



**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE BLACKALL COUNCIL CHAMBERS
ON WEDNESDAY 15th APRIL 2020
COMMENCING AT 8.33 AM**

PRESENT:

Councillors; Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr BP Johnstone, Cr PJ Pullos, Cr JH Scobie, Cr DA Hardie, Cr GK Schluter.

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mr John Turlan, Director of Works and Services, Mrs Andrea Saunders, Executive Assistant.

Due to COVID-19 situation the meeting was held by teleconference.

CONDOLENCES:

A minute's silence was observed to mark the passing of:

Michael Wood (Woody)
Vale Harker
Wayne Dendle

DECLARATIONS OF INTEREST:

Cr Schluter for item 5.6 – "I declare that I have a conflict of interest in the Outback Queensland Masters – Blackall Event (as defined in the *Local Government Act 2009*) as I am president of the Blackall Golf Club. I have determined that this conflict of interest is of significance that it could lead me to make a decision on the matter. I will be dealing with this conflict of interest by leaving while this matter is debated and voted on."

1.1. Confirmation of General Meeting Minutes:

MOTION: Moved: Cr PJ Pullos Seconded: Cr JH Scobie

"That the Minutes of the General Meeting held on 18 March 2020 be taken as read and confirmed, and that the Mayor be authorised to sign same."

Minute No. 01/04B/20 **Carried 7/0**

REPORTS AND COMMITTEE MINUTES:

4.1.1 Financial Statements for the Month of March 2020

The Finance Report for March 2020 is presented to Council.

MOTION: Moved: Cr LP Russell Seconded: Cr GK Schluter

“That Council receive the March 2020 Finance Report.”

Minute No. 02/04B/20

Carried 7/0

4.1.2 DFCCS Operations Report –March 2020

The Director of Finance Corporate and Community Services operations report for March 2020 is presented to Council.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr BP Johnstone

“That Council receive the DFCCS Operations Report for March 2020.”

Minute No. 03/04B/20

Carried 7/0

4.1.3 Arts & Cultural Report – March 2020

The Arts and Cultural Report is provided to Council.

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr JH Scobie

“That Council receive the Arts and Cultural Report for March 2020.”

Minute No. 04/04B/20

Carried 7/0

4.1.4 Environmental Health Officer’s Report – March 2020

The Environmental Health Officer’s Report is provided to Council.

MOTION: **Moved: Cr BP Johnstone**

Seconded: Cr JH Scobie

“That Council receive the Environmental Health Officer’s Report for March 2020.”

Minute No. 05/04B/20

Carried 7/0

4.1.5 Business Continuity Management Plan

Business continuity planning involves developing a practical plan for how Council can prepare for and continue to operate during and after an incident or crisis.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr DA Hardie

“That Council adopt the Business Continuity Management Plan.”

Minute No. 06/04B/20

Carried 7/0

4.2.1 The Director of Works and Services Operations Report – March 2020

The Director of Works and Services’ operation report is presented to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr JH Scobie**

“That Council receive the Director of Works and Services’ operations report for March 2020.”

Minute No. 07/04B/20

Carried 7/0

4.2.2 Work Health and Safety Report – March 2020

The Work Health and Safety Report is provided to Council.

MOTION: **Moved: Cr DA Hardie** **Seconded: Cr GK Schluter**

“That Council receive the Work Health and Safety Report for March 2020.”

Minute No. 08/04B/20

Carried 7/0

4.2.3 Purchase of Workshop Truck

Quotations were requested from 5 truck dealers for the purchase of a workshop truck to replace plant 6060 Toyota V8 Landcruiser.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

“That Council accept the quotation from Central Isuzu Rockhampton to supply a new Isuzu NPR55/155 for \$76,162.50 (ex GST) and trade on 6060 for \$37,272.73 (ex GST). This machine is preferred as it will provide uniformity of plant, better flexibility, value for money and proven backup service. Local Buy (NPN 04-13) contract will apply.

Minute No. 09/04B/20

Carried 7/0

4.2.4 Indoor Cricket Project

Tenders were invited using LG Tenderbox for the supply and installation of a 18m x 36m x 6m high steel shed and the supply and installation of an indoor synthetic turf court and netting.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

“That Council:

- 1. Award the supply and construction of the shed to Bill McNall totalling \$141,000 (ex GST); and**

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2. Award the supply and installation of the grass court and netting to Gabba Products totalling \$50,890.91 (ex GST).
This will provide best value for money.”

Minute No. 10/04B/20

Carried 7/0

4.2.5 Rugby League Dressing Room Extension

Tenders were invited using LG Tenderbox, for the supply and installation of an extension to the current Rugby League Dressing Sheds to include the construction and fit out of 2 new dressing sheds, 1 disabled toilet and a referee’s room.

MOTION: Moved: Cr DA Hardie

Seconded: Cr PJ Pullos

“That Council award SJL Building Company the contract to construct the new dressing shed as SJL met all of the requirements of the tender and is within budget.”

Minute No. 11/04B/20

Carried 7/0

4.2.6 Sawmill Electrical Upgrade

Tenders were invited using LG Tenderbox for the upgrade of electrical at the Tambo Sawmill. Tenders were received from 7 contractors.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr LP Russell

“That this matter, item 4.2.6 be held over to another meeting.”

Minute No. 12/04B/20

Carried 7/0

4.2.7 Ranger Coordinator’s Report

The Ranger Coordinator’s report is presented to Council.

MOTION: Moved: Cr GK Schluter

Seconded: Cr DA Hardie

“That Council receive the Ranger Coordinator’s report for March 2020.”

Minute No. 13/04B/20

Carried 7/0

5.1 Blackall Saleyards Monthly Sales Report

The Blackall Saleyards monthly report for March 2020 is provided to Council.

MOTION: Moved: Cr LP Russell

Seconded: Cr JH Scobie

“That Council receive the Blackall Saleyards monthly report for March 2020.”

Minute No. 14/04B/20

Carried 7/0

5.2 Planning and Development Report

The Planning and Development Report is presented to Council.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr BP Johnstone

“That Council receive the planning and development report for March 2020.”

Minute No. 15/04B/20

Carried 7/0

5.3 Procurement for Wet and Dry Plant Hire and Trade Services Panels

Council, through Peak Services is retendering for Wet and Dry Plant Hire and Trade Services panels to encourage more suppliers to register or update/change plant.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr DA Hardie

“That Council agree to re-tender for wet and dry plant hire and trade services for the pre-qualified supplier lists. Peak Services will assist Council with the procurement process. Local Buy contract (BUS 254-1215) will apply.”

Minute No. 16/04B/20

Carried 7/0

5.4 Delegations – Council to CEO

The Delegations Register has been updated by King & Co and is current from 6 March 2020.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr PJ Pullos

“That Council delegated all powers in the amended acts and regulations and new registers, as per the attached table, to the Chief Executive Officer of Council pursuant to Section 257 of the *Local Government Act 2009*. Where a matter may be contentious, controversial or otherwise warrants consideration by Council, the CEO shall not act or exercise any delegated power or function to that matter.

New Registers

State Penalties Enforcement Regulation 2014

Transport Infrastructure (State Controlled Roads) Regulation 2011

Water Fluoridation Regulation 2020

Changes of Substance to Existing Registers

Acquisition of Land Act 1967

Aged Care Act 1997 (Cth)

Animal Care and Protection Act 2001
Biosecurity Act 2014
Building Regulation 2006
Economic Development Act 2012
Environmental Protection Act 1994
Environmental Protection Regulation 2019
Land Title Act 1994
Land Act 1994
Local Government Act 2009
Local Government Regulation 2012
Mining and Quarrying Safety and Health Regulation 2017
Planning Regulation 2017
Transport Infrastructure Act 1994
Transport Operations (Marine Pollution) Act 1995
Water Regulation 2016
Workers' Compensation and Rehabilitation Act 2003."

Minute No. 17/04B/20

Carried 7/0

5.5 Local Disaster Management Group

Due to COVID-19 the Blackall-Tambo Local Disaster Management group held a meeting on 24 March 2020 to discuss the situation. At the meeting the revised Local Disaster Management Plan was adopted.

MOTION: Moved: Cr LP Russell

Seconded: Cr PJ Pullos

"That Council receive the minutes from the 24 March 2020 Local Disaster Management Group meeting and adopt the revised Local Disaster Management Plan."

Minute No. 18/04B/20

Carried 7/0

At this point Cr Schluter left the meeting.

5.6 Outback Queensland Masters – Blackall Event

Due to COVID-19 Golf Australia have had to postpone the Outback Queensland Masters Event until 2021. They are asking for Council to accept their request to extend the current event agreement to 10-11 July 2021.

MOTION: Moved: Cr DA Hardie

Seconded: Cr JH Scobie

"That Council agree to extend the current event agreement to 10-11 July 2021 and make an allocation of \$20,000 in the 2020/2021 budget."

Minute No. 19/04B/20

Carried 6/0

At this point Cr Schluter returned to the meeting.

5.7 Rent and Interest

Due to the current economic downturn being experienced due to the COVID-19 event, Council should consider assisting business owners by waiving rent on any of Council's commercial properties where the business is not able to trade. Council should also consider an amendment to the Revenue Policy adopted in July 2019 regarding the levying of interest on overdue rates and charges.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

“That Council resolves to:

- 1. Waive rent from 1 March 2020 to 30 June 2020 on Council's commercial properties that is payable by businesses who are not able to trade due to the COVID-19 situation.**
- 2. That pursuant to section 133(1)(b) of the *Local Government Regulation 2012* and section 9(1) of the *Local Government Act 2009*, Council resolves to discontinue levying interest on overdue rates and charges for the period 15 April 2020 to 30 June 2020. Council grants this amendment to the Revenue Policy in regard to the levying of interest in concern of the welfare and good governance of its local government area having regard to the economic downturn currently being experienced as a result of the COVID-19 pandemic.**

This amendment of the Revenue Policy is granted on the following conditions:

- 1. This amendment of the Revenue Policy will freeze the outstanding balances as at 15 April 2020 and no interest shall accrue until 30 June 2020.**
- 2. If the current rates and charges are not paid by 30 June 2020, those rates and charges will effectively become overdue on 1 July 2020 in accordance with section 132 of the *Local Government Regulation 2012*.**
- 3. Council will review the interest freeze when preparing the 2020-2021 budget.”**

Minute No. 20/04B/20

Carried 7/0

5.8 CEO's Guidelines for Mayoral and Councillor Requests to Employees for Advice Policy

The CEO's Guidelines for Mayor and Councillor Requests to Employees for Advice Policy has been reviewed.

MOTION: Moved: Cr GK Schluter

Seconded: Cr LP Russell

“That Council adopt the revised CEO's Guidelines for Mayoral and Councillor Requests to Employees for Advice Policy.”

Minute No. 21/04B/20

Carried 7/0

5.9 Councillor Code of Conduct Policy

Under section 150D of the *Local Government Act 2009* Council is required to adopt a Councillor Code of Conduct Policy. The current Councillor Code of Conduct Policy has been reviewed and amended according to the changes in the *Local Government Act 2009*.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr BP Johnstone

“That Council adopt the revised Councillor Code of Conduct Policy.”

Minute No. 22/04B/20

Carried 7/0

5.10 Feasibility Study and Business Case for a Wool Handling and Receiving Facility

Council has received proposals from suitable consultants to develop a feasibility study and business case for a Wool Handling and Receiving Facility.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr PJ Pullos

“That Council award the contract for a feasibility study and business case for a Wool Handling and Receiving Facility to AEC Group Limited for \$140,863.00.”

Minute No. 23/04B/20

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 10.24am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 20 May 2020.

Signed:.....Mayor