



**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE BLACKALL COUNCIL CHAMBERS
ON WEDNESDAY 14 OCTOBER 2020
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr BP Johnstone, Cr PJ Pullos, Cr JH Scobie, Cr DA Hardie, Cr GK Schluter.

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mrs Andrea Saunders, Executive Assistant.

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Ashley James Johnson
- Beverley Jean Bucknell

DECLARATIONS OF INTEREST:

Cr Russell for item 4.1.7 - I, Councillor Russell, inform the meeting that I have prescribed conflict of interest in item 4.1.7 as my wife, Gill Russell is the president of the Better in Blackall Festival Committee. As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

1.1 Confirmation of General Meeting Minutes

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr JH Scobie**

“That the minutes of the General Meeting held on 16 September 2020 be taken as read and confirmed, and that the Mayor be authorised to sign same.”

Minute No. 01/10A/20

Carried 7/0

4.1.1 Financial Report for the Month of September

The Finance Report for September 2020 was presented to Council

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

“That Council receive the financial report for September 2020.”

Minute No. 02/10A/20

Carried 7/0

4.1.2 DFCCS Operations Report – September 2020

The Director of Finance Corporate and Community Services operations report for September 2020 is presented to Council. The report includes housing and administration, 60s and Better, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr LP Russell**

“That Council receive the DFCCS Operations Report for September 2020.”

Minute No. 03/10A/20

Carried 7/0

4.1.3 Arts and Cultural Report – September 2020

The Arts and Cultural Report is provided to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr JH Scobie**

“That Council receive the Arts and Cultural Report for September 2020 and note that the RADF Committee has been reformed with two new members.”

Minute No. 04/10A/20

Carried 7/0

4.1.4 Environmental Health Officer’s Report

The Environmental Health Officer’s report is provided to Council.

MOTION: **Moved: Cr DA Hardie** **Seconded: Cr JH Scobie**

“That Council receive the Environmental Health Officer’s report and note that several environmental issues were addressed during the period.”

Minute No. 05/10A/20

Carried 7/0

4.1.5 Queensland Audit Office 2019-2020 Interim Audit Report to the Mayor

Under Section 213 of the *Local Government Regulation 2012* the Auditor-General's report is required to be received by Council.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr PJ Pullos**

“That Council receive the interim audit report of the Auditor-General addressed to the Mayor for the financial year 2019/2020.”

Minute No. 06/10A/20

Carried 7/0

Cr Russell thanked staff for their efforts.

4.1.6 Internal Audit and Risk Management Committee – Minutes of Meeting held 18 September 2020

The Internal Audit and Risk Management Committee held a meeting on the 18 September 2020.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr JH Scobie**

“That Council receive the minutes of the Internal Audit and Risk Management Committee meeting held 18 September 2020.

Minute No. 07/10A/20

Carried 7/0

At this point, 9.15am Cr Russell left the meeting.

4.1.7 Better in Blackall – Request to Waive Fees for Hire of Cold Room and BBQ Trailer on 9 October

The Better in Blackall Festival have requested that Council consider waiving the hire fees for the cold room and BBQ trailer on 9 October.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr GK Schluter**

“That Council endorse the actions of the Director of Finance Corporate and Community Services in approving the Better in Blackall's request to waive the fees on the cold room and BBQ trailer for 9 October 2020.”

Minute No. 08/10A/20

Carried 6/0

At this point, 9.18am, Cr Russell returned to the meeting.

4.1.8 Review of Operational Plan 30 September 2020

Section 174(3) of the *Local Government Regulation 2012* requires Councils to review their Operational Plan every three months.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr GK Schluter

“That Council reviews the Operational Plan as at 30 September 2020.”

Minute No. 09/10A/20

Carried 7/0

4.1.9 Christmas Shutdown – Office and Depot

The Council offices and depots close over the Christmas period.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

“That the Christmas shutdown for 2020 will be:

- 1. Council offices will close from Wednesday 23 December 2020 and reopen Monday 4 January 2021; and**
- 2. Council depots will close from Friday 18 December 2020 and reopen Monday 11 January 2021.”**

Minute No. 10/10A/20

Carried 7/0

4.1.10 Annual Report 2019/2020

The *Local Government Regulation 2012* requires that the Annual Report must be adopted by Council.

MOTION: Moved: Cr LP Russell

Seconded: Cr DA Hardie

“That Council adopt the draft 2019/2020 Annual Report.”

Minute No. 11/10A/20

Carried 7/0

4.2.1 Director of Works and Services Operations Report – September 2020

The Director of Works and Services report for September 2020 is provided to Council.

MOTION: Moved: Cr LP Russell

Seconded: Cr PJ Pullos

“That Council receive the Director of Works and Services’ Operation Report for September 2020.”

Minute No. 12/10A/20

Carried 7/0

4.2.2 Work Health and Safety Report

The Work Health and Safety Report has been provided to Council. There was one incident reported for the month.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr LP Russell

“That Council receive the Work Health and Safety Report for September 2020 and note that hazard inspections are ongoing.”

Minute No. 13/10A/20

Carried 7/0

4.2.3 Purchase of Motor Grader

Quotations were requested from 3 machinery dealers for the purchase of a motor grader to replace plant 1305 John Deere 770GP grader.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

“That Council accept the quotation from Hastings Deering to supply a new Caterpillar 140-14A motor grader for \$414,000.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.”

Minute No. 14/10A/20

Carried 7/0

4.2.4 Purchase of 6x4 Prime Movers

Quotations were requested from 14 truck manufacturers for the purchase of 2 6x4 prime movers to replace plant 5507, 5018 and 5019 trucks.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr PJ Pullos

“That Council accept the quotation from VCV Rockhampton to supply 2 x new Mack Granite prime movers for \$504,522 (ex GST). These trucks are preferred as they will provide uniformity of plant, value for money/resale, flexibility of use and proven backup service. Local Buy (NPN 04-13) contract will apply.”

Minute No. 15/10A/20

Carried 7/0

4.2.5 Purchase of 3 x Tractors and 1 Slasher

Quotations were requested from 5 machinery dealers for the purchase of 3x tractors and 1 slasher to replace plant 4101, 4102, 4104 Kubota tractors.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr DA Hardie

“That Council accept the quotation from Black Truck Sales & Ag to supply 3x tractors and 1 slasher for \$233,800.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.”

Minute No. 16/10A/20

Carried 7/0

4.2.6 Purchase of Vac Tank Trailer

Quotations were requested from 14 manufacturers for the purchase of a trailer mounted Vac tank as a new addition to our fleet.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr BP Johnstone

“That Council accept the quotation from RDO Australia to supply a new Vermeer Vac tank trailer for \$84,300.00 (ex GST). This unit would be preferred as it will provide uniformity of plant, value for money/resale, flexibility of use and proven backup service. Local Buy (NPN 2.15) contract will apply.”

Minute No. 17/10A/20

Carried 7/0

4.2.7 Supply, Cart, Heat and Spray Bituminous Products

Tenders were requested for the supply, cart, heat and spray bituminous products from 9 tenderers.

MOTION: **Moved: Cr BP Johnstone**

Seconded: Cr JH Scobie

“That Council accept the tender from Road Surfaces Group for \$341,921.89 as they are the lowest tender and are a proven supplier.”

Minute No. 18/10A/20

Carried 7/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for September is presented to Council.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr JH Scobie

“That Council receive the Blackall Saleyards monthly report for September 2020.”

Minute No. 19/10A/20

Carried 7/0

5.2 Planning and Development Report

The Planning and Development Report is presented to Council.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

“That Council receive the planning and development report for September 2020 and note that there was one approved development application for the period and four planning enquiries.”

Minute No. 20/10A/20

Carried 7/0

5.3 Discount of Rate Payment Received After Due Date Being 16 September 2020 – Rate Assessments 11145-10000-000 & 11143-00000-000

Council has received a request from a ratepayer asking that the discount on the rates notices be allowed when the payment was made outside the discount period. The discount was missed due to a death in the family.

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr PJ Pullos

“That Council refund the amount of \$1288.48 on Rate Assessment 11145-10000-000 and \$400.11 on Rate Assessment 11143-00000-000 on compassionate grounds.”

Minute No. 21/10A/20

Carried 7/0

5.4 Discount of Rate Payment Received After Due Date Being 16 September 2020 – Rate Assessments 20247-10000-000 & 20360-00000-000

Council has received a request from a ratepayer asking that the discount on the rates notices be allowed when the payment was made outside the discount period.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr PJ Pullos

“That Council decline the request to have the amount of \$1424.12 on Rate Assessment 20247-10000-000 and \$1288.48 on Rate Assessment 20360-00000-000 refunded.”

Minute No. 22/10A/20

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 9.57am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 18 November 2020.

Signed.....Mayor