



GENERAL MEETING

14 October 2020

NOTICE OF MEETING

Date: 14 October 2020

Cr AL Martin
Cr BP Johnstone
Cr PJ Pullos
Cr LP Russell
Cr JH Scobie
Cr DA Hardie
Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council in Blackall 14 October 2020 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read 'DA Howard'.

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS

October 2020

14 October 2020

Council Meeting – Blackall

17 October 2020

Blackall Race Meet

19-21 October 2020

Annual LGAQ Conference – Gold Coast

November 2020

3 November 2020

Blackall-Tambo Region Melbourne Cup Holiday

18 November 2020

Council Meeting – Tambo

28 November 2020

Blackall Race Meet

December 2020

16 December 2020

Council Meeting – Blackall

Held at Blackall Council Chambers
On Wednesday 14 October 2020
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies

Condolences:

Ashley James Johnson
Beverly Jean Bucknell

Deputations / Attendance

Declarations of Conflicts of Interest

BUSINESS

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**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE TAMBO COUNCIL CHAMBERS
ON WEDNESDAY 16 SEPTEMBER 2020
COMMENCING AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr BP Johnstone, Cr PJ Pullos, Cr JH Scobie, Cr DA Hardie, Cr GK Schluter.

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mrs Andrea Saunders, Executive Assistant.

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Dennis O'Brien
- Betty Bryan
- Ted Scholes

DECLARATIONS OF INTEREST:

Cr Pullos for item 5.3 – “I declare that I have a conflict of interest in item 5.3 - Request for Sponsorship – Barcoo Beef Challenge (as defined in the *Local Government Act 2009*) as I am a member of the Tambo Stock Show Society. I have determined that this conflict of interest is of significance that it could lease me to make a decision on the matter. I will be dealing with this conflict of interest by leaving while this matter is debated and voted on.

Cr Pullos for item 5.6 – “I declare that I have a material personal interest in item 5.6 - Wild Dog Meeting held 21 August 2020 (as defined in the *Local Government Act 2009*) as my husband and I stand to gain a benefit or suffer a loss because we are members of the Enniskillen Syndicate. I will be dealing with this declared material personal interest by leaving the meeting while this matter is debated and voted on.”

Cr Martin for item 5.8 – “I declare that I have a conflict of interest in item 5.8 – Red Ridge Dance Program (as defined in the *Local Government Act 2009*) as I am the chair for Red Ridge. I have determined that this conflict of interest is of significance

that it could lead me to make a decision on the matter. I will be dealing with this conflict of interest by leaving while this matter is debated and voted on.”

1.1 Confirmation of General Meeting Minutes

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr GK Schluter

“That the minutes of the General Meeting held on 19 August 2020 be taken as read and confirmed, and that the Mayor be authorised to sign same.”

Minute No. 01/09A/20

Carried 7/0

4.1.1 Financial Report for the Month of August

The Finance Report for August 2020 was presented to Council

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr PJ Pullos

“That Council receive the financial report for August 2020.”

Minute No. 02/09A/20

Carried 7/0

4.1.2 DFCCS Operations Report – August 2020

The Director of Finance Corporate and Community Services operations report for August 2020 is presented to Council. The report includes housing and administration, 60s and Better, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr DA Hardie

“That Council receive the DFCCS Operations Report for August 2020 and note that 60s and Better is still closed.”

Minute No. 03/09A/20

Carried 7/0

Cr Pullos thanked Council for providing the bus for the seniors from Tambo to visit Blackall for Seniors Week.

Cr Johnstone thanked Cr Pullos and Cr Scobie for their work during Seniors Week.

4.1.3 Environmental Health Officer’s Report

The Environmental Health Officer's report is provided to Council. The Environmental Health Officer addressed enquiries with food premises and environmental management.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

“That Council receive the Environmental Health Officer's report and note that the officer continues to provide support to local businesses for compliance with environment requirements.”

Minute No. 04/09A/20

Carried 7/0

At this point, 8.55am the Director of Works and Services entered the meeting.

4.1.4 Request for Assistance

Council has received a request from St Joseph's P&F requesting in-kind Council support for a dinner event they are hosting on 8 October 2020 for the RideWest charity.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr BP Johnstone

“That Council provide in-kind support to the St Joseph's P&F for the hire of the Blackall racecourse and bus hire on 8 October 2020.”

Minute No. 05/09A/20

Carried 7/0

4.2.1 Director of Works and Services Operations Report – August 2020

The Director of Works and Services report for August is provided to Council.

MOTION: **Moved: Cr BP Johnstone**

Seconded: Cr LP Russell

“That Council receive the Director of Works and Services' Operation Report for August 2020 and note that there was a total of 92km of formation grading completed for the month. ”

Minute No. 06/09A/20

Carried 7/0

4.2.2 Work Health and Safety Report

The Work Health and Safety Report has been provided to Council. There was no incidents reported for the period.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr JH Scobie

“That Council receive the Work Health and Safety Report for August 2020 and note that there was no incidents reported for the period.

Minute No. 07/09A/20

Carried 7/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for August 2020. There was 8308 head for the prime and store sales for August.

MOTION: Moved: Cr LP Russell

Seconded: Cr GK Schluter

“That Council receive the Blackall Saleyards monthly report for August 2020 and note that the selling pens have been completed.”

Minute No. 08/09A/20

Carried 7/0

5.2 Planning and Development Report

The Planning and Development Report is presented to Council.

MOTION: Moved: Cr JH Scobie

Seconded: Cr DA Hardie

“That Council receive the planning and development report for August 2020 and note that there were 5 development applications and 3 planning enquiries for the month of August.”

Minute No. 09/09A/20

Carried 7/0

At this point, 9.30am Cr Pullos left the meeting.

Council invited Cr Pullos to return to the meeting to provide factual information about the Request for Sponsorship – Barcoo Beef Challenge.

Cr Pullos left the meeting at 9.33am so Council could debate and vote on the matter.

5.3 Request for Sponsorship – Barcoo Beef Challenge

Council has received a request to sponsor the Barcoo Beef Challenge and supply in-kind support.

MOTION: Moved: Cr JH Scobie

Seconded: Cr DA Hardie

“That Council provide in-kind support for the dinner being held Friday 23 April 2021.

Minute No. 10/09A/20

Carried 6/0

At this point, 9.39am Cr Pullos returned to the meeting.

5.4 Queensland Opera

A representative from Queensland Opera addressed Council at the August Council meeting regarding bringing a production to Blackall in 2021.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

“That Council provide support of \$6000.00 (ex GST) and provide any infrastructure that would be required for the event.”

Minute No. 11/09A/20

Carried 7/0

5.5 Dog Registrations – Concessions for Pensioners

Council recently adopted the 2020/2021 fees and charges as part of the budget. Animal registrations were increased with no increase since 2012. Councillors have received enquiries regarding a possible discount for pensioners.

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr DA Hardie

“That Council consider a pensioner concession for dog registration when preparing the 2021-2022 budget.”

Minute No. 12/09A/20

Carried 7/0

Adjournment

At 9.58am the meeting was adjourned for morning tea.

Resumption

At 10.25am the meeting was resumed.

Cr Pullos was not present at the commencement of the meeting.

5.6 Wild Dog Meeting held 21 August 2020

The Wild Dog Sub-Committee held a meeting on Friday 21 August 2020.

MOTION: **Moved: Cr Schluter**

Seconded: Cr JH Scobie

“That Council receive the minutes from the Wild Dog Sub-Committee held 21 August 2020 and endorse the Committee’s recommendation to fund the applications totalling \$30,832.00.”

At this point 10.26am Cr Pullos returned to the meeting.

5.7 Riding for Abbie – Charity Event

The Outback Barrel Horse Circuit is holding an event to raise funds for Abigail Sweeper. Abbie was injured whilst competing in July 2019 and subsequently sustained brain and spinal cord injuries. The funds raised will assist Abbie's family to equip their home, so Abbie can return home. The event is being held on 2 January 2021.

MOTION: **Moved: Cr BP Johnstone**

Seconded: Cr LP Russell

“That Council provide in-kind support towards the Riding for Abbie fund raising event being held on 2 January 2021.”

At this point, 10:33am Cr Martin left the meeting and Cr Russell assumed the chair.

Cr Martin was invited back to the meeting to provide factual information about the Red Ridge Dance Program.

Cr Martin left the meeting at 10.50am so Council could debate and vote on the matter.

5.8 Red Ridge Dance Program

Red Ridge currently facilitate a dance program for children between the ages of 2 to 16 years. They have requested Council assistance with funding to enable the dance program to continue into term 4.

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr PJ Pullos

“That Council provide support of \$4500.00 toward the Red Ridge dance program for term 4 of 2020 subject to the possibility of reallocation of grant funding.”

At this point, 11.00am Cr Martin returned to the meeting and resumed the chair.

Declaration of Conflict

Cr Hardie for item 5.9 - "I declare that I have a material personal interest in item 5.9 – Sale of Industrial Land - Blackall (as defined in the *Local Government Act 2009*) as I stand to gain a benefit or suffer a loss because I am a real estate agent. I will be dealing with this declared material personal interest by leaving the meeting while this matter is debate and voted on."

Cr Hardie left the meeting at 11.01am.

5.9 Sale of Industrial Land - Blackall

Council currently has several unsold lots of land at the Blackall Industrial Estate. In the interest of good tendering principles Council should consider putting the lots out to tender.

MOTION: Moved: Cr LP Russell

Seconded: Cr JH Scobie

"That under section 227(1) of the *Local Government Regulation 2012* Council invites written tenders for the sale of Lot 8, Lot 9, Lot 12, Lot 13, Lot 15, Lot 16, Lot 18, Lot 19 and Lot 28 on SP210376 at the Blackall Industrial Estate."

Minute No. 16/09A/20

Carried 6/0

At this point, 11.06am Cr Hardie returned to the meeting.

5.10 Sale of Land for Overdue Rates

There are currently a total of 8 properties with overdue rates and charges which have been overdue for at least 3 years.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr BP Johnstone

"That under section 140(2) of the *Local Government Regulation 2012*, Council sell Lot 1 on RP 604227 & Lot 1 on RP 605161 (dwelling at 47 Clematis Street Blackall), Lot 1 on RP 619296 (dwelling at 8 Ivy Street Blackall), Lot 28 on RP 906903 (dwelling at 3 Rose Street Blackall), Lot 1 on RP817732 (dwelling at 35 Garden Street, Blackall), Lot 7 on B13849 (dwelling at 4 Rose Street Blackall), Lot 2 on RP 603893 (residential flats at 14 Hawthorn Street Blackall), Lot 8 on B13856 (Vacant land at 110 Rose Street, Blackall) & Lot 1 on RP602469 (Commercial premises at 67 Shamrock Street, Blackall)."

Minute No. 17/09A/20

Carried 7/0

5.11 Queensland Tourism Icons Program 2020

Council has recently been successful in securing funding through the Queensland Tourism Icons Program 2020 for the Blackall Woolscour.

MOTION: Moved: Cr JH Scobie

Seconded: Cr PJ Pullos

“That Council receive the letter from the Department of State Development, Tourism and Innovation for the funding for the Blackall Woolscour under the Queensland Tourism Icons Program 2020.

Minute No. 18/09A/20

Carried 7/0

5.12 Lease Over Land – Part of Pasturage Reserve R.33

Council has received a request from the new owners of the Tambo Butcher Shop to lease part of the pasturage reserve known as Lease B in Lot 2 on SP157686.

MOTION: Moved: Cr LP Russell

Seconded: Cr PJ Pullos

“That Council:

- 1. Enter into a lease on the land known as Lease B in Lot 2 on SP157686 with the new owners of the Tambo Butchery; and**
- 2. The lease have a term of 5 years; and**
- 3. The current terms and conditions of the lease continue with the new owners; and**
- 4. The lessee be responsible for all legal costs.”**

Minute No. 19/09A/20

Carried 7/0

5.13 Community Drought Support Program

Council has been successful in receiving funding through the Community Drought Support Program – Flexible Funding Hardship to alleviate hardship for individuals, families and households adversely impacted by the drought and to deliver community events.

MOTION: Moved: Cr GK Schluter

Seconded: Cr JH Scobie

“That Council receive the letter from the Department of Communities, Disability Services and Seniors advising that Council has received funding of \$97,500 for Flexible Financial Hardship and \$34,000 for Community Events.”

Minute No. 20/09A/20

Carried 7/0

5.14 RAPAD Board Meetings

The Mayor and CEO attended the RAPAD Board meetings on 3-5 August and 4 September.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr DA Hardie

“That Council receive the minutes from the 3-5 August RAPAD Board meeting and draft minutes from the 4 September RAPAD Board meeting.”

Minute No. 21/09A/20

Carried 7/0

5.15 Tambo Dam Lights – Tackling Tough Times Together

The Foundation for Rural and Regional Renewal have approved funding for \$45,000 for the Tambo Dam Lights Project.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr GK Schluter

“That Council receive the letter from the Foundation for Rural and Regional Renewal providing \$45,000.00 of funding for the Tambo Dam Lights project through the Tackling Tough Times Together Program.”

Minute No. 22/09A/20

Carried 7/0

5.16 Sale of Land, Lot 2 on RP610529

The tender for the sale of Council land in Tambo closed on 25 August 2020. Only 1 offer was received.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr JH Scobie

“That Council:

- 1. Accept the offer of \$3000.00 from Ms M Frost for Lot 2 on RP610529 being the only offer; and**
- 2. A condition of sale is the property is recognised as being listed as a Local Heritage Place in Schedule 3 of the Blackall-Tambo Region Planning Scheme which took effect on 24 January 2020.”**

Minute No. 23/09A/20

Carried 7/0

5.17 Wool Handling and Receival Facility Feasibility Study

AEC have been engaged to conduct a feasibility study on a wool handling and receival facility or other areas of potential new employment.

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr PJ Pullos

“That Council receive the AEC project update.”

Minute No. 24/09A/20

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 11.31am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 14 October 2020.

Signed.....Mayor

Minute No.	Report Number	Subject	Resolution	Action By	Result
07/06B/20	4.1.6	Tambo Child Care Centre	That this matter be held over to the 15 July 2020 meeting.	DFCCS	
19/08A/20	5.11	Defibrillator – Tambo Pool	That the matter be held over to allow for clarification regarding insurance, cost of equipment and ongoing maintenance of the equipment.	CEO	Correspondence has been sent to the person who made the request advising that Council is yet to make a decision.
05/09A/20	4.1.4	Request for Assistance	That Council provide in-kind support to the St Joseph's P&F for the hire of the Blackall racecourse and bus hire on 8 October 2020.	DFCCS	In-kind has been applied.
10/09A/20	5.3	Request for Sponsorship – Barcoo Beef Challenge	That Council provide in-kind support for the dinner being held Friday 23 April 2021.	CEO	The Barcoo Beef Challenge have been advised of Council's decision. Completed
11/09A/20	5.4	Queensland Opera	That Council provide support of \$6000(ex GST) and provide any infrastructure that would be require for the event.	CEO	Qld Opera have been advised of Council's decision. Completed
13/09A/20	5.6	Wild Dog Meeting held 21 August 2020	That Council receive the minutes from the Wild Dog Sub-Committee held 21 August 2020 and endorse the Committee's recommendation to fund the applications totalling \$30,832.00	CEO	Correspondence has been sent to the syndicates. Completed
14/09A/20	5.7	Riding for Abbie – Charity Event	That Council provide in-kind support towards the Riding for Abbie fund raising event being held on 2 January 2021.	CEO	The OBHC have been advised of Council's decision. Completed
15/09A/20	5.8	Red Ridge Dance Program	That Council provide support of \$4500.00 toward the Red Ridge dance program for term 4 of 2020 subject to the possibility of reallocation of grant funding.	DFCCS	Red Ridge have been advised of Council's decision.

16/09A/20	5.9	Sale of Industrial Land – Blackall	That under section 227(1) of the <i>Local Government Regulation 2012</i> Council invited written tenders for the sale of Lot 8, Lot 9, Lot 12, Lot 13, Lot 15, Lot 16, Lot 18, Lot 19 and Lot 28 on SP210376 at the Blackall Industrial Estate.	CEO	The land has been advertised for tender.
17/09A/20	5.10	Sale of Land for Overdue Rates	That under section 140(2) of the Local Government Regulation 2012, Council sell Lot 1 on RP 604227 & Lot 1 on RP 605161 (dwelling at 47 Clematis Street Blackall), Lot 1 on RP 619296 (dwelling at 8 Ivy Street Blackall), Lot 28 on RP 906903 (dwelling at 3 Rose Street Blackall), Lot 1 on RP817732 (dwelling at 35 Garden Street, Blackall), Lot 7 on B13849 (dwelling at 4 Rose Street Blackall), Lot 2 on RP 603893 (residential flats at 14 Hawthorn Street Blackall), Lot 8 on B13856 (Vacant land at 110 Rose Street, Blackall) & Lot 1 on RP602469 (Commercial premises at 67 Shamrock Street, Blackall).	CEO	The rates officer has started the process as per the <i>Local Government Regulation 2012</i> .
19/09A/20	5.12	Lease Over Land – Part of Pasturage Reserve R.33	That Council: <ol style="list-style-type: none"> 1. Enter into a lease on the land known as Lease B in Lot 2 on SP157686 with the new owners of the Tambo Butchery; and 2. The lease have a term of 5 years; and 3. The current terms and conditions of the lease continue with the new owners; and 4. The lessee be responsible for all legal costs. 	CEO	Council's solicitors have been advised.
23/09A/20	5.16	Sale of Land, Lot 2 on RP610529	That Council: <ol style="list-style-type: none"> 1. Accept the offer of \$3000.00 from Ms M Frost for Lot 2 on RP610529 being the only offer; and 2. A condition of sale is the property is recognised as being listed as a Local Heritage Place in Schedule 3 of the Blackall-Tambo Region Planning Scheme which took effect on 24 January 2020. 	CEO	Council's solicitor has been advised to draft a contract of sale.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.1

SUBJECT HEADING: Financial Report for the Month of September

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Finance Report for September 2020 is presented to Council.

Officer's Recommendation: That Council receive the Financial Report for September 2020.

Background

The finance report for September 2020 is presented to Council.

Link to Corporate Plan

Governance

Asset and Financial Management

Consultation (internal/external)

CEO

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 14 October 2020

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 14 OCTOBER 2020

1. Cash Position as at 30 September 2020

Cash at Bank

Operating Accounts \$ 2,842,693

Short Term Investments

Bank of Queensland - Term Deposits \$ 7,000,000

Queensland Treasury Corporation - Cash Fund \$ 8,000,000

\$ 17,842,693

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Leave Entitlements) \$ 2,353,769

Unspent Grants (QRA , W4Q, DCP & Other Capital Works) \$ 1,040,919

\$ 3,394,688

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	879,986	132,189	\$ 747,797

Plus cash surplus	17,842,693	3,394,688	\$ 14,448,005
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Working Capital **\$ 15,195,802**

2. Monthly Cashflow Estimate: October 2020

Receipts

Rates & Fees & Charges \$ 60,000

Debtors \$ 697,771

Grants/Subsidies/Loans QTC \$ -

Total \$ 757,771

Expenditure

Payroll \$ 720,000

Creditor Payments \$ 800,000

Loan Payments \$ -

Total \$ 1,520,000

Therefore cash is expected to decrease by -\$ 762,229 in the period.

3. Comparative Data:

	September 2020	September 2019
Cash position	17,842,693	20,014,933
Working capital	15,195,802	18,077,530
Rate arrears	216,994	190,981
Outstanding debtors	879,986	617,718
Current creditors	132,189	482,434
Total Loans	1,702,466	1,368,757

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 14 OCTOBER 2020

4. Capital Works Summary: 1 July 2020 to 30 June 2021

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	3,508,525	1,199,977	34%
Plant & Equipment	1,110,000	-	0%
Road Infrastructure	2,808,346	4,522	0%
Water Infrastructure	250,000	91,816	37%
Sewerage Infrastructure	250,000	7,665	3%
QTC Loan Redemption	95,800	23,829	25%
Total	8,022,671	1,327,809	17%

5. Road Works Expenditure : 1 July 2020 to 30 June 2021

	Budget	Expended YTD Actual	% of Budget Expended
Total Roads Expenditure	3,817,991	419,439	11%
1. Rural Roads Maintenance	1,000,000	78,138	8%
2. Town Streets Maintenance	300,000	106,546	36%
3. RMPC Works	2,517,991	234,755	9%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ **392,550**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 175,556	138
1 Year	\$ 102,858	46
2 Years	\$ 51,777	20
3 Years and over	\$ 62,359	10

BTRC 2020-21 CAPITAL EXPENDITURE PROJECTS		1/07/20 to 30/06/21		SOURCES OF FUNDING			
Particulars	Budget 2020-21	Expenditure YTD	% Expended	Capital Grants	Contributions	Loans	Council Contribution
LAND (>\$1) LAND IMPROVEMENTS(>\$1)	-	-	-	-	-	-	-
BUILDINGS & OTHER STRUCTURES	3,508,525	1,199,977	34%	2,896,125	-	-	612,400
Blackall Indoor Cricket Facility (W4Q)	200,000	201,787	101%	200,000			
Tambo Swimming Pool Replaster and Paint (W4Q)	172,825	170,994	99%	172,825			
Tambo Dam Sprinkler System	15,000	-	0%				15,000
Tambo Pool Shade Structure	10,000	-	0%				10,000
Tambo TV Transmitters Replacements	32,000	-	0%				32,000
BTRC LGGSP Emergency Rural Signs	240,000	142,576	59%	144,000			96,000
Blackall Airport Fencing 2020/2021 Federal Funding	218,800	-	0%	109,400			109,400
Tambo 'Truck Museum BOR - 2020/2021	504,900	-	0%	454,900			50,000
Fast Internet Project BOR - 2020/2021	400,000	-	0%	200,000			200,000
Blackall Saleyards Ramp	100,000	-	0%				100,000
Saleyards Selling Pens Stage 1 COVID19	200,000	147,721	74%	200,000			
Saleyards Spelling/Water Pens Stage 2 COVID19	200,000	15,540	8%	200,000			
Blackall Magpies Clubhouse Covid19	150,000	51,554	34%	150,000			
Tambo Pool Shade & Disability Chair COVID19	70,000	-	0%	70,000			
Blackall Pool Shade Structure & Maint. COVID19	50,000	-	0%	50,000			
Waste Oil Collection Stations COVID19	40,000	38,180	95%	40,000			
Blackall Office Depot Toilets COVID19	30,000	-	0%	30,000			
Pathway to Health Extension COVID19	80,000	-	0%	80,000			
Elephant Palace COVID19	100,000	-	0%	100,000			
Tambo Weighbridge Upgrade COVID19	50,000	45,627	91%	50,000			
Backup Fuel Supply (DCP)	180,000	180,267	100%	180,000			
Banks Park Beautification (DCP)	80,000	-	0%	80,000			
Blackall Sign Western end (DCP)	60,000	-	0%	60,000			

BTRC 2020-21 CAPITAL EXPENDITURE PROJECTS		1/07/20 to 30/06/21		SOURCES OF FUNDING			
Particulars	Budget 2020-21	Expenditure YTD	% Expended	Capital Grants	Contributions	Loans	Council Contribution
Saleyards Canteen Upgrade (DCP)	120,000	120,135	100%	120,000			
Tambo Dam Lights (DCP & TTTT)	105,000	-	0%	105,000			
Western Sports Complex Upgrade (DCP)	100,000	85,596	86%	100,000			
PLANT & EQUIPMENT	1,110,000	-	0%	-	-	-	1,110,000
Fleet Replacement (Net of Trade in/disposals)	1,100,000	-	0%				1,100,000
Blackall Workshop - Rotary Broom for Bobcat	10,000	-	0%				10,000
ROAD INFRASTRUCTURE	2,808,346	4,522	0%	2,008,346	-	-	800,000
Roads to Recovery -yet to be allocated	1,100,000	-	0%	1,100,000			
New Hospital Road	100,000	4,522	5%	100,000			
Reseals	800,000	-	0%				800,000
Heavy Bypass Stage 1	808,346	-	0%	808,346			
WATER INFRASTRUCTURE	250,000	91,816	37%	250,000	-	-	-
Water Mains Replacements DCP & COVID19	250,000	91,816	37%	250,000			
SEWERAGE INFRASTRUCTURE	250,000	7,665	3%	250,000	-	-	-
Sewerage Renewals DCP & COVID19	250,000	7,665	3%	250,000			
LOAN REDEMPTION Qld Treasury Corporation	95,800	23,829	25%	-	-	-	95,800
Saleyards Upgrade - Current Balance \$ 1,311,881 Maturity June 2037 [Drawdown 16/05/2017 \$ 1,500,000]	58,400	14,414	25%				58,400
Tambo Bore - Current Balance \$ 390,585 Maturity June 2030 [Drawdown 15/06/2020 \$400,000]	37,400	9,415	25%				37,400
TOTAL CAPITAL PROGRAM 20-21	8,022,671	1,327,809	17%	5,404,471	-	-	2,618,200

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 25% of year elapsed. To Level 2. Excludes committed costs)
 Blackall-Tambo Regional Council (Budget for full year) Financial Year Ending 2021 Printed(SDAYAL): 07-10-2020 10:06:20 AM

		REVENUE			EXPENDITURE		
		30 Sep 2020 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	30 Sep 2020 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET
1000-0001	ADMINISTRATION						
1000-0002	Administration	26,278.37	13%	197,600	961,266.16	29%	3,266,600
1100-0002	Finance	1,910,640.55	28%	6,807,500	23,054.00	34%	67,300
1200-0002	Oncosts	0.00	0%	0	(88,669.71)	7%	(1,345,400)
1300-0002	Stores/Purchasing	0.00	0%	0	17,403.06	25%	68,300
2000-0002	Corporate Governance	0.00	0%	0	106,502.17	14%	738,700
2100-0002	Business Activities	11,817.56	32%	37,000	9,820.72	8%	116,700
2150-0002	Saleyard Operations	516,997.58	45%	1,150,000	217,979.62	34%	632,000
2200-0002	Tambo Sawmill	9,600.00	120%	8,000	24,382.96	34%	71,000
2350-0002	Airports/Aerodromes	7,589.50	5%	149,000	47,223.52	15%	321,300
2450-0002	Tourism	17,360.97	54%	32,100	101,282.49	31%	331,500
2500-0002	Planning & Development	11,212.11	37%	30,000	26,643.58	43%	62,000
2580-0002	Economic & Community Develop	1,271,623.00	36%	3,490,700	11,414.60	10%	117,400
2600-0002	Environmental	20,487.40	52%	39,100	1,784.29	3%	69,500
3000-0002	Work Scheme and Community	3,893.49	25%	15,300	26,000.23	19%	138,100
3100-0002	Council Housing	31,235.00	26%	120,000	41,961.11	11%	377,200
3300-0002	Child Care Services	45,501.56	27%	170,000	83,508.90	26%	326,500
3350-0002	Sport and Recreation	2,399.47	2%	140,000	32,055.92	27%	119,600
3400-0002	Youth Services	0.00	0%	18,000	33,173.35	29%	115,000
3410-0002	Sixties and Better	15,744.55	27%	57,700	19,360.95	33%	59,000
3415-0002	Tambo Multi-Purpose Centre	56,894.30	11%	498,500	147,195.71	25%	588,300
3445-0002	Disability	28,150.00	44%	64,000	12,667.66	40%	32,000
3460-0002	Neighbourhood Centre	173,517.63	121%	143,000	44,151.39	27%	162,500
3470-0002	Miscellaneous Care Services	0.00	0%	0	0.00	0%	2,000
3500-0002	Libraries, Education and Arts	1,141.14	10%	11,100	50,155.92	23%	219,400
3570-0002	Regional Arts Development Fund	22,243.00	30%	75,000	31,202.63	12%	267,000
3600-0002	Halls and Cultural Centres	645.44	22%	3,000	15,137.05	6%	248,000
3700-0002	Showgrounds & Sports Facilities	406.37	14%	3,000	79,920.27	16%	509,000
3740-0002	Funerals	30,717.39	47%	66,000	23,825.74	43%	55,000
3800-0002	Corporate Buildings	0.00	0%	0	29,838.66	23%	130,000
1000-0001	ADMINISTRATION	4,216,096.38	32%	13,325,600	2,130,242.95	27%	7,865,500
4000-0001	WORKS AND SERVICES						
4001-0002	Works Office and Depot	0.00	0%	0	155,250.86	5%	3,149,400
4100-0002	Town Street Maintenance	0.00	0%	0	106,546.29	36%	300,000
4200-0002	Rural Roads Maintenance	139,449.75	11%	1,219,900	104,495.71	10%	1,000,000
4500-0002	Recoverable Works	2,012,036.98	12%	16,374,000	3,793,061.88	25%	15,374,000
4550-0002	Plant Operations	935,117.15	27%	3,480,500	605,380.67	21%	2,912,200
4600-0002	SES - Disaster Mgmt	5,547.60	33%	17,000	94,860.84	64%	148,300
4700-0002	Cemeteries	427.26	43%	1,000	6,491.68	7%	99,000
4800-0002	Parks, Gardens and Reserves	0.00	0%	0	221,524.62	21%	1,051,500
4860-0002	Aquatic Centres	0.00	0%	0	85,365.74	20%	437,500
4900-0002	Animal Control	16,870.50	105%	16,100	10,882.79	10%	109,600
4950-0002	Stock Routes & Pest Mgmt	25,229.24	20%	126,000	51,776.00	9%	580,200

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 25% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2021

Printed(SDAYAL): 07-10-2020 10:06:20 AM

				REVENUE		EXPENDITURE					
				30 Sep 2020		AMENDED	ORIGINAL	30 Sep 2020		AMENDED	ORIGINAL
				ACTUAL		BUDGET	BUDGET	ACTUAL		BUDGET	BUDGET
5000-0002	Cleansing	158,973.72	50%	319,500		319,500		59,244.12	23%	257,000	257,000
5100-0002	Water Supply	421,787.80	50%	845,200		845,200		58,425.63	11%	514,400	514,400
5200-0002	Sewerage Services	361,433.39	50%	725,800		725,800		30,185.18	8%	373,700	373,700
				-----		-----	-----	-----		-----	-----
4000-0001	WORKS AND SERVICES	4,076,873.39	18%	23,125,000		23,125,000		5,383,492.01	20%	26,306,800	26,306,800
				=====		=====	=====	=====		=====	=====
TOTAL REVENUE AND EXPENDITURE		8,292,969.77	23%	36,450,600		36,450,600		7,513,734.96	22%	34,172,300	34,172,300

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.2

SUBJECT HEADING: DFCCS Operations Report – September 2020

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for September 2020 is presented to Council. The report includes housing and administration, 60s and Better, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

Officer's Recommendation: That Council receive the DFCCS Operations Report for September 2020.

Background

Tambo Housing and Administration

Building Maintenance

- Cleaning of air conditioners completed.
- Contract plumber has repaired the hot water valve at the retirement village.
- 29 Edward Street tenants have moved to aged care. House requires a new kitchen and appliances as well as painting throughout before it can be rented again.

Aged Housing

- Coolibah Village has no vacancies.

Blackall Housing and Administration

Building Maintenance

- Cultural Centre Maintenance
 - Monthly fire alarm system inspection
- Blackall Admin Office Maintenance
 - Entry and exit door repairs

Community Development Report

Blackall Library Report

Month	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2020/21
July	233	233	478	389		14		3
August	243	263	415	371		26		14
September	233	266	436	401		29		11
October	335		459					

November	277		434					
December	273		213					
January	589		389		34			
February	256		376		25		4	
March	246		213		72		3	
April	100		63		100			
May	211		126		51		1	
June	177		318		13		4	
Year to Date	2173	762	3920	1161	295	69	12	28

Tambo Library and Tourist Report

	Loans 2019/20	Loans 2020/21	Visitor s 2019/20	Visitors 2020/21	Request s 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2019/20
July	571	710	203	138	107	65	7	3
August	444	419	132	125	76	52	2	6
September	405	465	156	144	39	52	2	3
October	419		121		88		5	
November	412		119		61		4	
December	411		172		37		3	
January	444		127		82		0	
February	449		108		56		8	
March	402		91		75		1	
April	150		40		47		1	
May	294		81		96		6	
June	515		124		56		5	
Totals	4916	1594	1474	407	820	169	44	12

	Visits 2019/20	Visits 2020/21
July	750	464
August	536	506
September	323	612
October	178	
November	79	
December	75	
January	81	
February	69	
March	82	
April	33	
May	0	

June	133	
Totals	2339	1582

Blackall Visitor Information Centre

Information on Blackall and the region is placed outside the library/VIC at close of day to ensure visitors have access to town and region information.

Numerous phone calls are still being received requesting information on what venues are currently open in Blackall.

The number of people self-registering at the Barcoo River Camp is higher than those who apply for a permit at the VIC.

The number of visitors and campers are up significantly compared to September last year. These are the highest recorded numbers in September since 2015.

Monthly Statistics:

Visitor Numbers to Blackall Tourist Information Centre

2019/2020	Visitor Numbers	2020/2021	Visitor Numbers
July	2,483	July	1,638
August	2,104	August	1,985
September	933	September	1,522
October	416	October	
November	101	November	
December	34	December	
January	93	January	
February	18	February	
March	107	March	
April	0	April	
May	5	May	
June	388	June	
Year to Date	6,682	Year to Date	5,145

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2020/21
July	198	139	337
August	230	131	361
September	140	291	431
October			
November			
December			
January			
February			

March			
April			
May			
June			
Year to Date	568	561	1129
2019/2020	1075	1954	1954

Camping Ground Fees		
Month	\$ Amount	2020/2021 YTD \$
July	\$3,370.00	\$3,370.00
August	\$3,618.00	\$6,988.00
September	\$4,318.00	\$11,306.00
October		
November		
December		
January		
February		
March		
April		
May		
June		

Year ending 2019/2020 \$24,232.00

Youth Program

- **Operational** – The Youth Officer has been providing activities online.
- **Youth Centre** – Youth centre has opened doing inside and outside activities with COVID-19 restrictions in place.
- **Smart Moves** – 2nd, 4th, 9th, 11th, 16th and 18th
- **Blackall Youth Group** – 3rd, 10th, 17th, 21st, 22nd, 28th and 29th
- **Tambo Youth Group** – 2nd, 9th and 16th
- **Breakfast Club** – 3rd, 10th and 17th
- **Blackall Cooking** – 10th
- **Tambo Cooking** – 9th
- **Blackall Dance – Red Ridge Program** – 31st, 7th and 14th
- **Tambo Dance – Red Ridge Program** – 1st, 8th and 15th
- **Blackall School Holiday Program** – 24th and 1st
- **Tambo School Holiday Program** – 23rd and 30th
- **Colouring in Competition** – 25th

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	0	0	0	0
August	12	15	27	27
September	74	58	132	159

October				
November				
December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	15.33	12.17	23	23
YTD	86	73	159	159
Total for 2018/2019	1121	823	1944	1944

60's & Better

- Activities are not being organized due to COVID-19
- Allowing customers in 1 at a time to get books
- Keeping in touch with members via Facebook and phone

Several tourists have been interested in buying craft items and swapping books.

Tambo Multipurpose Centre

- The centre is supporting the swim lessons for Tambo children by funding \$5.00 per lesson. This program will commence in the first week of term four.
- The centre has teamed up with a local personal trainer and built a healthy ageing and exercise program 'Spring 2020, change it up'. The program commenced 8th September and will run for 10 weeks, the program contains exercise classes, yoga classes, meditation classes, naturopath workshop and a positive mind building program. The centre has fully funded this program. There are currently 44 people who have signed up.
- The Director of Nursing from the Tambo Primary Health Centre is running first response workshops for TMPC staff every fortnight.
- The centre will be operating a spooky bus for Halloween this year, we are looking into activity show bags for the kids to enjoy.

Community Development

- Activities/Events September 2020:
 - Community Art Workshops – Final held in September
 - Commenced Woolscour Icon Funding Project – currently planning TV Advertising, billboard revamp, sanitising stations etc.
 - Assisted Blackall State School with finding financial support for Agricultural studies & practices. Blackall Livestock Auctions Association are donating \$2000 towards the cause.

- Assisted Better in Blackall Committee with Open Air QLD Gov Funding Application
- Worked with Central West Suicide Prevention Network, RFDS & Preston Campbell Foundation to host community events to raise awareness of Mental Health - 79 People attended.
- Covid Chronicle – Local Business edition created.

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	10	11	1	4	9	4	1	0	1	0
August	9	11	4	11	3	4	1	0	1	12
September	2	11	5	12	1	9	1	0	2	8
October	1		1		1		1		2	
November	2		9		2		2		5	
December	3		4		3		0		0	
January	0		2		2		0		1	
February	11		8		0		0		4	
March	7		4		1		0		3	
April	0		0		0		0		0	
May	0		0		0		0		0	
June	8		2		0		0		0	
TOTAL	37	33	48	27	32	17	10	0	25	20

Council Facility Bookings

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	1	8	1	0	1	0	3	0
August	6	13	2	0	0	0	5	1
September	1	6	3	1	1	1	5	1
October	10		0		0		6	
November	8		1		1		2	
December	5		0		0		0	
January	1		1		0		0	
February	5		2		0		3	
March	4		1		0		0	
April	4		3		1		3	
May	5		2		1		5	
June	2		2		1		3	
TOTAL	47	27	18	1	6	1	40	2

Tambo Child Care Centre

Attendance	Month	YTD	Month	YTD
	2019-2020	2019-2020	2020-2021	2020-2021
July	194	194	207	207
August	205	399	214	421

September	139	538	110	531
October	172	710		
November	171	881		
December	35	916		
January	41	957		
February	145	1102		
March	157	1259		
April	100	1359		
May	73	1432		
June	130	1562		

Finance	Month	YTD	Month	YTD
	Receipts	Receipts	Expenditure	Expenditure
	2020-2021	2020-2021	2020-2021	2020-2021
July	\$5,423.12	\$ 5,423.12	\$24,806.00	\$24,806.00
August	\$15,175.09	\$20,598.21	\$27,094.00	\$51,900.00
September	\$24,903.35	\$45,501.56	\$28,001.90	\$83,508.90
October				
November				
December				
January				
February				
March				
April				
May				
June				

Link to Corporate Plan

Governance

Consultation (internal/external)

Neighbourhood Centre Coordinator
 Tambo Library and Tourism Officer
 Community Development Officer
 Customer Service Officers
 Multi-Purpose Coordinator
 Child Care Coordinator
 Library Officer
 Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 Oct 2020

Item No: 4.1.3

SUBJECT HEADING: Arts & Cultural Report – September 2020

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Arts and Cultural report is provided to Council

Officer's Recommendation: That Council receive the Arts and Cultural Report for September 2020 and note that the RADF Committee has been reformed with two new members.

Background

- Queensland Regional Art Awards judging.

Grassland Art Gallery:

Statistics: 698 visitors for Aug 2020 (789 in Aug 2019).
765 visitors for Sept 2020 (430 in Sept 2019).
Facebook: 1925 followers

Local exhibition - 28 works sold (58%), the exhibition was very well received by visitors.
Current exhibition – Recovering the Past is an international photographic exhibition by Ian Alderman. This exhibition brings together two separate groups of men with origins a century apart but who are united through conflict.

Tambo Sawmill:

Currently the mill is not operating.

Transportation of the sawdust waste material, funded under the Regional Recycling Transport Assistance Package Program, has commenced and to date 2000 tonnes has been shifted.

Tourism:

Tiny Towns Tourism:

A page on the BT Tourism website is being created to enable online booking of three tours initially, with capacity for more tours to be added.

QTIC has free mentoring available, businesses with potential tours have been encouraged to sign up with Parker Travel to undertake further development of their product ready for 2021 tourist season.

Matilda Way:

Matilda Way Facebook page has 7,005 followers.

Sept statistics:

Reach: 20,212

Post engagements: 4,892

Matilda Way is participating in the OQTA Good to Go competition through the provision of Matilda Menu vouchers. (\$50 meal vouchers at nominated venues in each region).

A collaborative data collection methodology is currently being investigated; a funding submission will be prepared to support this project.

Barcoo Way:

Currently there are 7039 followers.

July statistics:

Reach: 7,995

Post engagements: 3,843

Rail Trail grant submission for the Barcoo Way was successful. This funding will support the engagement of a tourism specialist to develop a business case and strategic implementation plan to repurpose the disused rail line into a dedicated cycling/walking track to attract the adventure seeking tourist market to this unique part of Outback Queensland.

Blackall Tambo Visitor Information Facebook page has 2,527 followers.

Sept Statistics:

Reach: 3,601

Engagements: 1,153

Targeted Facebook marketing of the region to increase reach and grow following will commence prior to next year's tourist season.

Tambo Dam Lights Project:

A submission to Arts Queensland' Place and Spaces program for the Tambo Dam Lights project was unsuccessful.

An application to the Foundation for Rural & Regional Renewal's Tackling Tough Times Together program for \$45,000 was successful.

RADF:

Committee has been reformed with two new members, one from Blackall and one from Tambo. Round one has been advertised and closes on Oct 30th.

Tambo Trucking Museum:

GBA are preparing draft drawings for the building.

Parameters for information to be collected have been drafted and descendants/contacts for Tambo trucking families have been contacted.

Research best methods for digital sharing/access to the information is being undertaken.

Corporate Plan:

Draft corporate Plan will be completed as soon as possible.

Research and review existing literature including other Regional corporate plans along with previous BTRC corporate plans and strategic planning documents has been undertaken.

Saleyards:

Updating the Blackall Saleyards business plan.

Data is being collated and will be reported in a revised format that takes into account variable factors, such as season, market and AUD, that impact on the numbers through the yards and the overall profitability of the services (products) provided.

This plan will enable a submission to the BBRF to be prepared.

AEC – Wool Facility Economic Development Study

Preliminary schematic of the facilities has been delivered; this design may change as a result of the financial analysis. AEC are a bit behind schedule due to issues determining the cost and schematics of the scour, top making and spinning machinery. This information has now been received and the draft analysis will be received in the next couple of weeks.

Report attached.

Funding:

2019-20 Resilience and Risk Reduction Funding: Unsuccessful

Rail Trail Grant:
Barcoo Way Rail Trial project: Successful.

Queensland Feral Pest Initiative Funding: Unsuccessful.

Playing Local:
Funding submission for touring performances, Funny Mummies and Flipside Circus, was successful.

Funding opportunities:

Queensland Feral Pest Initiative:
Funding of \$5 million for cluster fencing, as part of the Queensland Government's response to the unprecedented challenges during the COVID-19 pandemic is available, applications closing 11 November 2020.

Building Better Regions (Federal): It will be a \$200million round with \$100million dedicated to tourism-related infrastructure.

There are two streams of funding available under the program:

- Infrastructure Projects Stream
- Community Investments Stream

The Infrastructure Projects Stream supports projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas.

The Community Investments Stream funds the following community activities, new or expanded local events, strategic regional plans, and leadership and capability strengthening activities. These projects will deliver economic and social benefits to regional and remote communities. Infrastructure activities are not eligible for the Community Investments Stream.

SES Support Grant:
Grants of up to \$75,000 for accommodation and \$30,000 for motor vehicles are available.
A co-contribution is required.

Link to Corporate Plan

Social
Arts and Cultural
Tourism
Economic Development

Consultation (internal/external)

Arts and Cultural Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

WEEK 16: PROJECT UPDATE



Project objectives

- Examine the Blackall-Tambo Region's economy to identify areas of potential new employment opportunity
- Develop a schematic design and cost estimates of a facility that enables additional economic activity
- Examine the financial viability of the facility as well as the required throughput or capital subsidy required to ensure viability
- Assess the wider economic benefits of pursuing the opportunity at a regional level

Completed Actions (from Past Period)

- Schematic design
- Information on machinery costs and inputs received
- Commenced solar energy exploration

Planned Actions (for Coming Period)

- Complete financial appraisal
- Cost Benefit Assessment
- Economic Impact Assessment
- Development pathway
- Project summary

Project Components

- Inception Report – Complete
- Opportunity Assessment – Complete
- Engagement Plan – Complete
- Stakeholder engagement – Complete
- Micro-economic analysis – Complete
- Market assessment – Complete
- Schematic design – Complete
- Financial analysis – In progress
- Cost benefit Analysis – In progress
- Economic Impact Assessment – In progress
- Development pathway – In progress
- Project summary – Yet to commence
- Progress Reporting – On schedule

Project Timeline



Team Stress



Key Items for Discussion

- Most information has been received and analysis is continuing to final stages.



Project Context

- Local Government elections have postponed commencement of the project. Revised completion date is 4 September.
- Project was expanded upon initiation to incorporate a range of opportunities, not solely focus on the wool industry.
- COVID-19 movement restrictions are now lifted and intra-state travel is now possible.
- Following stakeholder engagement in Blackall, it was agreed by Council to pursue AEC's recommendation for wool industry value-add.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.4

SUBJECT HEADING: Environmental Health Officer's Report

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Environmental Health Officer's report is provided to Council.

Officer's Recommendation: That Council receive the Environmental Health Officer's Report and note that several environment management issues were addressed during the period.

Background

Environmental Management

EHO consulted with Director of Works and Department of Environment and Science in regard to stormwater run-off from a service station onto adjacent property.

EHO consulted with resident in regard to proposed activity of demolishing a shed potentially containing asbestos materials (ACM), resident advised that certifier assessed the site, no ACM was found at this particular shed, EHO advised resident to ensure to obtain certificate from certifier outlining compliance.

EHO was requested to attend a commercial operation to ascertain odour nuisance at the premises due to damaged sewage pipes, EHO consulted with operator, no negative impact evident, advised operator to address the concerns with the property owner if persistent. EHO received application for permit 'Footpath Usage or Obstruction', application has been approved.

EHO received application for permit 'commercial use of Council controlled areas' for a fundraiser sausage sizzle to be held, application has been approved.

EHO and Local Laws officer consulted with resident on-site regarding concerns about potential negative health impacts through horses from adjacent property.

Education strategies/ continues improvement

Increase awareness amongst licenced businesses about compliance for disposal of cooking oil.

COVID-19

Ongoing advice is provided to businesses in regard COVID-19.

Link to Corporate Plan

Environmental Management
Health

Consultation (internal/external)

Environmental Health Officer

Policy Implications

Nil

Budget and Resource Implications
Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.5

SUBJECT HEADING: **Queensland Audit Office 2019-2020 Interim Audit Report to the Mayor**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Under Section 213 of the Local Government Regulation 2012 the Auditor-General's report is required to be received by Council.

Officer's Recommendation: That Council receives the interim audit report of the Auditor-General addressed to the Mayor for the financial year 2019/2020.

Background

Under Section 213 of the *Local Government Regulation 2012* the Auditor-General's report is required to be received by Council.

This report has been received by the Internal Audit and Risk Management Committee at its meeting held 18 September 2020.

Link to Corporate Plan

Governance

Financial Management

Consultation (internal/external)

CEO

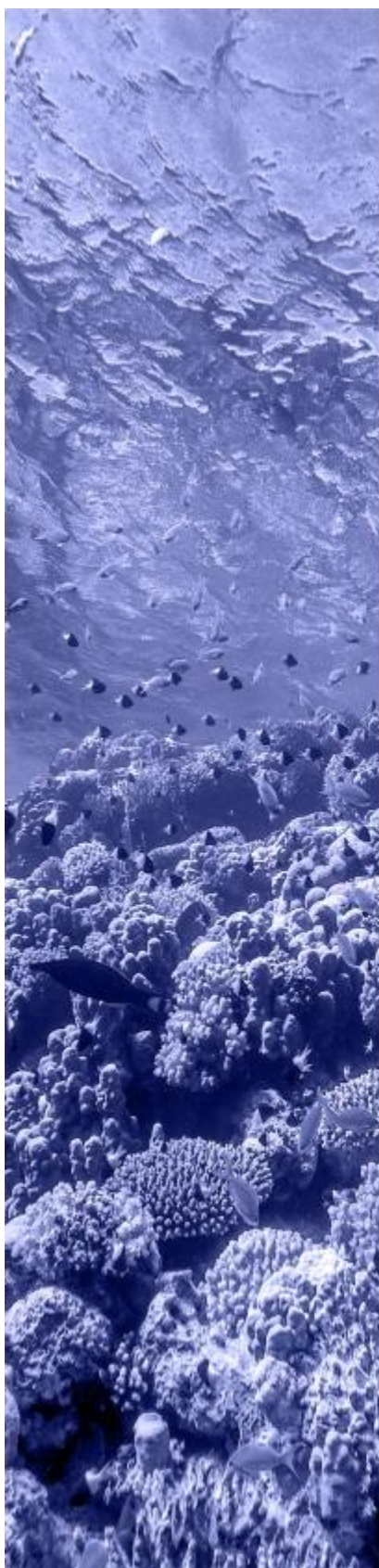
Internal Audit and Risk Management Committee

Policy Implications

Nil

Budget and Resource Implications

Nil



Blackall-Tambo Regional Council

**2020 Interim report to the
Mayor**

29 May 2020

29 May 2020

Mr Andrew Martin
Mayor
Blackall-Tambo Regional Council
6 Coronation Drive
BLACKALL-TAMBO QLD 4472

Dear Mr Martin

2020 Interim report

We present you our interim report for Blackall-Tambo Regional Council for the financial year ending 30 June 2020. This report details the results of our interim work performed to 31 March 2020. In this phase we assess the design and implementation of your internal controls, and whether they are operating effectively. To date our work has not identified any significant deficiencies in your internal controls.

This report also includes our assessment of your internal control framework; and a summary of control deficiencies, financial reporting and other matters identified to date. As per section 213 of the Local Government Regulation, you must present this report at the next ordinary meeting of the Council.

COVID-19 is testing the resilience and agility of entities as they tackle multiple challenges, such as looking after their staff, the community, changes to their internal controls and managing sustainable operations.

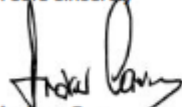
Council should continue to assess the impact of COVID-19 on its financial results and internal control environment. Key areas that the Council should consider, if not already assessed, are highlighted in our report in Section 2.

The *Auditor-General Act 2009* requires the Auditor-General to report to parliament on an issue raised during an audit if he considers it to be significant.

At this stage, the Auditor-General is working towards continuing to table most of the planned reports for this year but, given the current environment and associated community sensitivities, we will keep the tabling timeframe under continued review. I know that your focus is currently on responding to COVID-19 and that this may be a challenge over an extended period. As a result, if you find any of QAO's requests (or timeframes) difficult, we can work through revised response methods and dates.

If you have any questions or would like to discuss the audit report, please contact me or Kelly Graham on (07) 4046 8868.

Yours sincerely



Andrew Cornes
Partner – Audit & Assurance

Enc.

cc. Des Howard, Chief Executive Officer
cc. Cr Lindsay Russell, Audit Committee Chair
cc. Alastair Rutherford, Director Finance Corporate Community Services

1. Summary



Audit progress

Emerging risk—COVID-19

Issues identified / Action required

COVID-19 poses several risks and challenges to entities globally and the Queensland public sector is no different. It is hard to determine the longevity of this pandemic, or the financial impact this may have. In Section 2 *Emerging risks* we have provided a summary of what these challenges may be for your organisation and what this means for your financial statements and the statutory deadlines.

Internal control assessment and issues

On track

- Testing of internal controls is completed for revenue, payroll and expenditure systems for the period 1 July to 31 March.
- Testing of related IT general controls has been completed.
- We have identified one deficiency in testing of payroll controls. The issue is described in more detail further in this report.
- We have also assessed the elements of your internal control environment, as well as the progress made towards resolving prior year issues.

Based on the results of our testing completed to date, we have assessed your internal control environment as Effective, meaning the environment does support an audit strategy that can rely upon these controls.

Financial reporting issues and other matters

On track

Three financial reporting issues were identified in the prior year. This included one high risk financial reporting issue which related to impairment. In the current year impairment will be assessed as part of the comprehensive revaluation of all asset classes. The other two medium and low risk financial reporting issues have been resolved pending audit verification.

Areas of audit significance

On track

Property, plant and equipment – We have updated our understanding of the business processes associated with property, plant and equipment. Once management have completed the 2020 revaluation process we will review the underlying assumptions and methodology behind the fair value of assets as adopted by Council. Council are on-track with respect to valuations for each asset class.

Revenue and receivables – We have tested the design, implementation and operating effectiveness of key controls. We will perform test of detail procedures over significant revenue streams. Remaining procedures will be completed during our final site visit.

Provision for restoration of landfill sites – We will review management's accounting paper on provision for restoration of landfill sites before our final audit visit. Our findings will be updated in our closing report at the conclusion of the final audit testing.

Financial sustainability – Procedures are planned for the final visit and our findings will be updated in our closing report at the conclusion of the final audit testing.

Milestones—financial reporting and audit deliverables

On track

The next milestone is management's submission of the draft proforma financial statements and accounting papers on known accounting issues to external audit by 31 May 2020 for review.



2. Emerging risks



COVID-19 is testing the resilience and agility of entities as they tackle multiple challenges, such as supporting their staff and the community, and managing sustainable operations. Management should continue to assess the impact of COVID-19 on their financial results and internal control environment.

The AASB and AuASB are continuing to issue in-depth guidance to chief financial officers, audit committee members, directors and auditors refer [here](#).

We will continue to consider the implications of this pandemic and have identified the following key areas that may impact Blackall-Tambo Regional Council. Some of these risks also translates to a heightened risk of fraud that will require increased professional scepticism, both from management and auditors.

Area of concerns and associated risk	What to consider
Going concern <p>Material uncertainties that cast significant doubt on the ability to continue as a going concern, such as the extent of the effect on future revenue and costs and the unknown duration of the event.</p> <p>Several revenue streams such as investment revenue, sale of goods and services and rental income may reduce. Timing of cash inflows may also be impacted.</p>	<p>Consider future information for at least, but not limited to, the twelve months after reporting date, for example travel bans, community restrictions, government assistance, financial health of key suppliers and customers, existing financial resources and likely period of expiry if conditions continue or deteriorate.</p> <p>We will be releasing a blog shortly on how to manage your cash reserves in uncertain times. Please visit our website for further information.</p>
'Everyday' internal controls <p>Most entities have expanded to working from home to support social distancing. With any change in working arrangements comes an increased risk of controls failing, particularly manual controls and where controls previously operated with a high level of management oversight within an office environment.</p>	<p>Remain vigilant with your monitoring of internal controls during this time. This could mean your entity may need to implement new controls or revise current controls to accommodate the new work environment.</p> <p>We have recently issued a blog on impact of operational controls under new working arrangements on our website.</p>
Information technology and cyber security <p>Entities' exposure to cyber security risks increases in vulnerable and uncertain times as their resources are focused on being re-deployed to address critical matters. There is also a risk that identifying cyberattacks may be potentially delayed causing financial and/or reputational risks.</p>	<p>Entities will need to periodically remind everyone of the increased cyber security risks in these times so their staff remain vigilant.</p> <p>Multi-factor authentication, if not already in place, should be activated immediately.</p> <p>Information technology staff should maintain visibility across the network. This will allow entities to proactively monitor the cyber environment and respond quickly if potential attack is in progress.</p>
Valuation of property, plant and equipment <p>Economic uncertainty and imposed community restrictions may impact the ability of valuers to accurately perform comprehensive and/or desktop valuations and meet the fair value measurement requirements of AASB 13.</p>	<p>Entities may need to consider a number of factors depending on whether the fair value is determined using current replacement cost or income based approach.</p> <p>Refer to Appendix C—Valuation considerations for detailed guidance. We have also released a blog on this issue on our website.</p>
Accounting for lease <p>As a result of COVID-19, some entities (those accounting for as a lessee in a lease) may receive 'rent holidays' and other exemptions from their lessors.</p> <p>This could have an impact on the accounting of the right of use assets and the associated liabilities.</p>	<p>In assessing whether there has been a change in the scope of the lease, entities should consider whether there has been a change in the right of use conveyed to the lessee by the contract—examples of a change in the scope of a lease include adding or terminating the right to use one or more underlying assets, or extending or shortening the contractual lease term.</p> <p>A rent holiday or rent reduction alone is not a change in the scope of a lease.</p> <p>Speak to your QAO contact to understand how this may impact your situation.</p>



Area of concerns and associated risk	What to consider
Impairment of receivables There is an increased likelihood that debtors may take longer to pay and, in some instances, not be able to pay their obligations at all.	Based on reasonable and supportable information, reassess whether there has been a change in the risk of default by the debtor. If it is deemed that the risk of default does exist, determine the probability of default and the loss that is likely to arise.
Fair value of financial assets and financial liabilities Financial assets and liabilities that are not quoted and/or highly illiquid assets are valued using a model that may use significant unobservable inputs. The current economic situation could negatively impact the assumptions and judgements used in these valuation models.	Consideration needs to be given to: <ul style="list-style-type: none"> assumptions and judgements that are used in determining the input. appropriateness of the classification of financial assets and liabilities under the fair value hierarchy. Where the entities liabilities are reliant on these financial assets, consideration needs to be given to the impact on the net assets of these entities and whether there are any going concern issues this may give rise to.
Financial statement disclosure Several disclosures in the financial statements will be impacted	<ul style="list-style-type: none"> Revisit the going concern assessment disclosed in the financial statements Consider the appropriateness of the classification of debts between current and non-current Consider disclosing additional information about significant judgement and estimates











Some of these risks also heightens the risk of fraud. Management should enhance the controls in place to detect any fraudulent activities that entities may be exposed to. As auditors, we consider fraud risk to be pervasive to the financial statements and will increase our professional scepticism in carrying out the audit of the financial statements of Blackall-Tambo Regional Council.



3. Internal control issues



The following table summarises our reporting on deficiencies in internal controls. Refer to Section 3 for new issues and Section 5 for the status of prior year issues.

Internal control issues by COSO element	Number of significant deficiencies		Number of deficiencies		Rating
	Current year issues	Prior year unresolved issues	Current year issues	Prior year unresolved issues	
 Control environment Structures, policies, attitudes and values that influence daily operations	-	-	-	-	
 Risk assessment Processes for identifying, assessing and managing risk	-	-	-	-	
 Control activities Implementation of policies and procedures to prevent or detect errors and safeguard assets	-	-	1	-	
 Information and communication Systems to capture and communicate information to achieve reliable financial reporting	-	-	1	-	
 Monitoring activities Oversight of internal controls for existence and effectiveness	-	-	-	-	

Our ratings

 **Effective**

No significant deficiencies identified

 **Partially effective**

One significant deficiency identified

 **Ineffective**

More than one significant deficiency identified



3. Internal control issues (continued)



Deficiencies

The following table details deficiencies identified from testing of controls as at 31 March 2020. It includes a response from management. Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.



Significant deficiency



Deficiency



Other matters



Significant deficiency

There were no significant internal control deficiencies identified.



Deficiency

20IR-1 Monthly financial reports and framework (re-raised) Information and communication

At each Council meeting, financial reports are presented to Council for review and consideration. These reports include a comparison of actual results against budgeted results but do not always include an analysis and/or explanatory comments.

We also note there is no financial reporting framework, which clearly defines management's responsibilities for the preparation and review of reports, as well as regular review to drive improvement.

Monthly financial management reporting is critical to the effective financial management of the Council.

QAO recommendation

Financial reports presented to Council should be underpinned by a robust financial reporting framework and include explanatory comments for significant variances between actual results and budgeted results.

Management response

Council will look into how monthly management reporting can be improved having received links to guidance and an example template.

Responsible officer: Manager Finance
Status: Not started
Action date: 14 September 2020

20IR-2 Contracts for casual employees Control activities

Casual saleyard employees do not have a signed employment contract with Council.

The absence of a formal signed employment contract, letter of offer or workplace agreement creates the risk of inaccurate payroll records and may give rise to confusion and uncertainty in respect to agreed employee responsibilities and benefits.

QAO recommendation

Formal employment contracts, letters of offer and workplace agreements are required for all employees including casual employees. At a minimum, casual employees should have a signed agreement that outlines the applicable award classification and job position.

Management response

We have contacted Peak Legal Services for a legal opinion on how Council can comply with the award and EBA while retaining the existing arrangements that suits both the manager and employees of the saleyards.

Responsible officer: Director of Finance Corporate and Community Services
Status: Work in progress
Action date: 14 September 2020



4. Financial reporting issues and other matters

The following table summarises the status of financial reporting issues. There were no financial reporting issues identified through our audit as at 31 March 2020.

Financial reporting issues and other matters							
	Current year			Prior year			
	Unresolved	Resolved— current year	Re-raised— current year	Not yet due	Unresolved	Resolved pending QAO verification	Resolved
High risk	-	-	-	-	-	-	-
Medium risk	-	-	-	1	-	1	-
Low risk	-	-	-	-	-	1	-
*Other matters	-	-	-	-	1	-	-

*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

Other matters

There were no other matters identified through our audit as at 31 March 2020.



5. Prior year issues





Status



The following table summarises the status of issues and other matters reported by audit in prior years.

Reference	Rating	Issue	Status
Internal control issues			
19IR-1		<p>Leave approval <i>Date issue initially raised:</i> 2019 Interim report <i>COSO Component:</i> Control activities <i>Observation and implication</i> During our testing over payroll it was noted that one annual leave form for a member of key management personnel was both prepared and approved by that employee.</p> <p>This represents a lack of controls in regards to annual leave as employees may take leave without the appropriate entitlement or without obtaining the appropriate authorisation.</p> <p><i>QAO recommendation</i> Annual leave should be approved by an appropriate officer before it is taken.</p>	Resolved
19IR-2		<p>Monthly financial reports and framework (re-raised) <i>Date issue initially raised:</i> 2019 Interim report <i>COSO Component:</i> Monitoring activities <i>Observation and implication</i> At each Council meeting financial reports are presented to Council for review and consideration. These reports include a comparison of actual results against budgeted results but do not always include an analysis and/or explanatory comments.</p> <p>We also note there is no financial reporting framework, which clearly defines management's responsibilities for the preparation and review of reports, as well as regular review to drive improvement.</p> <p>Monthly financial management reporting is critical to the effective financial management of the Council.</p> <p><i>QAO recommendation</i> Financial reports presented to Council should be underpinned by a robust financial reporting framework and include explanatory comments for significant variances between actual results and budgeted results.</p>	Matter re-raised – See details at section 3.
19FR-1		<p>Capitalisation of completed projects <i>Date initially raised:</i> 2019 closing report <i>COSO Component:</i> Control activities</p>	<p>Resolved (pending audit verification)</p> <p><i>2020 interim update:</i> This will be considered as part of our testing over property, plant and</p>



Reference	Rating	Issue	Status
		<p><i>Observation and implication</i></p> <p>During our testing over property, plant and equipment we noted that included in the work in progress balance at year end are a number of completed projects that had yet to be transferred to the appropriate asset class.</p> <p>Although the property, plant and equipment balance in the statement of financial position is correct, classifications in the property, plant and equipment note may be incorrect.</p> <p><i>QAO recommendation</i></p> <p>We recommend that a procedure be developed to ensure the timely capitalisation of completed projects out of work in progress into property, plant and equipment.</p>	equipment during our final visit.
Financial reporting issues			
19FR-1		<p>Condition assessments for damaged assets recorded at fair value</p> <p><i>Date issue initially raised:</i> 19 November 2018 (2018 closing report)</p> <p><i>Observation and implication</i></p> <p>Through discussions with management in regards to the condition of assets held by Council, it was noted that no impairment had been recognised on roads damaged as a result of weather events during the year. On reflection, management's best estimate of impairment at 30 June 2019 is based on the amount of the flood damage repairs and restoration works of \$10,790,124 per the current Queensland Reconstruction Authority claim. This claim is still being assessed by QRA and may not be accepted in full. The works undertaken in 2019/2020 would then subsequently be capitalised to restore the assets to the condition that existed before the weather event.</p> <p><i>QAO recommendation</i></p> <p>For assets known to have endured damage, management should ensure an assessment for impairment is undertaken and accounted for at year-end.</p>	<p>Not yet due</p> <p><i>2020 interim update:</i></p> <p>This will be assessed as part of the comprehensive revaluation of all asset classes.</p> <p><i>Action date:</i></p> <p>30 June 2020</p>
19FR-2		<p>Incorrect classifications</p> <p><i>Date issue initially raised:</i> 8 October 2019 (2019 closing report)</p> <p><i>Observation and implication</i></p> <p>It was noted during the year that several plant assets were damaged by flooding which occurred in March 2019. Council received insurance proceeds and recorded this as recurrent revenue instead of against capital revenue/expense in connection with the disposal of those assets. As such, a reclassification entry was required.</p>	<p>Resolved (pending audit verification)</p> <p><i>2020 interim update:</i></p> <p>The classification of revenue items as recurrent or capital will be considered during our final audit visit.</p>



Reference	Rating	Issue	Status
		<p>Although the net result is correct, classifications between recurrent and capital were incorrect and this impacts the measure of financial sustainability in the operating surplus ratio.</p> <p><i>QAO recommendation</i> Management should perform a thorough review of the non-standard revenue items on receipt in order to appropriately classify capital transactions from recurrent transactions in the general ledger</p>	
19FR-3		<p>Calculation of landfill provision <i>Date issue initially raised:</i> 8 October 2019 (2019 closing report)</p> <p><i>Observation and implication</i> Council have recorded a provision for landfill in the financial statements, however the calculation of the present value of the estimated cost of restoring the sites assumes the inflation and discount rate is the same.</p> <p>Guidance issued by the QAO suggests the inflation factor should be calculated with reference to either projected cost increases (i.e. indexation) or the long-term government bond rate with the most appropriate discount rate being Council's incremental borrowing rate or the Group of 100 (G100) rate.</p> <p>Any changes are unlikely to have a material impact on the provision made at 30 June 2019.</p> <p><i>QAO recommendation</i> Council should update its landfill provision, in particular the inflation and discount rates, based on the guidance available from the QAO.</p> <p>Disclosures in Council's financial statements going forward should include a break-down of the movement in the provision detailing the increase due to unwinding of the discount and increases/decreases due to change in the discount rate.</p>	<p>Resolved (pending audit verification)</p> <p><i>2020 interim update:</i> Council's updated consideration of its landfill provision will be assessed when it submits its paper as part of the known accounting issues milestone.</p>
Other matters			
		<p>Goals (Corporate Plan) (re-raised) <i>Date issue initially raised:</i> 6 July 2018 (2018 interim report)</p> <p><i>Observation and implication</i> While the Corporate Plan sets out Council's goals, it does not detail how performance against goals will be assessed.</p>	<p>Work-in-progress</p> <p><i>2020 interim update:</i> With the completion of the 2020 Local Government Election, Council will commence preparation of the revised Corporate Plan.</p>

Reference	Rating	Issue	Status
		<p>Without defined measurement criteria, it will be difficult for management to assess if they are on the right track towards achieving their goals.</p> <p><i>QAO recommendation</i> The Corporate Plan should detail how management will measure their progress towards achieving goals, including both to the end result and milestones along the way.</p>	



6. Appendix A—Our rating definitions



Our rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action. Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none"> the risk of material misstatement in the financial statements the risk to reputation the significance of non-compliance with policies and applicable laws and regulations the potential to cause financial loss including fraud, or where management has not taken appropriate timely action to resolve the deficiency. 	This requires immediate management action to resolve.
Deficiency 	A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.	We expect management action will be taken in a timely manner to resolve deficiencies.
Other matter 	An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.	Our recommendation may be implemented at management's discretion.

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.	This requires immediate management action to resolve.
Medium 	We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.	We expect management action will be taken in a timely manner.
Low 	We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.	We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.



7. Appendix B—Information on internal controls



What is internal control?

'Internal control' is the processes, systems, records and activities that your entity designs, implements and maintains to provide you with reasonable assurance about the achievement of organisational objectives regarding:

- reliability of financial reporting
- effectiveness and efficiency of operations
- compliance with applicable laws and regulations.

Your governing body and executive management collectively are responsible for preparing reliable financial statements in accordance with generally accepted accounting principles. They are similarly responsible for maintaining effective internal control over financial reporting.

Our assessments of your internal control framework

The auditing standards that we must comply with require us to understand and assess those aspects of your internal control that relate to our financial statement audit objectives. In the planning phase of our audit, we sought to understand and evaluate how controls are designed and implemented. We communicated to you the results of our analysis in our external audit plan.

If we decide that we can rely on your controls, we must then test them to confirm they operated effectively. The results of our testing may highlight deficiencies in your internal controls. We assess whether any identified deficiencies in internal control constitute, individually or in combination, a significant deficiency in internal control.

Limitations of our reporting on internal control deficiencies

No system of internal control can provide absolute assurance about the absence of error or compliance. Even in the absence of identified control weaknesses, inherent limitations in your internal controls over financial reporting may not prevent or detect material misstatements.



8. Appendix C—Valuation considerations



Public sector entities in Queensland comprehensively fair value their property, plant and equipment at least once every five years. However, valuation policies of entities also require that specific appraisals be undertaken where an asset class has experienced significant and volatile changes in value (that is, 20 per cent or more).

The current economic downturn may impact the fair value of the assets. Each entity's situation needs to be considered individually. However, here are our general thoughts on whether we think asset classes are likely to move by more than 20 per cent over a short period.

Valuation basis	Our assessment
Current replacement cost	<ul style="list-style-type: none"> Given the nature of these assets are long term, our experience tells us that the key drivers for the valuation inputs for these asset classes are rarely volatile. Condition and useful lives of these long-term assets are also unlikely to be impacted as a result of COVID-19.
Income based valuation	<ul style="list-style-type: none"> Discount rates are expected to be impacted, particularly post February 2020. Cash flow forecast would need to be revisited due to: <ul style="list-style-type: none"> economic and financial announcements and directions, including ministerial directions are likely to impact cash flows re-prioritisation in deploying resources.

In addition to the economic downturn, entities will have to consider the impact of restrictions that have been posed that prevent site visits by external valuers. This will impact local governments that are located in rural, remote and indigenous locations where some councils have restricted access to their communities to prevent the spread of COVID-19. Where such travel restrictions have been placed, entities will need to consider suitable alternatives such as those below.

Valuation factors	Consideration points
Gross replacement cost	<ul style="list-style-type: none"> Using internal models (for internally constructed assets) or recent purchase price (assets acquired externally) to support unit rates. Where internal models are not workable. Indexation is often enough for gross replacement cost. However, before relying on an index, consider whether: <ul style="list-style-type: none"> there have been any significant changes in unit rate categories since acquisition or the last detailed revaluation there has been a notable change in the modern substitute asset since the last detailed revaluation your engineering and finance staff have sufficient information to cost the modern substitute and make adjustments for the differences in service levels between the modern substitute and the existing asset.
Useful lives	<ul style="list-style-type: none"> Review the standard useful lives for each component and document the reasonableness of these useful lives. Review for individual assets whose useful lives are deviating from the standard life and adjust, as necessary.

Materiality should also be considered when assessing valuations. Rolling valuations may mean that only one or two asset classes are due for a comprehensive valuation this year. If the most material classes are still within their cycle, and it is only one of the smaller classes due for revaluation this year, it may be possible to defer the specific appraisal of the smaller classes of assets and perform an alternative overall assessment.

We understand that you may have trouble completing your valuation in accordance with your planned timetables. Please continue to discuss your specific circumstances and timetables with your engagement leader.



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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.6

SUBJECT HEADING: Internal Audit and Risk Management Committee – Minutes of Meeting held 18 September 2020

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Internal Audit and Risk Management Committee held a meeting on the 18 September 2020.

Officer's Recommendation: That Council receive the minutes of the Internal Audit and Risk Management Committee meeting held 18 September 2020.

Background

The Internal Audit and Risk Management Committee meeting was held on 18 September 2020.

The issues discussed were:

- (i) Internal Audit Report on Human Resources and Payroll
 - (ii) External Auditors interim 2020 report to the Mayor
 - (iii) Draft Annual Financial Statements
 - (iv) Position papers on changes to accounting standards
 - (v) Revaluation of non-current assets.
-

Link to Corporate Plan

Governance

Financial Management

Consultation (internal/external)

CEO

Internal Audit and Risk Management Committee

Policy Implications

Nil

Budget and Resource Implications

Nil

Minutes of the Internal Audit and Risk Management Committee meeting held 18 September 2020 in the BTRC Council Chambers in Blackall

Attendance

Cr Lindsay Russell (Chairman)
Megan Prow (Member)
Alastair Rutherford (Director of Finance Corporate and Community Services)
Shalveen Dayal (Manager of Finance)
Raylee Still (Asset Manager)
Tony Walsh (Internal Auditor Walsh Accounting)
Andrew Cornes (Partner Grant Thornton)
Kelly Graham (Audit Manager Grant Thornton)
Dale Hassell (QAO Director)

Open Meeting 10.02am

Apologies

Cr Boyd Johnstone (Member)

Previous minutes of meeting 27 February 2020

Mover Megan Prow

Seconder Cr. Russell

Business arising out of minutes of previous meeting

Director of Finance Corporate and Community Services confirmed that the Living Arts Centre is the Administrative Centre for all activities surrounding disaster management.

E/. Agenda items

1/. Internal audit report on Human Resources and Payroll

Recommendation: that the report on human resources and payroll operations be approved together with recommendations.

Mover Megan Prow

Seconder Cr. Russell

2/. External auditors interim report for year ended 30 June 2020

Recommendation: that the external auditors interim report for 2020 be approved together with recommendations.

Mover Megan Prow

Seconder Cr. Russell

3/. Draft Annual Financial Statement

The chairman thanked the Manager of Finance for preparing the draft annual financial statements on time in trying circumstances.

Recommendation: that the draft annual financial statements be submitted to the external auditors

Mover Megan Prow

Seconder Cr. Russell

4/. Position papers on accounting changes

Recommendation: that the position papers on accounting standard changes be approved.

Mover Megan Prow

Seconder Cr. Russell

5/. Non-current asset revaluations

Recommendation: that the revaluation of Council's non-current assets carried out by APV Valuers be approved.

Mover Megan Prow

Seconder Cr. Russell

The meeting closed at 11.35am

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.7

SUBJECT HEADING: Better in Blackall – Request to Waive Fees for Hire of Cold Room and BBQ Trailer on 9 October

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Better in Blackall Festival have requested that Council consider waiving the hire fees for the cold room and BBQ trailer on 9 October.

Officer's Recommendation: That Council endorse the actions of the Director of Finance Corporate and Community Services in approving the Better in Blackall's request to waive the fees on the cold room and BBQ trailer for 9 October 2020.

Background

The Better in Blackall (BIB) group organised a Blackall wide function to support Small Town Culture headed by Josh Arnold produce a video of the "Blackall Song".

The function was held on Friday 9 October 4pm to 8pm in the main street.

The BIB group requested Council waive the hire fees on the Cold Room and the BBQ Trailer for 9 October.

Link to Corporate Plan

Social

Arts and Culture

Continue to grow our region as the premier arts and cultural hub of Western Queensland

Consultation (internal/external)

Customer Service Officer

Policy Implications

Nil

Budget and Resource Implications

\$250.00

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.8

SUBJECT HEADING: Review of Operational Plan 30 September 2020

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Section 174(3) of the Local Government Regulation 2012 requires Councils to review their Operational Plans every three months.

Officer's Recommendation: That Council reviews the Operational Plan as at 30 September 2020.

Background

Section 174(3) of the *Local Government Regulation 2012* requires Councils to review their Operational Plans every three months.

A copy of the Operational Plan is attached to this report.

Link to Corporate Plan

Governance

Financial Management

Consultation (internal/external)

CEO

Director of Works and Services

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Arts & Culture							
Blackall Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Moved VIC to Library Bldg. Introduction of "First 5 Forever"
Tambo Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Ongoing. "First 5 Forever" progressing.
Disaster Management							
Blackall-Tambo Disaster Management Plan	CEO	Working group formed to review the plan and approve amendments periodically.	Ongoing	Group meetings continually reviewing and adjusting COVID 19 plans.	Ongoing	Council and QFES	Ongoing. Mainly working with COVID issues.
River / Flood Warning Network	CEO	Funded through the QRA Resilience funding to monitor the flow of water during times of flood and rising rivers.	2020/2021	Assist DM take appropriate action during times of flood and rising rivers	\$90,000	Council	Installed Barcoo River Bridge Tambo and Mt Enniskillen
Arrange emergency services training needs where necessary.	CEO	Funds available for continued training of SES Officers and maintenance of equipment.	Ongoing	Local Controllers to maintain SES membership and provide training in line with LG and EMQ requirements	Ongoing	Council and QFES	Ongoing
Economic Development							
Business							
Tambo Sawmill	DWS	Sawmill is not operating at this time. The tender for the switch board has been placed on hold	2020/2021	Council to consider its options as more information becomes available	\$70,000 DCP	Apply to transfer \$47,000 To Tambo Pool and \$23,000 to Blackall Indoor Cricket	Asset returned to Council. Locks are being changed.
Blackall Saleyards	DWS	Construct new pens to increase throughput at sales.	2020/2021	Meets all WHS and regulatory requirements	\$195,000	\$195,000 DCP	Complete
Blackall Saleyards Canteen	DWS	Upgrade the existing canteen to cater for greater numbers of buyers attending sales	2020/2021	Meets all WHS and regulatory requirements	\$100,000	\$100,000 DCP	Complete
Tambo Childcare Centre	DFCCS	Ensure staff attend training sessions and have an excellent knowledge of the current legislation and regulations.	Ongoing	Develop good working relationships with parents and children. Continue to search for efficiencies in operations to reduce current level of subsidy.	Ongoing	Council	Ongoing

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Tourism							
Collective approach to tourism	DFCCS	Work co-operatively with regional tourism groups and government agencies.	Ongoing	Monitor relationships with external organisations and register the grants being received.	Ongoing	Council	Ongoing
"Better in Blackall" Festival	Committee	Committee to develop a programme aimed at encouraging residents and visitors to celebrate this milestone in the history of Blackall.	2021/2022	To provide an exciting and vibrant experience for residents and visitors to Blackall alike to enjoy a get together along with the entertainment..	\$80,000	Council Postponed until August 2021/2022	Involved with Community events. Blackall sign western entrance almost complete.
Tambo Truck Museum BOR	DWS	To support the preservation of the history of trucking in Tambo and to provide an additional item of attraction.	2020/2021	To provide an additional item of interest for visitors as another means of encouraging longer stays. Enable residents to reflect on this aspect of history.	\$504,900	\$454,900 State \$50,000 Council	Final design documents by end of October
Tambo Dam Lights	DWS	A design of lights to bring the Tambo Dam to life at night.	2020/2021	Positive feedback from the public and meets all regulatory requirements	\$105,000	\$60,000 DCP \$45,000 Foundation Regional Renewal	Unsuccessful with Arts Council funding application
Tambo Dam - Sprinkler System	DWS	To improve the dam area and make it more attractive to visitors	2020/2021	Positive feedback from visitors to the Centre.	\$15,000	Council	Not yet commenced
Tambo Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service provided to all visitors. Appropriate training made available through workshops and training sessions.	Ongoing	Positive feedback from visitors to the Centre.	Ongoing	Council	Ongoing
Blackall Welcoming Signs	DWS	Signs on the western entrance to Blackall welcoming people who are arriving	2020/2021	Positive feedback from the public and meets all regulatory requirements	\$60,000	\$60,000 DCP	Quote from Artcraft BIB to confirm design
Blackall Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service to all visitors. Keeping RAM Park well maintained to attract additional visitors who wish to see how people in earlier times lived. Appropriate training is made available through workshops and training sessions.	Ongoing	Positive feedback from tourists and those that take a tour through RAM Park..	Ongoing	Council	Moved to the Library building. Good reports from the public

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Environmental Management							
Waste Management							
Maintain high quality of service to the public	DWS / EHO	Council to ensure collection and disposal of refuse in the region is efficient and cost effective.	Ongoing	Meet all regulatory requirements. Positive feedback from community with respect to operation .		Council	Service running well. No complaints
Stock Routes / Pest Management							
Central West Regional Biosecurity Plan	DFCCS / Ranger Coord	The Central West Biosecurity Plan outlines the strategies to be followed and implemented by the seven councils in this area.	Ongoing	The report lists the performance indicators which are reported to Council by the Ranger Coordinator on a monthly basis.		Council	With RC absent progress has slowed down
Stock Routes Annual Works Program	DFCCS / Ranger Coord	Apply for funding to maintain stock routes facilities in good working order.	2020/2021	Annual capital works program funded by the State Government.	\$60,000	DNR	Not yet commenced
Public Health							
High standards of public health and safety are maintained in the Region	EHO	EHO to conduct annual inspections for health related compliance as necessary	Ongoing	EHO to have undertaken all required inspections as per established program with reports provided to Council where appropriate. Minimum number of complaints from the public.		Council	Providing an efficient service. No complaints.
	EHO	EHO to be available to provide expertise on environmental health matters through the year or on an as required basis.	Ongoing	Reports to CEO to address environmental health matters with the type and level of information provided and / or action taken.		Council	Providing an efficient service. No complaints.
Water supply quality monitored and maintained to Australian standards	EHO	Undertake water sampling to ensure water supplies are maintained for safe domestic use.	Ongoing	Samples undertaken as required and action taken immediately if sample indicates non conformance to Qld Health requirements.		Council	No issues

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Water Reticulation							
Monitor usage and investigate options for efficient usage.	DWS	Monitor, repair and replace water infrastructure (breakages / loss of supply) as required throughout the year	Ongoing	Consistent water supply maintained throughout the year with only minimal breakages and / or loss of supply. Repairs undertaken in a timely manner. Positive comments from the public.	\$100,000	Council	Inspection has resulted in mains in Acacia St, Aqua St, Hawthorne Rose and Ivy, Thistle and Mulga Streets
New Infrastructure	DWS	Provide for additional infrastructure as required	2020/2021	To meet all current regulatory standards and address all WHS issues.	\$100,000	DCP	Replacement of infrastructure \$91,816 spent
Sewerage							
Monitor usage and investigate options for efficient usage.	DWS	Monitor, repair and replace sewerage infrastructure (breakages / loss of supply) as required throughout the year	Ongoing	Consistent sewerage discharged to treatment plant throughout the year with only minimal breakages. Repairs undertaken in a timely manner.	\$100,000	Council	Quote estimate \$400K covers camera work, prep works and some relining
New Infrastructure	DWS	Provide for additional infrastructure as required	2020/2021	To meet all current regulatory standards and address all WHS issues.	\$100,000	DCP	Cleaning of pipes started \$7,665 spent
Infrastructure and Plant							
Aerodromes							
Blackall Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements while considering new processes that reduce losses to Council.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Reviewing procedures coming out of COVID. Order issued for lighting
Blackall Airport Fencing	DWS	Fencing to be erected around the perimeter of the Blackall Airport - replacing existing fencing.	2020/2021	To meet all current regulatory standards and address all WHS issues.	\$218,800	Feds \$109,400 Council \$109,400	Finalising compliance parameters and will go to tender
Tambo Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Ongoing

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Plant and Equipment							
Plant replacement program	DWS	Annual review of Council's plant and machinery.	2020/2021	Purchases to be budgeted for and consistent with Council's adopted purchasing policy.	\$1,100,000	Council	Will commence in October
Rotary Broom for Bobcat	DWS	Replace existing broom	2020/2021	To meet all current WHS and regulatory standards.	\$10,000	Council	Not yet commenced
Back-up Fuel Supply	DWS	Install back-up fuel Tanks in Blackall and Tambo with mgmt system to control receipts and issues	2020/2021	To meet all current WHS and regulatory standards.	\$196,800	DCP \$146,800 Council \$50,000	Complete
Roads, Footpaths & Pavements							
Town streets (maintenance)	DWS	Council road / town maintenance program for 2020/2021	2020/2021	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$300,000	Council	36% of budget spent.
Rural Roads (maintenance)	DWS	Council rural road maintenance program for 2020/2021	2020/2021	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$ 1,000,000	Council	8% of budget spent.
Reseals	DWS	To be determined	2020/2021	To meet all current regulatory standards.	\$ 800,000	Council	Not yet commenced
Rural Emergency Services - property ID signage	DWS	Provide ID signage to all rural properties that can be readily identified in the event of emergencies.	2020/2021	Is functional and meets with the approval of all people living on rural properties.	\$ 240,000	\$144,000 LGGSP \$96,000 Council	Near completion
RMPC Maintenance Contracts	DWS	Improve road network.	2020/2021	To meet all current regulatory standards.	\$ 4,824,000	State Gov	Tambo Alpha Rd 9% complete
QRA Flood Damage 2019	DWS	Flood damage to be completed by 30/6/2021	2020/2021	To meet all current regulatory standards.	\$ 10,000,000	State Gov	Evora, Langlo, Isisford Mt Pleasant Rds
Roads to Recovery - (capital)	DWS	Capital expenditure on road network - details to be provided	2020/2021	To meet all current regulatory standards and the terms and conditions of the R2R agreement.	\$ 1,200,000	Federal	Hospital Rd complete \$100,000

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Recreational Activities and Grounds							
Swimming Pools and Operation of aquatic centres in both communities	DWS	Qualified contractors to operate and maintain aquatic centres in both communities. Health and Safety Regulations to be adhered to.	Ongoing	Pool operated in accordance with contracts. Patronage maintained with a view to increasing the number of visitors.	Ongoing	Council	Ongoing
Western Sports Complex Upgrade DCP	DWS	Upgrade the Sports Complex to a functional standard	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$100,000	DCP	Electrical wks and landscaping to do
Tambo Pool Shade and disability chair COVID W4Q	DWS	Replace existing structure		Meets all regulatory standards and positive feedback from the public.	\$10,000	COVID W4Q	Looking to integrate with solar installation
Tambo Swimming Pool W4Q	DWS	Replaster and paint	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$167,000	State Gov W4Q	Complete
Blackall Pool Shade Structure	DWS	Replace existing structure		Meets all regulatory standards and positive feedback from the public.	\$10,000	Council	Looking to integrate with solar installation
Blackall/Tambo Park Beautification	DWS	Enhance the visual attraction of Parks in the region	2020/2021	Positive feed back from members of the public	\$80,000	\$80,000 DCP	Stage, footpath and lights conduit to complete
Blackall Indoor Cricket W4Q	DWS	Construct building from which indoor cricket and other sports can be participated in.	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$223,000	State Gov W4Q	Building complete lighting to be installed
Blackall Magpies Clubhouse	DWS	Refurbish the interior of the clubhouse in particular changing rooms and showers.	2020/2021	Meets all regulatory standards and positive feedback from the public.	\$140,700	Council	Construction commenced, slabs poured, framing started
Television and Internet							
Fast Internet Project	Mayor / CEO	Provision of a superior internet service to the Blackall and Tambo communities	2020/2021	Provide internet access to urban and rural properties that meet all regulatory standards.	\$505,000	\$105,000 DCP \$200,000 BOR Council \$200,000	Terrick area in planning stage
Town Halls, Cemeteries, Public Convenienc							
Town Halls							
Maintain and upgrade to community expectations	DWS	Continued maintenance of halls and centres to ensure a safe standard is maintained for public access.	Ongoing	Repairs and maintenance undertaken in a timely fashion with safety standards being met as required. Positive feedback from the public.		Council	Ongoing

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Cemeteries & Memorials							
Cemeteries Blackall and Tambo	DWS	Continued operation of all cemeteries within the region ensuring grounds and sites are accessible and well maintained.	Ongoing	Positive feedback by community on aesthetic appearance and condition of cemetery's. Positive feedback from the public.		Council	Ongoing
Public Conveniences							
Public Conveniences maintained to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	Ongoing	Condition of public conveniences meeting health and safety standards at all times with only minimal complaints/requests received.		Council	Ongoing
Council Buildings							
Aged Housing	DFCCS	Continued maintenance and renewal of aged housing stock to ensure a comfortable and safe standard of accommodation is maintained for public rental. Nine units in Tambo and six units (huts) in Blackall.	Ongoing	Maintenance undertaken in a timely fashion with safety aspects addressed. Tenant satisfaction received periodically with regards to condition of housing. Plan established for future repairs and cyclical maintenance.		Council	Coolibah Village maintenance starting 12 October
Blackall Depot Toilets	DWS	Currently there are no toilet facilities in the Depot's office area.		Meets all regulatory standards.	\$20,000	Council	Not yet commenced
Council housing	DFCCS	Council housing stock well maintained. Surplus stock to be sold off.	Ongoing	Satisfied tenants.		Council	Ongoing

Blackall-Tambo Regional Council

Review of Operational Plan 30 September 2020

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Aged and Disability Services							
Tambo Multipurpose Centre	DFCCS	Commonwealth Home Support Program over 65s	Ongoing	Number of over 65s remaining at home	\$150,000	Federal	Small carry over from 2020 allowed due to COVID.
		Consumer Direct Care (CDC) - funds care workers	Ongoing	Maintaining and improving the health of clients who have been assessed and placed on a level of care (Level 1 to 4)	\$13,000	Federal	TMPC doesn't currently have any clients on this program.
		Western Queensland Primary Care Collaborative (WQPCC)	Ongoing	Contributes to Coordinator and Administration wages also provides for allied health services.	\$260,000	State	Underspent due to COVID looking for advice that funds will carry over.
Blackall Neighbourhood Centre	DFCCS	Over 60s and Better	Ongoing	Assist with maintaining the wellbeing of the over 60s through organised activities and involvement with the community.	\$53,300	State	Operation closed due to COVID
Community Development Program	DFCCS	Funding of \$143,000 continues until 30 June 2021. Funds socially based community activities.	2019/2020	Monitored through the successful interventions offered to the community.	\$143,000	State	Program working extremely well.
Work Health and Safety							
Develop a system of WHS that is appropriate for BTRC	DWS	Council officers to work in a co-operative manner with the WHS Officer together with officials from TMR to ensure that the WHS systems at Council are compliant at all times and pass the audit standards required by TMRs insurers Jardine Lloyd Thompson.	Ongoing	Council is successful in being awarded road contracts from TMR. Workplace Health and Safety incidents are reduced and kept to an absolute minimum. The provision of a safe working environment for all employees of Council.		Council	WHS activities are being reviewed with procedures being improved upon where required. The periodic audit will be undertaken by external officials.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.9

SUBJECT HEADING: Christmas Shutdown – Office and Depot

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Council offices and depots close over the Christmas period.

Officer's Recommendation: That the Christmas shutdown for 2020 will be:

1. Council offices will close from Wednesday 23 December 2020 and reopen Monday 4 January 2021; and
 2. Council depots will close from Friday 18 December 2020 and reopen Monday 4 January 2021.
-

Background

The Council offices will close Wednesday 23 December 2020 and reopen Monday 4 January 2021.

The depots will close from Friday 18 December 2020 and reopen Monday 4 January 2021.

Normal advertising and call-out rosters will apply.

Link to Corporate Plan

Nil

Consultation (internal/external)

CEO

Director of Works and Services

Director of Finance Corporate and Community Services

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.1.10

SUBJECT HEADING: Annual Report 2019/2020

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Local Government Regulation 2012 requires that the Annual Report must be adopted by Council.

Officer's Recommendation: That Council adopt the 2019/2020 Annual Report.

Background

The *Local Government Regulation 2012*, Section 182(2) requires that the Annual Report be adopted by Council within one month after the day the Auditor-General issues the audit report of the local government's financial statements for the financial year.

The Auditor-General's audit report is dated 13 October 2020.

Link to Corporate Plan

Governance

Financial Management

Consultation (internal/external)

CEO

Director of Finance Corporate and Community Services

Mayor

Manager of Finance

Auditor-General

Policy Implications

Nil

Budget and Resource Implications

Nil



Blackall-Tambo Regional Council



Final Seal of Stage 3 - Blackall-Jericho Road

ANNUAL REPORT

1 JULY 2019 – 30 JUNE 2020

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Attachments

Annual Audited Financial Statements for the year ended 30 June 2020

Auditor's Report

Message from the Mayor

2020 Mayoral Report.

The phrase “may you live in interesting times” is often quoted as an ancient Oriental curse, I have no idea of the validity of the origin, but a year like the one just past for our nation in general could well have been that origin.

The Outback however, by comparison, is having its time in the sun. Covid free, agricultural products across the board setting all-time records, saleyards setting its own set of records, a fair proportion of our Shire enjoying a better season than any number of the previous eight or nine and latterly one of the most intense, though late, tourist seasons that is showing strong signs of lasting through the Christmas period and on through next year.

The tourism participants are not the usual grey nomads however, although there are good numbers of them. The new kids on the tourism block are the travellers who cannot travel overseas and are spending time and money bringing their children and sometimes parents to the bush, in many cases re-tracing forbears time out here and re-connecting with the strong origins of much of our Aussie culture. Magnificent news to your Mayor, who has spent most his adult life lamenting the population drift away and consequent generational dis-connect from the bush.

Western Councils recognised the potential for a Covid inspired disaster and took the opportunity to band together under the banner of Western Queensland Alliance of Councils, comprising 21 Councils in the North, Central and South West, representing 60% of the geography of our state, initially to strongly advocate the western protocols around the Covid travel restrictions and now, broadly advocate all things common to us in the Outback at all levels of Government.

As usual I wish to pay tribute to our Council staff, workforce and their families for their contribution to our region's progress and productivity.

Congratulations to our new Councillors and we all look forward to helping in making our region the best it can be.



Andrew Martin
Mayor



Chief Executive Officer's Report

During the 2020 financial year the Blackall-Tambo Regional Council has been focussing on developing our two communities through, roads, water, sewerage, beautification and tourism.

Roads have continued to be a major priority and is the biggest area of investment.

Kerb and channelling and street widening have occurred in both towns.

The Queensland Reconstruction Authority approved \$15M of flood damage work and this is underway.

These works are being delivered by Council work crews and local contractors providing a full work schedule.

Completed works include stage three of the Jericho Road sealing project with a further \$5M being allocated by the Department of Transport and Main Road for continuance of this work in 2020/2021.

One kilometre of the Tumbar Road has been sealed with multiple RMPC and R2R projects completed.

This year the Tambo bore was completed and the old bore capped. Council resolved to draw down \$400,000 to partly fund the cost of \$789,200.

Several major items of plant were purchased consistent with the plant replacement program.

Capital projects over the 2019/2020 financial year include the purchase of a grandstand at the Tambo cricket field, extension to the Pathway to Health, lighting upgrade of Banks Park and Shamrock Street, Blackall Town Entrance Welcome Sign, Tambo Sports Ground Dressing Sheds, installation of emergency generators, fencing for the Tambo Pound Paddock and upgrades to the Blackall Saleyards which continues to excel as a sale and spelling facility.

January 2020 saw the adoption of the Blackall-Tambo Region Planning Scheme. This is a significant milestone as it is a single planning scheme and was prepared in accordance with the State Government legislative framework and mandatory guidelines.

The local elections were held on March 2020 with the new Council making their declaration of office on 14th April 2020.

Unfortunately, COVID-19 put a halt to the community events at the beginning of 2020, but in-kind support has been provided to community groups and associations. COVID-19 also saw a late start to the usual tourist season, but the workforce worked hard to ensure the community was informed and public areas sanitised.

We look forward to continuing our service to the community in 2020-21.

D A Howard
Chief Executive Officer

Community Financial Report (section 184 Local Government Regulation 2012)

Significant events affecting community assets and an analysis of the revenue compared to expenditure:

The total income received for the year is \$23.1M while the total expenditure incurred is \$28.1M giving a net result of \$5.0M deficit.

Rates, levies and charges received for the year is \$4.9M compared to \$4.8M for the previous year.

Grants, subsidies, contributions and donations for the year is \$9.0M compared to \$6.3M for the previous year.

Fees and charges received for the year is \$1.9M compared to \$1.1M for the previous year mainly due to the increase in the Blackall Sale Yard fees.

Sales revenue for the year is \$4.5M down from \$9.5M last year mainly due to road repairs from flood damage in March 2019.

During 2019/2020 the State Government announced a second round of the Work for Queensland program providing \$1.09M for projects to be completed by 30 June 2021. These projects are: Parks Solar Lighting, Shaded Seating for Tambo Cricket Ground, New Fencing for the Tambo Pound, Pathway to Health Extension, Tambo Swimming Pool Plaster and Repaint, Blackall Indoor Cricket, Shamrock Street Widening and Kerbing, Dressing Rooms and Showers for the Tambo Western Sports Complex.

In 2019/2020 the Federal Government announced funding from the Drought Communities Program of \$1.0M for the following projects; Back-up Fuel Supply, Blackall-Tambo Park Beautification, Saleyards canteen upgrade, Entrance to Blackall welcoming sign, Tambo Dam Lights, Water and Sewer Main upgrades, Tambo Western Sports Complex upgrade. These projects require to be completed by 31 December 2020.

In 2019/2020 the State Government announced a COVID Work for Queensland program providing \$1.07M for projects to be completed by 30 June 2021. These projects are: Extension to Pathway to Health, Blackall Tourism Display, Blackall and Tambo Pools Shade Structure, Tambo Pool Disability Chair, Magpies Club House, Sale Yards Selling Pens, Tambo Weighbridge Upgrade, Blackall Water and Sewerage Upgrade. These projects are required to be complete by 30 June 2021.

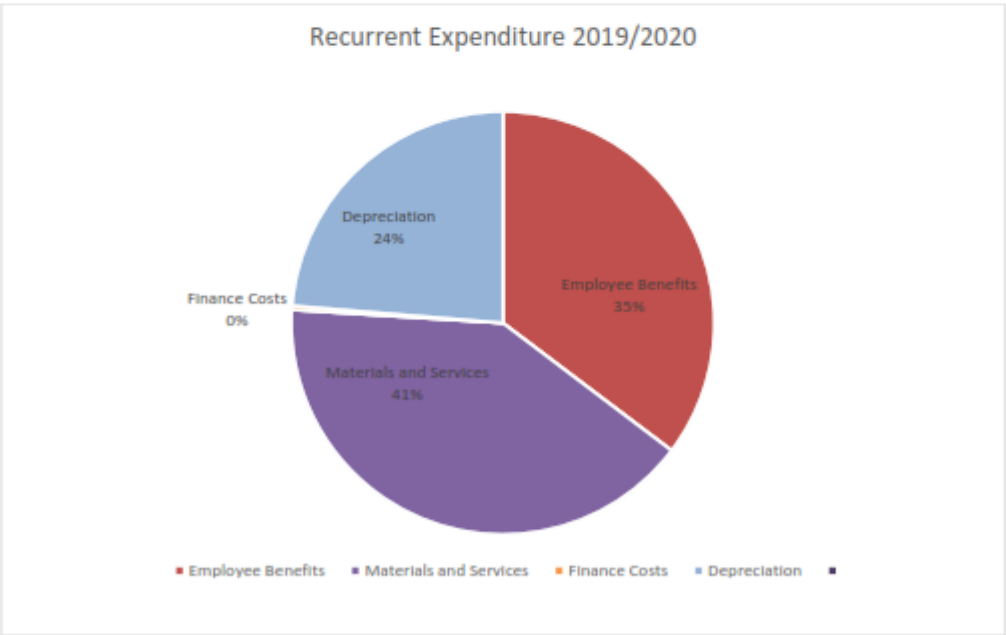
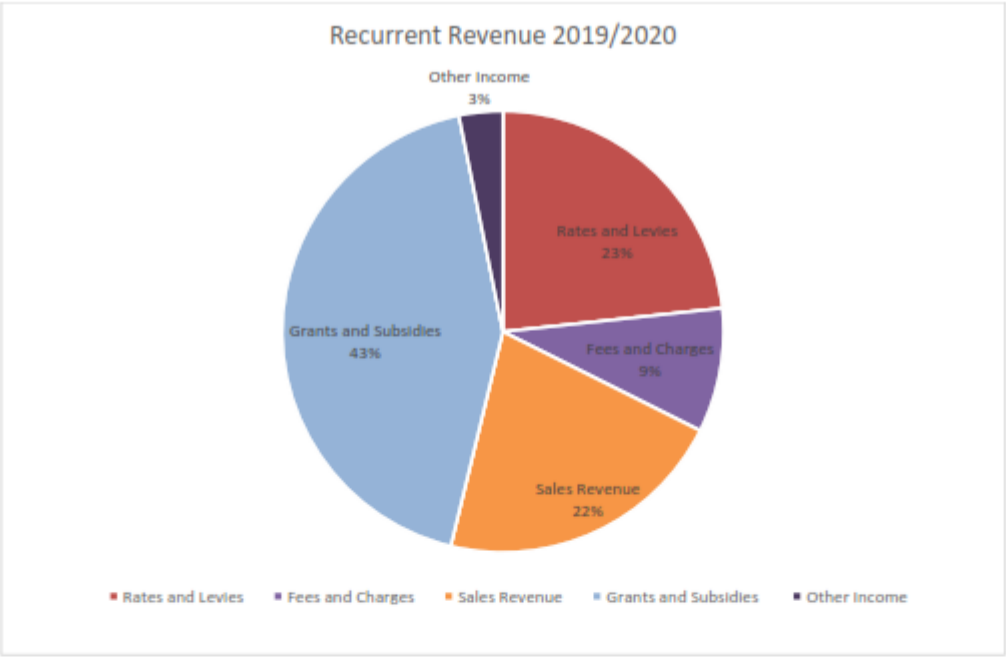
The State government also announced a further round of the Building our Regions program and have provided funding of \$454,900 for the Tambo Trucking Museum and \$200,000 to continue with the rural internet expansion.

With the recurrent revenue base under a degree of pressure, Council continues to seek external funds as well as tendering for external roadwork jobs to supplement local funds. Works projected to be undertaken by Council under contract to Transport Main Roads include a continuance of the sealing of the Blackall-Jericho Road, replacement of the Tambo Barcoo River Bridge, rehabilitation of the Isisford Road, and work on the Springsure Road.

The funds derived from these activities will contribute significantly to economic development and social improvements for businesses and residents alike.

The Council road network continues to be well maintained through funding from the Financial Assistance Grant, TIDS, TMR and the Roads to Recovery program. Water, sewerage and waste management infrastructure assets are also maintained and renewed to meet service delivery demands.

The increases in fees and charges reflects the movement in the consumer price index where applicable.





Extension to Pathway to Health

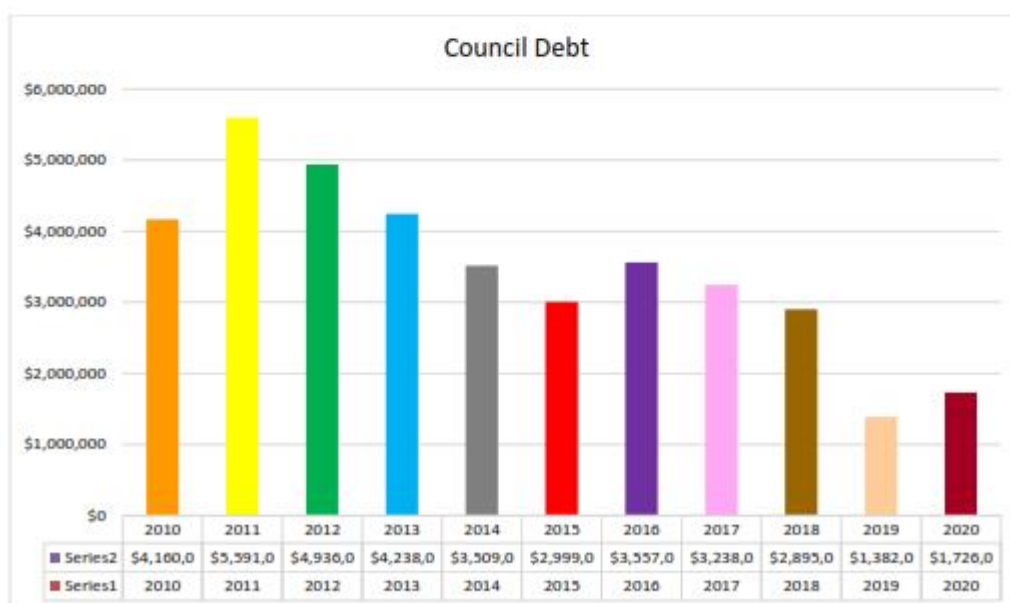
Recurrent expenses total \$25.9M; employee costs are slightly down at 35%, materials and services are slightly up at 41%, depreciation is down to 24%, and finance costs are at 0.3%. Employee costs include staff and related employee expenses while materials and services include such items as general operating costs to maintain and operate services to the region.

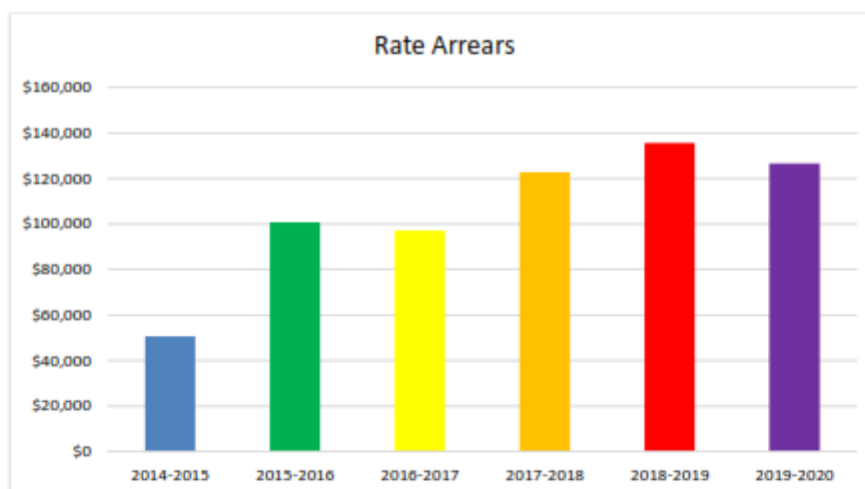
During 2017-2018 Council negotiated a new Enterprise Bargaining Agreement with Council staff which became effective on the 1 July 2018 and expires on the 30 June 2021.

The five-year revaluation of all non-current assets was undertaken during the year by APV Asset Valuers. While depreciation is a non-cash item, it is used as a guide to help Council retain enough funds to meet the costs of future renewal of assets.

Borrowing of funds is used for long term assets to reduce inter-generational inequity and is applicable for new assets and the major upgrade of existing assets. Council increased its borrowings by \$400,000 in the 2019/2020 financial year to fund the replacement of the Tambo Bore. The total cost of replacing the Tambo Bore was \$789,200 with Council paying the balance of \$389,200.

A summary of Council's debt levels is expressed in the figures below indicating that Council debt remains at a manageable level.





Resolutions (section 185 Local Government Regulation 2012)

Council did not make any changes to the policies referred to in sections 250(1) and 206(2) of the Regulation during the 2018-2019 financial year. The referred policies are the expense reimbursement policy subsequently updated on the 17 July 2019 and the asset recognition thresholds policy subsequently updated on the 18 September 2019.

Councillors (section 186 Local Government Regulation 2012)

(i) Remuneration schedule

The Local Government Remuneration and Discipline Tribunal sets the maximum levels of remuneration that can be paid to Councillors annually.

Position	Annual Remuneration*	Meeting Allowance**	Total Allowance
Mayor Allowance	\$83,293.20	Nil	\$83,293.20
Deputy Mayor Allowance	\$42,154.56	Nil	\$42,154.56
Councillor Allowance	\$22,992.84	\$11,496.36	\$34,489.20

* The allowance is paid in twelve equal instalments at the end of each calendar month.

** One twelfth of the meeting allowance is paid for each monthly meeting attended.

Councillor remuneration and meeting attendance – 1 July 2019 to 30 June 2020

Councillor	General Meeting Attendance	Special Meeting Attendance	Remuneration	Superannuation Expenses Incurred	Total Remuneration
Cr A Martin	14	2	\$83,293.20	–	\$83,293.20
Cr L Russell	13	2	\$42,154.56	–	\$42,154.56
Cr P Heumiller	9	0	\$25,866.90	–	\$25,866.90
Cr G Schluter	5	2	\$8,622.30	–	\$8,622.30
Cr G Jarvis	9	0	\$25,866.90	–	\$25,866.90
Cr B Johnstone	14	2	\$34,489.20	–	\$34,489.20
Cr P Pullos	14	2	\$34,489.20	–	\$34,489.20
Cr J Scobie	14	2	\$34,489.20	–	\$34,489.20
Cr D Hardie	5	2	\$8,622.30	–	\$8,622.30

At the Local Government Council elections held 28 March 2020 Councillor Hardie and Councillor Schluter were elected to Council.

Councillor Heumiller was not returned and Councillor Jarvis resigned in 18 March 2020 prior to the elections.



Dressing Sheds Upgrade - Tambo

(ii) **Conduct and performance of Councillors** (section 186 (d), (e), (f) Local Government Regulation 2012)

Section	Details	Number
186(1)(f)(i)	Complaints referred to the assessor under section 150 P(2)(a) of the Act – government entity must refer complaint to the assessor	Nil
186(1)(f)(ii)	Matters, mentioned in section 150 P (3) of the Act, notified to the Crime and Corruption Commission	Nil
186(1)(f)(iii)	Notices given under section 150 R (2) of the Act – local government official must give the assessor a notice about councillor's conduct	Nil

186(1)(f)(iv)	Notices given under section 150 S (2)(a) of the Act – inappropriate conduct on 3 occasions during a period of 1 year	Nil
186(1)(f)(v)	Decisions made under section 150 W(a)(b)(c) of the Act – assessor's action after investigating conduct of a councillor	1
186(1)(f)(vi)	Referral notices accompanied by a recommendation mentioned in section 150 AC(3)(a) of the Act – referral by assessor to council	Nil
186(1)(f)(vii)	Occasions information was given under section 150 AF(4)(a) of the Act – information provided to the assessor while investigating	Nil
186(1)(f)(viii)	Occasions the Council asked another entity to investigate the suspected inappropriate conduct of a councillor	Nil
186(1)(f)(ix)	Applications heard by the conduct tribunal about the alleged misconduct of a councillor	Nil

Administrative complaints (section 187 Local Government Regulation 2012)

Council has adopted a policy “General Complaints (Administrative Actions) Policy” and a “General Complaints (Administrative Actions) Procedure”.

The procedure is broken down into three stages:

- (i) Complaints are initially managed and resolved by the CEO. The CEO can refer a complaint to a head of department (HOD).
- (ii) Unresolved complaints are referred to council for review and response.
- (iii) People who are not happy with the way council has handles their complaint can contact the Queensland Ombudsman for help.

It is the Council's intent to provide a level of customer service that does not attract complaints, but acknowledges the rights of persons to provide feedback, both positive and negative, on its services and / or to lodge a complaint about a decision or other action Council takes.

The complaints process has been instituted to ensure that, to the greatest practical extent, any complaint is dealt with fairly, promptly, professionally, in confidence subject to any legal requirement, and in a manner respectful to the complainant.

Administrative complaints made during the 2019/2020 financial year	4
Number of complaints resolved under the complaint's management process	4
Number of complaints not resolved under the complaint's management process	Nil

There were no administrative complaints in 2018/2019.

Human Rights (Section 97 Human Rights Act 2019)

During the financial year 2019/2020 Council did not receive any correspondence from the Human Rights Commission where a response was required.

Overseas travel (section 188 Local Government Regulation 2012)

No overseas travel was undertaken during the financial year.

Grant Expenditure to Community Groups (section 189 Local Government Regulation 2012)

In accordance with section 189 of the *Local Government Regulation 2012*, the following information is provided concerning expenditure on grants to community organisations. The Council does not operate discretionary funds.

Description	Amount
Expenditure on grants and sponsorships to community organisations	\$248,451
In-kind support to community organisations	\$21,369
Total	\$269,820

Other Contents (section 190 Local Government Regulation 2012)**Corporate and operational plans**

Council is required to adopt a Corporate Plan to guide Council's decision making. This document establishes the framework and identifies goals, objectives and strategies to be pursued by Council to meet the aspirations and needs of the community. The plan is developed in consultation with the community and can be revised at any time during the life of the plan to ensure council is following its strategic direction.

The Operational Plan is prepared annually and outlines Council's work program for the next financial year including costs and completion timelines. This document is subject to quarterly reviews and must be consistent with the Council's Corporate Plan.

In accordance with legislative requirements, Council reviewed the operational plan on four occasions relevant to the financial period and in each instance, Council considered an assessment of its progress in the implementation of the operational plan as being satisfactory. Council receives a written assessment of the implementation of the operational plan at the end of each quarter.

The Corporate Plan for 2020 to 2024 is in the process of completion.

Registers and public documents

Item	Description	Access
Register of personal interests of Councillors	To record certain financial and other personal interests of Councillors.	Councillor's interests are available on Council's website.

Item	Description	Access
Register of personal interest of Chief Executive Officer and other specified employees	To record certain financial and other personal interests of the Chief Executive Officer and certain other employees.	Available only to Councillors, the Chief Executive Officer or a person permitted by law.
Register of Delegations of Authority by Council.	To record all powers delegated by the Local Government or the Chief Executive Officer's delegated powers.	Available on Council's website.
Register of Local Laws	To record all local laws set by Council.	Available on Council's website.
Register of Policies	To record the current policies as set by Council.	Available on Council's website.
Register of Legal Documents	To hold a record of all legal documents.	Available to any person.
Register of Fees and Charges	To record all fees and charges levied by Council.	Available on Council's website.
Cemetery Register	To record all burial sites.	Available to any person.
Operational Plan	To document the goals and strategies set by Council for the period specified in each plan.	Available on Council's website.
Annual Report	To document the financial position and report on attainment of goals specified in the Corporate Plan and Operational Plan.	Available on Council's website.

Concessions for rates and charges granted by Council

- (i) A 15 % discount on general rates if paid by the due date.
- (ii) Eligible pensioners in receipt of a full pension and having a State Government Concession Card receive a Council pensioner rate remission up to a maximum of \$340.00 per annum.
- (iii) Council also provides administrative support to the State Government Pensioner Rate Subsidy Scheme.
- (iv) Council considers requests from Community organizations for the waiver of fees for the use of community facilities.

Internal Audit

At the general meeting 19 June 2019 Council adopted a resolution to form an Audit and Risk Committee to improve transparency as well as the oversight process.

During 2019/2020 the Audit and Risk Management Committee met three times:

- (i) approve the audit charter and plan
- (ii) review internal audit reports on purchasing, payments, creditors
- (iii) review risk management policies
- (iv) review internal audit reports on governance and legislative compliance

- (v) review accounting position papers
- (vi) review draft annual financial statements

Competitive Neutrality

Council has not been required to issue any investigation notices in the financial year under section 49 of the competitive neutrality complaints procedures.

Council has not been required to respond to any Queensland Competition Authority recommendations as per section 52 (3).

Beneficial Enterprises and Business Activities

There were no significant business activities during the financial year ended 30 June 2020.

There was no commercialisation, or full cost pricing of a significant business activity in the financial year ended 30 June 2020.

Senior Staff Remuneration (Local Government Act 2009 section 201)

Total of all remuneration packages payable to senior management \$665,600

One (1) senior contract employee with a total remuneration package in the range of \$200,000 - \$300,000

Two (2) senior contract employees with a total remuneration package in the range of \$100,000 - \$200,000

Public Service Ethics 1994 (section 23)

Council has implemented the code of conduct and undertaken regular education, training and review of procedures.

The Employee Code of Conduct was amended and adopted by Council on the 20 February 2019.



New Tambo Bore

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.1

SUBJECT HEADING: Director of Works and Services' Operations Report – September 2020

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for September 2020 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for September 2020.

Background

Construction

- TMR -Alpha Tambo Road-seal 2.5klm of pavement, install signs, guide post and complete site clean up.
- Blackall Saleyards- Prep works for new water yards.
- TMR/DRFA - Adavale Road

Flood Damage crews /Maintenance Graders Location

- Contractors – Tumbar Road, Evora Road
- Alpha Road, Rosclare Road, Springsure Road, Mt Playfair Road
- Flood Damage Golf Club, Gartmore, Toolmaree Road, Mt Pleasant Roads

Maintenance Crews

- RMPC - Guide posts 13B, 441 and 7103
- RMPC - Surface correction 13B and 13C.
- Flood Damage - Invert repairs Neverfail Road.
- Pothole patching Ward Road
- Culvert repairs Langlo Road
- Rubbish tip maintenance
- Walter Street kerb and channel

	Total km - 2020/21
New Bitumen sealing works	2.5 klm
Bitumen resealing works	0 klm

Monthly Statistics

Formation grading – total km	92km
Gravel re-sheeting – total meters	0 km
Bitumen resealing works – total km	0km
Plant downtime that impacted production - total hours for month	0days
Number of customer requests received	4
Number of customer requests actioned	4
Average response time to customer request - hrs.	Same day/next day

Premix used/prime used	60tn / 500ltrs
Emulsion/sand/stone	5m3

Upcoming Works

- Isisford Road rehabilitation – TMR
- Langlo Road pave and seal –TIDS
- Hospital Road - R2R

Projects

W4Q PROJECTS

- Rugby League dressing rooms- 80% completed.
- Waste oil collection stations- delivered.
- Saleyards Water Yards – 40% completed.
- Perry Bros Tourism Project - Elephant to arrive in Blackall 12/10/2020 assessing quotes received for installation of the rotunda.

DCP PROJECTS

- Sewerage mains - recycling truck starting 20/10/2020.
- B Sign - BIB have agreed on design - quotation stage.

LRCI PROJECT

- Heavy vehicle bypass – Design stage, land acquisitions process underway.
- Council has received correspondence from Queensland Rail stating that 405 & 406 on CP827134 can be converted to road reserve.

Water and Sewerage

Water Services

Number of interruptions to services	4
Number of customers impacted by the interruptions to services.	16
Water consumption total ML	19850
Number of customer requests received	4
Number of customer requests actioned	4
Average response time to customer request - hrs.	Same day/next day
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

Sewerage Services

Number of interruptions to services	4
Number of customers impacted by the interruptions to services	4
Sewerage Treated total hours	480
Number of customer requests received	4
Number of customer requests actioned	4
Average response time to customer request - hrs.	2 hrs
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

Parks and Gardens

- Maintenance of council facilities, town streets, parks and gardens
- Design sprinkler system for Tambo dam park.

Workshop / Fleet

- Preventative/Routine maintenance
- Minor breakdowns

Monthly Statistics

Number of plant items serviced	9
Number of plant breakdowns	5
Number of call outs	0
Hours downtime due to servicing	8.5
Hours downtime due to breakdown	38.5
Hours downtime due to parts availability	17
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

Maintenance and Repairs

Plant Number	Plant Description	DOM	Hrs Down	Breakdown description
5026	Volvo	2019	8	PTO wouldn't engage. Diagnosed and sourced new part under warranty.
5511	Mack granite	2017	2.5	Leaking wheel seal
2008	Ahmann Multi roller	2012	7	Wheel was loose on stub. Re adjusted and fitted new locking ring
1308	Cat 12M	2018	3	Trimble laser fault. Found and repaired broken wiring harness.
5019	Western Star	2012	18	Broken rear leaf spring pack
		Total	38.5	

Rangers Monthly Statistics:**Animal Control**

- Destroy 1 dog - signed owners' consent.
- Destroy 1 cat

Animal Complaints

- Nil - Tambo
- 4 - Blackall

Weed Control

- Spray – Rubber vine – 33 Garden Street
- Spray – Parkinsonia – 3 plants Blackall Golf Club
- Spray – Mother of million – Alpha Rd, Boree Reserve and Tambo Reserve
- Spray – Florestina on Ward Road between Ward River crossing and the end of the bitumen check old parthenium patches on the Alpha and Springsure roads

Wild Dog Control

Dingo scalps destroyed

- 4 Blackall
- 13 Tambo

Common

- Completed Tambo Common muster - returned 324 cows and heifers, also 124 calves. 90 head of cows and weaners were trucked to Roma along with 21 private stock.

11 head were sold privately, 25 head of weaners were removed from common.
11 head came onto common, with a further 25 head still to come.

Operational

- Stock Route maintenance water facilities.

Agistment

- nil
-

Link to Corporate Plan

Sustainable and Prosperous Economy
Roads

Environmental Management

Pest Management

Weed, seeds and pests including wild dogs are effectively controlled

Rural Lands

Council controlled lands are well managed

Consultation (internal/external)

CEO

DWS

Works Supervisors

Parks & Garden Supervisors

Water Supervisors

Sewerage Supervisor

Fleet Manager

Ranger

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.2

SUBJECT HEADING: Work Health and Safety Report

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Work Health and Safety Report has been provided to Council. There was one incident reported for the month.

Officer's Recommendation: That Council receive the Work Health and Safety Report for September 2020 and note that hazard inspections are ongoing.

Background

INCIDENTS

- There has only been one incident this month which was a broken window.
 - No department reportable incidents to WHS Qld.

INVESTIGATIONS

- 1 ongoing investigation

TOOLBOX TALKS

- There have been 2 toolbox talks for the month

HAZARD INSPECTIONS

- Hazard inspections are ongoing.

IMPROVEMENTS

- The Work Health & Safety Management System is working on closure of actions from the Correctives Actions Register.
- The BTRC Safe Management System is in the process of being updated with all documents being reviewed and the whole site being made as user friendly as possible.

NOTICES

- Prohibition – none
 - Improvement – none
- There are some improvement notices on the way after a visit from WHS Qld.

Operational Information

SAFETY MANAGEMENT PLANS FOR TMR WORKS

- There have been no WHS Management Plans presented for TMR works.

SAFETY HAZARDS

- There have been 0 hazards reported.

INDUCTIONS: Up to and including 31.9.2020

- Employees: 1
- Contractors: 5

- Work Camp: 1

GENERAL

- Chemwatch continuing to be implemented with more updates this month.

IMMUNISATIONS

- 1 Q-Fever immunization is underway.
-

Link to Corporate Plan

Governance

Best Practice Governance

A competent, productive and contributing workforce

Consultation (internal/external)

Work Health and Safety Advisor

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.3

SUBJECT HEADING: Purchase of Motor Grader

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 3 machinery dealers for the purchase of a motor grader to replace plant 1305 John Deere 770GP grader.

Officer's Recommendation: That Council accept the quotation from Hastings Deering to supply a new Caterpillar 140-14A motor grader for \$414,000.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.

Background

Quotations were received from 2 suppliers. Hastings Deering and RDO Equipment were the only ones who submitted tenders with a similar product of motor graders. All machines were offered with similar warranties and options, with Hastings having a broader coverage of the machine. Both Hastings and RDO have branches in Emerald. Council currently operate three 12M and one 140M graders with good performance results and proven back up service and warranty work from Hastings out of Emerald. Hastings also offer HD Advantage which fully monitors the machine over the warranty period. Council also operate CAT ET, which allows fitters to connect to the machine for quick easy diagnoses and calibrations.

Tender	Make	Model	Purchase Price Ex GST
Hastings Deering	CAT	140	\$414,000.00
RDO Equipment	John Deere	670GP	\$409,000.00

Link to Corporate Plan

Sustainable and Prosperous Economy

Roads

Consultation (internal/external)

Fleet Supervisor

Director of Works and Services

CEO

Policy Implications

Nil

Budget and Resource Implications

\$414,000.00 excluding GST – included in the plant replacement budget

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.4

SUBJECT HEADING: Purchase of 6x4 Prime Movers

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 14 truck manufactures for the purchase of 2 6x4 prime movers to replace plant 5507, 5018 and 5019 trucks.

Officer's Recommendation: That Council accept the quotation from VCV Rockhampton to supply 2 x new Mack Granite prime movers for \$504,522 (ex GST). These trucks are preferred as they will provide uniformity of plant, value for money/resale, flexibility of use and proven backup service. Local Buy (NPN 04-13) contract will apply.

Background

Quotations were received for the 2 trucks from 7 dealers as outlined in the table below. Mack are the cheapest tenderers and would be a very suitable vehicle for the job. This truck is uniform to the other Mack trucks that council operate, which we also have a full OEM software program for. This will minimise breakdown time with the workshop being able to remote to the Rockhampton workshop for quick diagnoses. Warranty work is also able to be carried out on site by Council fitters saving downtime and money. All parts and filters are the same, allowing council to carry more specific parts for the trucks.

Tender	Make	Model	Less GST
Black Truck Sales	Western Star	4964	\$ 298,000.00
Black Truck Sales	International	Prostar	\$ 301,021.14
Brown & Hurley Rocky	Kenworth	610	\$ 311,980.00
Western Truck Group	Mack	Granite	\$ 252,261.00
RGM Rocky	Freightliner	Cascadia 116	\$ 290,909.47
Wideland	International	Prostar	\$ 362,500.04
Wideland	Western Star	4800	\$ 381,096.24

Link to Corporate Plan

Sustainable and Prosperous Economy
Roads

Consultation (internal/external)

Fleet Supervisor
Director of Works and Services
CEO

Policy Implications

Nil

Budget and Resource Implications

\$504,522 excluding GST – included in the plant replacement budget

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.5

SUBJECT HEADING: Purchase of 3 x Tractors and 1 Slasher

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 5 machinery dealers for the purchase of 3x Tractors and 1 slasher to replace plant 4101,4102,4104 Kubota tractors.

Officer's Recommendation: That Council accept the quotation from Black Truck & Ag to supply 3x Tractors and 1 slasher for \$233,800.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.

Background

Quotations were received from 5 suppliers as per the table attached. Two of the tractors are similar in price being the New Holland TD5.100 and Kubota M100GX. The New Holland Tractor is not an equivalent tractor to the Kubota as it does not have a fully automatic powershift gearbox. Black Truck and Ag are also offering a 5year 5000hr warranty to council which is the best warranty offered by all the tenders. Council are currently operating all Kubota tractors at present and have had a very reasonable run out of them with minimal breakdowns.

Tender	Make	Model	Less GST
Black Truck Sales	Kubota	M100GX	\$ 72,900.00
Black Truck Sales	Kubota	M100GX	\$ 88,000.00
Black Truck Sales	Kubota	M100GX	\$ 72,900.00
Milne Bros	Kubota	M100GX	\$ 85,000.00
Milne Bros	Kubota	M100GX	\$ 101,500.00
Milne Bros	Kubota	M100GX	\$ 85,000.00
Milne Bros	Case IH	Farmall 105C	\$ 90,000.00
Milne Bros	Case IH	Farmall 105C	\$ 105,000.00
Milne Bros	Case IH	Farmall 105C	\$ 90,000.00
Springsure Tractor	Massey Ferguson	MF 5711S	\$ 111,136.36
Springsure Tractor	Massey Ferguson	MF 5711S	\$ 131,780.36
Springsure Tractor	Massey Ferguson	MF 5711S	\$ 111,136.36
Vanderfield Roma	John Deere	6110M	\$ 108,000.00
Vanderfield Roma	John Deere	6110M	\$ 127,000.00
Vanderfield Roma	John Deere	6110M	\$ 108,000.00
Mounts Machinery Roma	New Holland	T5.100S	\$ 83,994.94
Mounts Machinery Roma	New Holland	T5.100S	\$ 103,139.44
Mounts Machinery Roma	New Holland	T5.100S	\$ 83,994.94
Mounts Machinery Roma	New Holland	TD5.100	\$ 72,505.21
Mounts Machinery Roma	New Holland	TD5.100	\$ 91,649.00
Mounts Machinery Roma	New Holland	TD5.100	\$ 72,505.21

Link to Corporate Plan

Sustainable and Prosperous Economy
Roads

Consultation (internal/external)

Fleet Supervisor
Director of Works and Services
CEO

Policy Implications

Nil

Budget and Resource Implications

\$233,800.00 excluding GST – included in the Plant Replacement Budget

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.6

SUBJECT HEADING: Purchase of Vac Tank Trailer

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 14 manufactures for the purchase of a trailer mounted Vac tank as a new addition to our fleet.

Officer's Recommendation: That Council accept the quotation from RDO Australia to supply a new Vermeer Vac tank trailer for \$84,300.00 (ex GST). This unit would be preferred as it will provide uniformity of plant, value for money/resale, flexibility of use and proven backup service. Local Buy (NPN 2.15) contract will apply.

Background

Only one supplier responded out of 14 suppliers invited to tender. The company RDO Australia responded with a unit the same as council already operate. This unit has served its purpose well with only minor maintenance and component replacement due to fair wear and tear. Having the same unit will allow one set of parts and consumables needing to be kept in stock to keep the both units running, and operators are already familiar with this type of machine.

Link to Corporate Plan

Sustainable and Prosperous Economy
Roads

Consultation (internal/external)

Fleet Supervisor
Director of Works and Services
CEO

Policy Implications

Nil

Budget and Resource Implications

\$ 84,300.00 excluding GST – included in the Plant Replacement Budget

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 4.2.7

SUBJECT HEADING: Supply, Cart, Heat and Spray Bituminous Products

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Tenders were requested for the supply, cart, heat and spray bituminous products from 9 tenderers.

Officer's Recommendation: That Council accept the tender from Road Surfaces Group for \$341,921.89 as they are the lowest tender and are a proven supplier.

Background

Council called for tenders for the supply, cart, heat and spray bituminous products from 9 tenderers for the Blackall-Isisford Road.

Tenders closed on 2 October 2020 with 3 responses received from:

Fulton Hogan Industries Pty Ltd
Road Surfaces Group Pty Ltd
Colas Queensland Pty Ltd

GBA assessed the tenders and have provided a letter of recommendation. The information for this tender is attached to this report.

Link to Corporate Plan

Sustainable and Prosperous Economy
Roads

The main roads network is accessible, safe and fully sealed

Consultation (internal/external)

Director of Works and Services
CEO
GBA

Policy Implications

Nil

Budget and Resource Implications

\$341,921.89 – recoverable from TMR

Enquiries: Garth Kath
Email: gkath@gbassoc.com.au

GK: 200174

08 October 2020

The Chief Executive Officer
Blackall Tambo Regional Council
PO Box 21
BLACKALL QLD 4472

Dear Sir

**BLACKALL TAMBO REGIONAL COUNCIL
SUPPLY, CART, HEAT AND SPRAY BITUMINOUS PRODUCTS
LETTER OF RECOMMENDATION**

On the 21 August 2020, quotation documents for the "Supply, Cart, Heat and Spray Bituminous Products" were emailed to nine (9) tenderers (see enclosed Tender Mailing List).

At the close of quotations (12:00pm, 2 October 2020), three (3) submissions were received from:

1. Fulton Hogan Industries Pty Ltd
2. Road Surfaces Group Pty Ltd
3. COLAS Queensland Pty Ltd

We recommend Road Surfaces Group Pty Ltd in accordance with the attached quotation analysis.

Should you require further information regarding this matter, please contact Garth Kath of this office.

Yours faithfully



for **GEORGE BOURNE & ASSOCIATES**

Enc.2

ENGINEERING THE OUTBACK

☎ 07 4651 5177 📠 07 3220 6791 🌐 gbaengineers.com.au

Tender Summary

Council: Blackall - Tambo Regional Council
Job Title: Supply, Cart, Heat and Spray Bituminous Products: Blackall - Isisford Road
Job No: 200174
Closing Date/Time: 12:00pm, Friday 2 October, 2020 - GBA Tender

Blackall - Tambo Regional Council
 Supply, Cart, Heat and Spray Bituminous Products: Blackall - Isisford Road
 200174
 12:00pm, Friday 2 October, 2020 - GBA Tender

Timing	Description	Unit	Provisional Qty	Fulton Hogan Industries Pty Ltd		Road Surfaces Group Pty Ltd		Colas Queensland Pty Ltd	
				Rate	Amount	Rate	Amount	Rate	Amount
Oct-20	Supply, Cart, Heat and Spray, treatment type [P], of binder AMCO at nominal spray rate of 1.0 L/m2, [TCS A & TCS B]	Litres	54018	\$ 1.72	\$ 92,910.96	\$ 1.53	\$ 82,647.54	\$ 1.30	\$ 70,223.40
Oct-20	Supply, Cart, Heat and Spray, treatment type [L-S], of binder C170 at nominal spray rate of 1.0 L/m2, [TCS A & TCS B]	Litres	54018	\$ 1.51	\$ 81,567.18	\$ 1.12	\$ 60,500.16	\$ 1.40	\$ 75,625.20
Oct-20	Supply and addition of adhesion agent (0.3% of C170 & 0.6% of S35E) (Provisional Quantity)	Litres	876	\$ 7.97	\$ 6,981.72	\$ 6.10	\$ 5,343.60	\$ 6.41	\$ 5,615.16
Oct-20	Supply and addition of cutter oil (3% of C170)(Provisional Quantity)	Litres	1621	\$ 1.50	\$ 2,431.50	\$ 1.18	\$ 1,912.78	\$ 1.34	\$ 2,172.14
Dec-20	Supply, Cart, Heat and Spray, treatment type [HSS1-M], of binder S35E at nominal spray rate of 2.2 L/m2, [TCS A & TCS B]	Litres	118840	\$ 1.71	\$ 203,216.40	\$ 1.35	\$ 160,434.00	\$ 1.72	\$ 204,404.80
	Subtotal			\$	387,107.76	\$	310,838.08	\$	358,040.70
	GST (10%)			\$	38,710.78	\$	31,083.81	\$	35,804.07
	TOTAL			\$	425,818.54	\$	341,921.89	\$	393,844.77
	Comments:			Lowest Price and Central West Contractor					
PRICE (100%)				80%		100%		87%	
Rank				3		1		2	

Tenders opened & assessed by: Matthew Westphal
 Recommendation: Road Surfaces Group Pty Ltd

TENDER MAILING LIST

Council: Blackall - Tambo Regional Council
Job Title: Supply, Cart, Heat and Spray Bituminous Products: Blackall - Isiford Road
Job No: 200174
Closing Date/Time: 12:00pm, 14 September 2020
NOW: 12:00pm, Friday 2 October, 2020
 GBA Tender

No.	Sent	Rec	Tenderer	Attention	Telephone	Fax/Email	Address	Ad1	Rec	Submission Received
1	21-Aug		Fulton Hogan - Mackay	Matthew	(07) 4965 9300	matthew.baker@fulthoghan.com.au	398 Habana Rd Fairleigh QLD 4741	11-Sep		
2	21-Aug		Fulton Hogan - Brisbane	Matthew Sims	(07) 3827 7908	Matthew.Sims@fulthoghan.com.au	Po Box 310, BURLEIGH QLD 4207	11-Sep		
3	21-Aug		Fulton Hogan - Townsville	Terry O'Keeffe	(07) 4775 4077	jerry.okeeffe@fulthoghan.com.au	Po Box 7835, GARbutt QLD 4814	11-Sep		
4	21-Aug	21-Aug	Road Surfaces Group	Kevin McDonald	(07) 3203 1566	Kevin.McDonald@boral.com.au	34-40 Potassium Street, NARANGBA QLD 4504	11-Sep	14-Sep	31/08/2020 @ 8:48am
5	21-Aug	21-Aug	Rock N Road Bitumen	John Bakker	(07) 4955 3235	johnbakker@nrbbitumen.com.au	PO Box 8707, MT PLEASANT QLD 4740	11-Sep	11-Sep	
6	21-Aug	21-Aug	Road Surfaces Group	Lyal Balderson		lyal.balderson@boral.com.au		11-Sep	11-Sep	
7	21-Aug	21-Aug	Colas	Sean	0404 809 121	sean@colas.com.au		11-Sep	11-Sep	
8	21-Aug	21-Aug	Fulton Hogan	Guy Raffle		guyraffle@fulthoghan.com.au	46 - 60 Curley Roseneath QLD 4811	11-Sep	14-Sep	09/09/2020 @ 9:24

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 5.1

SUBJECT HEADING: **Blackall Saleyards Monthly Report**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall Saleyards monthly report for September 2020 is presented to Council.

Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for September 2020.

Background

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	2020/21 Totals
Spelling Cattle	5749	5452	1759										12960	70240
Spelling Sheep	-	-	-										-	-----
Prime & Store Sales	13683	8308	4856										26847	59581
Weaner & Store Sales	4336	4446	2076										10858	39554
Private Weigh (Same Day)	3932	1621	1413										6966	22722
Private Weigh (Over-night)	3348	640	685										4673	28693
Private Scan	-	-	-										-	432
Bull Sales	-	-	59										59	291
TOTALS 2020/20	31048	20467	10848										62363	
TOTALS 2019/20	13118	24421	18297	13241	12576	5822	2213	8918	25288	28619	34823	34177	221513	

Link to Corporate Plan

Sustainable and Prosperous Economy
 Economic Development

Consultation (internal/external)

CEO

Saleyards Manager

Director of Works and Services

Construction Foreman

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development Report is presented to Council

Officer's Recommendation: That Council receive the Planning and Development Report for September 2020 and note that there was one approved development application for the period and four planning enquiries.

Background

APPROVED DEVELOPMENT APPLICATIONS REPORT

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
7/09/2020	11-2020-2021	Building	Double Carport	Blackall

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

No new development applications were lodged with Council during September.

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
08/09/2020	Blackall business owner	The enquiry related to land in the Blackall industrial precinct which is currently being used as a truck depot. It is proposed to expand this business to also include a produce agency with a drive-through facility for customers to purchase/pick up stock feed and other items for rural activities. In order to regularise the existing truck depot use and the new produce agency, a development application for material change of use for <i>Transport Depot</i> and <i>Agricultural Supplies Store</i> will be required under the planning scheme and will be subject to code assessment (i.e.	Closed

		assessment against only the applicable codes and no public notification required). The uses are consistent in the precinct and will be able to comply with the codes. Information on the approval process and how to prepare a well-made application was provided.	
08/09/2020	Rural property owner outside Blackall	<p>The customer seeks to establish tourist accommodation in the form of bush camping sites on the property. At this stage, the number of sites is unknown, but a mix of powered and unpowered sites are proposed. In terms of the approval pathway, the option to apply under the superseded planning scheme was explained (this opportunity is available for one year from the new scheme taking effect) because under this previous scheme, <i>Visitor Accommodation</i> for a maximum of 6x camp sites accommodating 12x paying guests, did not require a development permit for material change of use where meeting certain requirements under the Rural Zone Code. However, the customer requires more sites to ensure the financial viability of the bush camp. On this basis, the application requirements under the current scheme were set out – if the proposal aligns with <i>Nature-based Tourism</i>, a code assessable application is required, otherwise a <i>Tourist Park</i> (usually reserved for commercial scale caravan parks) requires an impact assessable application (i.e. more assessment and public notification is required).</p> <p>Information on the approval process and application fees was also provided and it was recommended that a planning consultant be engaged to assist with the process.</p>	Closed
14/09/2020	Potential purchaser of land in Tambo	<p>The customer seeks to purchase a property in Tambo's Industrial Precinct to establish an operational base for an earthmoving and machinery business and potentially a mechanic workshop and spare parts shop servicing the general public. A development application for material change of use will be required for the proposed industrial uses defined as <i>Transport Depot and Low Impact Industry</i>. The application will be subject to code assessment (i.e. assessment against applicable codes and no public notification required).</p> <p>The customer also seeks to accommodate workers on-site when earthmoving projects are underway. Part of the existing shed on-site would be converted into 2x bedrooms. <i>Non-resident workforce accommodation</i> is not a preferred use in the Industrial Precinct as</p>	On-going

		residential uses are intended in the Township Zone for social and economic reasons, which will also preserve the industrial intent of land in the Industrial Precinct. In comparison, <i>Caretaker's Accommodation</i> can be supported in the Industrial Precinct, but if provided on-site would need to fulfill a caretaker purpose. The application requirements and approval prospects for each were explained to the customer. Council's approval records for the subject land are still being reviewed in consultation with the current owner and Council officers to ensure the correct approval pathway is followed for the proposed development.	
21/09/20	Blackall resident	The customer sought information on nearby vacant residential land and advice was provided on Council approval records (no permits but land has access to reticulated water and sewerage) and the intent for this land as future house sites.	Closed
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			

Link to Corporate Plan

Sustainable and Prosperous Economy
Land Development
Land available to meet the needs of the community

Consultation (internal/external)

CEO
Rates Officer
Town Planners

Policy Implications

Nil

Budget and Resource Implications

Nil

OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 5.3

SUBJECT HEADING: **Discount of Rate Payment Received After Due Date Being 16 September 2020 - Rate Assessments 11145-10000-000 & 11143-00000-000**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council has received a request from a ratepayer asking that the discount on the rates notice be allowed when the payment was made outside the discount period. The discount was missed due to a death in the family.

Recommendation: That Council refund the amount of \$1288.48 on Rate Assessment 11145-10000-000 and \$400.11 on Rate Assessment 11143-00000-000 on compassionate grounds.

Background

A request has been received from a rural rate payment on Rate Assessment 11145-10000-000 and Rate Assessment 11143-00000-000 after the discount was missed on the 16 September 2020.

The ratepayer is seeking Council consideration to allow the refund of the discount on compassionate grounds due to a death in the family.

Link to Corporate Plan

Nil

Consultation (internal/external)

CEO

Rates Officer

Policy Implications

Nil

Budget and Resource Implications

\$1688.59

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 14 October 2020

Item No: 5.4

SUBJECT HEADING: Discount of Rate Payment Received After Due Date Being 16 September 2020 - Rate Assessments 20247-10000-000 & 20360-00000-000

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council has received a request from a ratepayer asking that the discount on the rates notice be allowed when the payment was made outside the discount period.

Recommendation: That Council decline the request to have the amount of \$1424.12 on Rate Assessment 20247-10000-000 and \$1288.48 on Rate Assessment 20360-00000-000 refunded.

Background

A request has been received from a rural rate payer on Rate Assessments 20247-10000-000 and 20360-00000-000 who recently became aware that the payment scheduled with their bank did not get processed on 14 September 2020. Consequently, the discounts totaling \$2712.60 were missed.

The ratepayer is seeking Council consideration to allow the refund of the discount.

Link to Corporate Plan

Nil

Consultation (internal/external)

CEO

Rates Officer

Policy Implications

Nil

Budget and Resource Implications

\$2712.60