.95M</i>	
4500-0002	Recoverable Works		
4550-0002	Plant Operations		
4600-0002	SES - Disaster Management	<i>Revenue includes new QRA Flood Study Action Plan Funding \$41,400 yet to be spent</i>	
4700-0002	Cemeteries	<i>Includes grave fees and expenditure previously accounted for under Funeral Services</i>	
4800-0002	Parks, Gardens and Reserves		
4860-0002	Aquatic Centres		
5000-0002	Cleansing		
5100-0002	Water Supply		
5200-0002	Sewerage Services		

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: **4.1.2****SUBJECT HEADING: DFCCS Operations Report – June 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for June 2023 is presented to Council. The report includes housing and administration, Blackall aerodrome, libraries, visitor information centres, facility bookings, and Tambo Multipurpose.

Officer's Recommendation: That Council receive the DFCCS Operations Report for June 2023.

Background**Blackall Buildings*****Buildings Maintenance***

- Monthly fire alarm system inspection at Cultural Centre.

Tambo Buildings***Buildings Maintenance***

- General maintenance carried out on all buildings.
- Quotes for new kitchen 13 Edward Street received.

Aged Housing

- There are no vacancies at the Coolibah Village.
- A tenant has left a unit in disarray and repairs and cleaning will be completed before being rented out.

Blackall Visitor Information Centre**Monthly Statistics:****Visitor Numbers to Blackall Tourist Information Centre**

2021/2022	Visitor Numbers	2022/2023	Visitor Numbers
July	3794	July	3291
August	2628	August	3697
September	2100	September	1901
October	904	October	720
November	185	November	345
December	93	December	188
January	101	January	343
February	164	February	286
March	367	March	543

2021/2022	Visitor Numbers	2022/2023	Visitor Numbers
April	928	April	1,001
May	1710	May	2,030
June	3119	June	3,728
Year to Date	16,093	Year to Date	18,073

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2022/23
July	426	615	1041
August	378	621	999
September	108	235	343
October	41	83	124
November	25	21	46
December	3	5	8
January	0	0	0
February	1	20	21
March	26	36	62
April	72	130	202
May	259	311	570
June	409	625	1,034
Year to Date	1,748	2,702	4,450
<i>2021/2022</i>	<i>2354</i>	<i>2100</i>	<i>4454</i>

Camping Ground Fees

Month	\$ Amount	2022/2023 YTD \$
July	\$13,710.25	\$13,710.25
August	\$10,613.00	\$24,323.24
September	\$4,060.68	\$29,503.75
October	\$1,309.00	\$30,812.74
November	\$559.75	\$31,372.48
December	\$102.05	\$31,554.54
January	\$0.00	\$31,554.54
February	\$400.99	\$31,875.54
March	\$725.00	\$32,640.54
April	\$2,256.70	\$35,017.24
May	\$6,000.45	\$41,017.69
June	\$11,253.05	\$52,270.74

Year ending 2021/2022 - \$44,561.60.

Blackall Library Report

Month	Loans 2021/22	Loans 2022/23	Visitors 2021/22	Visitors 2022/23	Requests 2021/22	Requests 2022/23	Members Added 2021/22	Members Added 2022/23
July	248	231	471	392	21	52	8	9
August	367	336	508	412	62	34	6	15
September	346	318	479	426	27	58	9	9
October	277	376	389	415	30	46	14	6
November	300	389	415	372	41	31	10	8
December	278	359	155	281	43	37	2	5
January	273	359	278	327	111	63	4	4
February	358	352	320	318	77	59	10	6
March	368	465	360	114	59	114	8	4
April	207	356	341	341	65	40	5	6
May	305	295	356	275	20	76	8	6
June	289	562	296	382	42	83	10	12
Year to Date	3616	4488	4628	4055	598	693	94	90

	Loans 2021/22	Loans 2022/23	Visitors 2021/22	Visitors 2022/23	Requests 2021/22	Request s 2022/23	Members Added 2021/22	Member s Added 2022/23
July	396	383	103	136	53	51	4	4
August	381	435	113	160	52	63	3	4
September	425	364	115	107	58	48	9	3
October	375	362	115	144	62	48	3	3
November	400	340	122	186	70	36	1	2
December	326	267	123	108	29	34	1	0
January	363	369	95	115	55	19	8	3
February	445	302	109	132	67	45	1	5
March	521	407	145	108	57	52	11	8
April	346	341	120	114	55	67	6	0
May	435	322	183	139	58	55	3	2
June	398	339	122	156	51	42	2	4
Totals	4811	4231	1465	1605	616	560	52	38

Tambo Tourism	Visits 2021/22	Visits 2022/23
July	733	750
August	512	754
September	511	432
October	197	240
November	126	161

December	56	74
January	85	128
February	94	75
March	203	113
April	390	311
May	609	535
June	893	818
Totals	4409	4391

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23
July	0	1	6	7	13	1	1	1	8	4
August	2	1	5	11	15	3	1	0	8	4
September	2	2	5	8	6	6	0	0	5	4
October	2	1	9	8	3	5	2	3	7	11
November	2	1	11	8	1	3	1	1	6	7
December	1	0	2	4	0	1	0	0	1	1
January	1	1	0	3	1	0	0	0	0	3
February	1	1	7	6	1	2	1	1	1	2
March	1	1	6	5	1	5	0	1	3	4
April	1	2	8	4	2	4	1	1	2	3
May	4	1	10	8	4	6	0	0	5	7
June	3	2	6	7	6	2	1	1	1	4
TOTAL	20	14	75	79	53	38	8	9	47	54

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23
July	11	7	2	2	2	1	2	1
August	7	13	2	1	0	4	0	2
September	7	2	4	4	0	1	0	2
October	16	7	2	1	2	2	2	4
November	20	10	1	1	2	0	3	4
December	14	7	2	1	2	1	1	3
January	2	2	2	0	0	0	0	2
February	9	4	0	2	0	2	2	0
March	8	6	0	2	3	0	2	2
April	5	8	2	3	0	1	0	1
May	11	11	2	4	0	4	1	3
June	8	10	1	1	2	1	7	2
TOTAL	118	87	20	22	13	17	20	26

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	113	115	228	228
August	115	99	214	442
September	133	97	230	672
October	145	140	285	957
November	111	100	211	1168
December	136	106	242	1410
January	99	89	188	1598
February	128	110	238	1836
March	171	143	314	2150
April	132	121	253	2403
May	172	139	311	2714
June	184	157	341	3055
6 Monthly Average	147.67	126.5	274.17	274.17
YTD	1639	1416	3055	3055
Total for 2021/2022	1069	888	1957	1957

- The roster has been distributed for airport employees.

Tambo Multi-Purpose Centre

- The centre will be starting up a breakfast club for the school students with the help of local supporters funding the project along with WQPHN. We will also be starting up mini athletics and healthy cooking with the children to teach them the benefits of healthy eating and physical activity.
- The centres new allied health service will be starting next month, with Physiotherapy delivering services on Fridays fortnightly, Remedial Massage therapy on Tuesdays weekly and Podiatry services delivering services once every 8-9 weeks.
- This year's NAIDOC theme is about the Elders and the local school has invited the seniors to participate in activities with the students on the 14th of July and they will be served lunch at the end of the day.

Link to Corporate Plan

Economic Development

Outcome 2- Tourism – Foster a sustainable tourism industry that delivers economic outcomes for the community.

Vibrant Communities

Outcome 1- Arts and Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and wellbeing – The community has access to health services that meet their needs.

Outcome 3- Community Services – Services and facilities that meet the needs of the community.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Governance

Outcome 5- Customer Service – Provide excellence in customer service.

Infrastructure

Outcome 2- Airports – Aerodrome facilities in both Blackall and Tambo are Operationally safe and compliant with standards as determined by the civil aviation safety authority.

Outcome 5- Council buildings – Civic facilities that meet the needs of the community yet remain financially sustainable.

Consultation (internal/external)

Neighbourhood Centre Coordinator

Tambo Library and Tourism Officer

Customer Service Officers

Multi-Purpose Coordinator

Library Officer

Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.1.3

SUBJECT HEADING: Outback Futures Proposed Contract – Managing the Risk of Psychosocial Hazards in the Workplace

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The adopted WHS Code of Practice requires employers to manage psychosocial hazards at work. Outback Futures has agreed to work with Council to assist with the implementation of the Code of Practice over twelve months.

Officer's Recommendation: That Council contracts Outback Futures for twelve months to assist with the implementation of the WHS Code of Practice and that the Chief Executive Officer be authorised to negotiate and sign the contract with funding to be \$25,000 from the Community Development Fund.

Background

The Code of Practice on managing the risk of psychosocial hazards at work, pursuant to section 274 of the Work Health and Safety Act 2011 effective 1 April 2023, was adopted by Council on 19 April 2023.

To assist with the implementation of the Code of Practice, Outback Futures has agreed to work with Council on a contract basis for twelve months.

The services Outback Futures provide includes:

Services:

Basic mental health, psychosocial and emotional assessment that are recovery focused, with therapeutic support and holistic management.

- for early intervention in the course of an illness, where intervention can reduce long term harm or impact.
- where there are difficulties associated with adjusting to life events such as illness, trauma, bereavement, and work stresses.
- where individuals are experiencing negative functional impact of their condition on daily life.
- in consideration of the individual in the context of their family and community network, collaborating as appropriate to support and sustain recovery.
- of limited duration and frequency – aiming for short to medium term intervention followed by review, extension or longer tapering period as needed.
- where limited face to face support combined with telehealth is appropriate for the need and acceptable to the client

Mild to moderate mental health conditions may include:

- Depression
- Anxiety
- Perinatal mental health – mild to moderate issues
- Bereavement, grief, and loss

- Trauma
- Interpersonal and relationship difficulties
- Psychosocial emotional difficulties in children and youth
- Suicide attempt – postvention for the individual or family / community members
- Self-harming behaviour (mild – moderate)
- Eating disorders (mild – if there is on the ground medical support from GP / Dietician and close support from family)
- Mild to moderate addictions (where there is on the ground medical and family support)

Contract with Outback Futures

The contract is a standard agreement and can be terminated by either party providing thirty (30) days written notice is given. However, the initial contract will be for one year and results will be reviewed at that time before any renewal is considered.

The Employee Assistance Program (EAP) can be a self-referral system where employees and their families can access support directly from Outback Futures which is a completely confidential process with no client-identifying information provided to Blackall-Tambo Regional Council (BTRC); or a BTRC HR referral system in which staff members are referred to Outback Futures via the BTRC HR Officer. It is suggested that the self-referral is the preferred option.

Funding

Council has available \$25,000 from the Community Development Fund (external funding).

Link to Corporate Plan

Governance

Outcome 1 – Workforce – Council's workforce is trained and supported to competently manage themselves and their work.

Provide a safe and healthy workplace for all employees.

Consultation (internal/external)

Chief Executive Officer

Outback Futures

Director of Finance Corporate and Community Services

HR Officer

Policy Implications

Work Health Safety policies will require to be updated.

Budget and Resource Implications

Funds available in the CDO Program (external funding)

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funding will be provided by the Community Development Fund.	Low
Legal & Regulatory	Low	Comply with new WHS Regulation	Low
People	Low	The program will provide support to staff and families.	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	The program will increase the ability for staff to access a service which provides assistance with mental health.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Enhance the wellbeing of staff.	Low
Ethical	Low	Nil	Low
Reputation	Low	The service aligns with Council's Corporate Plan.	Low
Leadership	Low	The program assists with reducing the risk of mental health problem with staff and families.	Low

Proposed Risk Treatment

Engaging the service from Outback Futures reduces the risk of mental health problems for staff and Council as a whole.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.1.4

SUBJECT HEADING: Applications – Requests for In-Kind Assistance

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Barcoo Race Club and the Outback Barrel Horse Circuit committees are asking for in-kind support for their 2023/2024 annual events.

Officer's Recommendation: That Council provide the in-kind assistance to the Barcoo Race Club and Outback Barrel Horse Circuit.

Background

The President and Secretary of these committees have advised the applications had been submitted by the closing date, however Council does not have any records of the applications.

A/. Barcoo Race Club

The Barcoo Race Club will hold five race meets during 2023/2024.

The committee is requesting Council plant for track preparation when required as well as chairs, tables, BBQ equipment and the stage. The estimated value of this assistance is \$6,000.

B/. Outback Barrel Horse Circuit

The Outback Barrel Horse Circuit will participate in four events in 2023/2024.

The committee is requesting the use of tables, chairs, BBQ equipment, and the stage.

The estimated value of this assistance is \$5,000.

These social events are important to the social health of the community as well as bringing people into the region to participate in the events and stay for a day or two.

Link to Corporate Plan

Vibrant Communities

Outcome 2 – Sport and Recreation – Council promotes a healthy lifestyle and provides quality sport and recreation facilities.

Consultation (internal/external)

Chief Executive Officer

Director of Finance Corporate and Community Services

Community Development Officer

Policy Implications

Request for Council Assistance Under \$10,000.00

Budget and Resource Implications

Not budgeted for.

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Minimal financial implications.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Contributes to social wellbeing of the community.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.1.5

SUBJECT HEADING: QAO – Interim Report to Mayor 16th June 2023

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Under section 213 of the Local Government Regulation 2012 a copy of this report is to be presented to Council at the next ordinary meeting of Council.

Management's responses are included in yellow font in this report.

Officer's Recommendation: That Council receive the QAO's interim report to the mayor dated 16 June 2023 and note management's responses.

Background

The Queensland Audit Office's contract auditors completed their interim audit in June 2023, and have submitted a report on their findings.

Management's responses are included below each of the issues raised.

Link to Corporate Plan

Governance

Outcome 4 – Financial- Manage Council's Finances Responsibly and Sustainably.

Consultation (internal/external)

Chief Executive Officer

IT Officer

Director of Finance Corporate and Community Services

Manager of Finance

Policy Implications

Compliance with the Local Government Regulations 2012

Budget and Resource Implications

Nil

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil



2023 INTERIM REPORT

Blackall Tambo Regional Council
10 July 2023

DRAFT

 **Queensland
Audit Office**
Better public services

Queensland Audit Office
Level 13, 53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

Phone 07 3149 6000
Email qao@qao.qld.gov.au
Web www.qao.qld.gov.au
 Queensland Audit Office (QAO)



10 July 2023

Cr Andrew Martin
Mayor
Blackall-Tambo Regional Council
6 Coronation Drive
BLACKALL-TAMBO QLD 4472

Dear Cr Martin

2023 Interim report

We present our interim report for Blackall-Tambo Regional Council for the financial year ended 30 June 2023. This report details the results of our interim work performed to 30 April 2023. Under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

Results of our interim audit

In this phase, we assessed the design and implementation of your internal controls relevant to the financial report, and whether they are operating effectively. We assessed the key controls we intend to rely on in auditing your financial statements. Our audit does not assess all controls that management has implemented across the organisation.

Deficiencies:

- One raised in the current year, relating to disposals
- One unresolved from prior years

Other Matters:

- One raised in the current year, relating to recommendations made in the local government report to parliament
- Two unresolved from prior years

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy where we can rely upon your entity's controls.

Refer to section 1 and 2 for further details.

If you have any questions or would like to discuss the audit report, please contact me on (07) 4046 8888 or Kelly Graham on (07) 4046 8868.

Yours sincerely

Helen Wilkes
Engagement Partner

Enc.

cc. Desmond Howard, Chief Executive Officer

Cr Lindsay Russell, Chair of the Audit Committee

Queensland Audit Office
Level 13, 53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

Phone 07 3149 6000
Email gen@qao.qld.gov.au
Web www.qao.qld.gov.au
Queensland Audit Office (QAO)

2023 Interim report

1. Status of issues

Internal control issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Details of the deficiencies we identified during our interim audit are outlined further in this section. Refer to section 2 *Matters previously reported* for the status of previously raised issues.

Issues	Significant deficiencies	Deficiencies	Other matters*
Current year issues	-	1	1
Prior year issues – unresolved	-	1	2
Total issues	-	2	3

*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

The following section details control deficiencies and other matters identified as at 30 April 2023. It includes a response from management.

Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



D Deficiency

23IR-1 Disposal forms prepared but not signed or not used

Control activities

Observation

During our testing of asset disposals we noted procedures for the disposal of assets were not consistent between asset classes. This included differing methods of authorisation/approval and documentation maintained.

In all instances, Council's own Disposal Form was not signed.

Implication

Current practices around disposals would indicate a departure from Council's own intended policy as Council has a Disposal Form but it is not being signed.

Inconsistent policies, procedures and controls over the disposal of assets increases the risk that disposals are not appropriately approval/authorised and/or disposals will go unrecorded.

QAO recommendation

The most important internal controls over the disposal of a fixed asset is the existence of formal method of authorisation/approval and a formal method to inform management of the sale, trade-in, abandonment, or theft of recorded property, plant and equipment. There should also be adequate internal verification of recorded disposals to make sure assets are correctly removed from the accounting records and asset register.

2023 Interim report

We recommend that disposal procedures are updated and documented to clarify the process for each class of property, plant and equipment. The policy/procedure should clearly set out what documentation and support must be maintained for each class of property, plant and equipment. The Disposal Form should be signed off by the preparer and an approving officer.

Management response

Disposal forms are not usually signed as there is always an email and receipt, invoices and or auction paperwork included in the documentation of the asset sale. The differences between the processes in the asset categories is that the processes are completely different. With the disposal of plant, buildings, and land it is a straightforward process of disposing of the asset, whereas with the disposal of the road amounts, it is done as one process when the WIP amount is added to the road. If it is an upgrade on a road, e.g., a pavement upgrade, the old value of the pavement will be disposed of when the new pavement is added.

The form will be signed off by the preparer and an approving officer who will be a senior staff member.

Responsible officer: Director of Finance, Corporate, and Community Services

Status: Work in progress

Action date: Going forward the disposal form will be signed off by the preparer and an approving officer who will be a senior staff member



Other matter

23IR-2 Recommendations made in the local government report to parliament not implemented

Observation and implication

In the *Local Government 2021* report to parliament, 10 recommendations were made for Councils to consider and implement. These were:

1. Reassess the maturity levels of the financial statement preparation processes in line with recent experience
2. Review and implement the actions that were identified in the report *Effectiveness of audit committees in state government entities* (Report 2: 2020-21) to help improve the effectiveness of the audit committees
3. Assess the overall control environment by using the internal control assessment tool available on the QAO website
4. Review the asset management plans to confirm that these plans include the proposed timing and cost of capital projects, including the cost of maintain these assets over their whole lives
5. Review the asset consumption ratio and where this is below 60% (the proposed benchmark) take action
6. Report the unrestricted cash expense ratio and the unrestricted cash balance in the monthly financial reports tabled in Council meetings

Council has implemented three of these recommendations – (1), (5) and (6).

QAO recommendation

Council consider and look to implement recommendations (2), (3) and (4).

Management response

Effectiveness of audit committees – having read the QAO's presentation and the matters to consider council's Internal Audit and Risk Management Committee complies with the legislation and acts in the spirit intended by the presentation. There will be matters that can be improved upon and these will happen as the Committee evolves.

2023 Interim report

Asset Management Plans – after viewing the sustainability presentation council's asset management plans largely comply with current legislative requirements, however there are two areas one of which we have difficulty providing meaningful data and that is with the AMP for roads. The weather can vary from week to week, so the condition of unsealed roads (57%) can change dramatically in a very short period which makes the forward estimate of maintenance costs of roads very difficult to predict.

With a new Director of Works and Services in place council is looking to implement a forward-looking maintenance program for the AMP Buildings; this will provide a better indication of the running and maintenance costs of each building; and can then be added to the asset management plans in the future. Currently the AMP includes any capital works that is approved to be completed in the current financial year.

Internal Control QAO assessment tool – After reviewing the QAO assessment tool our internal controls are effective; however, we believe that this is an ongoing process which will continue to be adjusted as council's operations change over time.

Responsible officer: Director of Finance, Corporate, and Community Services

Status: Work in progress

Action date: TBC

Financial reporting issues

No new financial reporting issues were identified as at 30 April 2023. There are no unresolved prior year financial report issues.

DRAFT

2023 Interim report

2. Matters previously reported

The following table summarises the status of deficiencies, financial reporting issues, and other matters previously reported to you.

Ref.	Rating	Issue	Status
21IR-4	D	21IR-4 Lack of IT Risk Assessment Process We noted that there are no internal formal processes to identify, record and track mitigation of IT risks in collaboration with other areas at the Council. In addition, whilst cybersecurity tests (such as penetration tests, social engineering, etc.) and evaluation of IT security may be carried out by the vendor, results of these tests are only shared with the Council at the discretion of the vendor.	Overdue / in progress 2023 interim update: The revised Risk Register has been updated to include IT risks. The Council engaged Shire Networks as a 3rd party to report on Council's network and security posture. The 1st party vendors PinnacleIT and Telstra provide MSSP (Managed Security Service Provider; firewall, security operations centre). Council is in the process of implementing an IT Infrastructure Library. An IT risk assessment process to identify, record and track mitigation of IT risks will be conducted by the IT Officer on a periodic basis throughout the year. A report will be presented to Council at the monthly general meeting and will be tabled at each Internal Audit and Risk Management Committee meeting. Responsible officer: IT Officer Previously agreed action dates: 30 September 2021, 31 March 2022 and 1 November 2022 Revised action date: By the next audit committee meeting
22IR-2	D	WIP reconciliation and review We understand the Asset Officer reviews and reconciles work-in-progress (WIP) on a monthly basis. However, the results of this are not maintained or reviewed by an individual other than the preparer.	Resolved 2023 interim update: During the interim visit we selected a sample of monthly WIP reconciliations and checked they had been reviewed by an individual other than the preparer.
22IR-4	D	Debtor Masterfile changes We recommend that management conduct a user access review, particularly as it relates to debtors, to ensure adequate segregation of duties exists such that all changes are subjected to documented review controls.	Resolved 2023 interim update: We understand, following a review of user access, there will be no changes to the staff who currently have access to create and edit debtor profiles in the debtor Masterfile. However, we have been advised the debtor system and procedures have been discussed at length and the Debtors Administrator will

2023 Interim report

Ref.	Rating	Issue	Status
			<p>implement a form for all additions, deletions, and changes of debtor master cards. Administration Officers' will prepare and sign the form and the Asset Officer/Tambo Office Manager will check and counter sign the form so that all changes are subjected to documented review controls.</p> <p>During the interim visit we checked changes to the Debtor Masterfile. A form was used for all changes. It was prepared by an Administration Officer and checked by the Asset Officer / Tambo Office manager.</p>
22IR-5	D	<p>Saleyard agent fee invoices not reviewed prior to being issued</p> <p>We understand there is no review of the fees charged to the agents and that these are automatically calculated by the Stockyard software program or agent fee invoices before they are issued.</p>	<p>Resolved</p> <p><i>2023 interim update:</i></p> <p>The information provided by the sale yard management is checked for calculation accuracy using excel formulated worksheets by the Debtors' Officer and the invoice and support documents will then be reviewed and signed off by the Tambo Office Manager.</p>
21IR-9	O	<p>Performance reviews</p> <p>Council should implement a performance evaluation system. This framework should define capabilities and outline key expectations for each position on which performance will be assessed.</p> <p>Performance reviews should be conducted at least annually for each employee.</p>	<p>Overdue / in progress</p> <p><i>2023 interim update:</i></p> <p>In the 2021 interim report we recommended that Council implement a performance evaluation system / framework.</p> <p>Council had previously accepted the recommendation and agreed to an action date of 31 December 2021.</p> <p>The existing system of performance measurement is ongoing informal discussions with employees.</p> <p>Following discussions with management, management accepted the suggestion to document staff performance by completing a form that captures and records the key aspects of each employee's overall performance.</p> <p>This will be placed on each employee's personal file.</p> <p>Responsible officer: Chief Executive Officer</p>
22IR-6	O	<p>Register of audit recommendations</p> <p>We recommend the Internal Audit and Risk</p>	<p>Overdue / in progress</p> <p><i>2023 interim update:</i></p>

2023 Interim report

Ref.	Rating	Issue	Status
		Management Committee create a register of recommendations made by Council's internal and external auditors and track management's progress towards implementing recommendations.	<p>Per discussions with management a register has been created, however the register does not yet include the status of progress towards resolution/implementation.</p> <p>Following discussions with management, it was agreed the register will not include external audit recommendations as the QAO's interim management letter, closing report and final management letter include the status of management's progress towards implementing external audit recommendations</p> <p>Updating the register has been put on hold until the 2024 budget and reporting for 2023 is complete.</p> <p>Previously agreed action dates: 9 September 2022 and 21 April 2023</p> <p>Revised action date: By the next audit committee meeting</p>

DRAFT



qao.qld.gov.au/reports-resources/reports-parliament



Suggest an audit topic

Contribute to an audit in progress

Subscribe to news and our blog

Connect with QAO on LinkedIn

Sri Narasimhan
Queensland Audit Office
T: (07) 3149 6208
E: sri.narasimhan@qao.qld.gov.au

Helen Wilkes
Grant Thornton
T: 07 4046 6666
E: helen.wilkes@au.gt.com

T: (07) 3149 6000
E: qao@qao.qld.gov.au
W: www.qao.qld.gov.au
53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

 **Queensland
Audit Office**
Better public services



BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.1.6

SUBJECT HEADING: Scrubby Creek - Request for Assistance

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Council has received a request for assistance from the Scrubby Creek Sports Club as the committee wish to replace the old building with a new kitchen/bar/office facility.

Officer's Recommendation: That Council decline the request as it is not consistent with earlier requests for cash.

Background

The Committee has described its request as in-kind support however it is cash assistance for construction works to reduce their expenditure so they can fund their GST commitment.

The request as per their application is for Council to cover the cost of:

R&F Steel – custom shed kit	\$6,100
Builder – shed kit erection	\$4,950
Concreting – footings and flooring	\$2,950
Plumbing	\$2,561
Electrical work	\$2,307
Earthworks – pad construction	\$500
Project Manager	\$500
Planning Fee	\$105
Building application fee	\$273
Ergon pole and switch board upgrade	\$150
TOTAL	\$20,396

Project Costs

Total cost of project (excluding GST)	\$235,135
Grant received (excluding GST)	\$202,876
Scrubby Creek Committee contribution	\$23,515
Shortfall	\$8744

If Council provided \$20,396 this would cover the shortfall and would release \$11,652 of the Committees funds as a partial payment of GST.

Link to Corporate Plan

Vibrant Communities

Outcome 2 – Sport and Recreation – Council promotes a healthy lifestyle and provides quality sport and recreation facilities.

Consultation (internal/external)

Chief Executive Officer

Director of Finance Corporate and Community Services

Policy Implications

Request for Council Assistance Over \$10,000.00

Budget and Resource Implications

No allocation has been made in the 2023-2024 budget.

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	No budget allocation has been made.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Community groups were asked to submit applications for assistance prior to Council adopting the 2023/2024 budget.	Low
Reputation	Low	One of Council's Corporate Plan goals is to support the delivery of sport and recreation programs to meet the needs of the community.	Medium
Leadership	Low	Nil	Low

Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.2.1

SUBJECT HEADING: Director of Works and Services' Operations Report – June 2023

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for June 2023 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for 2023.

Background**Projects****Blackall-Jericho Road Rehab and Widen**

Project Budget: \$3,490,899.00 (GST exclusive)

Project Scope: Increase of width from 4m to 8m sealed, build-up of material where required and full rehabilitation of existing pavement to 150mm, Chainage 0.760km to Chainage 6.800km

Current Status: All subgrade and build up complete. Gravel haulage nearing completion and blending of material underway. Anticipated sealing of works end of July 2023

**Shamrock Street Median Strip**

Project Budget: \$100,000 (GST exclusive)

Project Scope: Replace existing kerb with 200mm x 200mm kerbing to increase to a consistent height on all four sections of median.

Current Status: 853m of kerb completed of 1235m total. Currently 70% of works completed. All walkways removed from Violet-Coronation section of median strip to be replaced, removed due to concrete fatigue.



Snail Structure Banks Park

Project Budget: \$20,000 (GST exclusive)

Project Scope: Install a change table facility adjacent to the playground to allow users of the park to supervise children whilst caring for babies.

Current Status: Concrete slab and structure in place. Roofing and cladding ordered, plumbing and completion August 2023

Scrubby Creek Floodways

Project Budget: \$800,000 (GST exclusive)

Project Scope: Upgrade from gravel to concrete floodways at four locations along the Scrubby Creek Road

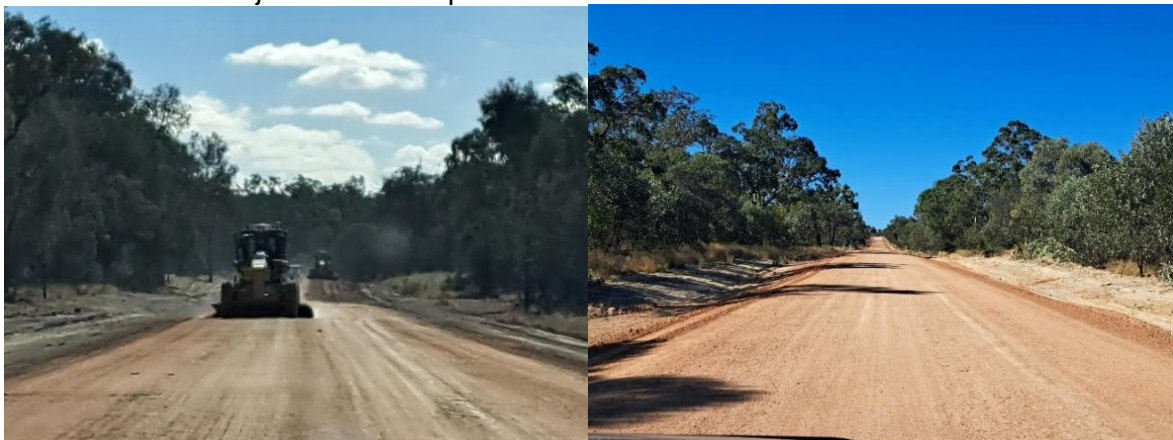
Current Status: Two sites complete, contractor currently off-site, return postponed due to recent wet weather.

Dawson Developmental Road (Springsure Road) Gravel Resheeting

Project Budget: \$574,000 (GST exclusive)

Project Scope: Full gravel resheet 8.2km long x 8m wide from Chainage 171.70km to 179.90km (last 8.2km before the Springsure Boundary)

Current Status: Project 100% complete



General RMPC (Road Maintenance Performance Contract) FY 22-23

Project Budget: \$2,625,745 (GST exclusive)

Project Scope: General maintenance as required of the National Highway and State-Controlled Network without the Blackall-Tambo Regional Council boundary.

Current Status: Maintenance activities; surface correction, tractor slashing, signage works, guidepost works, pothole patching, line marking and concrete works have occurred throughout the financial year. Project completed as of June 30.

General RMPC (Road Maintenance Performance Contract) FY 23-24

Project Budget: \$2,343,700.60 (GST exclusive)

Project Scope: General maintenance as required of the National Highway and State-Controlled Network without the Blackall-Tambo Regional Council boundary.

Current Status: Signage and guidepost works underway; surface correction works scheduled for warmer months when cold mix asphalt is in a workable state.

Charles and Queen Elizabeth Street

Project Budget: \$75,000 (GST exclusive)

Project Scope: Upgrade of gravel road to bitumen

Current Status: Some procurement complete, works proposed to commence, sewerage works are installed.

Petunia Lane

Project Budget: \$80,000 (GST exclusive)

Project Scope: Installation of road, water and sewer for the housing blocks on Petunia Street.

Current Status: All water and sewer complete. Roadworks delayed until Blackall Jericho is fully complete.

East Walter Street

Project Budget: \$120,000 (GST exclusive)

Project Scope: Installation of road and water for the government housing blocks on Thistle/St Andrews Street.

Current Status: Water main installation on East Walter underway, once complete roadworks can commence.

Local Government Area Entry Signs

Project Budget: \$40,000 (GST exclusive)

Project Scope: Installation of five boundary signs on State Controlled Roads and two boundary signs on National Highway

Current Status: All signs have been installed. The five state-controlled signs (Adavale, Isisford, Jericho, Alpha, Springsure Boundaries) were all pre-painted to allow smooth installation. Due to the size of the National Highway signage they have been installed as blank signs and will be painted onsite.

BTRC Reseal Program

Project Budget: \$1,200,000 (GST exclusive)

Project Scope: Resealing of 280,000m² of existing bitumen road throughout the shire, roads with sites to be sealed are Blackall-Emmet, Ward, Ravensbourne and Old Augathella.

Current Status: Project 100% complete

**Langlo Road Resheeting****Project Budget:** \$600,000 (GST exclusive)**Project Scope:** 150mm Gravel Resheet from Chainage 68.7km to 78.7km (Start at Mt Edinburgh Turnoff)**Current Status:** All work postponed until 23/24 FY due to the prioritising of TMR works.**Blackall Emmet Road R2R****Project Budget:** \$808,300 (GST exclusive)**Project Scope:** Full rehabilitation of damaged sections near Idalia Turnoff and LRC Boundary. Concrete works required have been absorbed by the QRA Flood Damage program.**Current Status:** Project 100% complete**Requests for Action**

- A total of 23 Request for Actions were received and actioned by the Works and Services Department for the month.

Water	7
Sewerage	3
Parks and Gardens	3
Town Streets	6
Rural Roads	1
Local Laws	3

Water and Sewerage**Water Testing**

- Weekly water testing for e-coli in Blackall (no specimens detected)
- Monthly water testing for e-coli in Tambo (no specimens detected)

Blackall

Water consumption ML	14654
Call outs - Water	1
Call outs - Sewer	5
Broken Mains/Services	7
Private Works	0

Tambo

Water consumption ML	4351
Call outs - Water	1
Call outs - Sewer	0
Broken Mains/Services	1
Private Works	2

Parks and Gardens**Tambo Town Streets**

- Mowing and whipper snipping

Tambo Town Entrances

Installation of bollards around the vegetation areas next to the dam.

- Mowing of grassed areas

Tambo Racecourse

- General maintenance of the grounds has continued

Western Sportsground

- General maintenance of the grounds has continued
- Preparation of Polo Cross fields for Event
- Preparation of Campdraft Arena and Mayne Pavilion for Event

Tambo Dam

- General Maintenance by Parks and Gardens crew.
- Installation of new poly composite bollards

**E.E Parr Park**

- General Maintenance by Parks and Gardens crew.

Town Hall Grounds

- General Maintenance by Parks and Gardens crew.

Stubby Bend Camping Grounds

- All tourists are keeping the area in a tidy condition.

Coolibah Walk

- Mowing and whipper snipping along pathway

Tambo Cemetery

- General Maintenance by Parks and Gardens crew.

Tambo town signage

Installed new signs on both entries into Tambo

Blackall Nature Strip Maintenance

- Gardens have been maintained by our parks and gardens crew.

Blackall Racecourse

- General maintenance of the grounds has continued by the Racecourse Caretaker.

Blackall Showgrounds

- General maintenance of the grounds has continued by the Showgrounds Caretaker.
- Pruning of trees

Blackall Aquatic Centre

- Mowing and whipper snipping of Aquatic Centre.

Banks Park

- General Maintenance by Parks and Gardens crew.

Albert Park

- General Maintenance by Parks and Gardens crew.

Memorial Park

- General Maintenance by Parks and Gardens crew.

Cultural Centre

- Preparation for events

Blackall Town Entrances

- Weeding garden beds
- Mowing of grassed areas

Barcoo River Camping Grounds

- All tourists are keeping the area in a tidy condition.
- Mowing grassed areas

Blackall Airport

- Runway line marking

Blackall Cemetery

- Mowing and whipper snipping of Lawn Section

Blackall Admin Office

- Mowing and whipper snipping

Blackall Town Streets

- Mowing and whipper snipping
- Footpath repairs/maintenance

In Kind Support

- Delivery/pick up of hire items for community functions

Workshop/Fleet

Normal routine maintenance and vehicle logbook servicing. Side tipper/dolly work, brake relines, bearings, tyres and defects. Some parts delays for machinery adding to downtime for some machinery. Rebuilding of aggregate spreader box rams for bitumen spreading. Preventative/ routine maintenance of wheel scraper. Circle adjustments and servicing of final trim graders.

QRA Flood Damage Works**Western Queensland Thunderstorms, 21 - 30 December 2020**

- Pentwyn Road – PC & SL Picone – Medium Formation Grading 100% complete
- Champion Road – AM Earthmoving - Medium Formation Grading 100% complete

Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022

- Woolga Road – Rogers Grader Hire – Medium Formation Grading 100% complete
- Isoroy Road – Rogers Grader Hire – Medium Formation Grading 100% complete
- Idalia Road – Picone Earthmoving – Medium Formation Grading 100% complete
- Melrose Road – Schluter Pastoral Co Pty Ltd – Light/Medium Formation Grading 100% complete
- Ward Road – Rogers Grader Hire – Medium Formation Grading 50% complete
- Wyanga Road – Peter M Williams Pty Ltd – Medium Formation Grading 60% complete
- Daracourt Road – AM Earthmoving – Medium Formation Grading 40% complete
- Norwood Road – PC & SL Picone – Heavy Formation Grading 50% complete

Scheduled Works Yet to Commence

- Neverfail Road – AM Earthmoving
- Rostrevor Road – AM Earthmoving
- Stratavon Road - Schluter Pastoral Co Pty Ltd
- Woodbine Road – PC & SL Picone
- Four Mile Road – PC & SL Picone
- Avington Road – PC & SL Picone
- Juray Road – Picone Earthmoving
- Rivington Road – Picone Earthmoving
- Springleigh Road – Picone Earthmoving
- Mt Enniskillen Road – Peter M Williams
- Tralee Road – Peter M Williams
- The Springs Road – Peter M Williams
- East West Road – Rogers Grader Hire

Blackall-Tambo Regional Council
Flood Damage Events - Detailed Summary (15/6/2023)

QRA Event	Activation	Status	Type	Approved Submission Value (excluding GST)	Progress Claim Value (excluding GST)	Comments
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	Apr-19	Complete	REPA	\$16,114,356.35	\$14,593,631.93	REPA submission fully complete, closed out and acquitted
South West Queensland Flood, 20-26 February 2020	Mar-20	Complete	REPA	\$7,987,795.88	\$3,900,018.82	REPA submission fully complete, closed out and in final stages of acquittal
Central, Southern and Western Queensland Rainfall and Flooding, 10 November - 3 December 2021	Jan-21	Active	FMRP	\$138,000.00	\$0.00	Flood Study awaiting LIDAR prior to commencement
Western Queensland Thunderstorms, 21 - 30 December 2020	Jan-21	Active	REPA	\$4,047,277.07	\$2,810,984.81	REPA Submission 84% completion
Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022	May-22	Active	REPA	\$22,689,566.94	\$6,806,870.08	Event Recently approved, accrued expenditure to be claimed.
Northern and Central Queensland Monsoon and Flooding, 21 April - 12 May 2023	Feb-23	Active	REPA	\$0.00	\$0.00	No submission at this stage. Many sites overlapping with current events.

Link to Corporate Plan

Infrastructure

Outcome 1- Roads – Council's roads network is well maintained, and Council's town streets are sealed with kerb, channeling, and drainage.

Outcome 3- Water and sewerage systems – Provide safe, reliable, and quality water and sewerage systems.

Environment and Heritage

Outcome 4- Waste Management – Best practice waste management.

Consultation (internal/external)

Director of Works and Services

Chief Executive Officer

Works Supervisor

Fleet Supervisor

Services Supervisor

Policy Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 4.2.2

SUBJECT HEADING: Work Health and Safety Report

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Work Health and Safety Report has been provided to Council.

Officer's Recommendation: That Council receive the Work Health and Safety Report for June 2023.

Background**Near Misses, incidents, and issues**

- Near Miss – 0
- Hazards – 0
- Damage – 0
- Incidents – 3
 - Two-way tower collapsed
 - Back-hoe clipped beam breaking weld on beam but no damage to plant
 - Kangaroo hit light vehicle causing damage to front left bumper.

Safety Inductions

Month	Employees	Contractors	Work Camp	Total	Accumulated Total
July 2022	1	5	2	8	8
August 2022	0	0	1	1	9
September 2022	2	2	2	6	15
October 2022	1	2	4	7	22
November 2022	0	2	0	2	24
December 2022	0	1	4	5	29
January 2023	3	2	3	8	37
February 2023	0	8	2	10	47
March 2023	2	6	2	10	57
April 2023	2	5	3	10	67
May 2023	0	4	1	5	72
June 2023	1	4	3	8	80

Link to Corporate Plan

Governance

Outcome 1 – Workforce- Council's workforce is trained and supported to competently manage themselves and their work.

Consultation (internal/external)

Work Health and Safety Officer

Policy Implications

Nil

Budget and Resource Implications**Risk Assessment**

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.1

SUBJECT HEADING: Blackall Saleyards Monthly Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall Saleyards monthly report for June is provided to Council.

Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for June 2023.

Background

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	Totals 2021/22
Spelling Cattle	5154	3839	3893	4534	4285	3878	180	1090	2771	3872	5010	5319	4382 5	6936 4
Spelling Sheep	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Prime & Store Sales	7793	2565	1857	3201	4992	1312	-	-	-	1025	2159	1562	2646 6	4791 2
Weaner & Store Sales	2988	2312	6152	2885	4734	-	-	2643	4019	4615	3180	5290	3881 7	4325 5
Private Weigh (Same Day)	370	1917	3971	1361	2693	802	329	1173	1926	1419	2982	1938	2088 1	1833 1
Private Weigh (Over-night)	725	1152	1014	701	3098	1041	-	-	450	1229	2067	2061	1369 7	1155 4
Private Scan	-	-	-	-	-	-	-	-	-	-	-	276	276	59
Bull Sales	-	-	54	218	-	-	-	-	77	-	-	-	349	331
TOTALS 2022/23	1703 0	1178 5	1694 1	12899	1980 2	7033	509	5065	9243	1216 0	1539 8	1644 6	1278 65	
TOTALS 2021/22	1747 3	2354 5	2014 1	19114	1370 4	6457	3048	1163 5	2060 2	1597 7	1797 9	2113 0	1908 06	

Link to Corporate Plan

Economic Development

Outcome 1- Business Investment- Support existing local businesses and the establishment of new businesses in the region.

Outcome 2- Tourism- Foster a sustainable tourism industry that delivers economic outcomes for the community.

Outcome 3- Employment- Encourage regional employment growth and opportunities.

Consultation (internal/external

CEO

Saleyards Manager

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for June 2023.

Background

The table below provides the approved development applications for June 2023.

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
21.06.2023	40-2022-2023	PLUMBING	LOT 2 FRAMES LANE BLACKALL-DWELLING RELOCATED TO SITE	BLACKALL
22.06.2023	45-2022-2023	PLUMBING	13 THISTLE STREET- NEW DWELLING	BLACKALL
26.06.2023	50-2022-2023	BUILDING	124 THISTLE STREET- SHED	BLACKALL
30.06.2023	46-2022-2023	BUILDING	109 THISTLE STREET- REMOVAL OF BUILDING "A" AND "B" BLOCK FROM SITE	BLACKALL
30.06.2023	48-2022-2023	BUILDING	11401 ISISFORD-BLACKALL ROAD – RELOCATION OF BUILDING TO SITE	BLACKALL
30.06.2023	49-2022-2023	BUILDING	11326 ISISFORD-BLACKALL ROAD- RELOCATION	BLACKALL

			OF BUILDING SITE	
--	--	--	---------------------	--

1. DEVELOPMENT ASSESSMENT

1.1 No new development applications have been lodged since the last monthly report. Two applications are in their appeal period.

The following application was approved on 21 June 2023 and the decision notice was issued to the applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can request to negotiate conditions or file an appeal. The applicant has waived their appeal period and the application is now in the submitter appeal period. The submitter was notified of the decision on 4 July 2023. The submitter has 20 business days from when they receive the decision notice to file an appeal against the decision. The submitter appeal period is expected to finish around 1 August 2023.

1.1	Council reference:	DA26-2022-2023
	Application:	Development Permit for a Material Change of Use and Building Work for Short-term accommodation
	Street address:	18 and 18A Edward Street, Tambo
	Property description:	Lot 61 on TB217 & Lot 2 on RP610529
	Day application was made:	30 March 2023
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	Michele Frost and Kirri Charters
	Decision:	21 June 2023
	Status:	Submitter Appeal Period

1.2 The following application was approved on 21 June 2023 and the decision notice was issued to the applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can request to negotiate conditions or file an appeal. At this stage, there has been no indication that the applicant will pursue this course. The Appeal Period for the application is expected to finish around 19 July 2023.

1.2	Council reference:	DA27-2022-2023
	Application:	Development Permit for a Material Change of Use for a Transport Depot
	Street address:	1-3 Banksia Street, Blackall
	Property description:	Lot 21 and 25 on SP210376
	Day application was made:	31 March 2023
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	Bruce Crook-King
	Decision:	21 June 2023
	Status:	Appeal Period

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
05/06/23	Town planning consultant	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about earthworks and sewer infrastructure. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is Township zone The site is within the Flood hazard overlay. <p><u>Advice</u></p> <ul style="list-style-type: none"> Filling in the flood hazard area may trigger the need for an operational work application. An operational work application for filling and excavation is required where in the flood hazard area and involving: <ul style="list-style-type: none"> filling greater than 150mm in height; or filling or excavation of more than 10m³. The size of the sewer main is 150mm. 	Closed
12/06/23	Club operator	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about an extension to an existing facility. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Rural zone The site is not affected by any overlays. <p><u>Advice</u></p> <ul style="list-style-type: none"> The extension is considered to be an extension to Outdoor sport and recreation A code assessable development application is required Council has been providing assistance in relation to the documents required to lodge the development application and also with lodging a request with the Department of Resources for owner's consent. 	Ongoing
20/06/23		<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about relocating two buildings to two new sites. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The sites are in the Rural zone One of the sites is affected by the Flood hazard area. 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<u>Advice</u> <ul style="list-style-type: none"> The sheds are proposed to be used for private storage The sheds are therefore considered to be building work and are not assessable against the planning scheme Building approval under the building provisions will still be required. 	
21/06/23	Site operator	<u>Proposal</u> <ul style="list-style-type: none"> Request for confirmation that an existing Hotel has the required approvals. <u>Planning details</u> <ul style="list-style-type: none"> The site is in Commercial precinct of the Township zone The site contains an existing Hotel. <u>Advice</u> <ul style="list-style-type: none"> The Hotel was established lawfully and is able to continue to operate as a hotel without the requirement for further town planning approvals. 	Closed
4/07/23	Building certifier	<u>Proposal</u> <ul style="list-style-type: none"> Receipt of a Building application without town planning approval. <u>Planning details</u> <ul style="list-style-type: none"> The site is in the Industrial precinct of the Township zone The site adjoins a state-controlled road The site contains an existing building, which has building approval but not town planning approval. <u>Advice</u> <ul style="list-style-type: none"> The use of the land (existing shed and proposed shed) would be considered a Transport depot A Transport depot in the Industrial precinct of the Township zone would be subject to a code assessable application Code assessment is the lowest level of assessment and a Transport depot 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p>is a suitable land use in the Industrial precinct</p> <ul style="list-style-type: none"> • The application would be assessable against the General development code • The application would also be required to be referred to the State Assessment and Referral Agency (SARA) as the site adjoins a state-controlled road • SARA has a separate fee and requirements. 	
6/07/23	Site operator	<ul style="list-style-type: none"> • Council met with the applicant regarding an extension to a Retirement facility to assist with the preparation of a development application. 	Ongoing
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			
EXEMPTION CERTIFICATES			
Nil			

Link to Corporate Plan

Economic Development

Outcome 4 – Land development – Appropriate residential, commercial, and industrial land is available to meet community needs.

Consultation (internal/external)

CEO

Rates Officer

Town Planners

Policy Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.3

SUBJECT HEADING: Australian Local Government Association's National General Assembly

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The National General Assembly was held in Canberra from 13-15 June 2023.***Officer's Recommendation: That Council receives the National General Assembly 2023 communiqué.**

Background

The National General Assembly hosted annually by the Australian Local Government Association (ALGA), was held in Canberra from 13-15 June. The Mayor, Cr Johnstone and the Chief Executive Officer attended the event.

It is an opportunity for representatives from local governments nationally to meet to discuss matters and speak with representatives of the Federal Government.

The 2023 program included consideration of 260 notice of motions submitted by councils which are considered by the ALGA Board when forming its policy positions and federal advocacy.

The motions included solutions to address the following:

- Financial sustainability of councils;
- Climate change adaption and renewable energy;
- Improved transport and communications;
- Improved natural disaster preparedness and management;
- Closing the Gap and the Voice;
- Enhancing the circular economy; and
- Improving housing and homelessness.

A copy of the communiqué is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil



Communique

National General Assembly 2023

Over 1,100 local government leaders from across Australia gathered in Canberra from 13 – 15 June for the 29th National General Assembly of Local Government (NGA) to share innovations to support the public good and to speak to the Federal Government with one voice.

We acknowledged the Ngunnawal people as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Opening the NGA, the Governor-General, His Excellency General the Honourable David Hurley thanked and acknowledged local governments for their dedication and work for local communities especially responding to natural disasters. His words, noting councils were the level of government that looked communities in the eye, resonated with delegates.

Delegates reaffirmed their commitment to work in partnership with the Federal Government for the public good, while at the same time addressing the local and regional challenges faced by communities across the nation.

We welcomed and thanked the many federal members of parliament who attended and spoke at the NGA or associated events, including the Hon



Catherine King, the Hon Kristy McBain, the Hon Peter Dutton and the Hon Darren Chester.

Councils also welcomed His Excellency, Vasyl Myroshnychenko, Ukraine Ambassador, who provided an update on the Ukrainian people's progress to protect their national sovereignty; and welcomed and encouraged sister city arrangements between Australian and Ukrainian regions.

In response to ALGA's advocacy, councils thanked the Federal Government for its re-establishment of the Australian Council of Local Government (ACLG) which will be held on Friday 16 June 2023. The ACLG was first established in 2008 as a physical and symbolic acknowledgment of the respect and mutual interest of both levels of government and need to work together.

This year's Assembly program included consideration of 260 notices of motions submitted by councils. These motions identify opportunities where a strong partnership between the Federal Government and local government can progress our mutual policy interests, and the ALGA Board will now consider these in forming its policy positions and federal advocacy.

These motions included solutions to address the financial sustainability of councils, climate change adaptation and renewable energy, improved transport and communications, improved natural disaster preparedness and management, Closing the Gap and the Voice, enhancing the circular economy and improving housing and homelessness outcomes through partnerships.



On behalf of Australia's 537 local governments, the Australian Local Government Association (ALGA) will continue to work with the Federal Government to deliver better outcomes for all Australian communities.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.4

SUBJECT HEADING: Australia Post BillPay

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The manager of the Tambo Post Office has asked Council to consider adopting Post BillPay as a form of payment for Council invoices.

Officer's Recommendation: That Council declines the request to adopt the Australia Post BillPay service for customers due to the additional cost.

Background

The manager of the Tambo Post Office has approached Council asking if it would consider Post BillPay, which is a payment facility through Australia Post Offices for the payment of Council invoices.

Council officers researched the service and obtained the following information and pricing for Post BillPay:

- Over the counter (in person) - minimum set up of \$4,575.
- All channels (over the counter (in person), phone, internet, scan and pay) – minimum set up \$10,675.00.
- Council would also be charged a transaction fee per transaction and should a customer use a Mastercard or Visa credit or debit card there would be an additional fee.
- The service would approximately 3 months to set up.
- Funds received through Australia Post would be received the next day by Council.

Considering the additional cost to Council for the service and the increase in customers paying by BPay or direct debit, there would not be any great benefit in adopting the service.

Link to Corporate Plan

Economic Development

Outcome 1 – Business Investment – Support existing local businesses and the establishment of new businesses in the region.

Consultation (internal/external)

Chief Executive Officer

Rates Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	There would not be any financial outlay if Council does not adopt the service.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil – there would not be any increase in efficiency by adopting the service.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.5

SUBJECT HEADING: Small Business Friendly Program

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The President of the Tambo Tourism and Business Association has asked that Council consider joining the Queensland Small Business Commissioner's Small Business Friendly Program.

Officer's Recommendation: That Council approves/declines the request to join the Small Business Friendly Program established by the Queensland Small Business Commissioner.

Background

The president of the Tambo Tourism and Business Association has written to Council asking for Council to consider becoming a member of the Small Business Friendly Program (SBF). The SBF program has been established by the Queensland Small Business Commissioner (QSBC).

The information provided by the QSBC states *being small business friendly means recognising and considering small businesses as an important customer, recipient, and supply to your community, services and/or organisational activities. It means:*

- *Considering small businesses when you make key decisions that impact them, such as purchasing and payment practices, tender processes and legislative or policy decisions*
- *Being mindful of small businesses, their issues and priorities when making decisions for your community and for Queensland*
- *Agreeing to and signing the charter which outlines your commitment to improve your organisation for your small business community*
- *Keeping track of your improvements, showcasing innovative activities, and reporting on your progress each financial year.*

Joining the SBF program requires member to commit to:

1. Ensuring the organisation meets or exceeds the SBF program charter commitments
2. Working collaboratively with small businesses, stakeholders, and other members to enhance the operating environment for small businesses across Queensland
3. Fulfilling the SBF program member requirement.

This includes the following member requirements each financial year:

- Nominating an authorised representative and proxy for the SBF program activities
- Actively participating in at least four online Roundtable meetings
- Actively participating in at least two Community of Practice meetings
- Providing at least one showcase submission to the QSBC
- Attending the annual conference (in person or virtually)
- Submitting the Accelerator Action Plan to the QSBC within 6 months of joining the program
- Submitting an annual report to the QSBC by 30 September (for the previous financial year).

There are repercussions for members who do not fulfill the requirements.

Member benefits are:

- A framework and tools to support you to create a strategy and action plan to help you be more small business friendly
- Access to a facilitated community of like-minded organisations to discuss experiences, inform your own efforts, and provide support
- Regular forums to learn more about what others are doing, discuss ideas and what you can do to support small businesses
- Opportunities to showcase your activities that support small businesses, promote your efforts, and provide inspiration to others
- Use of the SBF program logo to promote your commitment to small businesses and raise awareness of your involvement in the program
- Dedicated advice and support from the QSBC including statewide advocacy and small business assistance.

Blackall-Tambo Regional Council's Procurement and Disposal Policy makes allowances for supporting local business in the following ways:

- All tender proposals must provide details of the proposed procurement from and/or employment of local Blackall-Tambo Regional Council residents, businesses and contractors for the tender project.
- Enhance the opportunity for local suppliers of goods and services to be considered for Council business.
- Encourage and give local suppliers every opportunity to compete for Council business.
- Support local business and industry by procuring goods and services locally within the Blackall-Tambo Regional Council area where possible and when in accordance with the policy by:
 - Actively seeking out known local suppliers and supplies
 - Ensuring quotes include freight to point of delivery in the total cost
 - Ensuring that purchases and projects are not structured to exclude local suppliers
 - Avoiding non-standard specifications which local suppliers cannot meet
 - Improving the local community's understanding of the Council's procurement policy
 - Designating businesses into categories and applying weightings to quote and tenders from local businesses.

The SBF program is free to join however, there would be cost to Council due to the time a staff member would have to dedicate to the program.

Link to Corporate Plan

Economic Development

Outcome 1 – Business Investment – Support existing local businesses and the establishment of new businesses in the region.

Consultation (internal/external)

Chief Executive Officer

Rates Officer

Policy Implications

Procurement and Disposals Policy

Budget and Resource Implications

To be determined

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	To be determined	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Participation in the program would require the utilization of an existing staff member.	Low
Operational	Medium	Nil – there would not be any increase in efficiency by adopting the service.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Council already supports local businesses through its Procurement and Disposals Policy.	Low
Leadership	Low	Nil	Low

Risk Treatment

Participation in the SBF program would require staff to implement, monitor, report and participate as per the requirements set by the QSBC. Current staffing resources should be considered to ensure staff are not being fatigued by additional responsibilities.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.6

SUBJECT HEADING: Queensland's Place Naming Framework Reform Program

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Director-General of the Department of Resources is seeking input from local governments for the review of Queensland's place naming conventions and practices.

Officer's Recommendation: That Council identify any places within the Blackall-Tambo region that can be considered offensive or harmful.

Background

Queensland's primary legislation for naming places is the *Place Names Act 1994* (the Act), which is administered by the Department of Resources. The Act outlines the process for naming, changing, or discontinuing a name, as well as defining the boundary of a place.

Under the Act a place is an area or geographic feature (whether natural or artificial). However, a place does not include a road, canal, building or similar structure, dam wall or similar structure, local government area or a division of a ward of a local government area, an electoral district and many other things. Marine parks and protected areas are excluded places under the *Place Names Regulation 2015*.

The Department is undertaking a state-wide survey of role and responsibilities across all state government agencies, local governments and other organisations that name places and features. The survey will also help to identify place names that can be considered offensive and harmful.

The proposed reforms will provide a contemporary approach to place naming to enable the government to respond proactively, positively and effectively to a range of place naming issues and community expectations.

Proactive place naming projects are being conducted in the Cape York Peninsular, the Torres Strait Island and Charters Towers Regional Council area. The projects are being conducted by partnering with First Nations peoples, local governments and other agencies to trial different approaches to address names that cause offence or harm and name or rename places with traditional or culturally appropriate names.

The Director-General of the Department of Resources has written to the Chief Executive Officers of local governments to seek input as part of the review and has asked for an on-line survey to be completed on place name roles, responsibilities and how agencies identify and address names that offend or harm.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.7

SUBJECT HEADING: **Change in Boundaries – Barcaldine Regional Council and Blackall-Tambo Regional Council**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Department of State Development, Infrastructure, Local Government and Planning has advised of the Local Government Legislation (Boundary Changes and Other Matters) Amendment Regulation 2023 which amends the Local Government Regulation 2012 to implement boundary changes.

Officer's Recommendation: That Council note the change in boundaries affecting the Barcaldine Regional Council and Blackall-Tambo Regional Council as:

1. Lot 1 on RP617241 is wholly within Barcaldine Regional Council; and
2. Lot 10 on crown plan MX814407 is wholly within Blackall-Tambo Regional Council.

Background

Barcaldine Regional Council proposed changes to its external boundary whereby 24 lots had been split between councils. Barcaldine Regional Council consulted with affected councils, including the Blackall-Tambo Regional Council and affected landholders prior to the proposed changes being referred to the Change Commission.

The Local Government Change Commission (Change Commission) is an independent body and is responsible for assessing whether a proposed local government change is in the public interest. The Change Commission conducted an independent review of the proposed change to the Barcaldine Regional Council's external boundary and the following recommendations were provided for Blackall-Tambo Regional Council.

Change Commission recommendation: As the landholder and both councils agree to the proposed change, the Change Commission supports the movement of Lot RP617241 so that the portion of this lot currently located in the Blackall-Tambo Regional Council is transferred so that it is entirely within the Barcaldine Regional Council.

Change Commission recommendation: As the landholder and both councils agree to the proposed change, the Change Commission supports the movement of Lot 10 MX814407 so that the portion of this lot currently located in the Barcaldine Regional Council is transferred so that it is entirely within the Blackall-Tambo Regional Council.

The Department of State Development, Infrastructure, Local Government and Planning has advised of the Local Government Legislation (Boundary Changes and Other Matters) Amendment Regulation which amends the *Local Government Regulation 2012* to implement Local Government Change Commission recommendations for boundary changes between Barcaldine Regional Council, Blackall-Tambo Regional Council and 5 additional council areas. The amendment to the *Local Government Regulation 2012* commenced on 1 July 2023. An excerpt of Schedule 3, 1J of the *Local Government Regulation 2012* is included below.

1J Change in boundaries affecting the Barcaldine Regional Council and adjoining councils

- (1) All or part of a lot mentioned in column 1 of the following table, that is not in the local government area of the local government stated in column 3 of the table shown opposite the lot immediately before the commencement, is—
- (a) excluded from the local government area of the local government stated in column 2 of the table shown opposite the lot; and
 - (b) included in the local government area of the local government stated in column 3 of the table shown opposite the lot.

Column 1	Column 2	Column 3
Lot affected	Local government area excluded from	Local government area included in
Lot 1 on RP617241	Blackall-Tambo Regional Council	Barcaldine Regional Council
Lot 10 on crown plan MX814407	Barcaldine Regional Council	Blackall-Tambo Regional Council

Link to Corporate Plan

Governance

Outcome 3 – Leadership – responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Barcaldine Regional Council

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Nil

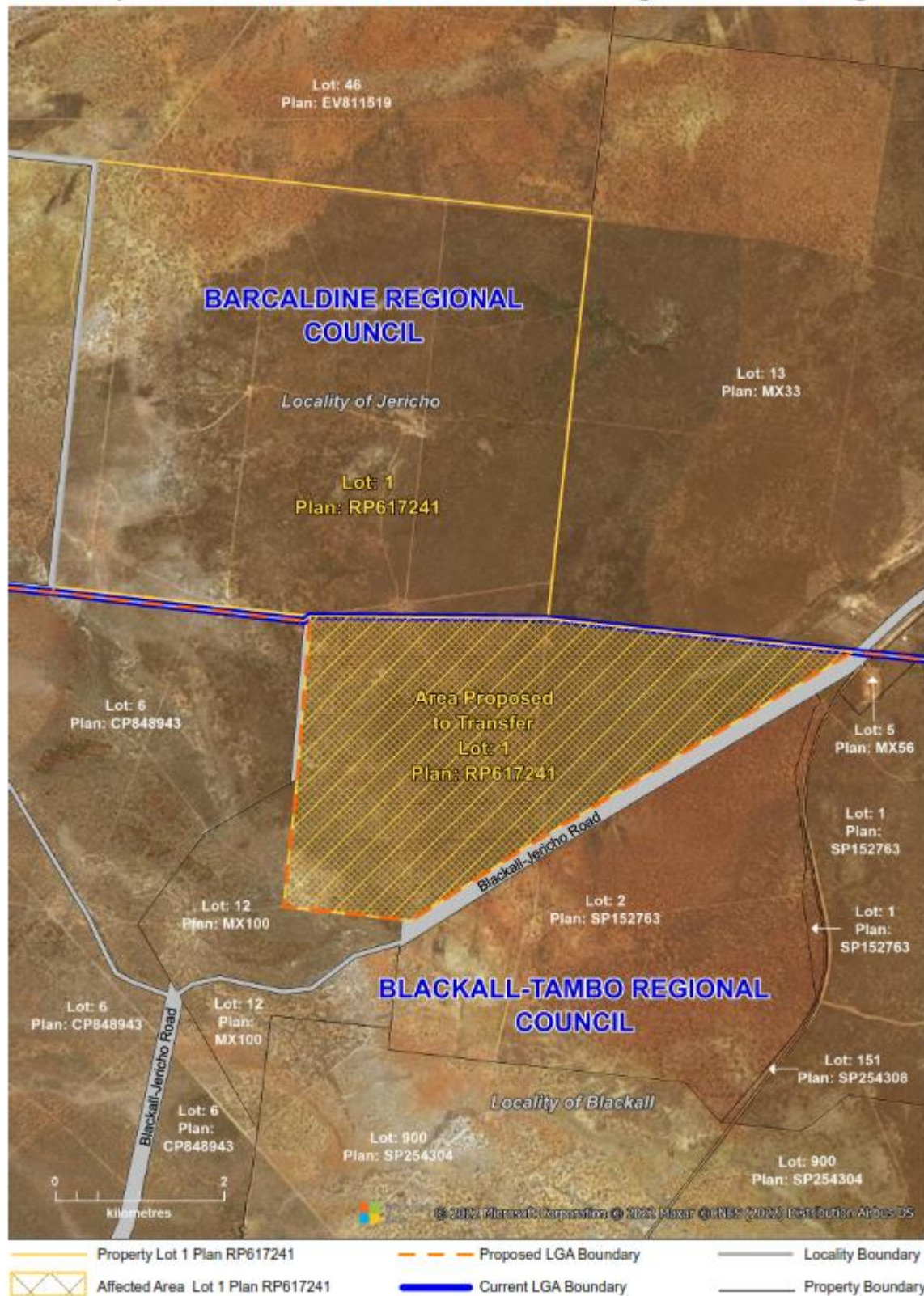
Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The Local Government Change Commission made the final determination on the boundary changes.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

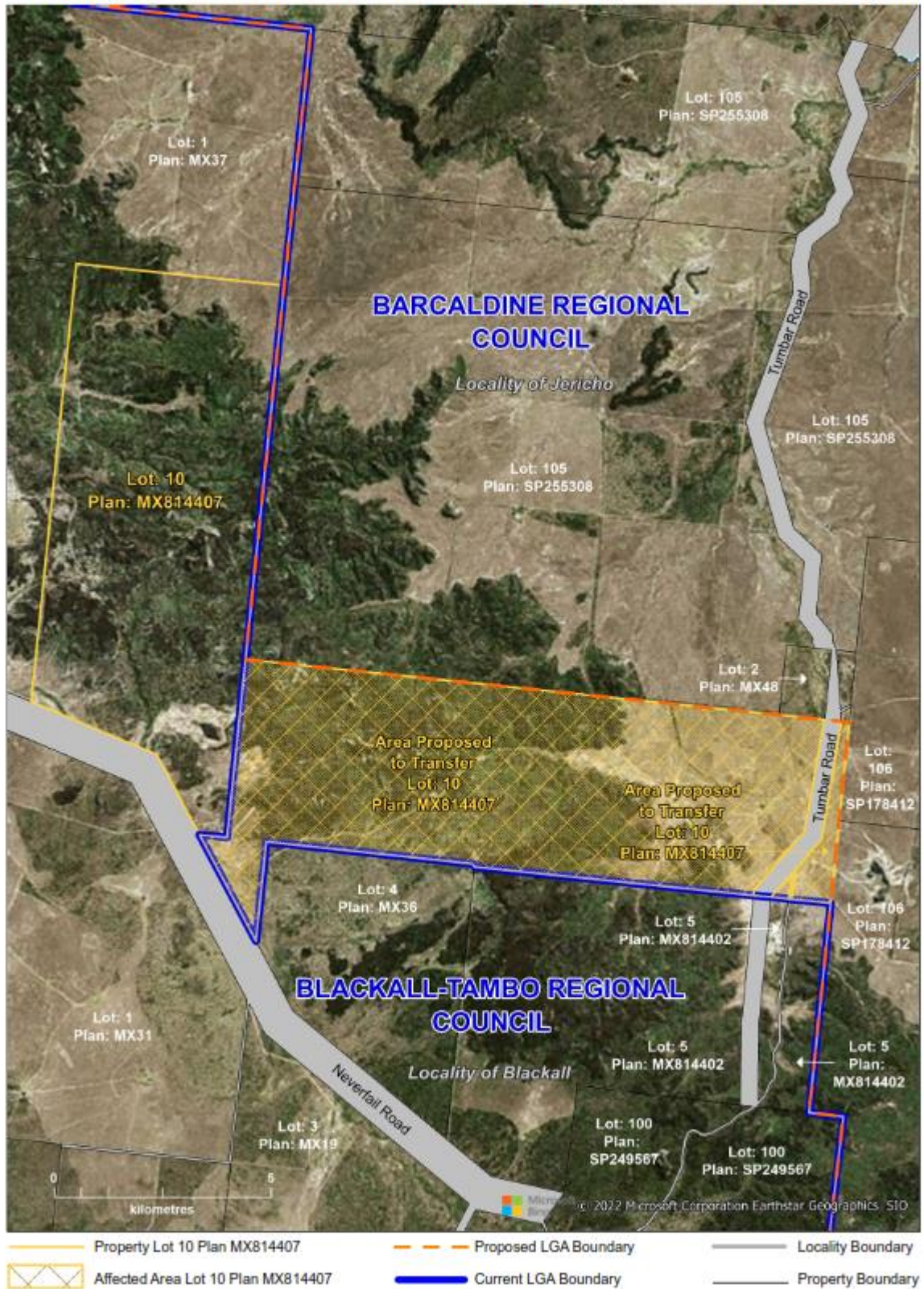
Proposed Risk Treatment

Nil

Detailed Map: Transfer Lot 1 Plan RP617241 from Blackall-Tambo Regional to Barcaldine Regional



Detailed Map: Transfer Lot 10 Plan MX814407 from Barcaldine Regional to Blackall-Tambo Regional



BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.8

SUBJECT HEADING: Australian Rural Leadership Foundation

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: RAPAD have asked councils if they wish to host workshops being held by Australian Rural Leadership Foundation in 2024.

Officer's Recommendation: That Council considers if it wishes to host one of the Australian Rural Leadership Foundation 2-day workshops.

Background

The Australian Rural Leadership Foundation (ARLF) supports individuals who want to respond to regional, rural, and remote Australia's most complex challenges, as well as the opportunities that arise.

ARLF have proposed to deliver *The Changemakers Series*, to the region over 4 x 2-day workshops in 2024, across the RAPAD region.

The Changemaker Series is designed for people wanting to play a more active role and see action taken in their community. It gives community members who want to make a difference the frameworks and models to drive change.

RAPAD have request that councils express their interest in holding one of the 2-day workshops. The dates are yet to be determined.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Mayor

Chief Executive Officer

RAPAD

Policy Implications

Nil

Budget and Resource Implications

To be determined

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	The cost will be determined once dates and venues have been set.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.9

SUBJECT HEADING: RAPAD Board Communiqué

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The RAPAD Board Meeting Communiqué provides information on the matters dealt with at the monthly meetings. The Communiqué is issued quarterly.

Officer's Recommendation: That Council receive the RAPAD Board Meeting Communiqué for the period 1 April 2023 to 30 June 2023.

Background

The RAPAD Board members include the mayors from Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach and Winton Council and the CEO of RAPAD.

The communiqué provides topic discussed at the monthly meetings. The Board held two meetings this quarter. One virtual on 5 May and a face-to-face meeting in Longreach on 24 May.

Topics discussed at the meetings included:

- Endorsement of Morgan Gronold as its nominee to the RESQ Board;
- Cr David Patterson (Longreach Regional Council) as their representative on the QDOG Committee;
- Operational, financial, legal and risk matters;
- Board meeting Director attendance;
- AEC draft report for Water for Economic Development in Western Qld;
- Update on potential RAPAD region Regional University Centre;
- Gravel pit licences;
- Progress of the Regional Waste Management Strategy;
- 22 Local Housing Action Plans;
- Progress of the CWQ Business Group;
- Queensland New Industry Development Strategy;
- QUT Report – The Role of Creative Arts in Regional Australia; a social impact model;
- September WQAC Assembly in Winton
- Reports regarding the 2032 Olympics;
- Net Zero policy agenda;
- Socio-Economic Assessment of the Georgina and Diamantina catchments to inform water planning activities.

A copy of the communiqué is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Mayor

RAPAD

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Participation in the RAPAD Board meetings ensure BTRC is considered in any decisions relating to the region.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Board meeting participation enables Council to stay abreast of matters affecting the region.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Council is part of the RAPAD group.	Low

Proposed Risk Treatment

Nil

SECOND QUARTER 2023 | 1 APR - 30 JUN

RAPAD Board

COMMUNIQUE



MAYOR SEAN DILLON
Barcaldine
Regional Council



MAYOR SALLY O'NEIL
Barcoo
Shire Council



MAYOR ANDREW MARTIN
Blackall-Tambo
Regional Council



MAYOR RICK BRITTON
Boulia
Shire Council



MAYOR ROBBIE DARE
Diamantina
Shire Council



MAYOR TONY RAYNER
Longreach
Regional Council



MAYOR GAVIN BASKETT
Winton
Shire Council



DAVID ARNOLD
CEO RAPAD

BOARD MEETING UPDATE

Bringing out the end of the 2022-23 financial year period, the Board has held two meetings in this second quarter of 2023, one virtual on 5 May and the other, face-to-face in Longreach on 24 of May.

Apologies were received from Cr Dillon for both meetings, Cr Baskett for the 5 May meeting, and Cr Martin for the 24 May meeting - delegating his proxy to his Deputy Mayor, Cr Lindsay Russell. Cr Jack Nielson, Deputy Mayor of Boulia Shire Council, attended the 24 May meeting, along with most CEOs across both meetings. Ms Ann Leahy MP was also an apology for the 24 May meeting.



www.rapad.com.au

A united organisation,
with a powerful voice
for our region and
capacity to deliver
initiatives that shape
and create a
prosperous future for
the RAPAD region of
Outback Queensland.

Objects of RAPAD

The objects for which the Company is established are:

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.

Source: RAPAD constitution

COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN

BOARD MEETINGS CONT:

The Longreach meeting was preceded by the quarterly meetings of the **RAPAD Regional Water and Sewerage Alliance**, the **Outback Regional Roads and Transport Group** and the **Central West Regional Pest Management Group**.

The Board also held forums with **QDOG** whose chairperson is Rod Avery, and with the CEOs of the **Queensland Tourism Industry Council (QTIC)**, Brett Fraser, **Tourism and Events Queensland (TEQ)**, Patricia O'Callaghan, and from the **Outback Qld Tourism Association (OQTA)**, Denise Brown.

These forums facilitated detailed discussion between all parties, and they fulfil important consultation and engagement opportunities for councils given the lead role they play in these sectors.

Across the two meetings, the Board welcomed guests and presenters, Josh Dyke and Mike Furniss from the **Local Government Association of Queensland (LGAQ)**, Sonya Cullen from the **Department of the Premier and Cabinet**, Duncan Taylor from **Country Universities Centre**, Chris Filby and Naomi Purcell from **Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)**, Deb Mackeen and Natasha Schultz from **A.Prince Waste Consultants (APC)**, and Rebecca Kenny from the **Department of Communities Housing and Digital Economy (CHDE)**.



QUEENSLAND'S CHIEF ENTREPRENEUR

The Board hosted a dinner for members and guests at the 24 May meeting, and a special guest was **Ms Julia Telford**, **Queensland's Chief Entrepreneur**, who was able to provide an insight into the CE's role and the seminar roadshow underway with local business operators throughout parts of our region.

More information about Julia can be found at

www.chiefentrepreneur.qld.gov.au/team/meet-the-chief.aspx

See attachment for presentation and more details.



COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN

ITEMS ACROSS THE TWO RAPAD MEETINGS INCLUDED:



Across the two meetings the Board received 22-23 YTD operating financial statements, noting there were no extraordinary operational or strategic budget matters to report.

- **The Board endorsed Morgan Gronold** as its nominee to the **RESQ Board** given the CEO's request to step down although the CEO will remain as the RESQ+ Chairperson.
- **The Board also agreed to nominate Cr David Patterson** from the Longreach Regional Council as their representative on the **QDOG Committee**, replacing Cr Tony Rayner.



The Board received and noted **a range of other operational, financial, legal and risk matters** including:

- the 22-23 External Audit Report from the Queensland Audit Offices contracted auditor, PKF;
- agreeing to form a remuneration committee to review staff wages;
- planned commitments to a QUT research project;
- a FRRR project application;
- IR Law and WPHS changes; and
- the organisations current contracts register.



Wrapping up the 22-23 financial year period, the **Board meeting Director attendance register** for the 14 meetings held in the period was:

- Cr Rayner and Cr O'Neill - 14
- Cr Martin - 12
- Cr Britton - 10
- Cr Dare - 9
- Cr Dillon and Cr Baskett - 6



The Board received a **first draft report from AEC** regarding the **'Water for Economic Development in Western Qld'**. This project originated partly in response to an action identified in the CWQ Regional Resilience Plan, and was developed with the following key objectives:

- To identify and determine each of the RAPAD council members demand for future water for economic development and assess:
 - the scale of the demand;
 - the potential economic outcomes supported by this water use;
 - the challenges relating to water in realising these economic outcomes;
 - the nature of the investment needed to deliver these outcomes; and
- Identify solutions to address key barriers to growing the economic potential of Central Western Queensland.

Upon completion the report will also serve as an important contribution to the State Governments call for community feedback on options to protect the Queensland section of the Lake Eyre Basin.

That consultation process will begin on 2 June and conclude on 25 August. More information can be found here:

<https://environment.des.qld.gov.au/management/policy-regulation/changes/protection-lake-eyre-basin-streams-watercourses>

The Board acknowledges the State Governments Remote Area Board (RAB) funding which supports this 'Water for Economic Development' project.



The Board received an update again from Duncan Taylor, Chair of the Country Universities Centre in relation to a **potential RAPAD region Regional University Centre**.

Duncan has progressed a business case and the Board had the opportunity to review the draft business case and hear from Duncan on the expected next steps.



COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN



There was again considerable discussion on the impact of the Department of Agriculture and Fisheries (QDAF) recent changes to their interpretation of the *Native Title Act 1993* (Cth) resulting in a **reduced number of gravel pit licences being renewed**. This is currently affecting two of RAPAD's member councils, Boulia and Barcoo, but ultimately will affect all member councils. What it means in simple terms, for an affected council such as Boulia, as of 24 May, they have gone from having access to 100 gravel pits, down to 4.

Apart from the ongoing advocacy, the Board instructed the CEO to undertake independent economic modelling demonstrating cost impacts for the Boulia Shire Council using their current flood restoration work being conducted on the Donohue Highway, as a real case study.

	Units	With 4 pits	With 100 pits
Repairs to Donohue Highway	km	8	8
Tonnes per km	t	2295	2295
Distance from pit	km	330	10
Supply to site ex gravel pit	\$/t/km	0.25	0.25
Cost to supply gravel	\$	1,514,700	45,900
Round trip including loading	hrs	9	1
Repair rate (km/day)	km	0.5	0.5
Gravel required per day	t	1,147.50	1,147.50
Triple road train capacity	t	76.5	76.5
Trips per day	#	15	15
Road trains required (say 9 hour day)	#	15	1.67
Road trains available	#	4	4
Additional Road Trains required	#	11	0
Or Additional time required	days	44	0
Total Time required	days	60	16
Total Tonnes for 8 km	t	18,300	18,300
Cost per tonne	\$	82.5	2.5
Boulia Shire Council Gravel Usage per year			
Total Gravel Usage over 3 years	m3	122,426	122,426
Average m3 per year	m3	40,809	40,809
Average tonnes per year (1.7t/m3)	t	69,375	69,375
Estimated additional cost per year	\$	5,723,416	173,437

Post the 24 May meeting, and thanks to hard work by Barcoo and Boulia Councils with support from LGAQ and RAPAD, those two councils had received some interim breakthroughs, however the Board and councils will be continuing their advocacy vigorously to achieve a long-term solution.

Historically Boulia Shire Council has had access to over 100 gravel pits spread throughout the Shire



Boulia Shire Council uses approx. 40,000m³ of gravel annually on road repairs, new roads and flood damage restoration

Equivalent to approx. 70,000t per year of gravel carted

Based on current flood restoration work being conducted on the Donohue Highway



Reduced access to gravel pits

100 gravel pits



4 gravel pits



Increased distance from pit to site

from 10km



to 330km



Increased cost per tonne

from \$2.50/t



to \$82.50/t



Extrapolated over a year

↑ over \$5million

Increase in the cost of gravel

In addition to costs, distance and time impacts it would cause:

- Delays in getting road repairs, flood restorations and new works completed
- Other increased costs due to delays
- Damage to existing roads, having to cart gravel over longer distances instead of being able to access gravel locally.

COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN



The Board received a detailed update from Natasha Schultz and Debra Mackeen regarding the **progress of the Regional Waste Management Strategy**.

In summary:

- A.Prince Waste Consultants (APC) are working with the seven councils of the RAPAD region to develop a Regional Waste Management Plan. This is the first plan of its kind for the region.
- In early March, APC visited all RAPAD councils to understand the current waste management systems and infrastructure that are in place, including the challenges, potential opportunities and priority actions.
- In early May, hosted by the Longreach Regional Council and contractor Proterra Group, APC undertook a series of waste audits to better understand the categories and quantity of waste types. Audit included 100 household bins and 10 commercial bins, 2 tonnes of waste material in total.
- Audit data has been analysed in the infographic in attachment on page 14.



- Next steps, using the information gained, APC will investigate, model and recommend suitable waste management system and infrastructure improvements for Councils consideration.
- The final regional waste management strategy for the region will be delivered in September 2023.

The RWM Strategy development is funded through the Department of Environment and Science.



At the 24 May meeting, Rebecca Kenny from the **Department of Housing** spoke about:

- The recent completion of the **22 Local Housing Action Plans**, and the transition from plan preparation to implementation of the plans
- That the plans provided valuable insight into the housing and supply constraints and opportunities in western Queensland
- That a **State Agency Working Group** had been established to focus the state's efforts on actions arising in the plans
- Support that the Department of Housing could offer councils to implement the plans, including helping to identify available land, looking at government employee housing, and providing communications materials to assist councils to engage with community about their plan.

A discussion was held about the key priorities for the RAPAD region for the coming months. There was agreement that identifying suitable land for housing and financing of serviceable land were key priorities, but that other priorities were equally as important and should not fall away.

There was also a discussion about the need to track implementation progress of the plans over the next 12 months, and that a tracking tool would be circulated to each council to enable incremental progress to be captured. It was agreed that housing would become a standing agenda item at Board meetings.

The Board acknowledges the funding contribution from the State Government for the development of the Local Housing Action Plans.



PAGE 5

COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN



The Board welcomed Chris Filby (Regional Director) and Naomi Purcell (Principal Economic Development Officer) from the **Department of State Development Local Government Infrastructure and Planning (DSDLGIP)**.

Chris and Naomi updated the Board on the following points:

- The Remote Area Board funding has been extended for the period of 2023-2025 with RAPAD to receive \$100,000 per year across the two years of the program. The Board was appreciative of Ms Nikki Boyd MP who took away from the February meeting, an action to follow up RAB funding.
- The Queensland Government has recently announced the **Queensland New Industry Development Strategy** www.statedevelopment.qld.gov.au/industry/queensland-new-industry-development-strategy that identifies emerging industries that have the most potential to drive our economy forward are the industries that use Queensland's traditional strengths to capitalise on these global trends.



- As part of the Queensland New Industry Development Strategy, the government announced the formation of the **Local Economic Opportunities (LEO) network** www.statedevelopment.qld.gov.au/industry/queensland-new-industry-development-strategy/local-economic-opportunities-network which will assist regional communities with economic transition with each local government having a member of DSDLGIP they can reach out to for support relating to regional energy transformation. For the RAPAD councils that person will be Naomi Purcell.



The CEO provided an update on the progress of the **CWQ Business Group** which RAPAD was supporting in its establishment stages.

The CWQ Regional Business Group is being facilitated by RAPAD following initial consultation with interested members of our local business community. The group is open to anyone who works in or with business in CWQ.

The first activity for the group was the "Bite-sized Business Webinars" to coincide with Queensland Small Business Month. Group members will meet in the coming months to outline the schedule for the remainder of 2023 and overall framework for the group's activities and purpose.

A private Facebook Group has been established with 44 members and a e-news subscription list with 54 subscriber business representatives.



The Board acknowledges the funding support provided through the State Governments Regional Networker Grant Program which supported the small webinars conducted by the CWQ Business Group.

COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN



RAPAD's Adoption Officer, Prue Button, and Ally Murray, Node Manager – Longreach, Southern Queensland & Northern NSW Innovation Hub, provided an update on their respective activities.

The following is a range of those events and activities Ally and Prue have been involved with or supporting.



Events executed in 2023:

- Desert Uplands Committee Meeting - 4 February
- Queensland Climate Resilient Council Symposium - 2 March
- GroWQ AG Industry Roundtable - 23 March
- Pop Up Office - 19 April
- Glenstar Field Day - 25 March
- Longreach Show AgTech Area - 12-23 May
- Longreach Show - Working with Weather - 12 May

Events coming up in 2023:

- Longreach Forecasting for Decision Making Workshop - 2 June
- Murrumbidgee Stock Show Ag Innovation Hub - 3 June
- Barcaldine Show Beef Forum & Dinner - 16 June
- CHRRUP LeadAg - June 2023
- GroWQ Innovation Expo - 13 July
- Sheep Supply Session - June 2023
- Regenerative Rangelands - 30-31 August
- Alejandro Carrillo Grazing Workshop - 1-2 September
- Westech Steer Trial - 5-6 September

Work in Progress in 2023-2024:

- Australian Rangelands Conference - 18-22 September
- Tag Along Tours
- Innovation Support Day
- Farmers First Aid
- Goat awareness and supply chain session
- Industry Celebration Dinner
- Research update

Their presentation and details of completed and upcoming activities is provided as an attachment.

The Adoption Officer role, provided through the Drought Resilience Adoption and Innovation Hubs Program receives funding through the Australian Government's Future Drought Fund



Australian Government
Department of Agriculture,
Fisheries and Forestry



Future
Drought
Fund



University of
Southern
Queensland



SQNNNSW
Innovation Hub



RAPAD
RANGELANDS ADOPTION AND INNOVATION HUBS PROGRAM



Josh Dyke from LGAQ, addressed the Board regarding **LGAQ and LGAQ policy executive items** including:

- Policy Executive Meeting Update
- Change in 2024 local government election date
- 2023 Bush Councils Convention
- 2023/24 Federal Budget



- LGAQ Policy Statement Update
- Council Cost Index
- Regional Connectivity Program (RCP)
- 2022 Community Attitudes Survey
- Housing Update
- Quarries Update
- Natural Resources and Environment Update
- Infrastructure update
- Rural and Remote Councils Compact
- Olympics Survey
- Local government electoral expenditure caps
- State Government responds to OIA Parliamentary Inquiry
- Water and Wastewater Update
- Waste Update
- Animal Management – Targeted review of the Animal Management (Cats & Dogs) Act 2008
- Works for Queensland: #BackTo100Mill
- LGAQ Submissions Update

PAGE 7

COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN



Morgan Gronold provided an update on the progress of the QDAF funded exclusion fencing project with **QFPI Round 5** progressing well.

- RAPAD received \$2,246,500 (GST excl) for 8 clusters to fence 685km and protect 619,541 ha from wild dogs,
- This will see a \$5.48m private contribution with sheep numbers grow from 33,147 to an expected 188,916, an expected increase of 155,769.
- The project is on track to be completed in 2024.



GETTING YOUR BUSINESS READY TODAY FOR TOMORROW'S OPPORTUNITIES

Central Western Queensland Business Seminars

Whether you are looking to maximise a growth opportunity, research an idea, commercialise a proven solution or expand to new markets, by attending this event you will gain insights, connections and knowledge on how to successfully access support for your business to ensure you are sustainable in the future.

Blackall: 4pm-6pm Monday 22nd May
 Longreach: 4pm - 6pm Tuesday 23rd May
 Winton: 12pm - 2pm Wednesday 24th May
 Barcaldine: 9am - 11am Thursday 25th May



Regional Business Forums – RAPAD was a partner in a recent Federal and State Government series of forums which also included the Queensland Chief Entrepreneur, Julia Spicer. A list of contacts is available on the attachment on page 13.



COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN

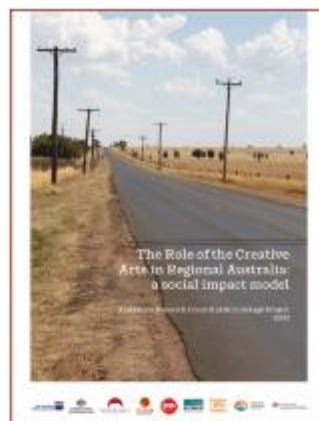


The final report of the QUT led research project: **The Role of Creative Arts in Regional Australia: a social impact model**, which had the RAPAD region as one of the three case studies nationally, was tabled and can be viewed here - <https://eprints.qut.edu.au/238289/>.

The findings indicate that arts and cultural projects and programs have the potential to be profound drivers of community thriveability including attracting workforce, improving wellbeing, employment and tourism opportunities.

These findings emphasise that particularly in regional and remote communities social, cultural and economic outcomes and engagement with art, culture and creativity are often entwined.

RAPAD was a partner in this wonderful research project and have committed support for a potential follow up project.



The Board heard from the CEO regarding the planning for the **September WQAC Assembly in Winton** noting the program is well underway. The CEO is chairing the assembly planning committee.

A brief overview of WQAC activities was provided:

- A submission to the federal governments banking review was tabled. It is available at on the WQAC website: bit.ly/WQAC-Bank-Closure-Submission
- A virtual meeting was planned with the 22 WQAC CEOs to discuss, Housing, the Review of Disaster Funding Arrangements & Elected Member Remuneration Review.

The CEO acknowledged the excellent work of his peers, Simone Talbot from the SWQROC and Greg Hoffman from the NWQROC, for their work undertaken under the WQAC banner.



The CEO tabled two **reports regarding the 2032 Olympics**. The reports were undertaken by AEC and they were designed to take an initial high level look at opportunities for the regions tourism and supply chains. RAPAD undertook these in conjunction with the SWQROC and NWQROC.

Morgan Gronold, along with Greg Hoffman and Simone Talbot from the NWQROC and SWQROC respectively were able to meet with Minister Hinchliffe to discuss the reports and opportunities for Western Queensland.



COMMUNIQUE | SECOND QUARTER 2023

1 APR - 30 JUN



There was discussion on the **Net Zero policy agenda** and the role RAPAD needs to play in this area. While the discussions are very embryonic, the consensus was that Net Zero would affect the region at some point, if not already, and it was the role of RAPAD to, at a minimum, start an evidence-based, apolitical, discussion on what impacts, both negative and positive, this policy will have for councils, communities, small and rural businesses.

Recently the Chair and CEO met with representatives from the University of Queensland during their recent engagement tour.

UQ are partners in Net Zero Australia and that entity recently released a report which can be accessed here: www.netzeroaustralia.net.au/final-modelling-results and on this site www.pm.gov.au/media/appointment-net-zero-economy-agency-and-advisory-board there is news on the Australian Governments Net Zero Economy Agency and Advisory Board.



The CEO advised of his contact with the Balmoral Group Australia who are conducting research on behalf of the Queensland Government to develop a **Socio-Economic Assessment of the Georgina and Diamantina catchments to inform water planning activities**. They were seeking to consult on the social and economic aspects of the Georgina and Diamantina plan area and how they may impact future water demand. The purpose of their consultation is to understand the social and economic aspects of the community within the Georgina and Diamantina area and the implications for future water use. The discussions were to cover a range of topics including:

- population change and water use,
- employment and water availability,
- rainfall and climate patterns and water use,
- future water demand – urban, agriculture, recreational.

The CEO arranged for mayors from the Georgina and Diamantina areas to be interviewees also.

The Board's upcoming meetings for quarter three are planned for 7 July, 4 August, and 22 and 23 August in Boulia.

Further detail can be provided by contacting the CEO, David Arnold on 0428 583 301.

Information:

RAPAD – www.rapad.com.au
 RFCSNQ – www.rfcsnq.com.au
 RAPAD Skilling – www.rapadskilling.com.au

CENTRAL WEST QUEENSLAND'S OWN
 REGISTERED TRAINING PROVIDER

For individual and business training needs,
 contact the team at RAPAD Skilling.



PAGE 10

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.10

SUBJECT HEADING: Council Housing Policy Review

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Council Housing Policy was adopted by Council on 20 April 2022. Council officers conducted a review on the Policy

Officer's Recommendation: That Council adopt the revised Council Housing Policy.

Background

Council policies are regularly being reviewed to ensure they are compliant with any legislative changes, and they match council's position on a matter. Outdated policies can leave council exposed to reputational risk. Old policies may not address current practices.

Policies are reviewed in several ways:

1. Policy retirement – the policy is no longer required or has been combined with or superseded by another policy.
2. Minor amendments – changes to language, style, formatting, etc that do not impact on the application of the policy.
3. Major amendments – changes that significantly alter council's position on an issue or change the strategic intent of the policy.
4. New policies – state council's position on an issue and outlines council's strategic intention.

The Council Housing Policy was reviewed to provide guidance to tenant on staff on breakages and council supplied furniture.

A marked-up copy of the policy is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Council Housing Policy

Budget and Resource Implications

To be determined

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The policy has been updated to reflect current practices.	Low
People	Low	Nil	Low
Operational	Medium	Reviewing policies provides guidance to staff and the community.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Updating policies ensures council is keeping up-to-date with changes.	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Continuous policy review and development is a critical activity.



Blackall-Tambo Regional Council

Council Housing Policy

Policy Number: Stra 16	Effective Date: 17.7.2023 20.4.2022
Version Number: 1.1 One	Review Date: 20.4.2026
Policy Compiled by: Chief Executive Officer	
Procedure Approved by: Chief Executive Officer	

1. BACKGROUND

Council currently manages thirty-~~six~~ ~~seven~~ types of residential accommodation in Blackall and Tambo ranging from three- and four-bedroom homes to pensioner single bedroom units. This policy provides a framework for the allocation of those residential properties to staff, contractors and members of the community.

2. OBJECTIVE

Blackall-Tambo Regional Council has a mix of housing that is utilised to provide suitable accommodation to employees of Council and their families where housing may be required as an incentive to attract senior management or "hard to fill" positions that cannot be filled locally; and where necessary, Council and/or non-Council employees who assume caretaking duties or contractor duties.

Council aims to provide the best possible accommodation to meet the demand for rental accommodation. Irrespective of the demand, Council has limited resources and there are private investors providing housing. Council encourages tenants to investigate rental options in the private sector where possible.

3. SCOPE

This policy will apply to the tenant/s who rent a Council owned property, whether it be employee housing, caretaker housing, temporary housing or residential housing.

4. DEFINITIONS

Attract and Retain Employees means senior and professional employees. It includes such positions as CEO, Director/s and positions critical to the essential service provision of Council.

Categories of Housing – the following categories have been created to define the purpose of Council owned housing:

- Employee Housing – housing that is to be used by Council to attract and retain executive staff.
- Caretaker Housing – housing that is located on or near a facility that accommodates a caretaker
- Temporary Housing – housing that is to be used by contractors, councillors or guests of council

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.0	Page 1 of 12
---------------------	---------------------------	--------------	--------------



Blackall-Tambo Regional Council

Council Housing Policy

- Residential Housing – housing that may be leased to employees or members of the public. This housing has been identified as being necessary to meet demand for rental accommodation in the community.
- Pensioner Housing – housing that is to be used for residents who receive a pension.

Contractor is a person who works under a contract with Council and has been engaged by Council to work in Blackall-Tambo Regional Council.

CEO – Chief Executive Officer

Furnished Accommodation means a house or unit that includes all appropriate whitegoods, furniture and basic kitchen equipment.

Tenant is a person who occupies property rented from Blackall-Tambo Regional Council. This includes employees, caretakers, contractors, councillors, members of the public and people who receive a pension.

5. ALLOCATION PROCEDURE

5.1. Employee Housing

To be eligible for housing the employee must meet the following criteria:

1. Be ~~an a full-time~~ employee; and
2. Be offered accommodation as part of their appointment when coming from another location to live in Blackall-Tambo to meet the Council's essential services as approved by the CEO; or
3. At the CEO's discretion:
 - a) Housing may be provided for non-essential employees if there is housing stock available;
 - b) Rental in accordance with a) above will be subject to the following special condition;
 - c) The proposed tenant can provide suitable references;
4. The tenant agrees to a commercial rental, pays an upfront bond equivalent to 4 weeks rental and signs a periodic lease that may be terminated should Council require the accommodation for other purposes.

5.2. Caretaker Housing

- Caretaker housing can only be allocated to a person who will undertake a particular role associated with that facility.
- The allocation of caretaker housing will be conducted in conjunction with the appointment of the contracted person to that role.
- The decision to allocate caretaker housing shall be made by the CEO.

5.3. Temporary Accommodation

Temporary accommodation is to be used at the discretion of the CEO and may be used as housing for staff, contractors or visitors/guests of Council.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 2 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo
Regional Council

Council Housing Policy

5.4. Residential Housing

Priorities for allocation of accommodation to this group will be determined by the following factors:

- Housing used by employees of Council will be provided at the discretion of the CEO.
- Suitability of housing to the applicant's needs. i.e. number of bedrooms required according to dependents, fencing, location etc.
- Specific individual requests, for example pets, hobbies, etc., which depending on circumstances may or may not be considered.
- Specific physical requirements of applicants, i.e. disabilities etc.

5.5. Pensioner Housing

Council has properties which have been identified as housing where preference is given to tenants who are in receipt of aged or another type of pension. These include, but are not limited to, the following pensions:

- Age Pension
- Carer Pension
- Disability Support Pension
- War Widow/ers Payment
- Widow B Pension
- Wife Pension Age and Disability
- Service Pension

Pensioner Housing are identified as the Blackall Pensioner Huts and Coolibah Village in Tambo.

- To qualify for consideration to become a tenant of a unit at the Coolibah Village or the Blackall Pensioner huts the applicant must be:
 - 55 years of age or above; or
 - Retired; or
 - In receipt of government assistance.

Nothing in this policy prevents the CEO from allocating a particular type of housing for other purposes.

5.6. Housing Panel

Applications will be assessed by a Housing Panel which comprises of two Council Officers and Senior Executive Officer. The panel shall meet as required to determine applications for rental from community members.

5.7. Application Assessment Procedure

All applicants for Council housing will be required to complete the appropriate application for housing form subject to all the conditions under the Residential Tenancies Authority. On receipt of the application for housing form, the Housing Panel will consider the application against the assessment criteria and make a recommendation to the Chief Executive Officer.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 3 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo
Regional Council

Council Housing Policy

Once the recommendation has been approved by the CEO, Council Officers will advise the successful applicant and a tenancy agreement will be provided.

The Housing Panel will identify the eligible applicant whose requirements, needs and circumstances best match the vacancy. This may include property type, disability access, bedroom entitlements or other features.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 4 of 12
---------------------	---------------------------	---------------	--------------



Council Housing Policy

ASSESSMENT CRITERIA (Applications must be assessed by 2 council officers and 1 executive officer)

Address			No. of bedrooms	Other features				RENT per week	
Property Address:									
Applicant Name	Proof of Identity	Number of Household Members	Housing Need	Health Issues / Impairments	Pets	References	Total Household Income	Total	Notes

Assessed by: _____
 Date:- __/__/__

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 5 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo
Regional Council

Council Housing Policy

6. COUNCIL PROPERTIES

Category of Housing	Property	Nominated Position
Employee Housing	19 Arthur Street Tambo	Staff
Employee Housing	4 Albert Street Tambo	Staff
Employee Housing	90 Thistle Street Blackall	Staff
Employee Housing	97 Thistle Street Blackall	Staff
Employee Housing	2/11 Bedford Street Blackall	Staff
Employee Housing	29 Edward Street, Tambo	Staff
Caretaker Housing	Salvia Street Blackall	Showground Caretaker
Caretaker Housing	Evora Road Blackall	Saleyard Manager
Temporary Accommodation	11 Mitchell Street Tambo	Contractor
Temporary Accommodation	62 Shamrock Street Blackall	Contractor / Visitors
Temporary Accommodation	1/11 Bedford Street Blackall	Staff
Residential Housing	10 Edward Street Tambo	Leased by employee
Residential Housing	13 Edward Street Tambo	Leased by employee
Residential Housing	87 Thistle Street Blackall	Leased by employee
Residential Housing	7 Star Street Tambo	Leased by employee
Residential Housing	9 Acacia Street Blackall	Leased by employee
Residential Housing	8 Edward Street Tambo	Leased
Residential Housing	13 Myrtle Street Blackall	Leased
Residential Housing	139 Thistle Street Blackall	Leased
Residential Housing	22 Mimosa Street Blackall	Leased
Residential Housing	1/7 Bedford Street Blackall	Leased
Residential Housing	2/7 Bedford Street Blackall	Leased
Pensioner Housing	1/24 Albert Street Tambo	Coolibah Village
Pensioner Housing	2/24 Albert Street Tambo	Coolibah Village
Pensioner Housing	3/24 Albert Street Tambo	Coolibah Village
Pensioner Housing	4/24 Albert Street Tambo	Coolibah Village
Pensioner Housing	7/26 Albert Street Tambo	Coolibah Village
Pensioner Housing	8/26 Albert Street Tambo	Coolibah Village
Pensioner Housing	9/26 Albert Street Tambo	Coolibah Village
Pensioner Housing	6 Mitchell Street Tambo	Coolibah Village
Pensioner Housing	8 Mitchell Street Tambo	Coolibah Village
Pensioner Housing	1/30 Bauhinia Lane Blackall	Pensioner Hut
Pensioner Housing	2/28 Bauhinia Lane Blackall	Pensioner Hut
Pensioner Housing	3/26 Bauhinia Lane Blackall	Pensioner Hut
Pensioner Housing	4/24 Bauhinia Lane Blackall	Pensioner Hut

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 6 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo
Regional Council

Council Housing Policy

Category of Housing	Property	Nominated Position
Pensioner Housing	5/22 Bauhinia Lane Blackall	Pensioner Hut
Pensioner Housing	6/20 Bauhinia Lane Blackall	Pensioner Hut

7.6. TENANCY ARRANGEMENTS

7.1.6.1. Calculation of Rental Rates

Employees provided with accommodation under this policy are required to pay rent in accordance with their contract of employment or Council's schedule of fees and charges as amended annually.

Senior Executive staff may have a salary package which includes housing. Accommodation provided under these conditions will be provided in accordance with employment contracts.

Tenants should be charged an affordable rent, with the maximum rent charged being the market rent for the dwelling.

The amount of rent to be paid is to be set by Council and will reflect the location and age, condition, size and type of property. The rent may be reviewed at any time by Council.

7.2.6.2. Rental Bonds

All new tenants must pay a rental bond as financial protection over the property. The amount is to be the equivalent of four (4) weeks rent and is payable to the Blackall-Tambo Regional Council on the commencement of a tenancy.

8.7. MAINTENANCE AND REPAIRS

8.1.7.1. Council's Obligations

Council, as a landlord, is required to:

- Ensure the premises comply with health, safety and housing standards;
- Provide the premises in a clean and reasonable state, having regard to its age, character and location;
- Maintain the premises to an acceptable standard.

8.2.7.2. Tenant's Obligations

To comply with the requirements of the *Residential Tenancies and Rooming Accommodation Act 2008* the tenants:

- Must allow Council free and full access when reasonably requested as per the *Residential Tenancies and Rooming Accommodation Act 2008*, for repairs and maintenance purposes and inspections;

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 7 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo Regional Council

Council Housing Policy

- To pay rent on time;
- To keep the premises clean;
- To notify Council of damages caused by the tenant or their guests;
- To be considerate of neighbours;
- On departing, to return keys, have the carpet professionally cleaned and generally leave the property in good order;
- Report maintenance when required.

8.3.7.3. Utilities

Tenants are required to meet the full costs of gas, electricity and telephone unless, in the case of staff, it has been agreed by Council, as part of a salary arrangement.

8.4.7.4. Home Maintenance

- All repairs and maintenance to be conducted by Council only.
- Tenants should notify Council, during business hours, if unintentional damage or general breakdowns occur. Repairs may be at the tenant's expense if malicious or willful damage is proven.
- If any breakages are caused by their tenants or guests, regardless of whether the breakage is accidental, and Council's insurance covers the breakage, the tenant may be required to pay the excess relating to the insurance claim.
- Air conditioners will be cleaned annually by a Council nominated contractor.

8.5.7.5. Garden Maintenance

It is the tenants responsibility to maintain the grounds and garden. Tenants should keep lawns watered, comply with sprinkler restrictions, mow lawn areas regularly and remove weeds, invasive plants and debris as required.

Council may be responsible for any maintenance work outside of the above scope (e.g. mulch, tree trimming).

8.6.7.6. Pest Management

Council reserves the right to enter the property, after due notice, to undertake an annual pest control treatment of the rental property. The annual pest control will include treatment of spiders and cockroaches.

The tenant must engage an appropriately qualified pest control expert to treat the premises for pests upon vacating.

8.7.7.7. Inspections

Council reserves the right to undertake an inspection of the property, after due notice, to ensure compliance with the lease and/or to arrange for works to be conducted.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 8 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo Regional Council

Council Housing Policy

8.8.7.8. Pets

Blackall-Tambo Regional Council supports the tenant/s keeping pets where the style of housing is suitable for that type of pet. The keeping of pets in any Council property must comply with Council's Local Laws.

The tenant/s may keep a pet if:

- The premises is suitable for keeping a pet (e.g. appropriate fencing, suitable area for housing);
- The tenant accepts all responsibility for damage done by pets;
- The pet does not interfere with the reasonable peace, comfort and privacy of neighbours; and
- The pet is registered with Council as required and is secured within the boundaries of the property.

Unless specifically agreed by the CEO, pets are not permitted inside the residence.

8.9.7.9. Smoking

Council reserves the right to reject a rental application from a smoker due to the potential damage that can be caused. Cigarette smoke seeps into carpets, walls and floors. Vacancies are to be advertised as non-smoking and this is to be outlined in the lease. The CEO may authorise occupancy by a smoker, and this may be conditional upon restricting smoking to outside the premises.

8.10.7.10. Council Supplied Furniture

Where Council supplies furniture as part of employee contract arrangements, tenants should not remove, replace or repair any furniture or equipment unless authorised by the CEO. Furniture will not be provided in houses rented to non-Council employees.

A list of Council provided furniture will be made at the beginning of each tenancy and included on the tenancy agreement. If any of the items or their replacements are missing at the end of the tenancy the cost will be deducted from the bond. Any additional items requested by the tenant will be at the discretion of the CEO.

The Administration Officer responsible for housing will maintain a furniture register.

When a tenant identifies a fault or defect in furniture and fittings, including fridges, washing machines, furniture etc they must notify Council in writing before any replacement items will be issued.

A number of limited life items (i.e., working light bulbs, sink and bath plugs) will be provided at the beginning of all tenancies. These items will be checked as part of the Entry Inspections and the tenant will be responsible for replacing or keeping them clean and in working order during the tenancy. Replacement of limited life items is at the cost of the tenant.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 9 of 12
---------------------	---------------------------	---------------	--------------



Blackall-Tambo
Regional Council

Council Housing Policy

~~8.44.7.11.~~ **Tenant Infrastructure Additions**

The tenant must seek approval from the CEO, in writing, for any infrastructure additions.

Any infrastructure added by the tenant (after receiving approval from the CEO) such as sheds, greenhouses, awnings must be removed when the tenancy ends unless by written agreement by the CEO. Council may charge the tenant for removal of these items.

~~9.8.~~ **INELIGIBILITY**

An applicant and/or spouse and all household members must not own, or part-own, property within the Blackall-Tambo Region including:

- A residential home (e.g. house flat, unit or townhouse)
- A manufactured or transportable home
- Property owned through a Property Trust.

Special circumstances will be considered by the CEO on a case by case basis.

~~10.9.~~ **SPECIAL CONDITIONS OF TENANCY**

All tenants are responsible for their own contents insurance and Council will take no responsibility for personal items not insured either internally or externally on the property.

~~11.10.~~ **SUB-LETTING**

Council housing is provided to the tenant/s and their immediate family (spouse/partner and dependent children). Under no circumstance will sub-letting of Council properties be permitted.

~~12.11.~~ **VACANCY PROCEDURE**

In the event that a person vacates the premises under the terms of the *Residential Tenancies and Rooming Accommodation Act 2008*, the person must:

- As soon as the person is aware of the pending vacancy, notify Council of their intention to leave by the appropriate RTA Form; and
- Promptly hand over vacant possession including return of keys to the appropriate Council Officer. Failure to return keys will result in rent being charged until such time as the keys are returned; and
- Clean the premises. The premises should be in the same condition as when the tenant moved in; fair wear and tear excepted; and
- Notify the Council of the person's forwarding address.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1. 10	Page 10 of 12
---------------------	---------------------------	---------------------------	---------------



Blackall-Tambo
Regional Council

Council Housing Policy

A house is defined as vacant when a person has physically moved out of the house, including removal of furniture and personal property, clean the residence and yard, and keys for the property have been handed back to Council.

43-12. TERMINATION OF TENANCY AGREEMENT

Under the terms of the Residential Tenancies and Rooming Accommodation Act 2008 notice may be given to terminate the rental agreement if:

- The person has not paid rent for 14 days;
- Council or the tenant breaks the agreement, including exceeding the occupancy limit on the housing form;
- Council or the tenant wish to give vacant possession at the end of the fixed term set out in the agreement;
- Where an employee resigns from their position, abandons their employment or the employee's employment relationship with Council is terminated.
- Council may give due notice if the residence is required for staff or contractor housing. According to the *Residential Tenancies and Rooming Accommodation Act 2008* the tenant has 2 months in which to comply.

44-13. CHANGE OF CIRCUMSTANCES

A person undergoing a change of circumstances which influences the type of housing appropriate to that person's new circumstance may be required to move to accommodation in keeping with these new circumstances.

A change in circumstances may include the following:

- Special needs (i.e. physical, mental)
- Accident or illness
- Relationship
- Income
- Emergency situation

A change involving the number of occupants will only be considered if the change involves full-time occupants.

45-14. HARD TO LET

The CEO may allocate a particular type of housing to a tenant when there are no suitable housing options available. This enables "hard to let" properties to be tenanted.

46-15. RISK MANAGEMENT

Council is committed to managing risk, as defined by the International Standard ISO 31000:2018, in accordance with its adopted Risk Management Policy.

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 11 of 12
---------------------	---------------------------	---------------	---------------



Blackall-Tambo
Regional Council

Council Housing Policy

This policy has been prepared to manage or modify various risk exposures identified by Council in relation to Council Housing.

These include, but are not limited to, the risk that Council:

- Cannot meet rental demand and is unable to attract and/or retain key personnel;
- Cannot find appropriate tenants to let a particular category of housing;
- Cannot adequately manage, maintain and allocate its housing assets; and
- Cannot provide suitable accommodation for residents who receive a pension.

47-16. RELATED LEGISLATION

Residential Tenancies and Rooming Accommodation Act 2008

Residential Tenancies and Rooming Accommodation Regulation 2009

48-17. POLICY REVIEW

This policy will be reviewed when any of the following occur:

1. As required by legislation
2. Other circumstances as determined by the Chief Executive Officer.

Notwithstanding the above, this policy is to be reviewed at intervals of no more than four (4) years.

49-18. VERSION CONTROL

Version 1	New Policy
Version 1.1	Policy Review 17.7.2023

Document #: Stra 16	Date Effective: 20.4.2022	Version: 1.10	Page 12 of 12
---------------------	---------------------------	---------------	---------------

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.11

SUBJECT HEADING: LGAQ – Works for Queensland

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The LGAQ have written to the Deputy Premier, Hon, Steven Miles MP advocating for a permanent allocation of \$100 million a year for Works for Queensland.

Officer's Recommendation: That Council endorse the Local Government Association of Queensland's call for Works for Queensland to be increased to \$100 million across 65 local government areas.

Background

LGAQ has written to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister for Assisting the Premier on Olympic and Paralympic Games Infrastructure, on behalf of 65 local government mayors advocating for regional, rural and remote communities. It has been asked that the State Government allocates \$100 million a year for Works for Queensland.

LGAQ have written that:

It was a terrific program when first by your Government in 2016; becoming one of the state's most successful job creation programs, supporting more than 21,000 jobs and facilitating more than 2000 community projects across rural and regional Queensland.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Actively contribute to wider regional organisation to provide a representation of western Queensland.

Consultation (internal/external)

Chief Executive Officer

Mayor

LGAQ

Policy Implications

Nil

Budget and Resource Implications

Nil

Human Rights Impact:

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	LGAQ advocate to the State and Federal governments on behalf of local governments.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Council is a member of LGAQ.	Low

Proposed Risk Treatment

Nil



Every Queensland
community deserves
to be a liveable one

26 May 2023

Hon. Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure, Local Government and Planning and
Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure
1 William Street
BRISBANE QLD 4000

Dear Deputy Premier,

RE: Works for Queensland

Queensland councils outside of the SEQ Region have been advocating to you for years for Works for Queensland (W4Q) to be made permanent at \$100 million a year, plus indexation.

It was a terrific program when first launched by your Government in 2016; becoming one of the state's most successful job creation programs, supporting more than 21,000 jobs and facilitating more than 2000 community projects across rural and regional Queensland.

With such an impressive track record in job creation, it is difficult to understand why the Palaszczuk Government has cut funding to W4Q and reduced its effectiveness.

It's hard to understand when.... W4Q is such a strong partnership between state and local governments that highlights the economic and social benefits of working together.

It's hard to understand when.... W4Q has funded many of the essential services and amenities, recreational facilities and green spaces that enhance the quality of life in regional, rural and remote Queensland for almost a decade.

It's hard to understand when so many Queenslanders have benefited from this program in their towns, regions and communities every day.

Yet the Palaszczuk Government has slashed the program that's created thousands of jobs in towns and communities by 75%. In the 2023/24 year there will be just \$30 million across 65 Queensland local government areas for W4Q.

We, the 65 Mayors, stand united in our advocacy for regional, rural and remote communities. We want Works for Queensland funded at \$100 million a year once more, made permanent, and indexed annually. With the state benefiting from royalties, stamp duty and property tax revenues at significant levels, we look forward to a June 13 State Budget announcement that will set aside \$100 million a year for W4Q and demonstrates that the Palaszczuk Government believes;

- Every community matters
- Every community deserves to be a liveable one
- No local community is left behind

Yours sincerely,

Alison Smith
CHIEF EXECUTIVE OFFICER

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 ACN 142 783 917



On behalf of Queensland's 65 rural, remote, and regional councils:

Aurukun Shire Council Balonne Shire Council Banana Shire Council Barcaldine Regional Council Barcoo Shire Council Blackall-Tambo Regional Council Boulia Shire Council Bulloo Shire Council Bundaberg Regional Council Burdekin Shire Council Burke Shire Council	Cairns Regional Council Carpentaria Shire Council Cassowary Coast Regional Council Central Highlands Regional Council Charters Towers Regional Council Cherbourg Aboriginal Shire Council Cloncurry Shire Council Cook Shire Council Croydon Shire Council	Diamantina Shire Council Doomadgee Aboriginal Shire Council Douglas Shire Council Etheridge Shire Council Flinders Shire Council Fraser Coast Regional Council Gladstone Regional Council Goondiwindi Regional Council Gympie Regional Council
Hinchinbrook Shire Council Hope Vale Aboriginal Shire Council Isaac Regional Council Kowanyama Aboriginal Shire Council Livingstone Shire Council Lockhart River Aboriginal Shire Council Longreach Regional Council Mackay Regional Council Mapoon Aboriginal Shire Council Maranoa Regional Council Mareeba Shire Council McKinlay Shire Council Mornington Shire Council Mount Isa City Council Murweh Shire Council	Napranum Aboriginal Shire Council North Burnett Regional Council Northern Peninsula Area Regional Council Palm Island Aboriginal Shire Council Paroo Shire Council Pompuraaw Aboriginal Shire Council Quilpie Shire Council Richmond Shire Council Rockhampton Regional Council	South Burnett Regional Council Southern Downs Regional Council Tablelands Regional Council Torres Shire Council Torres Strait Island Regional Council Townsville City Council Western Downs Regional Council Whitsunday Regional Council Winton Shire Council Woorabinda Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Yarrabah Aboriginal Shire Council

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 19 July 2023

Item No: 5.12

SUBJECT HEADING: LGAQ Call for Motions for the 2023 Annual Conference – Renewal of Quarry Sales Permits – Urgent State Government Action to Resolve the Unrealistic Demands of the Native Title Act 1993

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The State Government, Department of Agriculture and Fisheries require Council to undertake a Native Title Assessment for renewals of quarry sales permits and where applicable negotiate Indigenous land use agreements.

Officer's Recommendation: That Council:

1. **Receive the letter from Department of Agriculture and Fisheries dated 4 July 2023 regarding Blackall-Tambo Regional Council Quarry Sales Permit 132188; and**
2. **Support the motion to the LGAQ 2023 Annual Conference, Renewal of Quarry Sales Permits – Urgent Government Action to Resolve the Unrealistic Demands of Native Title Act 1993.**

Background

The Department of Agriculture and Fisheries (DAF) issues sales permits which allow holders to extract and remove material from state forests, timber reserves, and other state land such as leasehold land, and some freehold land where the State owns quarry material.

The issue or renewal of a sales permit for state-owned quarry material is regarded as a 'future act' under the *Native Title Act 1993* (Cth) affecting native title where it exists. This means a native title assessment is required as part of the application process. For many quarries, a registered Indigenous land use agreement (ILUA) will be required. This does not affect current sales permits however, it does affect the renewal of permits.

Blackall-Tambo Regional Council has been advised by the Department of Agriculture and Fisheries that 5 of 16 endorsed quarry areas cannot be renewed after 31 March 2024. Renewal of these 5 endorsed quarry areas is a "future act" and require future act consent from the relevant native title holders in the form of an indigenous land use agreement (ILUA) and without such cannot be authorised.

This requirement affects 6 out of 7 RAPAD councils and many other regions including councils in the North West Queensland Regional Organisation of Councils, South West Queensland Regional Organisation of Councils.

The process for ILUAs can be lengthy and costly for local governments, and while this process is underway the affected pits cannot be used. This can cause a delay in works and can cause a significant increase in cost. One council is anticipating an increase cost of over \$5 million.

The Local Government Association of Queensland is calling for motions for the 2023 Annual Conference. Blackall-Tambo Regional Council can submit a motion on this matter asking the LGAQ to lobby the State Government for greater priority to find solutions and reduce the cost for local governments.

A copy of the letter from Department of Agriculture and Fisheries dated 4 July 2023 and the proposed motion is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Actively contribute to wider regional organisation to provide a representation of western Queensland.

Consultation (internal/external)

Chief Executive Officer

Mayor

LGAQ

Policy Implications

Nil

Budget and Resource Implications

Nil

Human Rights Impact

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	LGAQ lobby the State and Federal governments on behalf of local governments.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Council is a member of LGAQ.	Low

Proposed Risk Treatment

The proposed motion must first be adopted by a local government. Successful passing of the motion at the LGAQ 2023 Annual Conference, enable the LGAQ to lobby the State Government to provide assistance for local governments affected by the requirement. The cost to local governments to renew sales permits that require Indigenous land use agreements is further reaching than only financial.

Our ref: Sales Permit 132188

4 July 2023

The Chief Executive Officer
Blackall Tambo Region Council
PO Box 21
BLACKALL QLD 4680

Blackall-Tambo Regional Council RECEIVED	
Doc #	
12 JUL 2023	
Action	Information
Task	



Queensland
Government

Department of
Agriculture and Fisheries

Copied by Email to: ceo@btrc.qld.gov.au

Dear Sir / Madam

Re: Blackall Tambo Regional Council Quarry Sales Permit 132188

I am writing in regard to Blackall Tambo Regional Council's (Council) sales permit 132188 for getting quarry material issued by the Department of Agriculture and Fisheries (the Department) under the *Forestry Act 1959*. Sales permit 132188 is due to expire on 31 March 2024 and the Department understands that Council requires the permit to be extended to provide for ongoing access to quarry material to support future project requirements.

As previously indicated in our letter dated 31 May 2023 and as a delegated decision maker for the Department, I have reviewed the existing permit, the requirements of the *Native Title Act 1993* (Cth) and the 16 endorsed quarry areas (EQAs) that are currently listed on the sales permit. In doing so, I have formed the view that 11 EQAs are able to be considered for renewal.

The remaining 5 EQA currently listed on the Council's sales permit cannot be renewed because that renewal is a "future act" for the purposes of the *Native Title Act 1993* (Cth) that would require future act consent from the relevant native title holders in the form of an indigenous land use agreement (ILUA). Without an ILUA, access to quarry material from these EQA cannot be authorised beyond the sales permit's current expiry date of 31 March 2024.

Table 1 identifies all EQA's currently listed on Council's sales permit, whether future act consent is required or not, and for those requiring future act consent whether the EQA is located within a native title determination or claim area. Map 1 shows the location of each EQA.

With regard to those EQA's requiring future act consent the Department advises that;

- for those located within a native title determination or claim area the Department can assist Council by seeking to negotiate an ILUA with the relevant native title party for the future act consent required for extension on Council's sales permit beyond 31 March 2024.
- for those located in an area that is not subject to a native title determination or claim the Department is currently considering what assistance it may be able to provide.

27 O'Connell Street
LMB 363
Gympie QLD 4570
Telephone: 0428 983 341
Email: john.lutlow@daf.qld.gov.au

To assist the Department in its negotiations and planning I request Council;

1. Consider the future needs of each EQA and identify those where extraction of quarry material is no longer required to support future Council works programs.
2. For those EQA's required for future use and identified in Table 1 as requiring future act consent;
 - a. Identify the priority EQAs from which quarry material is required for anticipated works program over calendar years 2024 (priority 1) and 2025 (priority 2), and
 - b. Provide the Department with a list of priority 1 and 2 EQA's to enable the Department to focus on negotiating an ILUA(s) for Council's highest priority EQAs to minimise any potential disruption to Council's planned works program.

Please advise the Department of those EQAs Council no longer requires along with the list of priority 1 and 2 EQAs by 8 September 2023.

Upon receipt of Council's advice regarding its priority EQAs the Department will contact the relevant native title holders to arrange meetings to negotiate the required ILUA's. Whilst the Department will use its best endeavours to reach agreement with the respective native title parties, the Department cannot guarantee that future act consent will be obtained.

Forestry staff are available to work with Council to assist in this review of EQA's.

If you have any queries, wish to discuss any of the above or require any assistance in this matter, please contact Mrs Jennifer Burgemeister, Operations Manager Quarry Material Central on 0439530290 or email jennifer.burgemeister@daf.qld.gov.au

Yours sincerely



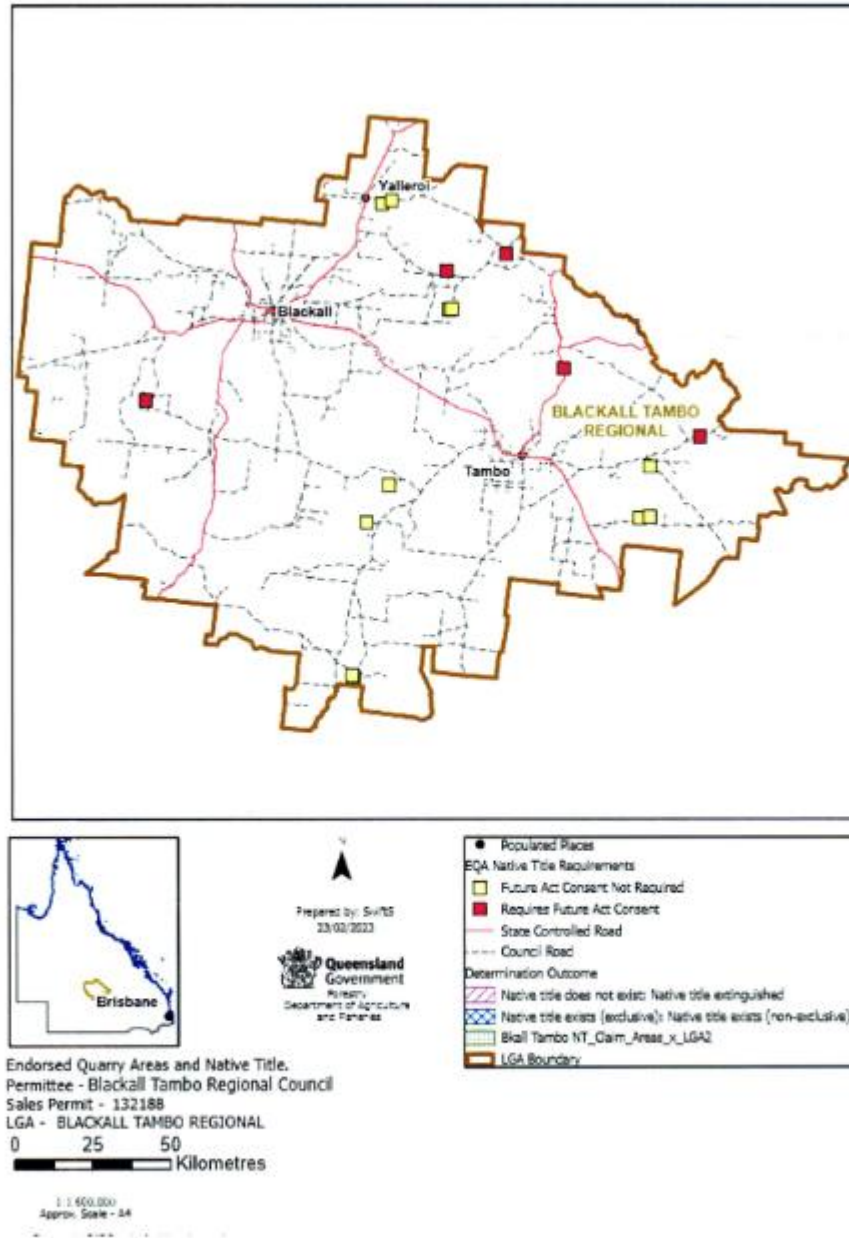
Belinda Hoffman
A/Manager Quarry Material
Forestry, Department of Agriculture and Fisheries

Table 1 - list of all Endorsed Quarry Areas and future Act Requirements (Sales Permit 132188)

Endorsed Quarry Areas by name	Sale Unit	DAF MUID (QLD GLOBE)	Map No. (Schedule 6)	Lot Plan Details		Future Act Consent (ILUA) Required YES/NO	Native title Party Name
Yalleroi	1	QBLACL005	1	12	SP181916	No	
Anthony	2	QBLACL020	2	1	SP300975	No	
Malta 2	3	QBLACL006	3	1	NV28	No	
Carwell	4	QBLACL011	4	4	SP137468	Yes	No claim or determination
Bullecourt 1	5	QBLACL018	5	1	LO64	No	
Bullecourt 2	6	QBLACL014	6	1	LO64	No	
Devenish/Lisgool	7	QBLACL008	7	100	SP249587	Yes	No claim or determination
Thungli 1	8	QBLACL017	8	1	SP282175	No	
Thungli 3	9	QBLACL016	10	1	SP282175	No	
Glanmire	10	QBLACL009	11	5	GW28	No	
22 Mile	11	QBLACL012	12	6	WYR42	Yes	No claim or determination

Stockade 1	12	QBLACL010	14	2	NV45	No	
Stockade 2	13	QBLACL007	15	2	NV45	No	
Jynoomah	14	QBLACL013	16	3	GW43	No	
Lisgool West	15	QBLACL021	17	4	CP837210	Yes	No claim or determination
Terrick	16	QBLACL022	18	3804	PH1316	Yes	No claim or determination

Map 1 – Endorsed Quarry Areas (Sales Permit 132188)





2023 LGAQ Annual Conference – Motions template

Who is the key contact for this motion? (required)	Cr Andrew Martin
Submitting council (required)	Blackall Tambo Shire Council
Supporting organisation (if applicable)	RAPAD, NWQROC, SWQROC, WQAC
Council resolution # (required)	
Date of council resolution (required)	Please select the date of resolution here
The demand by the government to undertake Native Title assessments will impact Councils statewide.	
Title of motion (required)	Renewal of Quarry Sales Permits – Urgent State Government Action to Resolve the Unrealistic Demands of the Native Title Act 1993
Motion (required)	That the LGAQ calls on the State Government to give greater priority to finding solutions to the unrealistic demands and high costs being imposed on councils renewing Quarry Sales Permits by the Department of Agriculture and Fisheries' (DAF) interpretation of the Native Title Act 1993.
What is the desired outcome sought? (required) 200 word limit	For DAF to review its new interpretation of the NTA and remove the requirement for councils to undertake Native Title assessment before renewing quarry sales permits on State land. Alternatively, and only if the requirement for Native Title Assessment cannot be removed, for DAF in conjunction with the Departments of Transport and Main Roads, and Resources to develop a streamlined, no cost template Indigenous Land Use Agreement (ILUA) to expedite ILUA negotiation and decision-making processes.
Background (required) 350 word limit	In 2022 the Department of Agriculture and Fisheries adopted a new interpretation of the Native Title Act 1993 (NTA) requiring councils seeking a renewal of their quarry sales permits to extract gravel for road



	<p>construction and maintenance, to first undertake a Native Title Assessment and negotiate an Indigenous Land Use Agreement (ILUA) as it is deemed a "future act".</p> <p>Information obtained from DAF has identified Blackall Tambo Regional Council needing to negotiate 5 ILUAs, but more concerning, our neighbouring shire of Barcaldine requiring 36 and our RAPAD region colleagues to the west Boulia requiring 100, Diamantina 53 and Winton 38. Western Queensland the regions and councils impacted are as follows:</p> <table><tr><th>Region</th><th>Councils Impacted</th><th>ILUAs required</th></tr><tr><td>NWQROC</td><td>8/10</td><td>686</td></tr><tr><td>RAPAD</td><td>6/7</td><td>236</td></tr><tr><td>SWQROC</td><td>6/6</td><td>127</td></tr><tr><td>Total</td><td>20/23</td><td>1069</td></tr></table> <p>This situation applies across other regions.</p> <p>The major cost, delays, job losses and resultant overall dislocation caused to council work programs, as well as DTMR, by these requirements make it imperative that the State explores every possible response including legal action, and legislative and policy change to urgently resolve the situation.</p> <p>As it is also understood this situation is unique to Queensland with no such action being required in other jurisdictions, it is incumbent on the Queensland Government to expedite a solution and bear all costs involved as the current situation is a consequence of State government decision making.</p>	Region	Councils Impacted	ILUAs required	NWQROC	8/10	686	RAPAD	6/7	236	SWQROC	6/6	127	Total	20/23	1069
Region	Councils Impacted	ILUAs required														
NWQROC	8/10	686														
RAPAD	6/7	236														
SWQROC	6/6	127														
Total	20/23	1069														
Case study/ Example (optional) 350 word limit	<p>A western Queensland council currently experiencing the requirement for a Native Title Assessment and ILUA's has identified an increase cost of over \$5 million per year for that Council. This is due to a reduced number of accessible</p>															

3



	<p>pits causing an increase in distance from pit to site therefore escalating the cost per tonne from \$2.50 to \$82.50. The additional travel distances will also increase timeframes for the completion of road repairs, flood restoration and new works.</p>
--	---

July 23
Wilson Crawley

